



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE — OCEANSIDE, CA**

MINUTES OF REGULAR MEETING

SEPTEMBER 9, 2015
(Draft)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a regular meeting on Wednesday, September 9, 2015, in the John MacDonald Board Room on the Oceanside Campus. President Jeanne Shannon called the meeting to order at 3:02 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Jeanne Shannon
William Fischer	Jacqueline Simon
George McNeil	Naweed Tahmas, Student Trustee

Administrators present:

Superintendent/President Sunita V. Cooke
Vice President Mary Benard, Instructional Services
Vice President Charlie Ng, Business and Administrative Services
Vice President Dick Robertson, Student Services

III. APPROVE MEETING MINUTES

- A. Special Meeting of August 5, 2015**
- B. Regular Meeting of August 5, 2015**
- C. Special Meeting/Workshop of August 26, 2015**
- D. Special Meeting/Closed Session of August 26, 2015**
- E. Regular Meeting/Workshop of August 26, 2015**

By motion of Trustee McNeil, seconded by Trustee Broad, the minutes of the special meeting of August 5, 2015, the regular meeting of August 5, 2015, the special meeting/workshop of August 26, 2015, the special meeting/closed session of August 26, 2015, and the regular meeting/workshop of August 26, 2015, were approved.

Vote: 7/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Shannon, Simon
Student Trustee: Aye

IV. PUBLIC COMMENTS ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. Introduction of 2015/16 Student Ambassadors

Vice President Dick Robertson and Outreach Coordinator Jonathan Gomez introduced the 2015/16 Student Ambassadors, who in turn introduced themselves and shared their long-term goals.

B. San Diego County Treasurer–Tax Collector Update

San Diego County Treasurer–Tax Collector Dan McAllister provided an update on the property tax collection system for San Diego County and provided current pooled investment information.

C. Student Equity – Statement of Diversity

Dean Wendy Stewart reported on current activities to support equity and diversity in the district. The board commended staff for the body of work in this area to support success for all.

D. GEAR UP Program Update

Director Julie Johnson provided a review of the GEAR UP Program to date and highlighted a number of achievements of the students and parents.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Academic Personnel Actions

B. Approve Minimum Qualifications Comparable Degree Title Request

C. Ratify Recommendations of Superintendent/President in Approving Classified Personnel Actions

D. Approve Reclassification of Existing Classified Positions

E. Ratify Contracts and Approve Purchase Orders – July 29 through August 26, 2015

F. Approve MiraCosta Community College District Official for Coastal North County Adult Education Consortium

G. Approve Memorandum of Understanding with Pacific View Charter School for a Dual-Enrollment Program

H. Approve 2016–2017 Academic Calendar

I. Ratify Memoranda of Understanding with MiraCosta College Academic Associate Faculty CCA/CTA/NEA

J. Approve Additional 2015/16 Legal Service

K. Approve Architectural Design Services Contract Amendment #04 for Architects Mosher Drew

L. Approve Change Order #1 – Summer 2015 Classroom Upgrades Project

M. Approve Change Order #2 – T110 Modular Renovation Project

N. Approve Notice of Completion – T110 Modular Renovation Project

O. Approve Sublease Contract with the U.S. Department of Agriculture for Rental of Office Space at Technology Career Institute

P. Approve Release Time for Classified Staff Recognition

Items C and J were pulled for discussion.

By motion of Trustee McNeil, seconded by Trustee Fischer, consent items A, B, D, E, F, G, H, I, K, L, M, N, O and P were approved.

Vote: 7/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Shannon, Simon

Student Trustee: Aye

By motion of Trustee McNeil, seconded by Trustee Cassar, consent item C was approved.

Vote: 6/1
Aye: Cassar, Fischer, McNeil, Merchat, Shannon, Simon
Abstain: Broad
Student Trustee: Aye

By motion of Trustee McNeil, seconded by Trustee Fischer, consent item J was approved.

Vote: 7/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Shannon, Simon
Student Trustee: Aye

VIII. ACTION ITEMS

A. Approve Architectural Facilities Master Planning Services Contract Amendment #01 for Steinberg Architects

_____ of Steinberg Architects provided an explanation of the services included phase one and phase two. By motion of Trustee McNeil, seconded by Trustee Broad, the board approved the Architectural Facilities Master Planning Services Contract Amendment #01 for Steinberg Architects.

Vote: 7/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Shannon, Simon
Student Trustee: Aye

B. Public Hearing: 3:30 p.m. – FY2016 Final Budget

No public comments were made.

C. Adopt FY2016 Final Budget

By motion of Trustee Broad, seconded by Trustee Fischer, the board adopted the FY2016 Final Budget.

Vote: 7/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Shannon, Simon
Student Trustee: Aye

D. Approve 2015 Substantive Change Proposal for the Baccalaureate Program in Biomanufacturing

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the 2015 Substantive Change Proposal for the Baccalaureate Program in Biomanufacturing.

Vote: 7/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Shannon, Simon
Student Trustee: Aye

E. Adopt Resolution No. 3–15/16 – Excuse Board Member Absence

By motion of Trustee Broad, seconded by Trustee McNeil, the board adopted Resolution No. 3–15/16.

Vote: 6/1
Abstain: Merchat
Aye: Broad, Cassar, Fischer, McNeil, Shannon, Simon
Student Trustee: Aye

F. Rescind Old Board Policies

1. Board Policy IV.E.1–Soliciting, Selling or Collecting
2. Board Policy IV.E.2–Political Activity
3. Board Policy IV.E.4–Non-district Employment

4. Board Policy VI.B.1–Curriculum Development

5. Board Policy VI.B.2–Criteria and Standards for Graded Classes

By motion of Trustee McNeil, seconded by Trustee Cassar, the board rescinded the old board policies as listed above.

Vote: 7/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Shannon, Simon

Student Trustee: Aye

IX. SECOND READING AND ADOPTION – BOARD POLICIES

A. Board Policy 1200 – District Mission

By motion of Trustee Broad, seconded by Trustee Merchat, the board adopted revisions to Board Policy 1200, District Mission.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Shannon, Simon

Student Trustee: Aye

X. FIRST READING – BOARD POLICIES

A. Board Policy 2510 – Collegial Governance and Participation in Local Decision Making

B. Board Policy 3430 – Prohibition of Harassment

C. Board Policy 5130 – Financial Aid

The policies were accepted for a first reading and will be presented on a future agenda for adoption.

XI. INFORMATION

A. Fourth Quarter Fiscal Report

The 2014/15 fourth-quarter fiscal were presented for information.

XII. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Cassar attended an institutional effectiveness event at which MiraCosta College staff presented. Trustee McNeil attended the celebration of life for faculty member Rob Archer, who recently passed away. He (5:23 p.m.). He attended a Native American workshop on this date. He reported the women's volleyball team dominated in its recent game against Irvine. Trustee Fischer also attended Rob Archer's life celebration. Trustee Merchat thanked Trustee Cassar for the recent and noted his thanks for being appointed to the facilities master plan committee.

B. Students

Student Trustee Naweed Tahmas noted club day went perfectly. More than 80 people signed up for the Spanish and international clubs. He attended the recent student trustee conference.

C. Classified Employees

A written report was included in the agenda. Gwen Partlow thanked the board for approving classified release time earlier on the agenda.

D. Faculty

A written report was included in the agenda. Mike Fino noted the college had the highest participation rate during flex week, likely due to (5:34 p..) compensation for associate faculty to participate.

E. Vice Presidents

1. Instructional Services

A written report was included in the agenda. Vice President Mary Benard noted (5:28 p.m.) services have expanded for the adult education programs in the southern part of the district. The Math Learning Center continues to expand to assist students and building collaborative opportunities with the Writing Center.

2. Student Services

A written report was included in the agenda. Vice President Dick Robertson noted for the first time ever the district surpassed 15,000 credit students. The credit headcount is up, as well as the FTE (5:31 p.m.) count. He added that mobile counseling services have been added, which has been of great benefit to students.

3. Business and Administrative Services

A written report was included in the agenda. Vice President Charlie Ng commended the fiscal services staff for their work on the budget.

4. Office of the President

A written report was included in the agenda.

5. Superintendent/President

Dr. Cooke reported the Public Information Office and Foundation are working on joint projects.

XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

Highlighted items from the division reports.

XIV. ADJOURNMENT

The regular meeting adjourned at 5:31 p.m.

MINUTES APPROVAL:

Jeanne Shannon
Board President

Sunita V. Cooke, Ph.D.
Superintendent/President

