



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR MEETING

**June 23, 2022
(APPROVED JULY 21, 2022)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, June 23, 2022, both in-person and via Zoom conference. President Anna Pedroza called the meeting to order at 4:06 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

| | |
|-----------------|------------------|
| Rick Cassar | Frank Merchat |
| Raye Clendening | Anna Pedroza |
| William Fischer | Jacqueline Simon |
| George McNeil | |

Administrators present:

Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Denée Pescarmona
Vice President Wendy Stewart

III. TELECONFERENCING OF MEETINGS (Action Required)

A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361

By motion of Trustee McNeil, seconded by Trustee Merchat, the board adopted Resolution No. 4-21/22 authorizing the continued teleconferencing of meetings pursuant to AB 361.

Vote: 6/0/0

Aye: Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

IV. ADMINISTER OATH OF OFFICE TO AREA 6 TRUSTEE APPOINTEE

Raye Clendening was sworn in as Area 6 Trustee for the MiraCosta Community College District.

V. APPROVE MEETING MINUTES

- A. Special Meeting of May 6, 2022**
- B. Special Meeting/Closed Session of May 12, 2022**
- C. Board Workshop of May 12, 2022**
- D. Special Meeting/Closed Session of May 19, 2022**
- E. Regular Meeting of May 19, 2022**

By motion of Trustee Simon, seconded by Trustee Fischer, the board approved the special meeting minutes of May 6, 2022, the special meeting/closed session of May 12, 2022, the board workshop of May 12, 2022, the special meeting/closed session of May 19, 2022, and the regular meeting of May 19, 2022, were approved.

Vote: 4/0/3

Aye: Cassar, Merchat, McNeil, Pedroza

Abstentions: Clendening, Fischer, Simon

Absent: None

VI. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VII. CHANGES IN AGENDA ORDER

None.

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve 2022/23 Legal Services**
- C. Ratify Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Faculty Assembly**
- D. Approve Reclassification of Existing Positions**
- E. Approve Employment Contract for Superintendent/President**
- F. Approve Employment Contracts for Assistant Superintendents/Vice Presidents, Vice President, and Associate Vice President**
- G. Approve Salary Schedule and Employment Contracts for Professional Experts**
- H. Approve Employment Contracts for MiraCosta Community College District Academic Administrator Association Members**
- I. Approve Minimum Qualifications Comparable Degree Title Request**
- J. Ratify Memorandum of Understanding 22-01 with the Faculty Assembly**
- K. Approve Faculty Service Area (FSA) for Ethnic Studies**
- L. Ratify Memorandum of Understanding 22-03 with the Academic Associate Faculty**
- M. Approve Lab Sciences Reorganization Within the School of Mathematics and Sciences**
- N. Approve American Institute for Foreign Study (AIFS) Faculty Led Study Abroad to Florence, Italy – Summer 2022**
- O. Adopt Resolution No. 21-21/22 Requesting the San Diego County Board of Supervisors Establish the Tax Rate for Bonds of the MiraCosta Community College District Expected to Be Sold During Fiscal Year 2022/23 and Authorizing Necessary Actions in Connection Therewith**
- P. Approve FY2024-2028 Five-Year Construction Plan**
- Q. Ratify Award and Execution of Construction Services Contract for Bid No. MM-22-022 San Elijo Campus Miscellaneous Enhancements Project**

- R. **Notice of Completion - Bid # MM-19-124 CLC Student Services Project**
- S. **Approve Amendment 1 to Accenture, LLP for Workday Postproduction Support Services**
- T. **Approve Email Security Software Maintenance and Technical Support Agreement Renewal**
- U. **Approve RFP #13-22 for Janitorial Services at TCI**
- V. **Approve Purchase of Hotspots and Broadband Internet Services for Online Learning**
- W. **Approve Network and Telecommunications Hardware and Software Maintenance and Technical Support Services Agreement**
- X. **Adopt FY2022/23 Tentative Budget**
- Y. **Ratify and Approve Contracts and Purchase Orders**

Consent Items E-F were pulled, and a compensation readout was provided.

By motion of Trustee McNeil, seconded by Trustee Fischer, consent items A through D and G through Y were approved.

Vote: 7/0/0
 Aye: Cassar, Clendening Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: None

By motion of Trustee Fischer, seconded by Trustee Cassar, consent item E was approved.

Vote: 7/0/0
 Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: None

By motion of Trustee McNeil, seconded by Trustee Fischer, consent item F was approved.

Vote: 7/0/0
 Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: None

IX. ACTION

A. Approve Gold Circle Membership for Classified Staff

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved Gold Circle membership for Irene Dikau, Beverly Felt, Trudy Fore, Judith Foster, Denise Omitt, Asha Prasad, and Janine Washabaugh .

Vote: 7/0/0
 Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: None

B. Adopt Resolution No. 22–21/22 – Excuse Board Member Absence

By motion of Trustee McNeil, seconded by Trustee Cassar, the board adopted Resolution No. 22-21/22 to excuse Trustee Simon, as stated.

Vote: 6/0/1
 Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza
 Abstentions: Simon
 Absent: None

C. Adopt Resolution No. 23–21/22 – Excuse Board Member Absence

By motion of Trustee Merchat, seconded by Trustee Cassar, the board adopted Resolution No. 22-21/23 to excuse Trustee Fischer, as stated.

Vote: 6/0/1

Aye: Cassar, Clendening, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: Fischer

X. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 3570 – Tobacco-Smoke-Vapor-Free Campus

B. Board Policy 4020 – Program, Curriculum, and Course Development

C. Board Policy 4070 – Course Auditing

D. Board Policy 4100C – Graduation Requirements for Adult High School Diploma and Noncredit Certificates

E. Board Policy 4106 – Post Baccalaureate Nursing Students

F. Board Policy 4231 – Grade Changes

G. Board Policy 4240 – Academic Renewal

H. Board Policy 6740 – Independent Citizens’ Bond Oversight Committee

By motion of Trustee McNeil, seconded by Trustee Fischer, Board Policy 3570, 4020, 4070, 4100C, 4106, 4231, 4240, and 6740 were adopted.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

XI. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 5210 – Communicable Disease

By motion of Trustee Clendening, seconded by Trustee McNeil, Board Policy 5210 was adopted.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

B. Board Policy 7120 – Recruitment and Hiring

By motion of Trustee Cassar, seconded by Trustee Merchat, Board Policy 7120 was adopted.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

XII. FIRST READING – BOARD POLICIES

A. Board Policy 5055 – Student Enrollment Limitations and Priorities

B. Board Policy 7400 – Employee Travel

Proposed edits to Board Policies 5055 and 7400 were reviewed and discussed, and the policies will be placed on a future agenda for adoption.

XIII. INFORMATION

A. 2022/23 Board Goals

This item was pulled for further edits.

B. Independent Citizens' Bond Oversight Committee Annual Report

The Independent Citizens' Bond Oversight Committee Annual Report was provided for information.

XIV. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustees enjoyed a farewell for David Broad at Trustee Cassar's home. They welcomed new Trustee Raye Clendening who was appointed as Trustee for Area 6.

Trustees Cassar, McNeil, Merchat, and Pedroza attended the commencement ceremony on the Oceanside campus, and Trustees Cassar, McNeil, Pedroza attended the Adult High School Diploma graduation ceremony at the Community Learning Center. Trustees McNeil and Pedroza attended the Biomanufacturing Bachelors Degree graduation celebration, and Trustee McNeil attended the Nursing pinning ceremony. Trustee Merchat attended the Latinx graduation celebration and the groundbreaking for new the Student Services Building. He acknowledged Tim Flood, Tom Macias, David Dunn for the job they've done with financials relating to facilities management in this volatile market. Trustee Merchat also noted that August 26 is the Vision for Success workshop in Orange County, and he encouraged all trustees to attend. Trustee Pedroza acknowledged the classified staff who met the necessary criteria and were approved for Gold Circle membership. Trustee Clendening attended the annual Oceanside Juneteenth event. Trustee Simon watched the Carlsbad City Council meeting.

B. Students

No report.

C. Classified Employees

Classified Senate President Carl Banks reported he attended his first commencement on the stage, and it was a pivotal moment of his life to see students reaching their academic goals. Banks thanked the board for approving gold circle members. He noted the Classified Senate held a meet and greet last week, which was great, especially for new employees. A retreat is scheduled for July 12, where goals will be established.

D. Faculty

Academic Senate (AS) President Leila Safaralian introduced herself. The first AS meeting is August 12, followed by a retreat for AS senators, where they will discuss goals for the year. She is attending, along with approximately 50 other faculty members, a "light the fire" faculty institute at the Oceanside Campus.

E. Vice Presidents

1. Instructional Services

Vice President Pescarmona welcomed Trustee Clendening and Academic Senate President Safaralian in their new roles. An Ethnic Studies requirement starts in fall 2024, and Pescarmona noted that AB1705 is expected to tighten up the results of AB705.

Summer enrollment was better than expected, down about 6 percent at census. Fall is expected to be down approximately 12 percent, versus the more than 20 percent down that was experienced last fall. For summer, about 80 percent enrolled students are in classes that are mostly online, and 20 percent have a footprint on ground. Pescarmona noted that students have adapted to the online format, and cohorts are being monitored to make sure we are meeting their needs.

Research on why students aren't coming back is taking place, as well as breaking down all of our modalities and success rates demographically. This will help us gain a better understanding of how we can serve our students in the way students want. College staff is also meeting with local high school districts.

2. Student Services

Dean Stewart submitted a written report.

3. Administrative Services

Vice President Flood reported thanked the board for approving the tentative budget, and he thanked Katie White and her staff and Melanie Haynie for their support. Flood reported a new more efficient chiller will be up and running tomorrow to ensure that it works properly and is expected to result in savings over time.

4. Human Resources

Vice President Ng expressed his sincere appreciation for Irene Dikau who has built a capable Payroll team and who has earned the respect and admiration of many MiraCostans.

F. Superintendent/President

Superintendent/President Cooke recognized Terrence Shaw and his Student Life and Leadership team, volunteers, as well as College Police, who held a phenomenal commencement. She welcomed Trustee Clendening, who will continue to be the liaison to the Foundation, in the same way that Trustee Broad had been. Kristen Huyck is working with firms for proposals on marketing efforts for the district, and specifically targeted at the San Elijo Campus.

XV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XVI. ADJOURNMENT

The meeting adjourned at 5:07 p.m.

MINUTES APPROVAL:

Anna Pedroza
President

Sunita V. Cooke, Ph.D.
Superintendent/President