



Internship & Cooperative Work Experience Education

Supervisor Evaluation of Student Intern/Employee

MiraCosta College, 1 Barnard Drive MS # 8A, Oceanside, CA 92056; Phone: (760) 795-6772; Fax (760) 795-6773

Student Name: _____ Student I.D. #: _____

Company/Organization: _____ Student Job Title: _____

Rating Scale: 4 = Excellent (A); 3 = Above Average (B); 2 = Average (C); 1 = Below Average (D); NA = Not Applicable

Competencies	4	3	2	1	NA	Comments
<u>Professionalism/Work Ethic:</u> Demonstrates accountability/effective work habits; manages time/tasks						
<u>Communication:</u> Articulates thoughts effectively; speaks and writes well						
<u>Critical Thinking/Problem Solving:</u> Exercises sound reasoning and analytical thinking; researches sources						
<u>Teamwork/Collaboration:</u> Builds collaborative relationships with colleagues and customers						
<u>Digital Technology</u> Uses appropriate software for the task; proficiency in Office & Google						
<u>Leadership:</u> Uses interpersonal skills to coach and develop others						
<u>Diversity/Intercultural Fluency:</u> Respects & appreciates different cultures, races, genders, religions, etc.						
<u>Career Management:</u> Leverages appropriate strengths & skills; has developed career goals						
<u>Adaptability:</u> Views change as an opportunity; open to new tasks, roles, viewpoints						
<u>Creative Thinking/Entrepreneurial Mindset:</u> Demonstrates originality and inventiveness in work; takes risks						
<u>Empathy:</u> Displays patience, honesty, respect, positive regard and actively listens						
<u>Resilience:</u> Anticipates consequences; creates options; bounces back						
<u>Ethics/Social Responsibility:</u> Demonstrates integrity and ethical behavior; acts responsibly						

Supervisor's Printed Name

Supervisor's Signature Date

Faculty Mentor's Printed Name

Faculty Mentor's Signature Date

Student's Printed Name

Student's Signature Date