

The Board of Trustees is committed to providing a district work and learning environment that is free of violence and the threat of violence. The board's priority is the effective handling of critical workplace-violence incidents, including those dealing with actual or potential violence.

The superintendent/president shall establish administrative procedures that assure that employees are informed of the types of action that will be considered violent acts, and the reporting requirements for employees. Any employee who witnesses or has a violent action reported to them is required to report the incident. An employee who is a victim of a violent action is strongly encouraged to report the incident.

See Administrative Procedure 3510.

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| Adoption History: | 12/8/09  |
| Reference Update: | 4/15   |
| CCLC Update:      | #26, 4/15, #27, 10/15 (title change only)  |
| Periodic Review:  |  |
| References:       | Cal/OSHA: Labor Code §§6300 et seq.<br>8 CA Code of Regulations §3203<br>"Workplace Violence Safety Act of 1994" (Code of Civil Procedure §527.8<br>and Penal Code §273.6) |
| Steering:         | VPHR, VPSS / N/A   |