

The superintendent/president is authorized to sign warrants. In addition, the vice president, administrative services, is authorized to sign warrants and checks on proprietary and fiduciary funds on behalf of the district. Others may be authorized by board resolution.

The board of trustees will annually adopt resolutions authorizing and naming the designated agents to sign commercial warrants and forward them to the San Diego County Office of Education. Additions and deletions to the resolutions must be approved in writing by the board of trustees.

The vice president, administrative services, will withhold approval of district warrants when:

- A. The disbursement of funds would result in the total expenditure amount in any major account (object classification) exceeding the board-approved amount budgeted in that major account.
- B. Established procedures have not been followed to permit verification of authenticity of the expenditure.

Warrants on district funds may be signed by facsimile signature.