



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING
4 P.M. – THURSDAY – APRIL 21, 2022

[ZOOM Webinar Access](#)

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[How to Provide Public Comment](#)

AGENDA

- I. CALL TO ORDER
- II. FLAG SALUTE / ROLL CALL
- III. TELECONFERENCING OF MEETINGS (Action Required)
 - A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361
- IV. APPROVE MEETING MINUTES
 - A. Special Meeting/Closed Session of March 24, 2022
 - B. Organizational Meeting of March 24, 2022
- V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

PLEASE NOTE: In accordance with AB 361, board meetings will continue to be conducted in an online format. Members of the public may access the meeting at the link above, and may request to make public comments by using the “raise your hand” feature at the bottom of the webinar screen. Written comments to the board will not be read aloud during the meeting. Instead, a copy of written comments will be provided to each of the trustees. All public comments must continue to adhere to the Decorum outlined below. Specific instructions on how to provide public comment during a Zoom board meeting can be accessed at the link above.

ITEMS ON THE AGENDA: Members of the audience may address the Board of Trustees on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on any one item, unless waived by the board. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. Consent items are considered routine and customary district business, and are voted on in one vote; however, a board member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Board of Trustees on any topic not on the agenda so long as the topic is within the jurisdiction of the district. Under the Brown Act, the board is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the board or the board itself may provide a reference to staff (superintendent/president) or other resources for factual information, request staff (superintendent/president) to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff (superintendent/president) to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the board waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

DECORUM: Board Policy 2355 requires members of the public to observe order and decorum at board meetings and to conduct themselves in a courteous manner, avoiding profanity, obscenity, other abusive language, and threats of violence. The board president, as presiding officer, has the authority to run the meeting, which includes the authority to issue warnings, call for recesses, or clearing the boardroom in the event of disruptive behavior. Speakers shall speak to the issues and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the district. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any assembly or meeting with lawful authority.

VI. CHANGES IN AGENDA ORDER

VII. PRESENTATIONS

- A. Core Competencies Assessment
- B. Accreditation Process Update

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
- B. Approve Student Housing Feasibility and Preliminary Planning Agreement
- C. Approve Apple Technology Equipment Purchase
- D. Approve Epson Technology Equipment Purchase
- E. Approve Extron Technology Equipment Purchase
- F. Approve Microsoft Volume Licensing Software and Campus Agreement Renewal
- G. Approve Purchase of Digital Resources from Community College Library Consortium
- H. Approve Amendment to Repligen Equipment Purchase
- I. Approve and Ratify Settlement Agreement and Mutual Release with Caltrans
- J. Approve Annual Dell Desktop Computer Replacement Purchase for Faculty/Staff
- K. Ratify COVID-19 Support Agreement for Spring 2022 Return
- L. Ratify and Approve Contracts and Purchase Orders

IX. ACTION ITEMS

- A. Approve Replenishment of Threshold of Vice President, Administrative Services' Authority to Approve Program Reserve Fund Transfer Requests
- B. Approve Budget Transfer

X. PERIODIC REVIEWS – BOARD POLICIES (Action Required)

- A. Board Policy 3200 – Accreditation
- B. Board Policy 3280 – Grants

XI. SECOND READING – BOARD POLICIES (Action Required)

- A. Board Policy 3520 – Local Law Enforcement
- B. Board Policy 6450 – Mobile Communication

XII. FIRST READING – BOARD POLICIES (No Action Required)

- A. Board Policy 4230 – Grading and Academic Record Symbols
- B. Board Policy 4235 – Credit for Prior Learning

XIII. INFORMATION

- A. Fall 2020 Credit Graduate List
- B. Sunshine the MiraCosta College Faculty Assembly Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2022

XIV. COLLEGE-RELATED REPORTS

- A. Trustees Activities
- B. Students
- C. Classified Employees
- D. Faculty
- E. Vice Presidents
 - 1. Instructional Services
 - 2. Student Services
 - 3. Administrative Services
 - 4. Human Resources
- F. Office of the President
- G. Superintendent/President

XV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

XVI. ADJOURNMENT


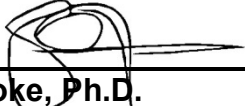
UPCOMING MEETING

**4 p.m. – May 12, 2022
Workshop**

**4 p.m. – May 19, 2022
Regular Meeting**

Board meetings are normally held in meeting rooms that are accessible to those with mobility disabilities, however, an executive order issued on 3-18-20 by the Governor of California indicated that the requirements for having a physical space for meetings has been waived due to the coronavirus (COVID-19). Additionally, with the passing of AB 361, meetings will be held remotely until further notice. If you wish to attend the meeting and/or if you have another disability requiring special accommodation, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6610 or by email at jbollerud@miracosta.edu. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2929 or 1-800-735-2922.

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Board of Trustees in advance of their meetings may be viewed at the Office of the Superintendent/President, One Barnard Drive, Oceanside, California, or by clicking on the Board of Trustee's website at <http://www.miracosta.edu/OfficeOfThePresident/BoardofTrustees/Agendas.htm>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6610 or by email at jbollerud@miracosta.edu.

Subject: Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361	Attachment: Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361
Category: Action Items	Type of Board Consideration: Information Consent  Action
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On March 4, 2020, Governor Gavin Newsom declared a State of Emergency to enable state and local agencies to more effectively respond to the threat of COVID-19. ON March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which extended the provisions of Executive Order N-29-20’s authorization for holding virtual meetings, with an expiration date of September 30, 2021. On September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions.

STATUS

In an effort to safeguard the health of our students, employees, and community members, and in an effort to provide greater access to meetings of the board of trustees, the board adopted MiraCosta Community College District Resolution No. 4-21/22 on October 21, 2021. This resolution declared emergency conditions exist throughout the district campuses and facilities as a result of the continued State of Emergency under Government Code section 54943. The board continues to be provided regular updates on this matter.

RECOMMENDATION

Approve continued observance of Resolution No. 4-21/22 – authorizing teleconferencing for meetings pursuant to AB 361 as stated above. The result of this action will be recorded in the meeting minutes.

MIRACOSTA COLLEGE COMMUNITY DISTRICT

RESOLUTION NO. 4-21/22

**RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS
DURING A PROCLAIMED STATE OF EMERGENCY**

WHEREAS, the Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings;

WHEREAS, the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so;

WHEREAS, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

WHEREAS, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

WHEREAS, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and

WHEREAS, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

WHEREAS, Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

NOW THEREFORE, the legislative body of the District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference.
2. The Board of Trustees of the MiraCosta Community College District finds, by a majority vote, the following:
 - a. That there exists a proclaimed state of emergency;

AND either:

- b. The Board is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board met and determined one of the following, and the Board now re-determines one of the following:
 - i. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

- ii. State or local officials have imposed or recommended measures to promote social distancing; OR

OR

- c. This Board has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
 - i. The Board has reconsidered the circumstances of the state of emergency;
AND
 - ii. Any of the following circumstances exist:
 - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - 2. State or local officials continue to impose or recommend measures to promote social distancing.
- 3. The District's superintendent/president or their designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
- 4. That this Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Trustees of the MiraCosta Community College District, this 21st day of October, 2021, by the following vote:

AYES:	7	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
NOES:	0	_____
ABSTAIN:	0	_____
ABSENT:	0	_____

CERTIFICATION

I hereby certify, on this 21st day of October, 2021, that the foregoing document is a true and correct copy of the Resolution To Implement Teleconferencing Requirements During a Proclaimed State of Emergency by the Board of Trustees] of MiraCosta Community College District at its meeting on October 21, 2021.

By:  _____

Secretary to the Board of Trustees
MiraCosta Community College District



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

One Barnard Drive, Oceanside, CA
Zoom Conference

MINUTES OF SPECIAL MEETING/CLOSED SESSION

March 24, 2022
(DRAFT)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a special meeting/closed session on Thursday, March 24, 2022, via Zoom conference. President Anna Pedroza called the meeting to order at 2:33 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
Bill Fischer	Jacqueline Simon
George McNeil	

Superintendent/President Sunny Cooke
Vice President Charlie Ng

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. DECLARE NEED FOR CLOSED SESSION

At 2:33 p.m., the board announced the need to enter closed session to discuss the following topics:

A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 2
(Pursuant to Government Code section 54957)

B. Conference with Labor Negotiators
(Pursuant to Government Code Section 54957.6)
Agency designated representatives: Superintendent/President Sunita V. Cooke,
Vice President, Human Resources Charlie Ng
Employee organizations: All

C. Public Employee Performance Evaluation
(Pursuant to Government Code section 54957)
Title: superintendent/president

V. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 3:45 p.m., the board returned to open session to report the following:

A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 2

(Pursuant to Government Code section 54957)

No action taken.

B. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Superintendent/President Sunita V. Cooke,
Vice President, Human Resources Charlie Ng

Employee organizations: All

No action taken.

C. Public Employee Performance Evaluation

(Pursuant to Government Code section 54957)

Title: superintendent/president

No action taken.

VI. ADJOURNMENT

The meeting adjourned at 3:45 p.m.

MINUTES APPROVAL:

Anna Pedroza
Board President

Sunita V. Cooke, Ph.D.
Superintendent/President



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR MEETING

**March 24, 2022
(DRAFT)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, March 24, 2022, both in-person and via Zoom conference. President Anna Pedroza called the meeting to order at 4:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil	Alma Cuevas (Student Trustee)

Administrators present:

Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Denée Pescarmona
Vice President Alketa Wojcik

III. TELECONFERENCING OF MEETINGS (Action Required)

A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361

By motion of Trustee McNeil, seconded by Trustee Cassar, the board adopted Resolution No. 4-21/22 authorizing the continued teleconferencing of meetings pursuant to AB 361.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

IV. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of February 24, 2022

By motion of Trustee McNeil, seconded by Trustee Merchat, the minutes of the special meeting/closed session of February 24, 2022, were approved.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

B. Regular Meeting of February 24, 2022

By motion of Trustee McNeil, seconded by Trustee Merchat, the minutes of the regular meeting of February 24, 2022, were approved.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VI. CHANGES IN AGENDA ORDER

None.

VII. PRESENTATIONS

A. FY2021 Annual District and Measure MM Audit Report and Presentation

Vice President of Administrative Services Tim Flood provided an overview of the FY2021 Annual District Financial and Measure MM Audit. Senior Manager Rachel Green of the audit firm of Eide Bailly, LLP, certified public accountants licensed by the California Board of Accountancy, presented the audit report. The district and Measure MM audits included examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements, along with assessing the accounting principles used, and significant estimates made by management.

The district received an **Unmodified** Opinion, that is, the district complied, in all material respects, the compliance requirements for financial statements, federal awards, and state awards as of June 30, 2021. There was one (1) significant reporting deficiency not considered a material weakness for federal awards, as described below.

Finding: 2021-001 Reporting (audit report, pages 92-93). On the March 31, 2021, quarterly report of the CARES Act Higher Education Emergency Relief Fund (HEERF) Student Aid Portion, there were three misstatements.

- The reported amount disbursed was \$2,755,503, which was understated by \$29,295 from a total disbursement of \$2,784,798. The \$2,755,503 was the HEERF I award allocation, and HEERF II award was notified to the district in mid-February 2021, where a new grant # was established. The corrective action has been implemented going forward to verify disbursement amounts from the Workday Financial System.
- The report was overstated by 31 students who received the grant from the reported number of 5,554. The 31 students received their grant on April 2, 2021. The Financial Aid system initiates the award data that is processed through the Workday Financial system for disbursement, and there is auditing/processing time by accounting. The corrective action has been implemented to reconcile the student count based on the disbursed amount from accounting.
- The report was understated for the estimated total students who were eligible to receive the Emergency Financial Aid grant. The corrective action will be implemented to ensure that each semester's eligible students are accounted for the total estimated eligible student count.

The district has responded to this one finding and has implemented corrective measures.

B. Capital Construction Program Update

Vice President Tim Flood, as well as district and Kitchell staff, provided an update on the progress of the district’s Capital Construction Program, including:

- Program status summary and budget information
- Community Learning Center project completion list and planning status
- San Elijo project completion list and planning status
- Oceanside Campus project completion list and planning status
- Local Hire and Small/Highly Underutilized Business Enterprise contract award and value data

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve Reorganization of Athletics and Intramurals Department**
- C. Approve Curriculum for 2022-2023 Catalog, Part III**
- D. Approve 2022/23 Instructional Material Fees List**
- E. Approve Assessment Technologies Institute, LLC Additional Services**
- F. Approve Cooperative Agreement for Advanced Technologies Consultants**
- G. Approve Renewal of Okta Identity and Access Management Security software licensing subscription, technical support services, and maintenance**
- H. Approve Renewal of Palo Alto Network Security software licensing subscriptions, technical support services and maintenance Agreements**
- I. District Surplus Disposal**
- J. Approve Purchase for College Police Communications Equipment Upgrade**
- K. Approve Agreement with Dovetail for Fixtures, Furniture & Equipment Coordination Services**
- L. Ratify and Approve Contracts and Purchase Orders**

Item I was pulled for discussion.

By motion of Trustee McNeil, seconded by Trustee Merchat, consent items A through H and J through L were approved.

Vote: 7/0/0
 Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
 Abstentions: None
 Absent: None

By motion of Trustee McNeil, seconded by Trustee Merchat, consent item I was approved.

Vote: 6/1/0
 Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon
 Abstentions: Fischer
 Absent: None

IX. ACTION

- A. Approve Submission of 2022 California Community Colleges Trustee Board Election Ballot**

By motion of Trustee McNeil, seconded by Trustee Cassar, the board approved the Submission of 2022 California Community Colleges Trustee Board Election Ballot as presented.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

B. Appoint Independent Citizens' Bond Oversight Committee Members

By motion of Trustee McNeil, seconded by Trustee Merchat, the board appointed Alec Babiarz and Larry Barry to serve a second two (2)-year term to the Independent Citizens' Bond Oversight Committee as stated.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

C. Adopt Resolution No. 15–21/22 – Excuse Board Member Absence

By motion of Trustee McNeil seconded by Trustee Cassar the board adopted Resolution No. 15-21/22, excusing the absence of Trustee Fischer from the regular board meeting on February 24, 2022.

Vote: 6/1/0
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon
Abstentions: Fischer
Absent: None

X. PERIODIC REVIEWS – BOARD POLICIES (Action Required)

A. Board Policy 2015 – Student Trustee

By motion of Trustee McNeil, seconded by Trustee Fischer Board Policy 2015 – Student Trustee was adopted.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

B. Board Policy 3500 – Campus Safety

By motion of Trustee McNeil, seconded by Trustee Fischer, Board Policy 3500 – Campus Safety was adopted.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

C. Board Policy 3530 – Weapons on Campus

By motion of Trustee McNeil, seconded by Trustee Fischer, Board Policy 3530 – Weapons on Campus was adopted.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

D. Board Policy 3840 – Children on Campus

By motion of Trustee McNeil, seconded by Trustee Fischer, Board Policy 3840 – Children on Campus was adopted.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

E. Board Policy 6320 – Investments

By motion of Trustee McNeil, seconded by Trustee Fischer, Board Policy 6320 – Investments was adopted.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

F. Board Policy 6400 – Financial Audits

By motion of Trustee McNeil, seconded by Trustee Fischer, Board Policy 6400 – Financial Audits was adopted.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

XI. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 6700 – Civic Center and Other Facilities Use

By motion of Trustee McNeil, seconded by Trustee Fischer, Board Policy 6700 – Civic Center and Other Facilities Use was adopted.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

XII. FIRST READING – BOARD POLICIES

A. Board Policy 3520 – Local Law Enforcement

Proposed edits to Board Policy 3520 – Local Law Enforcement were reviewed and discussed, and the policy will be placed on a future agenda for adoption.

B. Board Policy 6450 – Mobile Communication

Proposed edits to Board Policy 6450 – Mobile Communication were reviewed and discussed, and the policy will be placed on a future agenda for adoption.

XIII. INFORMATION

A. Annual Financial Audit Services and Performance Audit of the Building (Measure MM) Fund for FY2022/23

The Annual Financial Audit for FY 2022/23 was reviewed for information.

XIV. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee McNeil reported that he attended the soccer team’s Brotherhood BBQ, a presentation at Palomar College featuring Haben Girma, the PTK Induction Ceremony, and a rugby game. He also reminded all that Barrio Empowerment is coming up next week.

Trustee Cassar attended a board liaison facility meeting and the Classified breakfast at the CLC. Trustee Merchat attended the PTK Induction Ceremony, two Futures training sessions, the Classified breakfast, and the facilities liaison meeting. He also attended the play *Freaky Friday* performed by MiraCosta students. Trustee Broad attended the Classified breakfast on the Oceanside Campus and the facilities liaison meeting. Trustee Simon attended the accelerated Futures Workshop. President Pedroza attended the Classified breakfast at the Oceanside Campus.

B. Students

Student Trustee Alma Cuevas reported the ASG reviewed a resolution against hate crimes that was written by the DEI ad hoc committee, and a letter written in support of bike safety near the San Elijo camps, which will be sent to the Encinitas Mayor. The ASG also hosted a paint and snack event at both the Oceanside and San Elijo campuses, and another is planned for the CLC on April 13. Alma shared that she will be graduating in May and will receive ADT's in Administration of Justice, Sociology, Psychology, and an Associates in Liberal Arts, and will be transferring to a UC.

C. Classified Employees

Classified Senate President Carl Banks thanked the administrators for the Classified Appreciation breakfast earlier this week, and he thanked Dr. Cooke for her heartfelt message to classified employees. The professional development days over spring break were a huge success, with over 21 workshops, and he thanked Lori Schneider and the Professional Development Committee for their hard work. The Classified Senate is now accepting nominations for the Spotlight Awards and the semester's outstanding employee. He reminded all that in lieu of flowers for Jim Gonzales, a scholarship fund in his name has been created and donations can be made on the foundation website.

D. Faculty

Academic Senate President Luke Lara is currently on spring break, therefore, there was no report.

E. Vice Presidents

1. Instructional Services

Vice President Pescarmona reported that her division is very busy getting ready for the catalogue production, accreditation, and they have just finished a very robust summer schedule. She noted there have been approximately 300 students and community members in the library per week, and 250 participated in the Reading Festival at the CLC. She also announced that Bea Aguilar won the 2022 Excellence in Continuing Education award.

2. Student Services

Vice President Wojcik reported that Service Learning has had many volunteering events happening over spring break for students, and the Cezar Chaves Day of Service will take place on March 31. She congratulated Bea Palmer for receiving the Woman of Impact Award from Assemblymember Tasha Boerner Horvath. Big events will be happening next week with Barrio Empowerment and Black Student Success Week, April 25-29, in collaboration with the Chancellor's Office.

3. Administrative Services

Vice President Flood stated that he is very happy with the results of the district's audit and thanked all budget managers, deans, and staff for the wonderful job of

ensuring the district is compliant. There will be a lot of work happening over spring break with construction, and he thanked Tom Macias, Kitchell, and the entire facilities team for the tremendous amount of work being completed.

4. Human Resources

Vice President Ng commented on how amazing the district’s bond projects have been handled with stable leadership from both the board and the president. He thanked the Classified Professionals for attending the Classified Appreciation Breakfast, and especially thanked his assistant Eva Brown for coordinating the event. Human Resources is closely monitoring Covid trends, and a masking update will be given on April 1. He reported that the state has changed the requirements for the EEO plan, which is normally due in May. They have extended the due date by nine months to allow time for the proposed changes to be adopted by the state and then for districts to make these modifications before submitting the plan.

F. Superintendent/President

Superintendent/President Cooke reported that her department’s written report is included in the board packet, and it’s very evident a lot of work is happening. Many folks, including the Research Department are currently in the throes of writing the district’s Institutional Self Evaluation Report for accreditation. Our Public Information Office is busy keeping track of our Covid restrictions and getting the word out to both our employees and students. Dr. Cooke recognized Student Trustee Alma Cuevas for being here tonight during spring break; she also congratulated the MiraCosta College Men’s Basketball team for being in the top eight in the Championship; and almost 100 PTK student inductees attended last Friday’s event, which was well attended and organized.

XV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

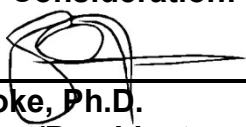
XVI. ADJOURNMENT

The meeting adjourned at 5:27 p.m.

MINUTES APPROVAL:

Anna Pedroza
President

Sunita V. Cooke, Ph.D.
Superintendent/President

Subject: MiraCosta College Core Competencies	Attachment: PowerPoint Presentation
Category: Presentations	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information Consent Action </div>
	Approved for Consideration:  <hr style="width: 100%;"/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Adapted from the Liberal Education for America’s Promise (LEAP) Outcomes developed by the American Association of Colleges and Universities (AACU), the 13 MiraCosta College Core Competencies replaced the MiraCosta College Institutional Student Learning Outcomes and General Education Outcomes in 2017. These broad general education outcomes demonstrate students’ abilities for future success in further university studies and/or careers. Since 2018, the College has been assessing two Core of the Competencies every fall and spring semester.

STATUS

This report presents an update of the MiraCosta College Core Competency assessments process, the most recent results from the assessments to-date, and key findings from the data as well as how faculty are using this data to improve outcomes in the classroom. Faculty members Dr. John Thomford, Dr. Kristine Arquero, and Janelle West, as well as Dean of Research, Planning, and Institutional Effectiveness Christopher Tarman, will deliver the presentation.

RECOMMENDATION

For information only.

MiraCosta College

Core Competencies



Presentation to the Board of Trustees
April 21, 2022

PAGE 2

MiraCosta College Core Competencies

Development of Core Competencies

What are Core Competencies

- **Broad General Education outcomes that demonstrate abilities for future success in University studies and/or careers**
- **MiraCosta adopted 13 core competencies that were approved by faculty in 2017**

These were adapted from the national LEAP (Liberal Education for America's Promise) Outcomes

Core Competencies

Intellectual And Practical Skills:

- Inquiry, analysis and independent thinking
- Critical and creative thinking
- Quantitative literacy and problem solving
- Information literacy
- Written and oral communication skills
- Integration of knowledge

Personal and Social Responsibility and Efficacy:

- Civic knowledge and engagement - local and global
- Intercultural competence and respect for diverse perspectives
- Teamwork and collaborative skills
- Ethical reasoning and action
- Goal-setting / project-planning and completion
- Skills for ongoing personal, academic, and professional growth

Student Achievement of Core Competencies

Accomplished through:

- Exposure and practice in General Education coursework
- Exposure to a variety of MCC support and enrichment programs/services

Students who have completed 60 units for transfer to UC / CSU / IGETC or completed a degree would be expected to demonstrate knowledge & skills in all competencies

Students in Certificate programs and Non-Credit will achieve some, but not all competencies through their coursework

Assessment of Core Competencies

The College assesses two core competencies every fall and spring semester.

- Faculty review and align CSLOs for the two Competencies at the beginning of the semester
- After this review, faculty are recruited to participate in the assessment
- Participating faculty attend an orientation workshop
- When assessments are completed, the data is collected and analyzed by RPIE
- At a post-assessment workshop, the assessment results are reviewed by participating faculty and dialog about the findings and process are captured

Participation in Core Competency Assessments

Since Spring 2018, MCC has assessed **10** core competencies, with two more assessments underway this semester (*two have been assessed twice*).

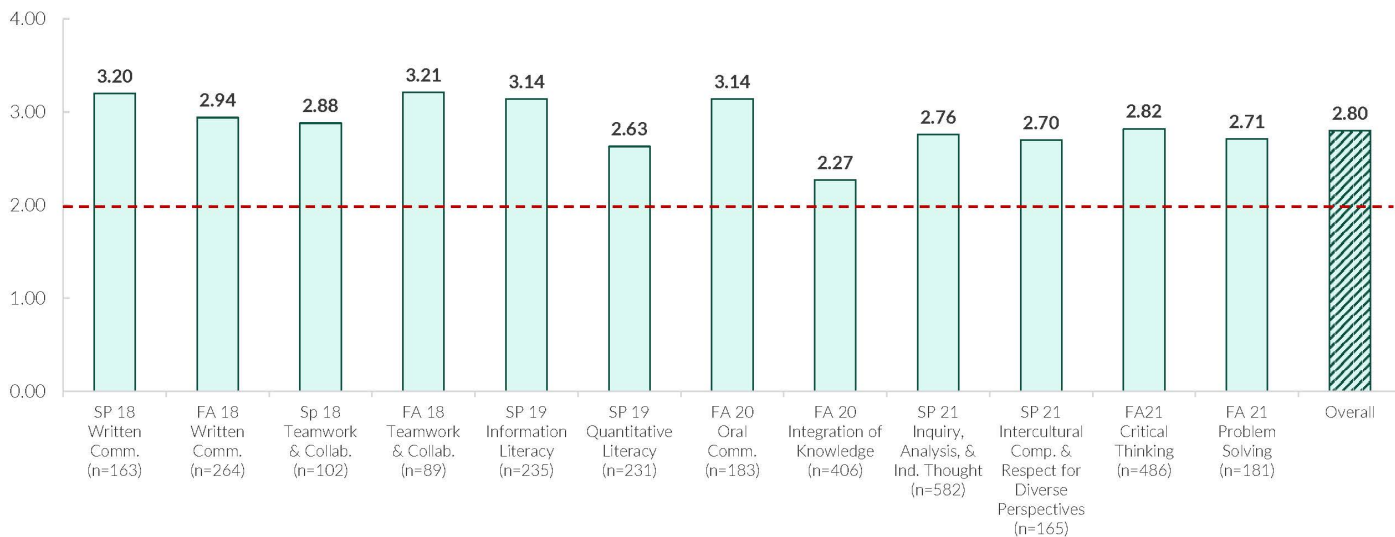
- Total # of Student Participants (duplicated): **3,071**
- Total # of Faculty Participants: **61**
- Total # of Courses Assessed (unduplicated): **57**
- Total # of Sections Assessed: **176**



Assessment Results

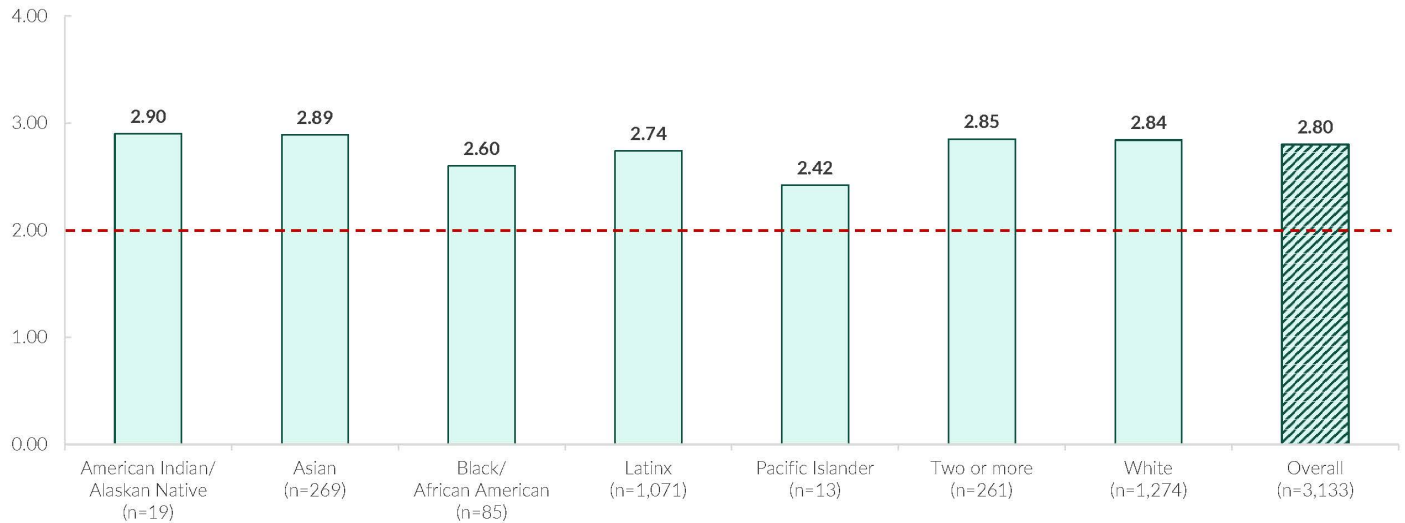
MiraCosta College Core Competencies

Average Core Competency Scores



Scores are based on a five-point VALUE rubric placed on a scale of 0-4 using specified levels of performance-- 0 means that the student did not participate in the assessment but did complete the course

Overall Core Competency Score by Race/Ethnicity



Scores are based on a five-point VALUE rubric placed on a scale of 0-4 using specified levels of performance-- 0 means that the student did not participate in the assessment but did complete the course

Key Findings

Latinx students tend to score lower than White students on most assessments.

- **Written Communication (Fall 2018)**
- **Information Literacy (Spring 2019)**
- **Quantitative Literacy (Spring 2019)**
- **Oral Communication (Fall 2020)**
- **Integration of Knowledge (Fall 2020)**
- **Intercultural Competence & Respect for Diverse Perspectives (Spring 2021)**
- **Critical Thinking (Fall 2021)**
- **Problem solving (Fall 2021)**

Note that for individual core competency scores, only the Latinx and White groups of students had big enough sample sizes for comparison

Key Findings

There are observed differences between male and female students on some assessments.

- **Male** students tended to score higher than female students in **Quantitative Literacy** (Spring 2019) and **Problem Solving** (Fall 2021)
- **Female** students tended to score higher than male students on **Teamwork & Collaborative Skills** (Fall 2018) and **Intercultural Competence & Respect for Diverse Perspectives** (Spring 2021)
- There were no observable differences across the other core competency assessments

Key Findings

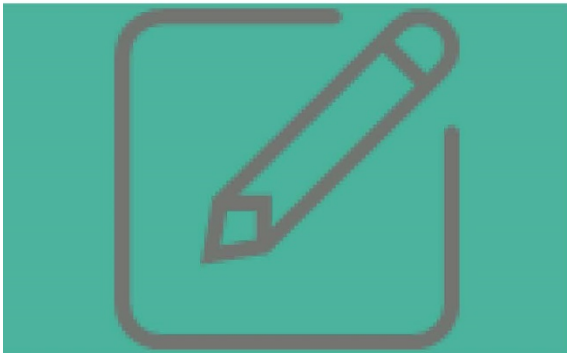
Most competency scores *appear* to be related to course grades.

- This is not confirmed by statistical analysis because there are small numbers of students in the lower grade categories (e.g., D or F grades)
- The perceived relationship between course grade and competency assessment may also partially be an artifact of contribution of the scored competency assignment to the overall course grade.

Key Findings

Educational progress appears to be a factor in several assessments.

- Students with greater unit completion (a proxy for educational progression) were observed to have higher Core Competency ratings in the following areas relative to those with no/low unit completion:
 - **Quantitative Literacy:** At 31-60 units, scores were highest and lower at lower unit completion; this relationship didn't apply to students who had accumulated more than 60 units.
 - **Critical Thinking:** students with 0 unit attainment had much lower ratings in critical thinking than all other unit groupings.



Findings in the Classroom

- Faculty Surveys
- Follow-up Meetings to discuss data & reports


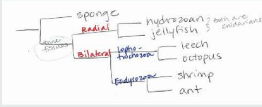
Findings in the Classroom

Faculty participants have reviewed the data for their course(s) and have indicated that they are implementing action plans to improve student success.

Actions to assist students in meeting all criteria in our common rubrics:

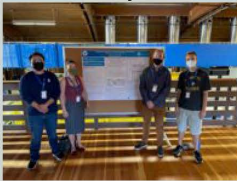

- Provide options as to the type of work students undertake to complete the Core Competency assessment.
- Provide more opportunities to develop CC skills to which my course SLOs map.
- Review and clarify instructions on all assignments.
- Identify assignments that assess a specific cSLO.

Findings in the Classroom – Janelle West

Course	Core Competency	Assessment mode	Lessons learned & curriculum improvements
Bio 102: Ecology & Environmental Biology	Critical Thinking (Fall 21)	Local Species Research Project 	A more robust understanding/integration of Critical Thinking throughout course: <ul style="list-style-type: none"> • Project modified to include analysis of sources • Addition/modification of formative assignments to practice various components of Critical Thinking More detailed grading rubrics created for course assignments using input from multiple VALUE rubrics
Bio 103: Animal Diversity	Inquiry, Analysis, & Independent Thinking (Spr 21)	Clade Analysis Project 	Revision of assessment prompts and instructions for improved clarity <ul style="list-style-type: none"> • Similar modifications applied to other assignments Development of additional instructional materials and formative assignments to practice building and analyzing phylogenetic trees. <ul style="list-style-type: none"> • Fall 21 student projects were much improved

Findings in the Classroom – Kristine Arquero




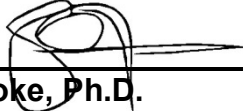
Course	Core Competency	Assessment mode	Lessons learned & curriculum improvements
Chem 151H: Honors General Chemistry II for Science Majors	Inquiry, Analysis, & Independent Thinking (<i>Sp 21</i>)	Independent Honors Research Project 	<p>Opportunity for improvement – Limitations & Implications</p> <p>Curriculum change for Fall 21 – Scaffolding error analysis in written lab discussions from the start</p> <p>Success in Fall 21 – Poster presentation at UCSD</p>
Chem 151: General Chemistry II for Science Majors	Problem Solving (<i>Fall 21</i>)	Qualitative Analysis Lab 	<p>Opportunity for improvement – Applies Results</p> <p>Curriculum change for Fall 22 – Develop a lab project to analyze seawater</p>



What's Next

Plans for the Future

- **Outcomes Mapping – April 29th**
 - review mapping of cSLOs to Program Outcomes and Core Competencies
- **Strengthen the connections between OAC and instructional departments.**
- **Collect more data – reassessing the CCs begins in Spring 2023**
- **Broaden participation in CC assessment (especially in our GE & student service areas)**

Subject: Accreditation Update: Institutional Self Evaluation Report	Attachment: Accreditation Presentation
Category: Presentations	Type of Board Consideration:  Information Consent Action
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

MiraCosta College is preparing the Institutional Self-Evaluation Report to deliver to the Accrediting Commission for Community and Junior Colleges (ACCJC) in December 2022. The self-evaluation is a study and reflection of the College’s processes and practices for meeting accreditation standards. Accreditation is an important process that provides quality assurance to the public and students, credibility to the degrees and credentials that the College awards, stimulates institutional innovation and improvement, and allows access to Title IV funding (federal student aid).

STATUS

Dean of Research, Planning, and Institutional Effectiveness, Christopher Tarman, will provide an overview of the accreditation process, how the College has organized to write the Institutional Self-Evaluation Report, and the major milestones ahead in reaffirming the College’s accredited status.

RECOMMENDATION

For information only.

MiraCosta College

Accreditation



Board of Trustees Presentation
April 21, 2022

What is Accreditation?

Academic Quality Control

- Provides assurance to students and community that the College offers quality educational offerings through **standards**.
- Advances **student learning and achievement**.
- **Peer review** driven process.

Why Do We Pursue Accredited Status?

- Allows access to Federal Student Financial Aid (Title IV).
- Provides credibility of degrees, certificates, and credentials for transfer and employment.
- Stimulates improvement and innovation.
- Provides quality assurance to the public.

Accreditation Cycle

- Every 7 years - **Institutional Self Evaluation Report (ISER)** and Comprehensive Review.
- If necessary, **follow-up reports** may be required after the comprehensive review.
- 4th year after comprehensive review – **Midterm Report**.
- Annually – **Annual Report, Annual Fiscal Report, and Substantive Change Reports**, as necessary.

Institutional Self Evaluation Report (ISER)

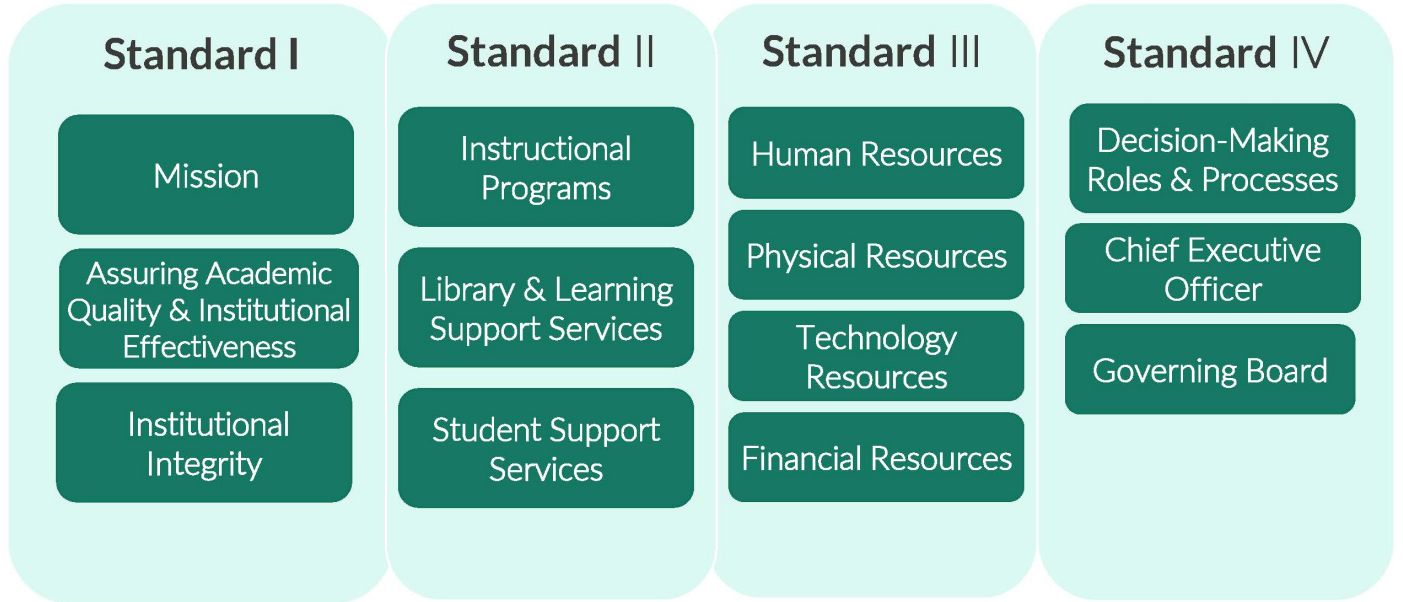
Purpose: meaningful and effective framework for continuous institutional improvement and academic quality.

- Celebrate and appreciate what works well
- Look for alignment with standards
- Focus on outcomes
- Use evidence-based analysis
- Be open-minded to improvement
- Value internal accountability
- Think holistically across institutional systems
- Be mindful of mission accomplishment and values

Major Components of the ISER

- Introduction
- Student Achievement Data and Institution-Set Standards
- Self-Evaluation process used
- Compliance with ERs 1-5
- Quality Focus Essay(s)
- Analysis of Standards
 - Evidence of Meeting the Standard
 - Analysis and Evaluation
 - Conclusion

Institutional Self Evaluation Report (ISER)



Accreditation Steering Committee

- **Tri-Chairs** (classified professionals, faculty members, administrators) assigned to each standard area + Cindy Dudley
- **Standard I:** Michelle Ohnstad, Steve Vail, Chris Tarman
- **Standard II:** Gwen Partlow, Jim Julius, Denée Pescarmona/ Alketa Wojcik
- **Standard III:** Eva Brown, Joe Salamon, Charlie Ng/ Tim Flood
- **Standard IV:** Carl Banks, Luke Lara, Sunny Cooke, Hannah Schmidtler (ASG)

ISER Writing Process – Spring 2022

- **Tri-Chairs charged with completing the Standards under their assignment**
- **Committees and governance groups involved with providing evidence and reviewing/writing drafts of responses**
 - **Examples: Academic Senate and subcommittees, Classified Senate, Associated Student Government, College Council, OAC, IPRC, BPC, etc.**

Timeline




- **Fall 2021: Organization and Gathering Evidence**
Created the Accreditation Steering Committee; Attended ACCJC workshop; Started gathering evidence for the standards.
- **Spring 2022: Writing Institutional Self Evaluation Report**
Write responses to the standards and address any gaps that are found.
- **Summer 2022: Editing**
Gather all responses and put information together into one document; Document evidence; Write in one voice.
- **Fall 2022: Stakeholder Review**
Review by all governance groups and further editing based on feedback.
- **October and November 2022: Board of Trustees Review and Approval**
Final report presented and approved by the BOT; Report is officially due by December 15, 2022.

Timeline

- **Spring 2023 (March 30): ACCJC Evaluation Team Review (Formative Review)**
Evaluation Team reviews the report (assumes College meets the Standards).
Can ask clarifying questions and defines Core Inquiries.
- **Fall 2023 (September 18-22): Focused Site Visit (Summative Review)**
Subset of Evaluation Team will visit the College to gather more information (only for those Standards that the Evaluation Team has core inquiries).

MiraCosta College Accreditation
Questions?

Presented by Christopher Tarman

Subject: Ratify Recommendations of Superintendent/President in Approving Personnel Actions	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information  Consent Action </div>
Recommended:  <hr/> Charlie Ng Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

STATUS

1. Resignation of Ashley Musick, Athletic Trainer, Athletics and Intramurals, position P-05848, effective April 1, 2022.
2. Employment of regular classified employee Sara Delgado-Padilla, Administrative Support Assistant II, Student Life and Leadership, position P-06167, salary range 16, step 1, \$25,118.10 per year, 18 hours a week, effective April 11, 2022. Sara was selected through an open recruitment process.
3. Temporary change of assignment for Lezlie Martinez, Admissions & Records Specialist, position P-05095, will serve as Interim Academic Records Evaluator, Admissions and Records, classified salary range 23, step 4, \$6,632.16 per month, full-time, effective March 28 – June 30, 2022.
4. Temporary additional assignment for the following employee:

 Joanne Gonzales, Executive Assistant to Vice President, Instructional Services, position P-00162, will continue to serve as NCHEA Budget Analyst, \$500.00 monthly stipend, effective January 1 – June 30, 2022.
5. Temporary reclassification per Section H.5.0, Classified Senate Employee Manual, for the following classified employees:

 Brenda Cruz, Academic Records Evaluator, Admissions and Records, position P-00009, will serve as an Attendance Accounting Specialist, Admissions and Records, classified salary range 24, step 5, \$7,149.41 per month, full-time, effective March 21 – June 30, 2022.

 Analia Zamora DeHart, Administrative Support Assistant II, Service Learning, position P-00054, will serve as a Student Services Specialist, Service Learning, classified salary range 21, step 3, \$5,967.00 per month, full-time, effective March 16 – May 31, 2022.

Megan Meyerholtz, Administrative Support Assistant III, Admissions and Records, position P-00061, will serve as Student Services Specialist, Admissions and Records, classified salary range 21, step 5, \$6,555.91 per month, full-time, effective March 21 – June 30, 2022.

6. Employment of the following associate faculty members for the 2022 spring session, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty: Michelle Lar, Mental Health Counselor.
7. Employment of the following associate faculty members for the 2022 summer session, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty: Elizabeth Leguizamo, Career Studies.
8. Employment of the following associate faculty members for the 2022 fall session, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty: Rosemary Rae, Graphic Design.
9. Parental leave request in accordance with AP7340 for the following regular classified employees:

Employee 07064087, position P-00394, requests a reduced work schedule from 40 to 24 hours per week, effective May 2 – August 19, 2022.

Employee 07099097, position P-05821, requests a reduced work schedule from 40 to 21 hours per week, effective June 6 – September 14, 2022.
10. Request approval of the following short-term and substitute employees. These employees meet the Education Code 88003 definition of short-term and substitute employees, and as such, these employees will be employed and paid less than 75 percent of the college year:

Employee Name	Job Title	Assignment	Department	Pay Rate	Start	End
Abraham Bustamante	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Adela Sanchez	College Health Nurse	Substitute	Health Services	\$37.96/hr	4/18/22	6/30/22
Adnan Al Joubi	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Adriana De Alba	Campus Aide III	Short-term	Counseling Operations	\$19/hr	2/25/22	6/30/22
Alfredo Hernandez	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Allura Murray-Cruz	Student Services Specialist	Substitute	Student Life and Leadership	\$31.02/hr	3/21/22	6/30/22
Amanda Fry	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Amber DeFreitas	Learning Coach	Short-term	STEM and Math Learning Center	\$31.92/hr	7/1/22	6/30/23
Andrea Amezquita	Campus Aide III	Short-term	STEM and Math Learning Center	\$19/hr	7/1/22	6/30/23
Andrea Amezquita	Apprentice I	Short-term	STEM and Math Learning Center	\$15/hr	7/1/22	6/30/23
Andrew Lee	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Anri Le Roux	Campus Aide III	Short-term	Student Equity	\$19/hr	4/22/22	6/30/22
Antonio Lopez	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Antonio Ontiveros	Assistant Athletic Trainer	Short-term	Athletics and Intramurals	\$33.81/hr	4/22/22	6/30/22

Antony Lin	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Armando Leon	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Armon Hodaee	Apprentice I	Short-term	STEM and Math Learning Center	\$15/hr	7/1/22	6/30/23
Aryan Arnold	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Atefeh Nikoukary	Accounting Technician	Substitute	Accounting	\$31.02/hr	4/6/22	6/30/22
Athitaya Wongsalong	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Baltazar Camarena	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Brendan Devlin	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Brianna De La Mora	Campus Aide III	Short-term	STEM and Math Learning Center	\$19/hr	7/1/22	6/30/23
Callista Dantes	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Catherine Back	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Cecelia Barajas	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Charity Singleton	Development Officer	Substitute	Development/Foundation	\$32.86/hr	4/1/22	5/31/22
Christina Chantrill	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Christopher Martin	Learning Coach	Short-term	STEM and Math Learning Center	\$31.92/hr	7/1/22	6/30/23
Christopher Moore	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Colin Delaney	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Cory Ornelas	Career Education Pathways Coordinator	Substitute	Career Ed Grants	\$36.89/hr	4/5/22	6/30/22
Cory Raetz	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Daniel Culley	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Dannia Saldivar	Campus Aide III	Substitute	Student Equity	\$19/hr	3/21/22	6/30/22
Dannia Saldivar	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
David Bernabe Nunez	Learning Coach	Short-term	STEM and Math Learning Center	\$31.92/hr	7/1/22	6/30/23
Dax Taraleskof	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Deepti Kozhummam Vaikkath	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Devon Webber	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Dheya Al-Fekri	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Diego Flores	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Douglas Emfinger	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Dylan Welch	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23

Elaine Bryan	Workshop Presenter	Short-term	Labor Relations	\$150 stipend	3/21/22	3/23/22
Elizabeth Allen	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Elizabeth Allen	Apprentice I	Short-term	STEM and Math Learning Center	\$15/hr	7/1/22	6/30/23
Elizabeth Garza	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Elizabeth Pogue	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Elnaz Roodaki	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Emeline Oropeza	Campus Aide III	Short-term	Student Equity	\$19/hr	4/22/22	6/30/22
Estefania Dieguez Hernandez	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Francine Robson	Foundation Specialist	Substitute	Development/Foundation	\$29.26/hr	4/4/22	6/30/22
Francisco Moreno	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Gadi Dayan	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Geraldine Conrad	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Gerardo Mendoza Cruz	Learning Coach	Short-term	STEM and Math Learning Center	\$31.92/hr	7/1/22	6/30/23
Hassan Shafiei	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Holly Walker	Human Resources Technician	Short-term	Human Resources Operations, Recruitment/Retention	\$31.02/hr	7/1/22	6/30/23
Jahon Shapouri	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Jason Rosado	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Jessica Andrade	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Joanne Hernandez	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Joel Earwicker	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
John Kelley	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Jordan Aquino	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Joshua Gershon	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Josue Navarrete	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Juan Castillejos Garcia	Learning Coach	Short-term	STEM and Math Learning Center	\$31.92/hr	7/1/22	6/30/23
Judy Bonilla Lauterbach	Campus Aide II	Short-term	Academic and Career Pathways	\$17/hr	4/22/22	6/30/22
Julia Ottewell	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
K Ross Mau	Club Head Coach	Short-term	Athletics and Intramurals	\$26.84/hr	4/22/22	6/30/22
Kai Burke	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Kailyn King	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Karla Pena Cabrera	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23



Katherine Kavounas	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Katrina Kellenberger	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Katya Drew	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Kayla Phan	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Kaylee Black	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Kean De Luna	Assistant Athletic Trainer	Short-term	Athletics and Intramurals	\$33.81/hr	4/22/22	6/30/22
Kelvin Fleming Sr.	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Kevin Patrick	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Kolinusi Ross-Ma'u	Club Head Coach Rugby	Short-term	Athletics and Intramurals	\$2,500 stipend	4/22/22	6/30/22
Kylie Necochea	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Lauren Reinhardt	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Lauren Reinhardt	Apprentice I	Short-term	STEM and Math Learning Center	\$15/hr	7/1/22	6/30/23
Liam Neale	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Logan Bloch	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Loiza Tarwater	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Luis Felipe	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Mana Tadayon	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Mary Meyers	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Matthew Aoto	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Matthew Johnston	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Melissa Greenberg	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Michael Kessab	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Michael Tavera	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Michelle Adame	Apprentice III	Short-term	Child Development Center	\$17/hr	4/22/22	5/27/22
Monika Voutov	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Naasik Jahan	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Natalya Phillips	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Neil Bissonnette	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Oscar Correa Jr	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Parisa Majidy	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Parmis Sanaei	Campus Aide III	Short-term	Student Equity	\$19/hr	4/22/22	6/30/22

Philip Stoffer	Workshop Presenter	Short-term	Student Life and Leadership	\$52.16/hr	3/31/22	4/1/22
Qiyuan Wang	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Quiemari Mikes	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Quyên Nguyen	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Rachel Fetko	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Rachel Guadarrama	Apprentice II	Short-term	STEM and Math Learning Center	\$16/hr	7/1/22	6/30/23
Rachele Fabbri	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Renetta Lloyd	Theater Aide III	Short-term	Theatre and Film	\$17/hr	4/22/22	5/27/22
Ricardo Sanchez	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Robin Gralton	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Rodrigo Sarmiento	Facilities Event Support Assistant	Short-term	Athletics and Intramurals	\$25/hr	4/22/22	6/30/22
Sabrina Barry	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Samantha Addington	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Samantha Fischer	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Samantha Krupp	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Shannon Stubblefield	Vice President, Institutional Advancement	Short-term	Foundation/Development	\$90.34/hr	4/25/22	5/31/22
Skyler Reddy	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Stefany Cimino	College Health Nurse	Substitute	Health Services	\$37.96/hr	4/18/22	6/30/22
Stephen Hilliard	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Steve Zeballos	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Steven Yu	Apprentice III	Short-term	Tutoring and Academic Support	\$17/hr	7/1/22	6/30/23
Taesja Paopao	Apprentice I	Short-term	STEM and Math Learning Center	\$15/hr	7/1/22	6/30/23
Terri Quenzer	Executive Director, Bioscience Workforce Development Hub	Short-term	Biotechnology	\$65.38/hr	1/28/22	3/25/22
Teya Searles	Campus Aide III	Short-term	Student Equity	\$19/hr	4/22/22	6/30/22
Thomas Gragossian	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Tiani Mora	Campus Aide III	Substitute	Admissions and Records, OCN	\$19/hr	3/28/22	6/30/22
Uyen Dam	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Uyen Nguyen	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Victoria Do	Graphic Artist	Substitute	Workforce IOA	\$27.63/hr	4/18/22	6/30/22
Vy Vy Pham	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23

Wallace (Keau) Wong	Director, Bioscience Workforce Development Hub	Short-term	Biotechnology	\$62.02/hr	1/28/22	3/25/22
Westley Cho	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Yesica Zafra Lopez	Photographer	Short-term	Student Equity	\$30/hr	4/22/22	5/31/22
Yitza Yepes Perez	Administrative Support Assistant II	Substitute	Student Services, San Elijo	\$26.84/hr	3/22/22	6/30/22
Yocelyne Hernandez	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Yomaira Gutierrez	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Zachary Saidane	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23
Zilah Espinoza	Apprentice III	Short-term	STEM and Math Learning Center	\$17/hr	7/1/22	6/30/23

RECOMMENDATION

Ratify recommendations of superintendent/president in approving personnel actions, as stated above.

Subject: Approve Student Housing Feasibility Study and Preliminary Planning Agreement	Attachment: Professional Service Agreement and Proposal
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On September 23, 2021, the governor approved SB 169, the higher education student housing grant program. SB 169 is designed to provide grants for the construction of student housing or for the acquisition and renovation of commercial properties into student housing for the purpose of providing affordable, low-cost housing options for students. The district would like to engage M. Arthur Gensler Jr. & Associates, Inc. (“Gensler”) to provide a student housing feasibility study and preliminary planning services. Gensler’s scope of work would include market demand analysis, financial analysis, and preliminary planning.

STATUS

Government Code Section 53060 “Special Services and Advice” states: “The legislative body of any public or municipal corporation or District may contract with and employ any persons for the furnishings to the corporation or district special services and advice in financial, economic, accounting engineering, legal or administrative matters if such persons are specially trained and experienced and competent to perform the special services required”.

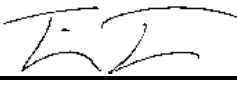

Gensler’s fixed fees are as follows:

Market Demand Analysis	\$38,000
Financial Analysis	\$17,000
Preliminary Planning	\$100,000
Reimbursable Expenses	\$15,000

The agreement will begin May 1, 2022, and end June 30, 2023. The expected cost for this agreement will not exceed \$170,000. Funds are budgeted in the district’s facilities-student housing study fund 41.

RECOMMENDATION

Authorize the vice president, administrative services to enter into an agreement for a not to exceed amount of \$170,000 for the period May 1, 2022, through June 30, 2023.

Subject: Approve Apple Technology Equipment Purchase	Attachment: Quote Dated 3/31/22
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The district is in the process of purchasing its routine annual desktop computer replacement equipment for academic computer labs in support of instruction and student success. It is important to note that this process was postponed during the COVID-19 pandemic. This purchase of technology equipment updates the district’s systems, providing on-ground students with reliable and updated equipment within the various onsite academic computer labs.

STATUS

California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as “piggyback”) obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district. The district has identified the use of the Foundation for California Community Colleges (FCCC) agreement #0000-4442 with CDW Government, Inc. for the purchase of supplies, technology, software, equipment, and other miscellaneous materials, at the lowest cost and best overall value for district technology purchases.

The following computers and warranties have been identified with a total list cost of \$237,624.41, including sales tax and recycling fee. By utilizing the referenced FCCC Contract with an overall negotiated discount of 10.04 percent, the total district cost is reduced to \$213,772.05, including sales tax and e-waste fee.

QTY	UOM	Description
50	EA	Mac Studio: Apple M1 Max; Part # Z14J
50	EA	AppleCare+ extended service agreement (4-year) for Schools; Mac Studio; Part # SEWQ2LL/A
QTY	UOM	Description
40	EA	24-inch iMac with Retina 4.5K display: Apple M1 chip with 8-core CPU and 8-core GPU; Silver; Part # Z12Q
40	EA	AppleCare+ - extended service agreement (4-year) for Schools; iMac; Part # S7735LL/A
QTY	UOM	Description
50	EA	Samsung S27A804NMN - S80A Series - LED monitor - 4K - 27" – HDR – CDW Part # 6447024

Funds to renew the support services, maintenance and equipment are budgeted within the district's Information Technology Equipment Replacement budget.

RECOMMENDATION

Authorize the director of purchasing and material management to proceed with the procurement from CDW Government Inc. in accordance with the terms and conditions of Foundation for California Community Colleges (FCCC) agreement #0000-4442, in an amount not to exceed \$213,772.05.

QUOTE CONFIRMATION



DEAR ABDY AFZALI,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
[REDACTED]	3/31/2022	APPLE	1969823	\$213,772.05

IMPORTANT - PLEASE READ

Fees applied to item(s): 6515521, 6447024

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Apple Mac Studio - M1 Max Chip - 10 Core CPU - 24 Core GPU - 32GB - 1TB SSD Mfg. Part#: Z14J-2002127064 Contract: ClgBuys-CSU Master Agmt #00004442 Apple (0000442)	50	6908180	\$1,978.00	\$98,900.00
AppleCare+ - extended service agreement - 4 years - carry-in Mfg. Part#: SEWV2LL/A Apple direct equivalent: SEWQ2LL/A Carry-in or Onsite https://www.apple.com/legal/sales-suport/applecare/education/applecareplus.html Contract: ClgBuys-CSU Master Agmt #00004442 Apple (0000442)	50	6908242	\$165.00	\$8,250.00
Apple iMac 24" M1 8C8C 16GB RAM 256GB SSD - Silver Mfg. Part#: Z12Q-2002041313 Contract: ClgBuys-CSU Master Agmt #00004442 Apple (0000442)	40	6515521	\$1,578.00	\$63,120.00
AppleCare+ - extended service agreement - 4 years - carry-in Mfg. Part#: S7839LL/A Apple direct equivalent: S7735LL/A Carry-in or Onsite https://www.apple.com/legal/sales-suport/applecare/education/applecareplus.html Electronic distribution - NO MEDIA Contract: ClgBuys-CSU Master Agmt #00004442 Apple (0000442)	40	5966032	\$165.00	\$6,600.00
Samsung S27A804NMN - S80A Series - LED monitor - 4K - 27" - HDR Mfg. Part#: S27A804NMN Contract: ClgBuys-CSU Master Agmt #00004442 Catalog (00004442)	50	6447024	\$426.52	\$21,326.00
Apple DEP Enrollment Mfg. Part#: APPLEDEP Contract: ClgBuys-CSU Master Agmt #00004442 Apple (0000442)	1	3753578	\$0.00	\$0.00
RECYCLING FEE DETAILS				
RECYCLING FEE 15" TO LESS THAN 35" Fee Applied to Item: 6515521,6447024	90	654810	\$5.00	\$450.00

PURCHASER BILLING INFO	SUBTOTAL	\$198,196.00
Billing Address: MIRA COSTA COMMUNITY COLLEGE ACCTS PAYABLE 1 BARNARD DR OCEANSIDE, CA 92056-3899 Phone: (760) 757-2121 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	RECYCLING FEE	\$450.00
	SALES TAX	\$15,126.05
	GRAND TOTAL	\$213,772.05
DELIVER TO	Please remit payments to:	
Shipping Address: MIRA COSTA COMMUNITY COLLEGE ABDY AFZALI 1 BARNARD DR OCEANSIDE, CA 92056-3899 Phone: (760) 757-2121 Shipping Method: UPS Ground (1 - 2 Day)	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

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Brett Bradford



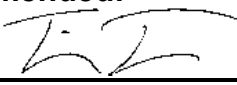
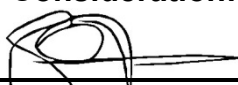
(877) 508-2411



bretbra@cdwg.com

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For more information, contact a CDW account manager

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Subject: Approve Epson Technology Equipment Purchase	Attachment: CDW-G Quote Dated 3/31/22
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The district is in the process of purchasing its routine annual equipment replacement of projection technology for academic classrooms on the Oceanside campus in support of instruction and student success. It is important to note that this process was postponed during the COVID-19 pandemic. This purchase of technology equipment updates the district’s systems within the various onsite academic classrooms providing on-ground students with reliable and updated equipment.

STATUS

California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as “piggyback”) obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district. The district has identified the use of the Foundation for California Community Colleges (FCCC) agreement #0000-4442 with CDW Government, Inc. for the purchase of supplies, technology, software, equipment and other miscellaneous material at the lowest cost and best overall value for district technology purchases.

The following projectors have been identified with a total list cost of \$466,017.33, including sales tax. By utilizing the referenced FCCC Contract with an overall negotiated discount of 26.44 percent, the total district cost is reduced to \$342,786.53, including sales tax.

EPSON		
QTY	Description	Part Number
108	Epson PowerLite L630U Projector	V11HA26020
5	Epson Pro L1490UNL Projector	V11HA16920
1	EPSON PowerLite 800F Projector	V11H923520
1	EPSON Lens ELPLW08	V12H004W08

Funds to renew the support services, maintenance and equipment are budgeted within the district's information technology equipment replacement budget.

RECOMMENDATION

Authorize the director of purchasing and material management to proceed with the procurement with CDW Government Inc. in accordance with the terms and conditions of Foundation for California Community Colleges (FCCC) agreement #0000-4442, in an amount not to exceed \$342,786.53.

QUOTE CONFIRMATION



DEAR AMBER CROSS,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
[REDACTED]	3/31/2022	EPSON	1969823	\$342,786.53

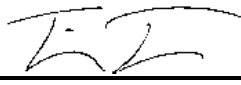
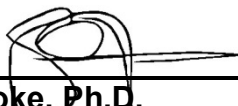
QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Epson PowerLite L630U Full HD WUXGA Long-throw Laser Projector Mfg. Part#: V11HA26020 Contract: CigBuys-CSU Master Agmt #00004442 Catalog (00004442)	108	6558949	\$2,581.78	\$278,832.24
Epson EB-PU1008W - 3LCD projector - LAN Mfg. Part#: V11HA33920 Contract: CigBuys-CSU Master Agmt #00004442 Catalog (00004442)	5	6582067	\$5,773.66	\$28,868.30
Epson PowerLite 800F Full HD Ultra Short-throw Laser Projector - White Mfg. Part#: V11H923520 Contract: CigBuys-CSU Master Agmt #00004442 Catalog (00004442)	1	6184415	\$1,976.66	\$1,976.66
Epson ELP LW08 - wide-throw zoom lens - 36 mm - 57.4 mm Mfg. Part#: V12H004W08 UNSPSC: 45111615 Contract: CigBuys-CSU Master Agmt #00004442 Catalog (00004442)	1	5339185	\$6,984.73	\$6,984.73

PURCHASER BILLING INFO		SUBTOTAL	\$316,661.93
Billing Address: MIRA COSTA COMMUNITY COLLEGE ACCTS PAYABLE 1 BARNARD DR OCEANSIDE, CA 92056-3899 Phone: (760) 757-2121 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$26,124.60
		GRAND TOTAL	\$342,786.53
		DELIVER TO Shipping Address: MIRA COSTA COMMUNITY COLLEGE AMBER CROSS 1 BARNARD DR OCEANSIDE, CA 92056-3899 Phone: (760) 757-2121 Shipping Method: UPS Ground (1 - 2 Day)	
		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

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	Brett Bradford	(877) 508-2411	bretbra@cdwg.com

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For more information, contact a CDW account manager

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Subject: Approve Extron Technology Equipment Purchase	Attachment: EKC quote dated 03/30/22
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Recommended:  _____ Tim Flood Vice President, Administrative Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The district is in the process of purchasing its routine annual technology replacement equipment for academic classrooms on the Oceanside campus in support of instruction and student success. It is important to note that this process was postponed during the COVID-19 pandemic. This purchase of technology equipment updates the district’s systems within the various onsite academic classrooms, providing on-ground students with reliable and updated equipment.

STATUS

California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as “piggyback”) obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district. The district has identified the use of California Multiple Award Schedules (CMAS) Contract #3-16-70-2382B with EKC Enterprises, Inc. for the purchase of supplies, technology, equipment, and other miscellaneous materials, at the lowest cost and best overall value for district technology purchases.

The following computers and warranty have been identified with a total list price of \$489,392.35, including sales tax and shipping. By utilizing the referenced CMAS contract with an overall negotiated discount of 46.95 percent, the total district cost is reduced to \$259,640.38, including sales tax and shipping.

Extron		
QTY	Description	Part Number
6	IPCP Pro 360 IP Link® Pro Control Processor	60-1432-01
6	IPCP Pro 550 IP Link® Pro Control Processor	60-1418-01
10	XTP Power Injector 100	60-1233-01
8	MPA 152 Plus Stereo Amp	60-844-03
10	MVC 121 Plus 3-input Stereo Mixer	60-1096-01

2	HDMI DXP 84 HD 4K PLUS	60-1494-21
2	HDMI DXP 88 HD 4K PLUS	60-1495-21
2	IN1608 xi IPCP Q MA 70 Mono Amp	60-1238-96
14	TouchLink® Pro Control System	60-1854-02
4	eLink 100 T US – Wireless Transmitter for HDMI	60-1490-02
4	eLink 100 R US - Wireless Receiver for HDMI	60-1490-03
24	IN 1606 -- Seamless Presentation Switcher	60-1663-01
108	MediaLink Plus Controller 200	60-1470-02
24	DTP T HD2 4K 330 - HDMI Twisted Pair Transmitter	60-1491-52
24	DTP HDMI 4K 330 Rx - HDMI Twisted Pair Transmitter	60-1331-13
6	SW2 HD 4K PLUS- HDMI Switcher	60-1603-01
8	SMB111 - US gang surface box	70-1097-01
8	SMB112 - US gang surface mount box	70-1097-02

Funds to renew the support services, maintenance and equipment are budgeted within the district's Information Technology Equipment Replacement budget.

RECOMMENDATION

Authorize the director of purchasing and material management to proceed with the procurement with EKC Enterprises, Inc. in accordance with the terms and conditions of California Multiple Award Schedule (CMAS) contract #3-16-70-2382B, in an amount not to exceed \$259,640.38.



EKC Enterprises, Inc.
 4658 E. Weathermaker Ave.
 Fresno, CA 93703
 (559) 438-0330

Estimate

BILL TO:
miracosta college 1 Barnard Dr oceanside, CA 92056

QUOTE DATE	QUOTE VALID THRU	ESTIMATE NO
3/30/2022	4/28/2022	3498

extron gear

MIRACOSTA COLLEGE PRICING BASED OFF CMAS CONTRACT# 3-16-70-2382B

RETAIL NUMBERS- ACTUAL QUOTE BELOW

part #	quantity	retail price	retail total
001 60-1432-01 IPCP Pro 360	6	2,720.00	16,320.00
002 60-1418-01 IPCP Pro 550	6	3,980.00	23,880.00
003 60-1233-01 XTP PI 100	10	310.00	3,100.00
004 60-844-03 MPA 152 Plus, Amplifier	8	410.00	3,280.00
005 60-1096-01 MVC 121 Plus - DSP Audio Mixer	10	530.00	5,300.00
006 60-1494-21 DXP 84 HD 4K PLUS	2	5,360.00	10,720.00
007 60-1495-21 DXP 88 HD 4K PLUS	2	6,410.00	12,820.00
008 60-1238-9 IN1608 xi IPCP Q MA 70	6	5,650.00	11,300.00
009 60-1563-02 TLP Pro 725M - Black	14	2,090.00	29,260.00
010 60-1490-02 eLink 100 T US	4	640.00	2,560.00
011 60-1490-03 eLink 100 R US	4	700.00	2,800.00
012 60-1663-01 IN1806	24	5,030.00	120,720.00
013 60-1470-02 MLC Plus 200	108	1,530.00	165,240.00
014 60-1491-52 DTP T HD2 4K 330	24	950.00	22,800.00
015 60-1331-13 DTP HDMI 4K 330 Rx	24	590.00	14,160.00



EKC Enterprises, Inc.
 4658 E. Weathermaker Ave.
 Fresno, CA 93703
 (559) 438-0330

Estimate

BILL TO:
miracosta college 1 Barnard Dr oceanside, CA 92056

QUOTE DATE	QUOTE VALID THRU	ESTIMATE NO
3/30/2022	4/28/2022	██████

016 60-1603-01 6 580.00 3,480.00
 SW2 HD 4K PLUS
 017 70-1097-01 8 200.00 1,600.00
 SMB 111 One-gang, Black
 018 70-1097-02 8 230.00 1,840.00
 SMB 112 2 gang black

Quantity	Part #/Description	Unit Price	Total
6	60-1432-01 6 extron IPCP Pro 360	1,442.00	8,652.00
6	60-1418-01 extron IPCP Pro 550	2,110.00	12,660.00
10	60-1233-01 extron XTP PI 100	165.00	1,650.00
8	extron 60-844-03 MPA 152 Plus, Amplifier	218.00	1,744.00
10	extron 60-1096-01 MVC 121 Plus - DSP Audio Mixer	281.00	2,810.00
2	extron 60-1494-21 DXP 84 HD 4K PLU	2,841.00	5,682.00
2	extron 60-1495-21 DXP 88 HD 4K PLUS	3,398.00	6,796.00
2	extron 60-1238-96 IN1608 xi IPCP Q MA 70	2,995.00	5,990.00
14	extron- 60-1563-02 TLP Pro 725M - Black	1,108.00	15,512.00
4	extron 60-1490-02 eLink 100 T US	339.00	1,356.00
4	extron- 60-1490-03 eLink 100 R US	371.00	1,484.00
24	extron 60-1663-01 IN1806	2,665.00	63,960.00
108	extron- 60-1470-02 MLC Plus 200	811.00	87,588.00
24	extron 60-1491-52 DTP T HD2 4K 330	499.00	11,976.00
24	extron- 60-1331-13	310.00	7,440.00



EKC Enterprises, Inc.
 4658 E. Weathermaker Ave.
 Fresno, CA 93703
 (559) 438-0330

Estimate



BILL TO:
miracosta college 1 Barnard Dr oceanside, CA 92056

QUOTE DATE	QUOTE VALID THRU	ESTIMATE NO
3/30/2022	4/28/2022	██████████

Quantity	Part #/Description	Unit Price	Total
	DTP HDMI 4K 330 Rx		
6	extron 60-1603-01 SW2 HD 4K PLUS	305.00	1,830.00
8	extron- 70-1097-01 SMB 111 One-gang, Black	105.00	840.00
8	extron 70-1097-02 SMB 112 Two-gang, Black	121.00	968.00
1	SHIPPING/FREIGHT	990.00	990.00*

* means item is non-taxable

ITEM TOTAL	239,928.00
TAX	19,712.38
TOTAL AMOUNT	259,640.38

Subject: Approve Microsoft Volume Licensing Software and Campus Agreement Renewal	Attachment: Computerland Quote #1 dated 03/03/22 Computerland Quote #2 dated 03/03/22
Category: Consent Items	Type of Board Consideration: Information Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The district is in the process of the routine annual renewal of the Microsoft Volume Licensing Software and Campus Agreement. Microsoft is the district standard for all district licensed Microsoft software products such as Office 365, Email, Visio, SQL, SharePoint, etc. A volume license allows for installation on all district purchased equipment as necessary using one product key. Microsoft Volume Licensing is a service offered by Microsoft for organizations that require multiple licenses, but not the software media, packaging and documentation supplied with the full packaged product.

STATUS

California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as “piggyback”) obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district. The district has identified the use of the Foundation for California Community Colleges (FCCC) and the FCCC Microsoft EES Campus Agreement 63815273 as providing the lowest cost and best overall value to the district for Microsoft purchases.

The renewal for the Microsoft Volume Licensing Software and Campus Agreement is for years three (3) and four (4) of an existing four-year contract agreement with Computerland, as outlined below:

- Year 3 of 4: July 1, 2022 – June 30, 2023, is expected to cost \$111,943.73, plus applicable taxes.
- Year 4 of 4: July 1, 2023 – June 30, 2024, is estimated to cost \$121,341.81, plus applicable taxes.

Funds to acquire the software licensing subscriptions, including technical support services and maintenance, are budgeted within the district’s technology budget.

RECOMMENDATION

Authorize the director of purchasing and material management to proceed with the procurement of \$233,285.54, plus applicable taxes, for the Microsoft Volume Licensing Software and Campus Agreement in accordance with the terms and conditions of the Foundation for California Community Colleges and the FCCC Microsoft EES Campus Agreement 63815273 for the periods specified above.



482 West San Carlos St
 San Jose, CA 95110 Telephone : 408-519-3200
 www.cland.com Fax : 408-519-3260

Quotation

Ship to MiraCosta College
 1 Bernard Drive
 Oceanside, CA 92056

Salesperson Sheri York Date
 syork@cland.com Number
 Director, Software & Licensing Page 1 of 2
 Phone : 800-639-1319 Sales order
 Phone : 408-519-3221 direct Payment : Net 30
 Fax : 408-519-3260 Purchase order

Bill to MiraCosta Community College
 Accounts Payable
 1 Barnard Drive
 Oceanside, CA 92056

Contact Abdy Afzali
 AAfzali@miracosta.edu
 760-795-6731

Item number	Description	Quantity	Unit price	Amount
AAD-38391CFB	M365 EDU A3 UNIFIED PER FAC/STAFF EQU LEVEL B CAMPUS EES	1,418.00	54.64	77,479.52
AAD-38398CFB	M365 A3 UNIFIED PER EQU TRANSITION LEVEL B EES CAMPUS 1 Y	172.00		0.00
6QV-00003CFU	ENTCALSRVCSFOREDU ALNG SUBSVL MVL PERUSR EES FAC/STAFF	1,590.00		0.00
359-00765CF	SQL CAL ALL LANGUAGES LIC/SA PACK FAC/STAFF MVL DEVICE CAL CAMPUS AGMT	1,590.00	5.94	9,444.60
RQL-00001CFU	M365 APPS FOR DEVICES (AKA OFFICE 365 PRO PLUS FOR DEVICES) CMPS SUB	3,000.00		0.00
LK7-00001CFU	MS PHONE SYSTEM (CLOUD PBX) CAMPUS EES MONTHLY SUB PER FAC/STAFF USER	60.00	36.00	2,160.00
SEK-00001CFU	POWER APPS PLAN EDU PER USR (UNLIMITED APPS) CAMPUS SUB	1.00	216.00	216.00
SFQ-00001CFU	POWER AUTOMATE PLAN EDU PER USER CAMPUS SUB	5.00	84.00	420.00
NK5-00001CFU	POWER BI PRO FOR EDU FAC/STAFF USER LIC MONTHLY SUB CAMPUS	10.00	23.61	236.10
H30-00237CFU	PROJECT PRO LIC/SA PER DEVICE ADDITIONAL PRODUCT CAMPUS EES SUB	25.00	54.39	1,359.75
7MA-00001CFU	PROJECT P3 (PROJ ONLINE PRO) PER FAC/STAFF USER SUB CAMPUS	5.00	72.00	360.00
D87-01057CFU	VISIO PRO LIC/SA PER DEVICE ADDITIONAL PRODUCT CAMPUS EES SUB	25.00	46.97	1,174.25
P4U-00001CFU	VISIO P2 FOR EDU - PER USER - MONTHLY SUB ADD PROD CAMPUS	10.00	27.00	270.00
77D-00110CFU	VISUAL STUDIO PRO W/ MSDN PER USER ADDITIONAL PRODUCT CAMPUS SUB	25.00	54.64	1,366.00
6VC-01251CFU	WIN REMOTE DESKTP SVR CAL LIC/SA PER DEVICE ADDITIONAL PRODUCT CAMPUS	150.00	8.40	1,260.00
AAD-38397CSC	MICROSOFT 365 A3 UNIFIED STU USE BENEFIT LEVEL C EES CAMPUS 1 Y	42,960.00		0.00
5RS-00002CSU	EXCH ONLINE PLAN 1 FOR ALUMNI ADDITIONAL PRODUCT CAMPUS EES 1 YR SUB	1,000.00		0.00
6QK-00001CF	AZURE PREPAYMENT EES CAMPUS AGMT SUBSCRIPTION	4.00	1,320.00	5,280.00
9EN-00193CF	SYSTEM CENTER STANDARD 16 CORE LICE/SA PK CAMPUS 1 YR SUB	1.00	73.55	73.55
228-04437CF	SQL SVR STANDARD EDTN WIN32 ALL LNG LIC/SA PACK MVL-CAMPUS AGMT	10.00	74.78	747.80
7JQ-00341CF	SQL SVR ENTRPRS CORE - 2 CORE LIC/SA PK - 4 CORE PER PROC/VM MIN EES	4.00	1,145.28	4,581.12
9EM-00265CF	WIN SVR STD 16 CORE LIC/SA PK EES CAMPUS 1	3.00	44.00	132.00



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 syork@cland.com Number
 Director, Software & Licensing Page 2 of 2
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 1 Barnard Drive
 Oceanside, CA 92056

Contact Abdy Afzali
 AAfzali@miracosta.edu
 760-795-6731

Item number	Description	Quantity	Unit price	Amount
9EA-00271CF	YR SUB WINDOWS SERVER DATACENTER 16 CORE PACK	12.00	307.64	3,691.68
9EA-00039CF	LIC/SA EES CAMPUS 1 YR SUB WIN SVR DTCTR CORE - 2 CORE LIC/SA PK CAMPUS 2 PROC/8CORE PER PROC MIN	44.00	38.44	1,691.36

Foundation for California Community Colleges
 Microsoft EES Campus Agreement Enrollment 63815273
 Year 3 of 4 anniversary order
 Dates covered: July 1, 2022 - June 30, 2023

Order due by June 10, 2022

Subtotal 111,943.73
 Tax 0.00
 Shipping & handling : 0.00
 Total 111,943.73



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Contact Abdy Afzali
 AAfzali@miracosta.edu
 760-795-6731

Item number	Description	Quantity	Unit price	Amount
AAD-38391CFB	M365 EDU A3 UNIFIED PER FAC/STAFF EQU LEVEL B CAMPUS EES	1,590.00	54.64	86,877.60
6QV-00003CFU	ENTCALSRVCSFOREDU ALNG SUBSVL MVL PERUSR EES FAC/STAFF	1,590.00		0.00
NK5-00001CFU	POWER BI PRO FOR EDU FAC/STAFF USER LIC MONTHLY SUB CAMPUS	10.00	23.61	236.10
SFQ-00001CFU	POWER AUTOMATE PLAN EDU PER USER CAMPUS SUB	5.00	84.00	420.00
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359-00765CF	SQL CAL ALL LANGUAGES LIC/SA PACK FAC/STAFF MVL DEVICE CAL CAMPUS AGMT	1,590.00	5.94	9,444.60
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P4U-00001CFU	VISIO P2 FOR EDU - PER USER - MONTHLY SUB ADD PROD CAMPUS	10.00	27.00	270.00
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6QK-00001CF	AZURE PREPAYMENT EES CAMPUS AGMT SUBSCRIPTION	4.00	1,320.00	5,280.00
5RS-00002CSU	EXCH ONLINE PLAN 1 FOR ALUMNI ADDITIONAL PRODUCT CAMPUS EES 1 YR SUB	1,000.00		0.00
AAD-38397CSC	MICROSOFT 365 A3 UNIFIED STU USE BENEFIT LEVEL C EES CAMPUS 1 Y	42,960.00		0.00
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9EM-00265CF	WIN SVR STD 16 CORE LIC/SA PK EES CAMPUS 1 YR SUB	3.00	44.00	132.00
9EA-00271CF	WINDOWS SERVER DATACENTER 16 CORE PACK	12.00	307.64	3,691.68



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Item number	Description	Quantity	Unit price	Amount
9EA-00039CF	LIC/SA EES CAMPUS 1 YR SUB WIN SVR DTCTR CORE - 2 CORE LIC/SA PK CAMPUS 2 PROC/8CORE PER PROC MIN	44.00	38.44	1,691.36

Foundation for California Community Colleges
 Microsoft EES Campus Agreement Enrollment 63815273
 Year 4 of 4 anniversary order ESTIMATE
 Dates covered: July 1, 2023 - June 30, 2024

Subtotal: 121,341.81
 Tax: 0.00
 Shipping & handling : 0.00
 Total: 121,341.81

Subject: Approve Purchase of Digital Resources from Community College Library Consortium	Attachment: None
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The Library purchases access to a variety of digital resources across the curriculum (e.g., electronic periodical databases, streaming media, and virtual reference sources, as well as one-time purchases of electronic content in the form of eBooks) for use by students enrolled in on-ground, hybrid, and online classes on an annual basis. These resources, used for research and course assignments, are available for all four district sites. Currently enrolled MiraCosta College students, staff, and faculty may also access these resources remotely.

STATUS


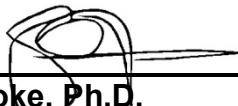
California Education Code 81651 states, the governing board of any community college district may purchase supplementary textbooks, library books, and educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals in any amount needed for the district without taking estimates or advertising for bids.

Purchases will be executed on an as-needed basis over the period of July 1, 2022, through June 30, 2023, and is expected to cost approximately \$280,000. This purchase is made through the Community College Library Consortium, an electronic information resources cooperative purchasing program that is a joint endeavor of the Council of Chief Librarians and the Community College League of California.

State of California Lottery Library Materials funds will be used for these purchases.

RECOMMENDATION

Authorize the director of purchasing and material management to proceed with the procurement of electronic content from the Community College Library Consortium at a not to exceed amount of \$280,000.

Subject: Approve Amendment to Repligen Equipment Purchase	Attachment: Repligen Quote Dated 3/1/22
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

At its February 24, 2022, meeting, the board approved agenda item IX.C, adopting Resolution No. 12-21/22, which approved the single source purchase of Tangential Flow Filtration System (TFFs) from Repligen Corp. These additions to the Biotechnology department’s existing TFF inventory could only be purchased from the original vendor, Repligen Corp, to ensure complete compatibility, and match existing equipment. Upon receipt and installation of equipment, biotechnology staff and a Repligen representative tested multiple filters on the equipment and identified the exact equipment accessories needed. These tests were not able to be performed prior to the equipment being installed.

STATUS

To increase instructional opportunities, the following equipment has been identified:




QTY	UOM	Description
6	EA	PRO PD Pilot Holder
5	EA	PRO PD Torq Wrench and Adapter
5	EA	PRO PD 0.02m2 (LP) PrS 30kD Cassette
5	EA	PRO PD 0.1m2 (LP) PrS 30kD Cassette

The original expected cost was approved to not exceed \$179,558.71. The cost of the additional equipment is \$43,857.49, increasing the total not to exceed amount to \$223,416.20.

Funds are budgeted for this additional purchase within the restricted Physical Plant/Instructional Support fund.

RECOMMENDATION

Authorize the director of purchasing and material management to proceed with approving a change order to purchase order 22000569 for the procurement of additional equipment from Repligen Corp., in an amount not to exceed \$43,857.49, for an amended total not to exceed an amount of \$223,416.20.

Subject: Approve and Ratify Settlement Agreement and Mutual Release with Caltrans	Attachment: Settlement Agreement and Mutual Release
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information  Consent Action </div>
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On August 1, 2018, MiraCosta Community College District and the California Department of Transportation (“Caltrans”) entered into a one-year contract for the district to provide training and technical assistance for Caltrans’ Disadvantaged Business Enterprises Support Services, with the mutual goal of increasing the pool of certified disabled business enterprise firms that can provide Caltrans highway construction and professional services. In June and July 2019, the parties extended the term of this contract through July 31, 2020. On January 10, 2020, Caltrans terminated the contract and claimed it overpaid the district for its services. The parties now wish to resolve their disputes amicably, have Caltrans rescind its termination of the contract, and settle all disputes related to this contract.

STATUS

The district and Caltrans negotiated a settlement agreement and mutual release wherein Caltrans would rescind its termination of the contract, the district would pay Caltrans \$20,876, and the parties would mutually agree to terminate the contract. On March 10, 2022, Caltrans signed the settlement agreement and mutual release.

RECOMMENDATION

Approve and ratify the settlement agreement and mutual release with Caltrans.

SETTLEMENT AGREEMENT AND MUTUAL RELEASE

This Settlement Agreement and Mutual Release ("Agreement") is hereby entered into on March 18, 2022, by and between MiraCosta Community College District ("District") and California Department of Transportation ("Caltrans"). The Agreement is effective on the last date signed by the District or Caltrans ("Effective Date"). District and Caltrans are jointly referred to in this Agreement as the "Parties," and individually as a "Party."

RECITALS

WHEREAS, the District and Caltrans entered into Contract No. 88A0127, dated August 1, 2018, and expiring July 31, 2019 ("Contract") for the District to provide training and technical assistance for Caltrans' Disadvantaged Business Enterprises Support Services with the mutual goal of increasing the pool of certified disabled business enterprise firms that can provide Caltrans highway construction and professional services ("Program");

WHEREAS, in June and July 2019, the District and Caltrans entered into an amendment to the Contract to extend the term of the Program through July 31, 2020;

WHEREAS, the District submitted monthly progress reports to Caltrans for Program services performed from August 2019 through December 2019, under the Contract, seeking reimbursement of \$84,620.00 for services rendered during those months, and Caltrans disputes it owes these amounts;

WHEREAS, on January 10, 2020, Caltrans unilaterally terminated the Contract;

WHEREAS, Caltrans claims it overpaid the District \$20,876.00 for Program services, and that the District disputes it owes Caltrans these amounts; and

WHEREAS, the Parties now wish by this Agreement to resolve their disputes amicably and agree upon terms for settlement and resolution of all known and unknown disputes, past, present, and which may arise in the future, between the Parties regarding the Contract, the Program, and any owed or disputed amounts or services, and the Parties have agreed to settle their disputes between them and now enter into this Agreement.

NOW, THEREFORE, in consideration of the covenants and promises set forth herein below and other valuable consideration, receipt of which is hereby acknowledged by the Parties, the Parties agree as follows:

AGREEMENT

1. **Recitals.** The above Recitals are agreed statements of fact and are incorporated herein by this reference.

2. **No Admission of Liability or Fault.** It is understood and agreed that the Agreement is a compromise of disputes and that nothing in the Agreement shall be construed as an admission of liability, responsibility, breach, fault, or wrongdoing by any Party.

3. **Rescission of Termination of Contract.** Caltrans hereby rescinds its January 10, 2020, termination of the Contract. Caltrans acknowledges and agrees that it did not terminate the Contract for cause or pursuant to any default of the District. Caltrans' letter acknowledging its rescission of the termination of the Contract is attached to this Agreement as Exhibit "A."

4. **Mutual Agreement to Terminate Contract.** The Parties hereby agree to mutually terminate the Contract for their own convenience and for no cause. The termination date will be effective July 31, 2020.

5. **Settlement Payment.** Within thirty (30) calendar days after the Effective Date of this Agreement, the District will pay to Caltrans the amount of Twenty Thousand Eight Hundred and Seventy Six dollars and no cents (\$20,876.00) in full and final settlement of the Contract, Program, and any owed or disputed amounts or services, and any other disputed matters related to the Contract or Program between the Parties ("Settlement Amount"). The District will pay the Settlement Amount by sending a check payable to "California Department of Transportation" to 1120 N. Street, Sacramento, California 95814. Caltrans agrees to assume any responsibility for the payment of taxes related to the Settlement Amount.

6. **Mutual Waiver and Release of Claims.** Each Party, on behalf of itself and each of its directors, trustees, officers, representatives, employers, successors, assigns, executors, and administrators, unconditionally and forever releases and discharges the other Party, and its agents, employees, representatives, attorneys, officers, directors, trustees, shareholders, predecessors, successors, and assigns from any and all claims, debts, liabilities, demands, obligations, promises, damages, costs, expenses (including but not limited to attorneys' fees), actions, causes of action, or other claims for relief under any theory (whether legal, equitable, or other, under the law, either common, constitutional, statutory, administrative, regulatory, or other, of any jurisdiction), whether known or unknown, suspected or unsuspected, which such first Party may have ever had, may now have, or may hereafter acquire against the other Party arising out of or relating to the Contract or the Program (the "Released Claims").

7. **Civil Code Section 1542 Waiver.** With respect to the Released Claims, this Agreement is intended to and does apply with respect to any and all disputes or claims of every nature and kind, known or unknown, actual or potential, anticipated or not anticipated, suspected or unsuspected, between the Parties in any way related to the Contract or the Program. The Parties do hereby knowingly, intentionally, and expressly waive all benefits and protections with respect to the Released Claims under California Civil Code § 1542, as well as under any other statutes, legal decisions, or common law principles of similar effect. Section 1542 of the California Civil Code states:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE

RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

The Parties acknowledge that they may hereafter discover facts in addition to or different from those which they now believe concerning this Agreement, and that notwithstanding such new or different facts, the releases contained herein shall remain effective. The Parties acknowledge and agree that this waiver is an essential and material term of this Agreement, without which the consideration given in this Agreement would not have been given. In so agreeing, the Parties declare that they understand the full nature, extent and import of their waiver of their rights under Section 1542 of the California Civil Code and have been so advised by their attorneys.

8. **No Prior Assignments.** The Parties each represent and warrant that they are the sole owners of all rights, title, and interests in and to all of the matters released under this Agreement and that they have not heretofore assigned, transferred, or purported to assign or transfer to any person any matters, or portions thereof, settled and released under this Agreement.

9. **Entire Agreement and Modifications.** This Agreement contains and embodies the entire agreement of the Parties with regard to the resolution of any and all disputes related to the Contract or Program, the Released Claims, and the subject matter of this Agreement. No representations, inducements, or other agreements, oral or otherwise, not embodied herein exist nor shall they be of any force or effect. This Agreement can only be modified or amended by a subsequent written agreement signed by all of the Parties hereto and approved by the District's Board of Trustees.

10. **Binding Agreement.** This Agreement is binding upon and shall inure to the benefit of the Parties, their respective principals, owners, partners, directors, trustees, attorneys, agents, employees, representatives, shareholders, officers, partners, divisions, corporations, subsidiaries, parents, affiliates, assigns, heirs, predecessors, and successors, past, present, and future, and all of their respective insurers, guarantors, sureties and reinsurers.

11. **Jointly Drafted.** This Agreement has been jointly drafted and negotiated by the Parties. The language in this Agreement shall be construed as a whole according to its fair meaning and not strictly for or against any of the Parties. Any uncertainty or ambiguity shall not be construed for or against any Party based upon attribution of drafting to any Party.

12. **Costs and Fees.** Each Party shall each bear its own costs, expenses, and fees of all kinds, regarding the subject matter of this Agreement, including the Contract and the Program, including, without limitation, attorneys' fees, witness fees, consultant fees, and expert fees, incurred related to the subject matter of this Agreement, the Contract, or the Program, or in connection with any dispute arising under this Agreement. Neither Party shall be deemed a prevailing party by virtue of executing this Agreement.

13. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of the Parties hereto. Except as set forth in Section 6 of this Agreement (Mutual Waiver and Release of Claims), the Parties do not intend by any provision of this Agreement to create any rights in or

increase the rights of any third party beneficiaries, nor to confer any benefit or enforceable rights under this Agreement or otherwise upon anyone who is not a Party to this Agreement or who is not a successor to the rights or obligations of a Party.

14. **Governing Law.** This Agreement and the rights, duties and obligations of the Parties shall be interpreted, enforced, and governed by and under the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement will be maintained in Sacramento County.

15. **Due Diligence.** The Parties hereto have voluntarily executed this Agreement based on their independent investigations of the circumstances and matters, both factual and legal, that Parties determined were relevant thereto. Each Party warrants that it has, through its representatives, carefully read and understood the terms and conditions of this Agreement, and that it has not relied upon the representations or advice of any other Party or any attorney not its own.

16. **Signatory Authority.** Each Party hereto represents and warrants that it is represented by legal counsel and that it is authorized to sign this Agreement and bind the respective Party hereby and that all acts necessary to confer such authority have been duly, properly and legally taken, provided however that this Agreement is contingent on approval by the District's Board of Trustees.

17. **Severability.** The provisions of this Agreement shall be applied and interpreted in a manner consistent with each other so as to carry out the purposes and intent of the Parties; but if for any reason any provision is unenforceable or invalid, such provision shall be deemed severed from this Agreement and the remaining provisions shall be carried out with the same force and effect as if the severed portion had not been a part of this Agreement.

18. **Waiver of Terms of Agreement.** No failure on the part of any Party to exercise, and no delay in exercising, and no course of dealing with respect to any right, power or privilege under this Agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or privilege under this Agreement preclude any other or further exercise thereof or the exercise of any other right, power or privilege. Except as provided herein, and in order to be effective, any waiver must occur in a writing signed by the waiving Party.

19. **Execution of Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original as against any Party who has signed it and all of which taken together shall constitute a single instrument. Each Party agrees that signatures transmitted by facsimile or electronically, including by email in pdf format, shall be treated, for all purposes, as original signatures.

PLEASE READ CAREFULLY. THIS SETTLEMENT AGREEMENT AND MUTUAL RELEASE INCLUDES A RELEASE OF ALL KNOWN AND UNKNOWN CLAIMS.

IN WITNESS WHEREOF, the Parties hereto have executed the Settlement Agreement and Mutual Release as dated below.

MIRACOSTA COMMUNITY COLLEGE
DISTRICT

Dated: _____

By: _____

Name: _____

Title: _____

CALIFORNIA DEPARTMENT OF
TRANSPORTATION

Dated: 3-10-22

By:  _____



Name: David Deluz

Title: Dep. Director, Civil Rights

EXHIBIT "A"
LETTER FROM CALIFORNIA DEPARTMENT OF TRANSPORTATION

[TO BE FINALIZED BY CALIFORNIA DEPARTMENT OF TRANSPORTATION]

The California Department of Transportation ("Caltrans") hereby rescinds its January 10, 2020, termination of Contract No. 88A0127 with the MiraCosta Community College District ("District"). A copy of Contract No. 88A0127 is attached to this letter for reference. Caltrans and the District will mutually agree to terminate Contract No. 88A0128 for their own convenience and for no cause.

Subject: Approve Annual Dell Desktop Computer Replacement Purchase for Faculty/Staff	Attachment: Dell Quote Dated March 31, 2022
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The district is in the process of purchasing its routine annual desktop computer replacement equipment for faculty and staff in support of instruction and student success. The process was postponed during the COVID-19 pandemic and this purchase will begin the process of refreshing computer equipment, providing the district’s faculty and staff with computer hardware that is up-to-date and can meet technology demands.

STATUS

California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as “piggyback”) obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district. As a result, board agenda item VII.K was approved at the July 15, 2021, meeting, authorizing the use of the Foundation for California Community Colleges (FCCC) agreement #00004206 with Dell Marketing for the purchase of supplies, technology, software, equipment and other miscellaneous material, at the lowest cost and best overall value for district technology purchases.

The following computers and peripherals have been identified with a total list cost of \$285,412.92, including sales tax and e-waste fee. An overall negotiated discount of 49.92 percent utilizing the referenced FCCC contract results in a district total cost of \$142,946.18, including sales tax and e-waste fee.

QTY	UOM	Description
100	EA	OptiPlex 7490 AIO

Funds to renew the support services, maintenance and equipment are budgeted within the district’s Information Technology Equipment Replacement budget.

RECOMMENDATION

Authorize the director of purchasing and material management to proceed with the procurement from Dell in accordance with the terms and conditions of the FCCC agreement #00004206, in an amount not to exceed \$142,946.18.



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	██████████	Sales Rep	Skyler Dickerson
Total	\$142,085.12	Phone	(800) 456-3355, 80000
Customer #	1941487	Email	Skyler_Dickerson@Dell.com
Quoted On	Mar. 31, 2022	Billing To	ACCOUNTS PAYABLE
Expires by	Apr. 30, 2022		MIRACOSTA COLLEGE
Contract Name	UCOP Participation Agreement		1 BARNARD DR
Contract Code	C000000886546		OCEANSIDE, CA 92056-3820
Customer Agreement #	00004206		
Solution ID	-		
Deal ID	23797110		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Skyler Dickerson

Product	Unit Price	Quantity	Subtotal
OptiPlex 7490 AIO	\$1,315.90	100	\$131,590.00
Subtotal:			\$131,590.00
Shipping:			\$0.00
Environmental Fee:			\$500.00
Non-Taxable Amount:			\$10,937.00
Taxable Amount:			\$121,153.00
Estimated Tax:			\$9,995.12
Total:			\$142,085.12

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

	Quantity	Subtotal
OptiPlex 7490 AIO		
Estimated delivery if purchased today:		
May. 03, 2022		
Contract # C000000886546		
Customer Agreement # 00004206		
	\$1,315.90	100
		\$131,590.00

Description	SKU	Unit Price	Quantity	Subtotal
NO RAID	817-BBBN	-	100	-
OptiPlex 7490 A - n-One XCTO	210-AYVV	-	100	-
Intel Core 7-11700 (8 Cores/16MB/16T/2.5GHz to 4.9GHz/65W); supports Windows 10/Linux	338-BZOZ	-	100	-
Windows 10 Pro English, French, Spanish	619-AHKN	-	100	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	100	-
Desktop Data Protection Encryption Personal Desktop Delivery	421-9984	-	100	-
Desktop Support for Software, Desktop Data Protection Encryption Personal, 1 Year	954-3455	-	100	-
16GB (1x16GB) DDR4 Non-ECC Memory	370-AFWB	-	100	-
M.2 2230 256GB PCIe NVMe Class 35 Solid State Drive	400-BEUW	-	100	-
Thermal Pad	412-AALV	-	100	-
Screw for M.2 SATA SSD	773-BBBJ	-	100	-
No Additional Hard Drive	401-AADF	-	100	-
Intel Integrated Graphics	490-BBFG	-	100	-
7490 AIO 23.8" FHD 1920x1080 WVA Non-Touch Anti-Glare, Camera, Integrated Graphics, Bronze 160w Power Supply	329-BFNP	-	100	-
System Power Cord (Phone/TH/US)	450-AAOJ	-	100	-
Intel Wireless 6 AX201, Dual-band 2x2 802.11ax with MU-MIMO + Bluetooth 5.1	555-BFQU	-	100	-
Screw for M.2 SATA SSD	555-BGOI	-	100	-
Wireless Driver, Intel AX201	555-BGOV	-	100	-
OptiPlex A - n-One Basic Stand, A - n-One	575-BBRC	-	100	-
No Additional Cable	379-BBCY	-	100	-
Desktop KB216 Wired Keyboard English	580-ADJC	-	100	-
Desktop Laser Wired Mouse - MS3220 Back	570-ABGR	-	100	-
No Cable Cover	325-BCZQ	-	100	-
Not selected in this configuration	817-BBBC	-	100	-
Support Assistant	525-BBCL	-	100	-
Desktop (TM) Desktop Delivery Current Content	640-BBLW	-	100	-
Desktop Content System Update (Updates latest Desktop Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	100	-
Waves Maxx Audio	658-BBRB	-	100	-
Desktop Support Assistant OS Recovery Tool	658-BEOK	-	100	-
Desktop Optimizer	658-BEQP	-	100	-
Windows PKID Label	658-BFDQ	-	100	-
Non-Touch LCD, Desktop OptiPlex AIO	391-BBDM	-	100	-
OS-Windows Media Not Included	620-AALW	-	100	-
ENERGY STAR Qualified	387-BBLW	-	100	-

SERI Guide (ENG/FR/Mult)	340-AGIK	-	100	-
De Watchdog Timer	379-BEKU	-	100	-
Quick Setup Guide 7490	340-CVFN	-	100	-
US Order	332-1286	-	100	-
No UPC Label	389-BCGW	-	100	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	100	-
Shipping Material for Fixed Stand / Height Adjustable Stand Opt Pre-AIO	340-CRJB	-	100	-
Shipping Label	389-BBUU	-	100	-
FCC statement label AIO	389-DVDQ	-	100	-
Regulatory Label for Opt Pre 7490 AIO Integrated graphics config (FSJ)	389-DZDM	-	100	-
11th Gen Intel Core 7 vPro label	340-CTSW	-	100	-
Desktop BTO Standard shipment	800-BBIO	-	100	-
No Anti-Virus Software	650-AAAM	-	100	-
Custom Configuration	817-BBBB	-	100	-
Intel vPro Technology Enabled	631-ACWB	-	100	-
No AutoProtect	340-CKSZ	-	100	-
No External ODD	429-ABGY	-	100	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	100	-
Delimited Hardware Warranty Plus Service	997-6870	-	100	-
Onsite/In-Home Service After Remote Diagnosis 4 Years	997-6873	-	100	-

Subtotal:	\$131,590.00
Shipping:	\$0.00
Environmental Fee:	\$500.00
Estimated Tax:	\$9,995.12
Total:	\$142,085.12

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. A product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges stated on this Quote are on estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@de.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dealer Terms of Sale (available at www.de.com/terms or www.de.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (defined on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.De.com/eu.a. Descriptions and terms for Supplier-branded standard services are stated at www.de.com/servicecontracts/goba or for certain infrastructure products at www.de-emc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services stated on this Quote are subject to additional, specific terms stated on www.de.com/offerspecificterms ("Offer Specific Terms").


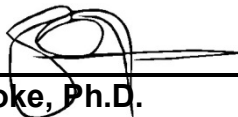
In case of Resale only: Should Customer procure any products or services for resale, whether on a stand-alone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dealer Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) stated in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronic catalog terms and descriptions are available in hard copy upon request.

Subject: Ratify COVID-19 Support Agreement for Spring 2022 Return	Attachment: Master Agreement with Scope of Work Amendment
Category: Consent Items	Type of Board Consideration: Information Consent Action
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Unvaccinated, exempted employees and students will need to be tested on a weekly basis to remain cleared to be on campus. This necessitated the procurement of an outsourced provider to deliver the staffing, supplies, technological integration, and level of service needed to make it free to employees and students with convenient, on the spot results. Healthcare IT Leaders is a company with a decade of experience offering a host of Enterprise Resource Planning (ERP) solutions to numerous healthcare systems including Scripps and St. Luke's. They are adept at integrating systems and services with substantial knowledge of HIPAA/FERPA privacy and security needs. Their 'Healthy Returns' COVID testing package is a comprehensive solution that meets the needs of the college to maintain health and safety as we reopen campus to serve the community.


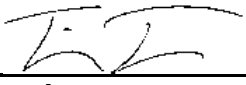
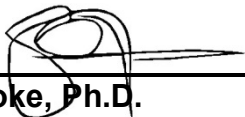
STATUS

Pursuant to Board Resolution No. 21-19/20, Emergency Conditions and Response to COVID-19 authorizing the superintendent/president and/or their designee to take any and all actions necessary to support the health and safety of the students and staff and/or to make alterations, repairs or improvements to school property.

It is estimated that a not to exceed amount of \$200,000 for the spring 2022 semester should be sufficient funding for testing of unvaccinated, exempt employees and students. Funds are budgeted within Fund 12 restricted HEERF Institutional Funds.

RECOMMENDATION

Ratify COVID-19 Support Agreement with Healthcare IT Leaders for spring 2022 Return.

Subject: Ratify and Approve Contracts and Purchase Orders	Attachment: Contract and Purchase Order Ratification List
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information  Consent Action </div>
Recommended:  <hr/> Tim Flood Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 6330—Purchasing and Contracts requires, in part, that all contracts valued at more than the current bid level, as specified in Public Contract Code §20651 et seq. calendar year 2022 = \$99,100.00), will be presented to the Board of Trustees for prior approval, but that contracts valued at less than the current Public Contract Code bid level may be presented to the board for ratification rather than prior to execution. All contracts ratified by the board shall be deemed to be fully executed district commitments and may not be subsequently cancelled, withheld or amended, unless determined by the vice president, administrative services to be a legally unenforceable obligation.

The policy also requires that no matter what the expected dollar value of a contract for legal or public auditing services, such a contract will be presented to the board for prior approval, unless it is determined by the superintendent/president and the vice president, administrative services, that time is of the essence and that the district’s best interests are best served by issuing a contract on an immediate basis. Any such contract issued under these circumstances shall be brought forward to the board for formal approval at the next board meeting.

In accordance with Public Contract Code §22000 et seq. and Board Resolutions #13-10/11 and #14-10/11, the district may procure public works using the California Uniform Public Construction Cost Accounting Act (CUPCCAA) with a current bid limit of \$200,000 for construction.

STATUS

The purchasing and material management department has attached the latest monthly summary of the contracts and purchase orders for the board’s ratification and approval as a consent item.

RECOMMENDATION

Ratify and approve contracts and purchase orders, as listed in the attachment.

**Contract and Purchase Order Ratification List
March 3, 2022 – March 29, 2022**

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000			
PO #	Vendor	Description	Amount
22000696	Russ Stroika	3400 Hallway Painting (Fac)	\$7,500.00
22000701	Botsford Construction Inc	Miscellaneous work for Student Services Building - SAN B1100 (Fac)	\$14,515.00
22000785	Glanz Signing & Graphics Inc	Wayfinding Signs and Warehouse Signage (Fac)	\$12,724.57
22000827	Botsford Construction Inc	Safety Bumper Construction/Installation at CDC (Fac)	\$19,220.00
22000834	Maurice Gannon	Miscellaneous Sidewalk Repair (Fac)	\$24,750.00
22000860	Maurice Gannon	T-500s Grading and Gravel Mulch (Fac)	\$14,750.00
22000861	Maurice Gannon	Perimeter Mow Curb Addition (Fac)	\$14,625.00
22000886	Maurice Gannon	Amazon Box Concrete Restoration (Fac)	\$14,250.00
22000946	Vinyard Doors, Inc.	Commercial service and operator installation (Fac)	\$9,227.94

In accordance with BP/AP 6340—Bids and Contracts, Emergency Repair Contracts Without Bid, the following transactions were procured when repairs or alternations are necessary to continue existing classes or to avoid danger of life or property.

Emergency Repair Contracts Without Bid			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include solicitation of at least three (3) competitive written quotes, pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$25,000 – \$99,100			
PO #	Vendor	Description	Amount
22000671	Mod Research Consulting LLC	Contract Services (Career Ed)	\$32,500.00
22000694	Follett Corporation	Student Financial Aid Non-Cash (Fin Aid)	\$98,658.20
22000704	Economic Modeling, LLC	Software Maintenance (Career Ed)	\$30,750.00
22000709	Waxie Sanitary Supply	Equipment (Fac)	\$47,287.06
22000731	Luxer Corporation	Equipment (Lib)	\$26,580.77
22000747	Dell Marketing L P	Equipment (AIS)	\$38,848.97
22000770	Downtown Ford Sales	Equipment (Fac)	\$49,671.53
22000824	SocialTech.ai LLC	Software (Pres)	\$56,970.00
22000843	Bones Clones	Equipment & Supplies (Anthro)	\$28,850.62
22000852	Cart Mart Inc	Equipment (Fac)	\$87,122.18
22000882	SR Bray LLC	Contract Services (Grad)	\$25,692.75
22000899	Clear Channel Broadcasting	Advertising (PIO)	\$78,395.00
22000915	Image Access Inc	Equipment (Lib)	\$49,293.80
22000919	FAAC Incorporated	Equipment (Admin of Justice)	\$32,458.76
22000965	JH Technologies, Inc.	Equipment (Math & Sci)	\$28,531.92

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include solicitation of at least three (3) competitive informal quotes (e.g. telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 – \$24,999			
PO #	Vendor	Description	Amount
22000655	CDW Government Inc	Equipment (Phys)	\$19,335.30

22000713	IBIS World Inc	Library E-Resources (Lib)	\$14,405.00
22000721	OverDrive	Library E-Resources (Lib)	\$14,000.00
22000722	Swank Motion Pictures Inc	Library E-Resources (Lib)	\$14,400.00
22000755	Haley Michelle Nelson	Advertising (PIO)	\$23,000.00
22000761	Ovid Technologies Inc	Library E-Resources (Lib)	\$10,781.00
22000772	Kanopy LLC	Library E-Resources (Lib)	\$14,000.00
22000784	Turf Star Inc	Equipment (Fac)	\$12,681.49
22000830	RW Smith & Co	Equipment (Cafe)	\$18,548.26
22000881	West Coast Consulting Group Inc	Contract Services (AS)	\$20,350.00
22000923	Advanced Web Offset	Printing (Comm. Ed.)	\$20,158.67
22000970	Graduate Communications	Contract Services (Intl Ed)	\$10,000.00
22000977	CDW Government Inc	Software Maintenance (AIS)	\$20,160.00

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include use of pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$5,000 – \$9,999			
PO #	Vendor	Description	Amount
22000658	County of San Diego Auditor & Controller	Contract Services (HR)	\$7,800.00
22000695	Burlington English Inc	Software (Comm Ed)	\$5,760.00
22000794	Community Playthings	Equipment (Child Dev Ctr)	\$8,221.59
22000819	Lawnmowers Plus Inc	Equipment (Faci)	\$8,005.19
22000833	salesforce.com, Inc.	Software Maintenance (Strong Work)	\$8,790.00
22000889	Sonocent	Software Maintenance (EOPS)	\$5,400.00
22000890	Computerized Fashion Service, Inc.	Promotional (EOPS)	\$7,764.10
22000912	CDW Government Inc	Equipment and Supplies (AIS)	\$8,995.81
22000978	Trace3	Software Maintenance (AIS)	\$6,116.56
22000985	MSDSonline Inc	Services (Fac)	\$6,346.00
22000999	Startup San Diego	Advertising (Career Ed)	\$5,412.50

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII. (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII. (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following transactions were executed or amended as follows.

MOUs and Grants			
PO #	Vendor	Description	Amount
	No Entries This Month		

Total Contract Expenditures: \$1,133,605.54
Ratify MCC purchase orders 22000647 through 22001009

**Capital Improvement Program Contract and Purchase Order Ratification List
March 3, 2022 – March 29, 2022**

In accordance with Board Resolutions #13-10/11 and 14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000

PO #	Vendor	Description	Amount
22000800	Botsford Construction Inc	04109 Misc. Const. Work (CLC)	\$6,450.00

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include solicitation of at least three (3) competitive written quotes, pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$25,000

PO #	Vendor	Description	Amount
22000837	Division of the State Architect	04215 DSA Plan Check Fees (OC)	\$116,840.00

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include solicitation of at least three (3) competitive informal quotes (e.g. telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 – \$24,999

PO #	Vendor	Description	Amount
22000801	Division of the State Architect	04105 DSA Plan Check Review Fees (SAN)	\$13,356.48
22000836	Division of the State Architect	04215 DSA Plan Check Fees (OC)	\$21,181.50

In accordance with BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various methods of award. This may include use of pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$0 – \$9,999

PO #	Vendor	Description	Amount
22000689	McKesson Medical-Surgical Government	04102 Equipment (SAN)	\$1,737.67
22000690	Elite Relocation Services	04109 Relocation Services (SAN)	\$9,290.00
22000692	Elite Relocation Services	04004 Relocation Services (CLC)	\$3,375.00
22000758	GST Inc	04103 IT/Media Supplies (SAN)	\$600.00
22000802	GST Inc	04207 Media Equipment (OC)	\$3,707.25
22000870	Parron Hall Office Interiors	04109 Furniture (SAN)	\$2,577.50
22000925	Elite Relocation Services	04108 Relocation Services (SAN)	\$6,842.50
22000926	Grainger	04103 Equipment/Supplies (SAN)	\$1,422.90
22000927	Elite Relocation Services	04004 Relocation Services (CLC)	\$2,412.50
22000929	State Water Resources Control Board	04005 Permit Fee (CLC)	\$652.00

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders

PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders

PO #	Vendor	Description	Amount
20000594	Balfour Beatty Construction LLC	04208 Change Order 11 (OCN)	\$34,520.21
20000594	Balfour Beatty Construction LLC	04208 Change Order 12 (OCN)	\$9,952.23
20001813	Conant Construction	04109 Change Order 9 (SAN)	\$116,085.09
21000214	Align Builders	04004 Change Order 9 (CLC)	\$364,596.00
21000214	Align Builders	04004 Change Order 10 (CLC)	\$56,234.23
21000214	Align Builders	04004 Change Order 11 (CLC)	\$45,482.72
21000214	Align Builders	04004 Change Order 12 (CLC)	\$66,000.00
21001232	Align Builders	04103 Change Order 6 (SAN)	\$126,741.26

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item IX.I (10/19/17); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-17-001 is \$35,593,000.

MM-17-001 – Architectural and Engineering Services Task Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

MM-17-001 – Architectural and Engineering Services Task Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item IX.J (10/19/17); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-17-002 is \$4,300,000.

MM-17-002 – Geotechnical Engineering Task Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

MM-17-002 – Geotechnical Engineering Task Change Orders			
PO #	Vendor	Description	Amount
21000015	SMS Geotechnical Solutions Inc	04109 Change Order 1 (SAN)	(\$13,009.52)
21001234	SMS Geotechnical Solutions Inc	04103 Change Order 1 (SAN)	\$6,140.00

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item IX.K (10/19/17); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-17-001 is \$1,200,000.

MM-17-003 – Civil Engineering Task Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

MM-17-003 – Civil Engineering Task Change Orders			
PO #	Vendor	Description	Amount

	No Entries This Month		
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In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item VIII.K (06/13/19); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-19-012 is \$2,252,892.

MM-19-012 – Commissioning Services Task Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

MM-19-012 – Commissioning Services Task Change Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item VIII.L (06/13/19); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-19-013 is \$6,663,954.

MM-19-013 – Inspector of Record Task Orders			
PO #	Vendor	Description	Amount
	No Entries This Month		

MM-19-013 – Inspector of Record Task Change Orders			
PO #	Vendor	Description	Amount
21001265	Blue Coast Consulting	04102 Change Order 1 (SAN)	\$20,705.00
21001265	Blue Coast Consulting	04103 Change Order 1 (SAN)	\$23,937.00
21001265	Blue Coast Consulting	04102 Change Order 2 (SAN)	\$9,191.00
21001265	Blue Coast Consulting	04103 Change Order 2 (SAN)	\$5,252.00

In accordance with Government Code Sections 4526, 4527, and 53060; and Education Code Sections 81655 and 81656, applicable district policies regarding professional service procurements; and Board Agenda Item VIII.M (06/13/19); and other applicable law, the following transactions were entered into and approved by the vice president, administrative services. The total approved funding authority under MM-19-014 is \$6,193,914.

MM-19-014 – Special Inspection Task Orders			
PO #	Vendor	Description	Amount
22000691	Advanced Environmental Group Inc	04202 Hazmat Survey (OC)	\$4,995.00

MM-19-014 – Special Inspection Task Change Orders			
PO #	Vendor	Description	Amount
21000067	Twining, Inc.	04109 Change Order 1 (SAN)	(\$23,579.75)
21000866	Saving Sacred Sites	04207 Change Order 1 (SAN)	(\$7,713.17)

Total Contract Expenditures: \$1,080,277.04			
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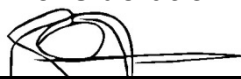
Ratify purchase orders — 22000689-22000690, 22000692, 22000758, 22000800-22000802, 22000836-22000837, 22000870, 22000925-22000927, 22000929

Ratify purchase orders (Task Orders) — 22000691

Ratify purchase orders (Contracts) — 2200800

MIRACOSTA COMMUNITY COLLEGE DISTRICT

Agenda Item IX.A
April 21, 2022

Subject: Approve Replenishment of Threshold of Vice President, Administrative Services' Authority to Approve Program Reserve Fund Transfer Requests	Attachment: None
Category: Action Items	Type of Board Consideration: Information Consent <input checked="" type="checkbox"/> Action
Recommended:  _____ Tim Flood Vice President, Administrative Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On February 18, 2021, the board approved a Program Reserve Fund Use Authorization Criteria and Procedure to ensure the efficiency and transparency of the use of program reserve funds. At this same meeting, the board also delegated authority to the vice president, administrative services to authorize a request to transfer program reserve funds to augment a project's budget if: (1) the request met the program reserve fund use authorization criteria; (2) the request to use program reserve funds was no more than 5 percent of the board approved subject project's budget; and (3) the aggregate amount of all such requests program-wide is below \$1 million dollars; or approval of a specific request to use program reserve funds does not result in a program-wide aggregate amount of all such requests reaching \$1 million dollars or more.

STATUS

In March 2022, a program reserve fund transfer in the amount of \$126,650 for use at project 04102 SAN Reno Building B900 Student Center and \$228,500 for use at project 04103 SAN Reno Building B400 Science Labs occurred. The total transfer of \$355,150 followed the use criteria set forth above to


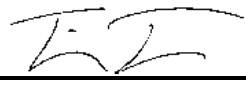
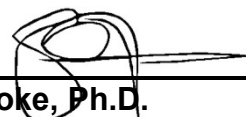
account for anticipated project cost overruns and to ensure the completion of the project. This transfer is included in this item for board ratification. That transfer has lowered the program reserve fund balance to \$23,562,976 and also lowered the vice president, administrative services' program reserve fund use authorization amount to \$644,850 from \$1,000,000.

Given the foregoing transfer and in an effort to expedite access to the reserves for use for capital improvement program projects when warranted, the district seeks to be pro-active in replenishing the program reserve threshold authority of the vice president, administrative services.

RECOMMENDATION

Given the foregoing, district staff and the Program Management Office requests the following:

- 1) Ratify the vice president, administrative services' prior authorization and transfer from the program reserve fund in the amount of \$126,650 for use at 04102 SAN Reno Building B900 Student Center and \$228,500 for use at 04103 SAN Reno Building B400 Science Labs; and
- 2) Approve the replenishment of the \$1 million threshold of the vice president, administrative services' authority to approve program reserve fund transfer requests effective April 21, 2022, per the program reserve fund use authorization criteria and procedure established by the board on February 18, 2021.

Subject: Approve Budget Transfer	Attachment: None
Category: Action Items	Type of Board Consideration: Information Consent  Action
Recommended:  _____ Tim Flood Vice President, Administrative Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Total amounts budgeted in the final budget as the proposed expenditure for each major account classification shall be the maximum expended for that classification for the fiscal year, except as specifically authorized by the board of trustees. Title 5 requires board approval by a majority of members of the board for transfers between major accounts and may be approved on a ratification basis. Title 5 also requires that two-thirds of the members of the board approve transfers from the reserve for contingencies.

Administrative Policy 6250 Budget Management, item 3, states: Transfers may be made from the available reserves to any expenditure classification by written resolution of the board and must be approved by a two-thirds vote of the members of the board.



STATUS

Additional budget requirements are necessary for additional expenses after the budget adoption.

- The cafeteria service contract was amended in September 2021 and approved by the board for a new two-year term (8/1/2021 – 7/31/2023) with a current fiscal year additional cost of \$485,000. Recommend a transfer of funds of \$500,000 from Fund 41-Capital Project to Fund 52-Revenue-Other Resources to cover the additional expenses. Fund 41-Capital fund has budget to cover the transfer.

RECOMMENDATION

Approve the budget transfer as presented above.

Subject: Board Policy 3200 – Accreditation	Attachment: Board Policy 3200 - Accreditation
Category: Board Policies – Periodic Review	Type of Board Consideration: Information Consent  Action
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

A periodic review of Board Policy 3200 - Accreditation has been approved by College Council, and the policy is now presented for adoption by the board of trustees.

There is not an Administrative Procedure 3200.

RECOMMENDATION

Adopt Board Policy Board Policy 3200 – Accreditation.

The superintendent/president shall ensure the MiraCosta Community College District complies with the accreditation process and standards of the Western Association of Schools and Colleges Accrediting Commission of Community and Junior Colleges and of other district programs that seek special accreditation.

The superintendent/president shall keep the Board of Trustees informed of approved accrediting organizations and the status of accreditations.

The superintendent/president shall ensure that the board is involved in any accreditation process in which board participation is required.

The superintendent/president shall provide the board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

See Administrative Procedure 3200.

MiraCosta Community College District



Adoption History: 9/15/09
 Periodic Review: 2/19/16, xx/xx/xx
 Reference Update: 4/14, 11/14, 1/15
 References: ACCJC Accreditation Eligibility Requirement 21
 Accreditation Standards I. C.12 and 13
 Title 5 §51016
 CCLC Update: #25, 11/14; #20, 3/12
 Steering: CC / ALL

The College Council oversees the self-evaluation and accreditation process.

The process, timeline, and other materials related to the process will be drafted by the accreditation liaison officer for review by the College Council and recommendation to the superintendent/president.

MiraCosta Community College District**Page 1 of 1**

Effective Date: 9/15/09, 10/13/15, 2/5/16, 4/7/22
Reference Update: 4/14, 11/14, 1/15
References: ACCJC Accreditation Standard I.C.12 & 13
Accreditation Eligibility Requirement 21
Title 5 §51016
CCLC Update: #24, 4/14; #25, 11/14
Steering: CC / ALL

Subject: Board Policy 3280 – Grants	Attachment: Board Policy 3280 – Grants
Category: Board Policies – Periodic Review	Type of Board Consideration: Information Consent  Action
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

A periodic review of Board Policy 3280 – Grants has been approved by College Council, and the policy is now presented for adoption by the board of trustees.

Administrative Procedure 3280 is included for reference only.

RECOMMENDATION

Adopt Board Policy Board Policy 3280 – Grants.

The Board of Trustees will be informed about grants received by the district.

Government grants must be approved by the Board of Trustees. At the discretion of the superintendent/president, the approval may be on a ratification basis for government grants.

A government grant is the transfer of tax-payer money or property from a sponsor to an institution that may require performance of specific duties such as research, budget reports, progress reports, and return of unused funds.

Grants made to the district's foundation do not require the board's approval, unless a grant creates a financial obligation to the district. The executive director of the foundation shall inform the board of grants received by the foundation at least annually.

The superintendent/president shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for will directly support the mission of the district and educational master plan.

“Grant” as used in the procedure shall refer to a government grant as defined in this procedure. Private grants and gifts that are processed through the MiraCosta College Foundation are addressed in Administrative Procedure 3820, Gifts.

The following administrative procedure defines the difference between a governmental grant and a private gift. It governs the initiation, approval, and administration of the governmental grant development process to assist in the timely application for and processing of new grant applications and to assure that such grants directly support the mission of the district. This includes grants that are in partnership with other institutions. The process for grants requiring new applications each subsequent year or augmentations of existing grants or categorical programs are addressed at the end of this procedure.

A government grant is the transfer of taxpayer money or property from a sponsor to an institution that may require performance of specific duties such as research, budget reports, progress reports, and return of unused funds. Most funding provided by federal, state, or local agencies in support of MiraCosta College is treated as a grant. In general, government funds are not treated as gifts. For purposes of this procedure, the term “grant” does not include assistance that is or has become an ongoing source of support for state- or federally supported, policy-driven initiatives, such as matriculation, EOPS, SAS, Title IV Federal Student Financial Aid, VTEA, CalWorks, scheduled maintenance, and other programs of this type.

A private grant or gift is the voluntary transfer of nontax dollars or government property from a private donor to an institution. The donor may be an individual, a corporation, or a nonprofit organization. Donors will receive recognition and a report of how the funds are/were used. A gift may meet the interests of the donor and can be restricted or unrestricted. A restricted gift is a contribution designated for a specific purpose, program, or project. Such gifts may require reporting back to let donors know the funds were used as intended. Only the Development Office and the Foundation may accept gifts on behalf of the college. In the unusual situation when a donor specifies that a grant is made directly to the college, the Board of Trustees accepts or rejects the gift. If the donation’s characteristics fall within both categories, the factors in the chart below should be taken into consideration for determining whether it is a gift or a grant.

The presence of any single factor does not represent the condition of gift or grant. To best determine if a transaction is a gift or a grant, all of these factors should be considered simultaneously. In cases where there is a question as to whether an activity for which external funding is sought constitutes a grant or a gift, the superintendent/president will determine what procedures should apply.

GIFT vs. GRANT: TABLE OF INDICATORS FACTOR	PRIVATE GRANT	GOVERNMENT GRANT
Source	<p>Individuals Nonprofit Organizations Corporations Corporate Foundations Other Organizations, such as Donor-Advised Funds Family or individual foundations are generally treated as individuals.</p>	<p>Government Agencies, Partnering Institutions</p>
Purpose	<p>The donor may specify an area of interest or a goal to be funded by with their gift, as well as reporting requirements documenting for the donor how the funds were used.</p>	<p>The sponsor specifies how the funds should be used and requires substantial reporting to governmental agencies.</p>
Value Exchange	<p>The foundation is expected to carry out specific programs as defined by the grant objectives.</p>	<p>The district is expected to carry out specific programs as defined by the government, achieving government-defined objectives.</p>
Reporting	<p>The foundation has some reporting obligations to document to the donor on how the gift is used or invested. Required reporting may include details of how, when, and to whom funds were disbursed, as well as statements of earnings, when applicable.</p>	<p>The district is required by the granting agency to perform specific duties such as research, budget reports, progress reports, and return of unused funds.</p>

Proposal Process	Initiated by donors, advancement staff, or faculty members and in response for a request for proposal.	With the assistance of the grant office, grants are submitted in response to a request for proposal, as defined by a government agency.
Document	Letter of Donation/Gift Agreement addressed to the foundation or clearly indicated to be intended for the foundation.	Award letter and/or Grant Agreement specifying the district or college, not the foundation
Deadline/Terms	Typically requires specific time period for reporting.	Typically requires a specific time period for conducting projects and reporting back to the sponsoring agency.
Excess Funds	N/A	May be required to return to sponsor.
Penalty for Nonperformance	No penalties for failing to use the funds.	Penalties may exist for failing to use the funds or to deliver the items on a timely basis.
F&A (Facilities and Administrative) Indirect Cost Rates*	Overhead rates are determined by the foundation and built into the grant request.	Overhead rates as determined by the district and allowed by the federal government or other granting agency.

The following guidelines apply to government grant applications.

Criteria for Governmental Grant Applications

Grant proposals and applications are to support the mission and purposes of the district:

- A. Provide quality instruction and support services that allow students to pursue and achieve their educational goals.
- B. Respond to the needs of its students and community by creating new programs and expanding existing programs.
- C. Implement innovative approaches to teaching and learning that prepare students to be productive citizens in a diverse and dynamic world.

Ideally, grant applications will be generated from the results of the institution's annual program review and will be congruent with the Educational Master Plan.

Who Can Author a Governmental Grant Proposal?

Any member of the faculty, staff, or administration is encouraged to research, analyze, and draft a grant proposal based on the above criteria. The following processes have been developed to prevent duplication of efforts and provide guidelines for district-wide support of grants that support the mission of the district.

The vice president, administrative services, as designee for the district, has final signature authority for binding grant agreements and contracts. Individual proposers/applicants are not authorized to enter into legal contracts or agreements.

Initiation of New Governmental Grant

Individuals interested in applying for a new grant must seek institutional approval before submitting a grant application. Individuals interested in applying for a grant should meet with the Grants Coordinator to review and discuss the purpose, criteria, and conditions of the grant. The proposer will then meet with their department chair, director, or supervisor to obtain support for the project. If the appropriate supervisor approves, the proposer will complete a grant contract summary form and routing slip to obtain the approval of his/her dean, the vice president and other involved parties, including vice president, administrative services. Whenever possible, the grant contract summary form will reference initiatives resulting from the annual program review and comprehensive master plan, but it is recognized that not all grant applications will be generated from program review. The routing and approval process for grants is outlined on the grant/contract summary form.

A step-by-step guide for the approval process and a routing slip for signature can be found on the college Web site, under the Grants Web page.

<http://www.miracosta.edu/officeofthepresident/oir/grantsoffice.html>

The following summarizes the approval and routing of new governmental grant applications:

- A. Grants of less than \$100,000, which do not require district contribution or institutionalization, do not require review by Budget and Planning Committee (BPC) or administrator committee, but a brief notification will be sent to BPC as an information item. The process may proceed with the completion of the grant/contract summary form and related signatures.
- B. For new and continuing grants awards in excess of \$100,000 that do not require district contribution or institutionalization, the grant contract/summary form will be presented to the BPC. BPC will review purely in terms of potential impact on the district's general fund, and then forward a recommendation to the administrative council. The administrator committee will then forward a recommendation to the superintendent/ president or their designee for approval/disapproval.

- C. For grants of any amount that require district contributions or institutionalization, the grant contract/summary form will be presented to the BPC. BPC will review and then forward a recommendation to the Administrator Committee. The administrator committee will then forward a recommendation to the superintendent/president or their designee for approval/disapproval.

After institutional approval, the proposer may proceed with full grant application. The grant application must comply with proper format, budget requirements and codes as defined by the granting agency. Proposer will forward a copy of the grant application and the grant/contract summary form to the Grants Office and Fiscal Services staff for final budget review.

The district reserves the right to decline any awarded grant funds.

District Impact

The proposer must identify any substantial impact on district resources, including faculty, staff, facilities, fiscal services, information technology, and marketing. Any impacted department must be informed and identify whether it can or cannot support the grant proposal with its current resources. If support is required by district resources (listed above), proposer routes the grant/contract summary form to the appropriate departments/councils for approval before routing to the appropriate dean and vice president for their approval.

Responsibilities

All record keeping, reporting, and retention of records for grant-funded projects or programs is the responsibility of the proposer/project director of the grant. Copies of all applications, face sheets and subsequent reports must be sent to the Grants Office.

The proposer/project director will have responsibility for the application contents and accuracy and ensure that all application and reporting deadlines are submitted timely. If indirect cost is authorized and allowable under the grant, the proposer/project director will ensure that the indirect cost is included in the grant, unless waived by the vice president, administrative services.

Upon approval, the proposer/project director will provide Fiscal Services with a copy of the grant documentation, including the grant-award notification and budget-detail information, and will work with Fiscal Services to establish an appropriate funding source and budget for reporting accuracy and to determine appropriate billing or invoicing to granting agencies. Fiscal Services will assist in providing financial information and back-up documentation to facilitate grants management and control.

Grant activities and funding is not authorized until the district has received the grant-award notification from the funding agency.

Fiscal Services will prepare an agenda item for board of trustees notification on a quarterly basis using the format for board-agenda items developed by the superintendent/president's office.

Allowable and Unallowable Costs

The proposer/project director will assume responsibility to ensure that grant funds are used for program activities approved by the funding agency during the grant period, as identified in the grant-award notification. Proposer/project director will also ensure compliance with federal regulations provided in OMB Circular A-133, as outlined in 6300AP, and any additional applicable regulations.

Conflicts of Interest

To assure there are no conflicts of interest relating to grant management, all principle investigators and project managers, Fiscal Services, and any other departments responsible for grant management will adhere to the standards of 2 CFR §200 as outlined in the National Science Foundation's Proposal and Award Policies and Procedures Guide (PAPPG)- Chapter IX-Grantee Standards.


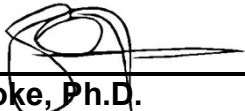
Ongoing Government Grant Applications and Augmentations to Existing Grants

Grants that have previously been approved through the above process are not required to seek BPC approval unless a new application is required, or substantive changes have been made, including purpose, district contributions, and/or institutionalization. Ongoing grants will still require routing approval through the Grants Office, supervisor, chair or appropriate dean, vice president, and the vice president, administrative services. A step-by-step guide for the approval process and a routing slip for signature can be found on the Grants office website:

<http://www.miracosta.edu/officeofthepresident/oir/grantsoffice.html>

Categorical Programs

Categorical programs that do not require an application are not required to seek institutional approval and are not subject to the Grants Office procedure; however, the divisional dean, the appropriate vice president, and the vice president, administrative services must initial budget proposals or augmentations filed with the state. Notification of budget proposals, augmentations, and expenditure reports are to be forwarded to Fiscal Services for inclusion/revisions in the financial system. Fiscal Services will assist in providing financial information, including appropriate account classification to facilitate program management and control.

Subject: Board Policy 3520 – Local Law Enforcement	Attachment: Board Policy 3520 – Local Law Enforcement
Category: Board Policies – Second Reading	Type of Board Consideration: Information Consent Action 
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Revisions to Board Policy 3520 – Local Law Enforcement have been approved by College Council, and the policy is now presented for a second reading and adoption by the board of trustees.

Administrative Procedure 3520 is included for reference only.

RECOMMENDATION

Adopt Board Policy 3520 – Local Law Enforcement.

The district, on behalf of each campus or center, has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of Part I Violent Crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault; sexual assaults, including, but not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of any of these; and hate crimes as defined by law, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes, sexual assaults, and hate crimes, and delineates the specific geographical boundaries of each agency's operational responsibility, including maps, as necessary.

The written agreements required by the board policy are public records and are made available for inspection by members of the public upon a request to College Police. Written agreements shall be reviewed and updated if necessary every five years.

The MiraCosta Community College District, and each campus encourages accurate and prompt reporting of all crimes to the campus police and/or the appropriate police agencies. The superintendent/president shall establish procedures that encourage ~~pastoral counselors and~~ professional counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

See Administrative Procedure 3520.

MiraCosta Community College District
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Adoption History: 11/3/09, 10/26/16
 References: Education Code §67381 and 67381.1
 34 Code of Federal Regulations 668.46(b)(4)
 CCLC Update: #19, 8/11; #28, 4/16
 Steering: VPAS / N/A

The district, on behalf of each campus or center, has a written agreement with local law enforcement agencies as required by Education Code §67381. The agreement clarifies operational responsibilities for investigations of: Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault; sexual assaults, including, but not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of any of these; and hate crimes as defined by law, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes, sexual assaults, and hate crimes, and delineates the specific geographical boundaries of each agency’s operational responsibility, including maps, as necessary.

The written agreements required by the board policy are public records and are made available for inspection by members of the public upon request to MiraCosta College Police Department (MCPD). Written agreements shall be reviewed and updated if necessary every five years.

The MCPD maintains a close working relationship with local law enforcement. The college police occasionally works with other law enforcement agencies, including the Oceanside Police Department, Carlsbad Police Department and the San Diego County Sheriff’s Office. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The MCPD and local law enforcement agencies communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime-related reports, and exchanges of information, the MCPD will work closely with local law enforcement. There is a written memorandum of understanding between the MCPD and local law enforcement agencies.

In response to a call, the MCPD will take the required action, dispatching an officer, or asking the victim to file an incident report. All incident reports received by the MCPD are forwarded to the appropriate vice president for review and potential action. The MCPD may investigate a report when it is deemed appropriate.

Crimes should be reported to the MCPD to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public-safety-related incidents to the MCPD in a timely manner. To report a crime or an emergency on all campuses dial 6911 from any college phone, contact College Police from


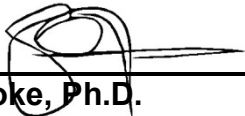
Effective Date:	11/3/09, 9/16/16, 3/10/22
References:	Education Code §67381 34 Code of Federal Regulations §668.46
CCLC Update:	#19, 8/11; #20, 3/12; #28, 4/16
Steering:	VPAS / N/A

any emergency call box located in parking lots and on campus at the Oceanside, San Elijo, and Community Learning Center locations, or dial MCPD at (760) 795-6640. To report a nonemergency security or public-safety-related matter, call the MCPD at (760) 795-6674.

The MCPD has complete police authority to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. If minor offenses involving district rules and regulations are committed by a student, the MCPD may also refer the individual to the vice president of student services or designee. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local law enforcement and the MCPD, and local law enforcement work together to solve these serious felony crimes. MCPD personnel work closely with local, state, and federal police agencies. Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations is monitored and recorded. This information is provided to the appropriate vice president or designee for any action or follow-up that may be required.

Campus “professional counselors,” when acting as such, are not considered to be campus security officers and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, professional counselors are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

A professional counselor is an employee of a district whose official responsibilities include providing psychological counseling to members of the district’s community and who is functioning within the scope of his or her license or certification.

Subject: Board Policy 6450 – Mobile Communication	Attachment: Board Policy 6450 – Mobile Communication
Category: Board Policies – Second Reading	Type of Board Consideration: Information Consent  Action
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Revisions to Board Policy 6450 – Mobile Communication have been approved by College Council, and the policy is now presented for a second reading and adoption by the board of trustees.

Administrative Procedure 6450 is included for reference only.

RECOMMENDATION

Adopt Board Policy 6450 – Mobile Communication.

The superintendent/president shall determine if it is in the best interests of the district to provide ~~cellular or wireless phones or other~~ any type of mobile communication devices at district expense for the use of district employees. The superintendent/president may also develop procedures for providing stipends to employees for the acquisition and operation of mobile communication devices when doing so is in the best interests of the district.

Mobile communication devices provided by the district for compensatory reasons are classified by the Internal Revenue Service as a fringe benefit, the value of which must be included in an employee's gross income.

The value of a mobile communication device provided by the district primarily for non-compensatory business purposes is excludable from an employee's income. Record keeping of business and personal use of district-issued mobile communication devices shall not generally be required when the devices are issued for non-compensatory business reasons.

Motor vehicle drivers may not use mobile communication devices while operating their vehicles without a hands-free listening device and shall comply with all requirements of California law regarding the use of mobile communication devices in vehicles.

There shall be no expectation of privacy when a mobile communication device (personal or district issued) is used to conduct district business.

Melanie Haynie
Additional CCLC language

See also Administrative Procedure 6450.

MiraCosta Community College District

Page 1 of 1

Adoption History: 12/9/08
References: Vehicle Code §§12810.3, 23123, 23124
26 U.S. Code §§274(d)(4), 280F(d)(4)
Reference Update: 4/20/17
CCLC Update: #15, 9/08, #20, 3/12, #30, 4/17
Steering: WCCs

Purpose

To establish procedures for the assignment of an allowance for cellular telephones and other wireless, handheld mobile communication devices (collectively, "mobile communication devices").

Eligibility

Members of the College Council are automatically eligible for an allowance under this policy. All other employees will be eligible on a case-by-case determination by the vice president, administrative services, and the recommendation of the employee's department head based upon the nature of work the employee performs and if the need to maintain contact with the employee during work hours and non-work hours is best accomplished by using a cell phone. Eligibility is not based on job title or personal convenience. Employees meeting the following criteria will generally be considered eligible:

- A. Facilities and critical systems employees subject to afterhours call out.
- B. Emergency responders (Incident Command System command staff and general staff, primary and first alternates only).
- C. Employees who routinely are responsible for the health, safety, and well-being of students away from the district and/or access to other communication services.
- D. Non-instructional employees who spend a considerable amount of time out of the office (more than 50 percent of the normal work week) on district business.

Eligibility for an allowance for a mobile communication device with advanced capabilities that enables routine transmission of emails and other data will be determined separately from a standard mobile communication device based on the need for an employee to have frequent access to district email or calendaring software while out of the office, where using a desktop or laptop PC is not practical.

MiraCosta Community College District**Page 1 of 4**

Effective Date: 12/9/08, 3/10/22
References: Vehicle Code §§12810.3, 23123, 23124
U.S. Code §§274(d)(4), 280(d)(4)
Reference Update: 4/20/17
CCLC Update: #30, 4/17
Steering: WCCs

This administrative procedure is not intended to apply to PC wireless broadband cards (air cards). The district will continue to be responsible for both the initial and recurring costs associated with air cards for those employees requiring remote connectivity from a laptop to the Internet. Air cards, like laptops and PCs, are considered to be district property. As such, all payments for the initial purchase and the monthly service charge will be made by the district directly to the vendor. Eligibility for an air card is determined by the department head.

This administrative procedure is intended to accommodate changes and advances in wireless handheld-communication technology and to limit the number of eligible employees to those where a business necessity exists.

Eligibility will be determined on an annual basis. Requests for modifying an employee's level of eligibility will also be on an annual basis.

Exemptions – District-Resident Mobile Phones

This procedure shall not apply to district-resident mobile communication devices that meet the following criteria:

- A. The mobile communication device does not leave the district (it may be moved among the three campuses).
- B. The mobile communication device is either not a data device connected to the campus network or, if it is a data device on the network that it meets the security requirements stated below.
- C. No personal calls are permitted except in an emergency.
- D. The mobile communication device is assigned by shift (such as night custodians) or by job function.
- E. The purpose of the mobile communication device is to communicate within the district in lieu of alternative methods such as radios and pagers.
- F. A supervisor reviews the monthly invoices to ensure there is no unauthorized personal use.
- G. The mobile communication device and service are registered and billed to the district, not to an individual.

Standard Equipment and Service Plans

The Academic Information Services (AIS) department is responsible for establishing standards for mobile communication devices that need to communicate with the district's e-mail system. Currently supported devices will be listed on the district's website. AIS will annually review and add appropriate devices as they enter the marketplace. Devices that meet the minimum standards will be added based on the following criteria: (1) ability to remotely wipe data, (2) ability to support administrative policies, i.e. district pass-code policy enforcement, and (3) ability to securely transmit mail, calendar information, and contacts.

Eligible employees are responsible for selecting their own service provider and paying all service charges. Enterprise data plans must be included when purchasing data devices and must be updated with current software revisions as security or compatibility issues arise.

Allowances have been established with consideration to both the cost of monthly service plans and the amortized cost of standard equipment. For mobile communication devices, monthly allowances are at three levels: (1) \$45 for employees with standard business usage (up to 400 minutes); (2) \$60 for employees with heavy business usage (900 minutes); and (3) \$80 for employees with exceptionally heavy business usage (1350 minutes). Employees authorized for a data device will receive one of the three levels of mobile communication device allowances plus an additional \$45 for data service. The department head determines the level of allowance the employee receives based on business usage. When determining business usage, consideration should be given to spikes in usage the employee may regularly experience due to emergencies, shutdowns, and travel (including roaming charges). If the employee's job is such that these spikes are expected to occur on a regular or frequent basis, the employee should be assigned an allowance amount that, on average, will cover these costs. The department head may re-determine eligibility or adjust the amount of allowance for an eligible employee as needed, based on actual business usage.

In exceptional cases, as determined by the department head, an employee may be eligible for reimbursement for additional costs incurred as a result of infrequent, unanticipated spikes in business usage that were not anticipated when the allowance amount was originally determined. Reimbursement for these additional costs will be based on the allowance amounts of this policy and will normally not exceed the difference between the employee's monthly calling plan allowance and the highest level calling plan allowance established under this policy. In truly extenuating circumstances where an employee has responsibly incurred business costs that substantially exceed this amount; the department head may make a determination to reimburse the employee for some or all of these additional costs. The request must be made in writing to the department head and contain sufficient substantiation to justify an exception to the policy. The decision of the department head will be final.

The allowance will be provided to employees through the payroll system, coinciding with the first pay period of the month following the month of use.

Usage and Responsibility

Eligible employees are responsible for purchasing their own mobile communication device, establishing a service plan, and paying the monthly statement for their service plan. When an employee is first determined to be eligible, the employee may receive a one-time reimbursement of the cost of the mobile communication device, not to exceed \$50, or the cost of a data device, not to exceed \$200, upon submission of a receipt for the purchase. Additional accessories not part of the mobile communication device purchase, such as Bluetooth devices, are not reimbursable even if the total amount is within the one-time reimbursement limit.

Employees must retain an active mobile communication device while receiving an allowance. The phone number must be supplied to Payroll within five (5) working days of activation. Since the employee owns the mobile communication device, there is no restriction on personal use. The IRS, however, considers the allowance a taxable benefit to the employee. As such, the allowance is reportable to the IRS by the district and the employee. The allowance is not an increase in base pay and will not be included in calculations of salary increases or retirement benefits.

Lost or stolen mobile communication device, as well as problems with the service or equipment, should be reported to the service provider. Activation or deactivation of either the device or the account shall be the sole responsibility of the employee.

Employees shall comply with federal and state laws including not driving a motor vehicle while using a mobile communication device unless the device is enabled to allow hands-free listening and talking and is used in that manner while driving.

Responsibility for Contract Cancellation Fees

If the district makes a decision that results in the need to terminate a mobile communication device contract, the district will bear the cost of any fees associated with early cancellation. An example of this would be a supervisor making a change in an employee's duties and the new duties no longer requiring a mobile communication device for district business. If the employee decides not to retain the mobile communication device contract for personal use, the district would be responsible for any early cancellation fees on the contract.


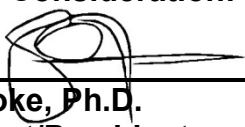
If a personal decision by the employee results in the need to end the mobile communication device contract, the employee will bear the cost of any fees associated with early cancellation. For example, if an employee quits and no longer wants to retain the current mobile communication device contract for personal use, the employee would be responsible for any early cancellation fees on the contract. It is also the employee's responsibility to notify AIS, Payroll and their supervisor of the cancellation of service and/or equipment for which compensation has been provided by the district.

Authorization

The department head must authorize an allowance by completing and signing a Mobile Communication Device Allowance Authorization form and submitting it through normal channels up to their appropriate vice president or superintendent/president. After divisional approval, the form will be routed to the vice president, administrative services, for final authorization and submittal to Payroll for processing.

Responsibility

Vice president, administrative services

Subject: Board Policy 4230 – Grading and Academic Record Symbols	Attachment: Board Policy 4230 – Grading and Academic Record Symbols
Category: Board Policies – First Reading	Type of Board Consideration:  Information Consent Action
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Revisions to Board Policy Board Policy 4230 – Grading and Academic Record Symbols have been approved by College Council, and the policy is now presented for a first reading by the board of trustees.

Administrative Procedure 4230 is included for reference only.

RECOMMENDATION

For information only.

Courses shall be graded using the grading system established by Title 5.

The grading system shall be published in the college catalog and made available to students.

The grading system shall include a transcript notation for credit earned through successful completion of prior learning examinations, experiences, or assessments, pursuant to standards articulated in the District's administrative procedures and approved by the faculty in the appropriate discipline for which prior learning credit is earned.

See Administrative Procedure 4230.

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Adoption History: 5/19/09, 7/15/15
Periodic Review: 5/12/15
References: Title 5 §55023 and 55050 et seq.
CCLC Update: #13, 8/07, #39, 10/21
Steering: AAC / AS

Courses shall be graded using the grading system established by Title 5 as follows:

Evaluative Symbols

Symbol	Definition	Grade Points
A	Excellent	4.0
B	Good	3.0
C	Satisfactory	2.0
D	Less than satisfactory	1.0
F	Failing	0.0
P	Passing (at least satisfactory)	
NP	No Pass (less than satisfactory or failing)	
SP	Satisfactory Progress toward completion of the course (Used for noncredit courses only and is not supplanted by any other symbol).	

Nonevaluative Symbols

Symbol	Definition
I	Incomplete
IP	In Progress
RD	Report Delayed
W	Withdrawal
MW	Military Withdrawal
EW	Excused Withdrawal

I – Incomplete: Incomplete academic work for unforeseeable, emergency, and justifiable reasons. The condition for the removal of the “I” shall be stated by the instructor in a written record. The record shall contain the conditions for the removal of the “I” and the grade assigned in lieu of its removal. The record must be given to the student with a copy on file with the registrar until the “I” is made up or the time limit has passed. A final grade shall be assigned when the work stipulated has been completed and evaluated, or when the time limit for completing the work has passed. The “I” may be made up no later than one year following the end of the term in which it was assigned. The “I” symbol shall not be used in calculating units attempted nor for grade points.

IP – In Progress: The “IP” symbol shall be used only in courses which extend beyond the normal end of an academic term. It indicates that work is “in progress,” but that assignment of an evaluative symbol (grade) must await its completion. The “IP” symbol shall remain on the student’s permanent record in order to satisfy enrollment documentation. The appropriate evaluative symbol (grade) and unit credit shall be assigned and appear on the student’s permanent record for the term in which the course is completed. The “IP” symbol shall not be used in calculating grade point averages. If a student enrolled in an “open-entry, open-exit” course is assigned an “IP” and does not re-enroll in that course during the subsequent term, the appropriate faculty will assign an evaluation symbol (grade) to be recorded on the student’s permanent record for the course.

RD – Report Delayed: The “RD” symbol may be assigned by the registrar only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. “RD” shall not be used in calculating grade point averages.

W – Withdrawal: The “W” symbol may be used to denote withdrawal in accordance with the requirements of Title 5 Section 55024.

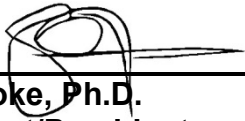
MW – Military Withdrawal: The “MW” symbol may be used to denote military withdrawal in accordance with Title 5 Section 55024.

EW – Excused Withdrawal: The “EW” symbol may be used to denote withdrawal in accordance with Title 5 Section 55024.

The superintendent/president shall implement procedures to assure the accuracy and integrity of all grades awarded by faculty. The procedures shall include, but not necessarily be limited to, the following:

- A. Assurance that in the absence of mistake, bad faith, fraud or incompetence, the grades awarded by faculty shall be final.
- B. The installation of security measures to protect grade records and grade storage systems from unauthorized access.
- C. Limitations on access to grade records and grade storage systems.
- D. Discipline for students or staff who are found to have gained access to grade records without proper authorization or to have changed grades without proper authorization.
- E. Notice to students, faculty, transfer institutions, accreditation agencies and law enforcement agencies if unauthorized access to grade records and grade storage systems is discovered to have occurred.

Also see Board Policy 3310, Records Retention and Destruction; Administrative Procedure 4231, Grade Changes; and Board Policy/Administrative Procedure 5040, Student Records.

Subject: Board Policy 4235 – Credit for Prior Learning	Attachment: Board Policy 4235 – Credit for Prior Learning
Category: Board Policies – First Reading	Type of Board Consideration: ✓ Information Consent Action
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Revisions to **Board Policy 4235 – Credit for Prior Learning** have been approved by College Council, and the policy is now presented for a first reading by the board of trustees.

Administrative Procedure 4235 is included for reference only.

RECOMMENDATION

For information only.

Credit for prior learning may be earned for eligible courses approved by the district for students who satisfactorily pass an authorized assessment or examination. The superintendent/ president shall establish administrative procedures to implement this policy.

The district shall review the credit for prior learning policy every three years and report findings to the Chancellor's Office. The policy shall be posted on the college website and published in the college catalog.

See Administrative Procedure 4235.

Credit for prior learning (CPL) is college credit awarded for validated college-level skills and knowledge gained outside of a college classroom. CPL may be earned for eligible courses approved by the district for students who satisfactorily pass an authorized assessment. An authorized assessment is a process that faculty undertake with a student to ensure the student demonstrates sufficient mastery of the course outcomes as set forth in the course outline of record. “Sufficient mastery” means having attained a level of knowledge, skill, and information equivalent to that demonstrated generally by students who receive the minimum passing grade in the course.

Students who are veterans or active duty members of the armed forces, who hold industry-recognized credentials, or who request credit for a course based on their prior learning will be referred to the college’s appropriate authority for assessment upon completion of their educational plan.

Units earned for CPL cannot be counted for federal financial aid payment purposes but may be counted for pace of progression and maximum unit calculations.

Determination of Eligibility for Credit for Prior Learning

Credit may be awarded for prior experience or prior learning only for individually identified courses with subject matter similar to that of the student’s prior learning and only for a course listed in the MiraCosta College Catalog.

Award of credit will be made to general education or program requirements when possible and to electives for students who do not require additional general education or program credits to meet their goals. Units for which credit is given shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree.

Approved Methods for Awarding Credit for Prior Learning

Students may demonstrate proficiency in a course eligible for CPL and receive college credit through the approved alternative methods for awarding credit listed below:

- Achievement of a satisfactory score on any of the following standardized examinations: Advanced Placement (AP), International Baccalaureate (IB), and College Level Examination Program (CLEP).
- Evaluation of Joint Services Transcripts (JST).

- Satisfactory completion of an institutional examination, known as credit by examination, administered by discipline faculty.
- Evaluation of industry-recognized credential documentation.
- Evaluation of a student portfolio or other assessment approved or conducted by proper authorities of the college.

AP, IB, CLEP, JST, and credit by exam can be used by MiraCosta College to certify specific CSU and/or UC general education requirements.

A. Credit for Standardized Examinations

1. Advanced Placement (AP) Examination Program: MiraCosta College grants credit to high school students who attain scores of 3, 4, or 5 on AP exams administered by the College Entrance Examination Board. The Advanced Placement Guide published in the MiraCosta College Catalog identifies how specific AP exams can be used as credit for prior learning. (See Administrative Procedure 4236: Advanced Placement Credit.)
2. International Baccalaureate (IB) Examination Program: MiraCosta College grants credit toward the associate degree for most high level IB exams passed with a minimum score of 5. However, individual departments may also determine course equivalency. The [International Baccalaureate Guide](#) published in the MiraCosta College Catalog identifies how specific exams can be used as credit for prior learning. To receive credit, official IB transcripts must be on file in the Admissions and Records Office.
3. College Level Examination Program (CLEP): MiraCosta College grants credit for successful completion of certain CLEP general examinations and subject examinations with a minimum score of 50. The [CLEP Guide](#) published in the MiraCosta College Catalog identifies how specific exams can be used as credit for prior learning. To receive credit, official CLEP transcripts must be on file in the Admissions and Records Office.

B. Credit for U.S. Military Service/Training

MiraCosta College grants experience credit of three elective units for submission of any DD214, 295, or other military transcript. Additionally, active duty military personnel and U.S. military veterans may satisfy the Self-Development general education (GE) requirement from MiraCosta College's GE pattern ([Plan A](#)) or the California State University GE-Breadth pattern ([Plan B](#)) through submission of a military transcript.

Military service school training will be evaluated and awarded associate degree credit in accordance with the recommendations contained in the American Council on Education (ACE) Guide to the Evaluation of Educational Experiences in the Armed Forces. In most circumstances, the units awarded will be elective credit. Students may also receive credit for USAFI/Dantes subject standardized tests and USAFI courses by submitting an official transcript to the Admissions and Records Office. Students should submit a verified copy of their DD214/military transcript to the Admissions and Records Office for evaluation.

C. Credit by Examination

Credit by examination is a process whereby discipline faculty administer a locally developed exam to determine whether a student can demonstrate sufficient mastery of the learning outcomes of that course. The determination to offer credit by examination rests solely on the discretion of the discipline faculty. A separate examination shall be conducted for each course for which credit is to be granted.

Credit by exam will be offered only under the following conditions:

1. A departmental or program credit by institutional examination policy is on file with Student Services.
2. An instructor who has been designated by departmental statement as eligible to give credit by institutional examination in the course agrees that such credit by institutional examination is appropriate. The instructor is responsible for selecting an appropriate exam.
3. The student must be currently enrolled at the college and in good standing (see Administrative Procedure 4250: Probation, Disqualification, and Readmission).
4. An examination may be taken only one time for a specific subject and will not be given in a subject previously completed unsatisfactorily (D, F, or NP).
5. The deadline for returning a completed Credit for Prior Learning Assessment petition to the Admissions and Records Office is Friday of the sixth week of classes during a regular semester or the third week of classes during summer intersession.
6. Students have until the 75% deadline to withdraw their intent to take the exam; after that, they must take the exam or they will automatically be issued a grade of "F."
7. Credit by institutional examination will generally not be offered for a course the student is currently enrolled in or for a course that is a prerequisite to a more advanced course in the same subject for which the student has already received college credit.
8. A maximum of 15 units will be granted as credit by institutional examination at MiraCosta College. Note: This number does not include CLEP or other similar standardized tests.
9. Credit by institutional examination will be recorded on the student's permanent record only if department and institutional policy has been followed.
10. Charges will be assessed for credit by institutional examination. The fee will not exceed the enrollment fee associated with enrollment in the course for which the student seeks credit by examination. Credit by institutional exam is covered by the Board of Governors Fee Waiver Program, if eligible.
11. Credits acquired by examination are not applicable to meeting of such unit-load requirements as Selective Service deferment, Veterans, or Social Security benefits.

D. Credit Using Industry-Recognized Credentials

The determination to offer CPL using industry-recognized credential documentation rests solely on the discretion of the discipline faculty. Students shall receive credit if the discipline faculty who normally teach the course for which credit is to be granted determine the industry certification adequately measures mastery of the course outcomes as set forth in the course outline of record.

Students who wish to demonstrate proficiency in a course eligible for CPL using industry certification and receive college credit must file a Credit for Prior Learning Assessment petition to the Admissions and Records Office by the Friday of the sixth week of classes during a regular semester or the third week of classes during summer intersession.

E. Credit Using Other Assessments

The determination to offer CPL using other types of assessment rests solely on the discretion of the discipline faculty. The nature and content of other types of assessment, such as student portfolios or skills demonstrations, shall be determined by faculty in the discipline who normally teach the course for which credit is to be granted. Students shall receive credit if the faculty determine that the assessment adequately measures sufficient mastery of the course outcomes as set forth in the course outline of record.


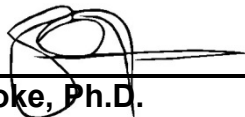
Students who wish to demonstrate proficiency in a course eligible for CPL and receive college credit using a faculty-approved assessment method must file a Credit for Prior Learning Assessment petition to the Admissions and Records Office by the Friday of the sixth week of classes during a regular semester or the third week of classes during summer intersession.

Prior Learning Assessment Grading Policy

- A. Grading shall be according to the regular grading system in accordance with AP 4230: Grading and Academic Record Symbols.
- B. Students shall be offered a "Pass/No Pass" option, in accordance with AP 4232: Pass/No Pass, if that option is ordinarily available for the course.
- C. Students shall be given the opportunity to accept, decline, or appeal decisions related to the award of credit, and in cases of credit by exam, pursuant to AP 4230: Grading and Academic Record Symbols and AP 4231: Grade Changes.

Transcription of Credit for Prior Learning

The student's academic record shall be clearly annotated to reflect that credit was earned by an assessment of prior learning. Credit earned through an advanced placement exam will be specifically notated as such.

Subject: Fall 2020 Credit Graduate List	Attachments: 1. Fall 2020 Credit Graduate List 2. Fall 2020 Awards by Degree and Major
Category: Information	Type of Board Consideration:  Information Consent Action
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The registrar certifies academic performance to ensure students are eligible to graduate.

STATUS

The list of the fall 2020 credit graduates has been forwarded to the superintendent/ president for review and approval.

RECOMMENDATION

For information only.

MiraCosta College Fall 2020 Graduates

Associate in Arts

Paige Kristine Adame	Rene Lynn Capp-Sandoval
Christina Lynn Aldridge	Michelle Nicole Carlson
Felicia Ann Allen	Caitlin Irene Castaneda
Brayan Freddy Altamirano	Noemi C. Castellanos
MacKenna Grey Andrews	Demi Analina Castro
Antoinette L. Andrewsen	Diana Castro
Elizabeth Angeles	Meagan Elizabeth Charity
Jacob Edward Arthur	Veronica Chavez
Kaliana Christine Ashkarian	Eunice Jaeyoung Chun
Alysa Marie Audelo	Bailey Sara Eileen Churray
Paloma Rene Badilla	Joseph R. Comstock
Brian Bainbridge	McKenzie Jill Coons
Monica Jean Balch	Patrick Michael Corder
Bronte Nicole Barajas	Felix Anthony Corona
Rebekah Benedicta Barakos-Cartwright	Natalie Esmeralda Cortez
Jose Antonio Barrera	Margarita Covarrubias Ramos
Farah Christine Bartlett	Robert Allen Cruz
Nathan James Bathard	Jose Luis Cruz Bernardino
Erick Josue Bautista	Uyen Mai Dam
Kaela Marie Baza	Mayara Ferreira Dantas
Stacie Marie Anne Beal	Kyle Deguzman David
Olivia Abrah Benchetrit	Sean Gabriel Davis
Tina Michelle Benedict	Teresa Ann Davis
Nescen Angelique Carino Bernardo	Angelina Sabrina De La Ossa
Shannon Bethurum	Cesar Jovanni Delfin Contreras
Cameron Russell Bickerstaff	Lauren Marie Dempsey
Christine Michelle Billinger	Antonia V. Dinan
Natelina Brodsky Blake	Michael J. Duran
Bailey Elizabeth Boyce	Jesus Duran Perez
Brenda Bravo Rodriguez	Madison Kylee Edkin
Michael James Brenckle	Conner Laroy Edwards
Jessica Bronson	Trevor Lee Edwards-Green
Alan Patrick Brown	Itzel Elizalde
Hailey Elizabeth Busic	Camden Elliott
Brandi Allison ByBee	Michaella Collette Ellis
Shan Cai	Melia Lynn Ennis
Melissa Maria Calleja	Raul Escobedo
Armand Jacob Camaioni	Domonic Estes
Renae Rosemarie Camp	Kevin Daniel Farber
Jewlia Nicole Campbell	Sasheen Dyan Farris
Jessica Pajita Capili	Sheree Christine Fernandez

Isabel Figueroa
Kayleen Dianne Fitzmaurice
Michael William Flaherty
Hayley Kathleen Frederick
Krystina Rynne Freitas
Lizeth Yazmin Galicia
Rubi Gallegos Castaneda
Diana Coral Garcia
Izik Douglas Gazette
Haley Kay Gertner
Parisa Malak Ghopeh
Keila Belle Kahealani Giff
Hillary Jane Ginter
Lesley Godinez
Sierra Vanh Goland
Ricardo Gomez Lopez
Job E. Gonzalez
Natalie Yesenia Gonzalez
Rachel LaVaun Gonzalez
Barbara Gormaly
Lindsay Ann Gucker
Andres Antonio Guerrero
Honorato Kelson Troso Guilherme
Yomaira Asalia Gutierrez
Stephen John Hansink
Neva Paulette Henderson
Maysen Marie Hendricks
Brianna S. Hernandez
Bryan Faustino Hernandez
Mike Leonardo Herrera
Moises Herrera
Ryanne Marie Hill
Maki Angelique Hillert
Camille Monique Hooks
Kaho Hoshino
Kaelyn Nicole Huberts
Trenton Donald Hyslop
Sumie Roxanne Ingram
Jordan H. Jackson
Sarah Sami Abd Jasim
Brittany Ann Jeannette Jenkins
Gabriela Jimenez
Jerica Danielle Kays
Kayla Kathleen Keller
So Jeong Kim
Karyssa Alexzandrea Krebs

Kelsie Nicole Krokus
Eric Anthony Laase
Andreena May Lamey
Grace Ellen Lasater
Alissa Meredith Law
Josef Friedrich Levine
Hongfang Li
Nina Libretti
Ericka Magpayo Liwanag
Maria Guadalupe Lopez
Diane Marie Maine
Tracy Michelle Mander
Connie Marquez-Blattler
Christine Marie Marsicano
Sasha Ivonne Martinez
Taylor Ariel Mauritzen
William Arlington May
Katina Shavonne Mays
Judy Vanesa Mazzorato
Shane Michael McBride
Mikala Ann Mcelfresh
Sarah Anna McMurtry
Karen Meeker Yee
Guadalupe Mendoza
Samantha Mendoza
Jasmine Marie Meyer
Manuel Millan, Jr.
Dorinda Dorothy Miller
Sara Allison Miller
Christian Thomas Minaghan
Vanessa Lenore Miranda
Amber Monico
Dexter Wansel Monroe
Jose Kyle Moraleja
Jacob Michael Moser
Colin James Moyer
Ian Josiah Murphy
Cheyenne Mahealani Manuel Nava
Jefrey James Balatbat Navarro
Randall Gilbuena Navarro
Brianna Noble
Soledad M. Noland
Eric Richard Numrich
Jocelyn Nunez
William Joseph O'Brien
Elston Blaze Olloqui

Briana Monique Olmos
Christian Lara Orozco
Samuel Ortega
Daniel James Ortner
Kazuma Ota
Vladyslav Richard Owens
Alyssa Gabrielle Ozuna
Hookyung Park
Julia Kirstin Peete
Bradley Minxing Pei
Taylor Pentz
Claudia Lorena Peratrovich
Maria Brizzard Phillips
Jessie Marie Pierce
Jennifer M. Polanco
Brittany Rachelle Polo
Adriana Novales Price
Anthony Quintero
Stephanie Michelle Quintero
Carlyrose Aolani Raketich
Manuel Alberto Ramirez
Melany Ramon
Catherine Mercedes Reape
Nicholas Tyler Reese
Summer Dawn Reese
Millicent Cynthia Reeves
Marlene L. Reyes Ramirez
Christine Michelle Riley
Ashley B. Robbins
Maricza Robert
Ana N. Rodriguez
Ivan A. Rodriguez-Moeller
Alexis Rojas
Siomara A. Ruiz Ramires
Isabel Leticia Ruiz-Covarrubias
Megan Elizabeth Ann Rzonca
Sofia Yvette Salazar
Cora Ilse Salmonsens
Kelsi Chloe Sanders
Joshua Robert Santana
Mark Santos
Matthew Jeffrey Satterwhite
Elsa Fay Schober
Nicolas B. Schulte
Robin Lee Secades
Courtney Ann Serrano

Daria Viktorovna Sharko
Jake Alan Sheldon
Makoto Shimizu
Kimberly Jill Shoemaker
Christina Louise Siddall
Danetta Dawn Sinkule
Lindsay Makenna Sipe
John Eric Slowsky
Samuel Doson Smith
Joseph David Soliz
Carolina A. Solorio
Kenneth Joonha Song
Juaqina Vicenta Soriano
Nicholas Andrew Sotto
Tyler Jacob Soule
Hope Gabrielle Springer
Francesca Stathes
Elizabeth Danielle Stevenson
Deva Yvonne Stone
Abdul Haq Sultani
Krista Renee Switzer
Micah Andrew Telifero
Carrie Lyn Thomas
Makenzie Taylor Tiffany
Michelle Lee Trevethan
E. Lee Troutman II
Anthony Trujillo
Celine Aivy Truong
Breanna Grace Turk
Briana Turner
Tyler Graham Valdes
Maggie Jo VanOrman
Marisol Vega
Brandy D. Velasco
Dante Amadeo Velez
Perla Verduzco
Silje Hennie Vigeland
Soledad Villalobos
Aven James Villanueva
Juan Carlos Villanueva, Jr.
Aili Wang
Roni Warhol
Kevin Dennis Webb
Kathryn Elaine Wheeler
Frederick Wayne Whitney III
Naomi Joy Willes

Ruby Lew Willett
Sydney Rae Wilson
Tabitha Lettie Wilson
Justin Tyler Wong
Kaitlin Marie Worth
Cassidy Anne Wright
Adam Emerson Wulfert

Akira Regalado Wyatt-Sabatini
Janet Marie-Saputo Yuhl
Delaney Nicole Zines
Nikola Zivkovic
Kelsey Nichole Zoren
Claudia Zuhlke

Associate in Science

Jesse Eric Aguirre
Alexis Joelle Asamen
Brian Bainbridge
Kevin James Beacham
Shannon Bethurum
Bonnie YouFang Blackburn
Marisol Blancas
Michael James Brenckle
Miles Sterling Brothers
Brandi Allison ByBee
Jewlia Nicole Campbell
Sergiu Cazacu
Lauren R. Centeno
Ryan Andrew Collins
Natalie Esmeralda Cortez
Kyle Deguzman David
Sierra Michelle De Los Santos
Jennifer Lynn DesAutels
Antonia V. Dinan
Katherine June Echeverria
Patricia Solange Edou
Mitchell T. Edwards
Itzel Elizalde
Victoria A. Erickson
Adriana Escobedo
Kevin Daniel Farber
Andrew Manuel Ferreira
Benjamin Jacob Fogelhut
Andrea Garrett
Jenelyn A. Gonzalez
Job E. Gonzalez
Andres Antonio Guerrero
Alexandria Elaine Harding
Michelle Elizabeth Hargrove
Vanessa Heredia
Edward Hirahara, Jr.
Kaelyn Nicole Huberts
Trenton Donald Hyslop
Josefin Jensen
Katherine Grace Jersey
Jannelle Jae Jesme
Sienna Love Kosalka
Rebecca Anne Leach
Wendi K'Lene LeCompte
Phillip A. Long
Emily Nicole Martinez
Cindy B. McComb
Farieba Mehr
Amy Marie Mejicanos
Annalisa Marie Mendoza
Guadalupe Mendoza
Christian Thomas Minaghan
Jacob Ryan Moore
Rabecka Lynn Moore
Rae'Bel Aims Neary
Anthony Scott Neubauer
Tessa Shantel Patti
Claudia Lorena Peratrovich
Laura Nicholle Perrigon
Quang M. Pham
Stephen Tan Que
Joseph Henry Ramsay
Tammy Lynne Redka
Jonathon Bradley Richards
Jason Rios
Lluvia Maiquel Ruiz
Anna Sanchez
Maricela Sandoval
Nicholas Rosario Scott
Teya Pamela Searles
Ryan William Vazdemelo Sebo
Shane Thomas Sedillo
Daria Viktorovna Sharko
Andrea Elizabeth Shaw
Heather Nicole Thompson
Samuel Isami Thoms
Ivy Koia Topzand
Chelsie Miki Torres
Lindsey Truman
Phillip Anthony Valerio
Nicolette Celeste Valles
Tara Maxine Villapando
Aili Wang
Boxuan Wang

Jonathon Ronald Wheat
Crystal Peralta Wise
Kayla Michelle Wright

Fengchao Xie
Hannah Louise Yermian

Certificate of Achievement

Natalie Suzanne Abbott
Paige Kristine Adame
Jesse Eric Aguirre
Hilda D. Aguirre Lopez
Christina Lynn Aldridge
Brayan Freddy Altamirano
Elizabeth Angeles
Kaliana Christine Ashkarian
Alysa Marie Audelo
Paloma Rene Badilla
Brian Bainbridge
Monica Jean Balch
Demitra Panayota Bandis
Bronte Nicole Barajas
Jose Antonio Barrera
Nathan James Bathard
Kaela Marie Baza
Kevin James Beacham
Stacie Marie Anne Beal
Olivia Abrah Benchetrit
Tina Michelle Benedict
Mayeli Berg
Nescen Angelique Carino Bernardo
Shannon Bethurum
Natelina Brodsky Blake
Marisol Blancas
Bailey Elizabeth Boyce
Brenda Bravo Rodriguez
Michael James Brenckle
Miles Sterling Brothers
Alan Patrick Brown
Hailey Elizabeth Busic
Brandi Allison ByBee
Shan Cai
Armand Jacob Camaioni
Jewlia Nicole Campbell
Caitlin Irene Castaneda
Noemi C. Castellanos
Demi Analina Castro
Diana Castro
Sergiu Cazacu
Lauren R. Centeno
Meagan Elizabeth Charity
Eunice Jaeyoung Chun
Bailey Sara Eileen Churray
Nancy Cisneros
Ryan Andrew Collins
Joseph R. Comstock
McKenzie Jill Coons
Patrick Michael Corder
Daniel Cordero
Felix Anthony Corona
Natalie Esmeralda Cortez
Margarita Covarrubias Ramos
Gabriel Thomas Cruz
Jose Luis Cruz Bernardino
Uyen Mai Dam
Mayara Ferreira Dantas
Suzanne Dantas Albagli de Almeida
Kyle Deguzman David
Sean Gabriel Davis
Angelina Sabrina De La Ossa
Cesar Jovanni Delfin Contreras
Lauren Marie Dempsey
Antonia V. Dinan
Michael J. Duran
Jesus Duran Perez
Katherine June Echeverria
Patricia Solange Edou
Conner Laroy Edwards
Mitchell T. Edwards
Itzel Elizalde
Camden Elliott
Kevin Daniel Farber
Sasheen Dyan Farris
Sheree Christine Fernandez
Isabel Figueroa
Kayleen Dianne Fitzmaurice
Michael William Flaherty
Lisette Marie Flores
Hayley Kathleen Frederick
Krystina Rynnee Freitas

Rubi Gallegos Castaneda
Ariana Garcia Hernandez
Leah R. Gentile
Haley Kay Gertner
Parisa Malak Ghopeh
Keila Belle Kahealani Giff
Jacquelyn Iola Godbolt
Lesley Godinez
Sierra Vanh Goland
Ricardo Gomez Lopez
Jenelyn A. Gonzalez
Job E. Gonzalez
Natalie Yesenia Gonzalez
Rachel LaVaun Gonzalez
Barbara Gormaly
Lindsay Ann Gucker
Andres Antonio Guerrero
Honorato Kelson Troso Guilherme
Yomaira Asalia Gutierrez
Neva Paulette Henderson
Maysen Marie Hendricks
Brianna S. Hernandez
Bryan Faustino Hernandez
Lucia Herraез-Gonzalez
Mike Leonardo Herrera
Moises Herrera
Ryenne Marie Hill
Margaux Delas Hingey
Ying Hui Amanda Ho
Kaelyn Nicole Huberts
Trenton Donald Hyslop
Rose Jabari
Brittany Ann Jeannette Jenkins
Josefin Jensen
Jannelle Jae Jesme
Gabriela Jimenez
So Jeong Kim
Sienna Love Kosalka
Karyssa Alexzandrea Krebs
Andreena May Lamey
Alissa Meredith Law
Wendi K'Lene LeCompte
Jasmine Rose Leese
Josef Friedrich Levine
Eric Rene Leyva
Nina Libretti

Mia Liu
Ericka Magpayo Liwanag
Troy William Locatell
Joshua Robert Lofgren
Alma Susana Lopez
Maria Guadalupe Lopez
Kayla Yvette Madariaga
Tarea Marks
Connie Marquez-Blattler
Marco Martinez
Sasha Ivonne Martinez
Taylor Ariel Mauritzen
Kaitlyn Rose Talley May
July Vanesa Mazzorato
Mikala Ann Mcelfresh
Austin McKinney
Sarah Anna McMurtry
Karen Meeker Yee
Amy Marie Mejicanos
Annalisa Marie Mendoza
Guadalupe Mendoza
Samantha Mendoza
Jasmine Marie Meyer
Mayra I. Meza
Manuel Millan, Jr.
Sara Allison Miller
Christian Thomas Minaghan
Vanessa Lenore Miranda
Pamela Moleros
Amber Monico
Jacob Ryan Moore
Jose Kyle Moraleja
Kelly Morelewski
Joyce Custodio Morin
Jacob Michael Moser
Colin James Moyer
Ian Josiah Murphy
Cheyenne Mahealani Manuel Nava
Jefrey James Balatbat Navarro
Luz Princess Navarro
Randall Gilbuena Navarro
Jacob Andrew Nelson
Anthony Scott Neubauer
Melanie Christine Newton
Brianna Noble
Soledad M. Noland

Jocelyn Nunez
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William Joseph O'Brien
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Jennifer M. Polanco
Stephen Tan Que
Anthony Quintero
Stephanie Michelle Quintero
Carlyrose Aolani Raketich
Andres J. Ramirez
Manuel Alberto Ramirez
Mirian Liset Ramirez
Joseph Henry Ramsay
Tammy Lynne Redka
Nicholas Tyler Reese
Summer Dawn Reese
Millicent Cynthia Reeves
Marlene L. Reyes Ramirez
Jason Rios
Jaelyn H. Robaina
Ashley B. Robbins
Maricza Robert
Alexis Rojas
Yesenia Rubalcava
Siomara A. Ruiz Ramires
Isabel Leticia Ruiz-Covarrubias
Sofia Yvette Salazar
Aime Salomon

Kelsi Chloe Sanders
Maricela Sandoval
Joshua Robert Santana
Matthew Jeffrey Satterwhite
Alexis Makeda Searce Miles
Nicolas B. Schulte
Elisabeth Schwarz
Nicholas Rosario Scott
Courtney Ann Serrano
Daria Viktorovna Sharko
Makoto Shimizu
Kimberly Jill Shoemaker
Christina Louise Siddall
Danetta Dawn Sinkule
Lindsay Makenna Sipe
Brittany Danielle Smith
Samuel Dason Smith
Joseph David Soliz
Carolina A. Solorio
Kenneth Joonha Song
Juaqina Vicenta Soriano
Nicholas Andrew Sotto
Tyler Jacob Soule
Hope Gabrielle Springer
Alina Marije Stangeland
Elizabeth Danielle Stevenson
Deva Yvonne Stone
Abdul Haq Sultani
Krista Renee Switzer
Ge'nai Kaleo O'Kalani Tautoto
Micah Andrew Tellifero
Carrie Lyn Thomas
Samuel Isami Thoms
Makenzie Taylor Tiffany
Bryan Edward Tizon
Chelsie Miki Torres
Michelle Lee Trevethan
Anthony Trujillo
Celine Aivy Truong
Reina Tsuruta
Tyler Graham Valdes
Phillip Anthony Valerio
Melissa Jo Vanderhout
Amber Victoria Vandever
Maggie Jo VanOrman
Marisol Vega

Brandy D. Velasco
Dante Amadeo Velez
Perla Verduzco
Silje Hennie Vigeland
Soledad Villalobos
Aven James Villanueva
Aili Wang
Boxuan Wang
Roni Warhol
Kevin Dennis Webb
Jonathon Ronald Wheat
Ruby Lew Willett


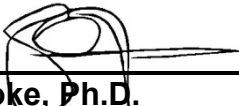
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Cassidy Anne Wright
Erinn Wright
Adam Emerson Wulfert
Fengchao Xie
Kairong Yin
Nikola Zivkovic
Kelsey Nichole Zoren
Claudia Zuhlke

Fall 2020 Awards by Degree and Major

	Total
Associate in Arts	342
Accounting	10
Administrative Professional	2
Architectural Design	2
Audio Recording Production	1
Automotive Technology	2
Biotechnology Research and Development	1
Child and Adolescent Development for Transfer	4
Child Development Associate Teacher	13
Child Development Master Teacher	2
Child Development Site Supervisor	1
Child Development Teacher	2
Communication Studies for Transfer	13
Computer Programming Fundamentals	5
Computer Science	1
Digital Photography	3
Dramatic Arts	1
Electro-Mechanical Drafting	1
English for Transfer	1
Entrepreneurship	4
French	1
Gerontology	1
Graphic Design	3
History for Transfer	5
Hospitality Management	2
Human Development	1
Italian	1
Landscape Architecture	4
Law Enforcement	2
Liberal Arts Emphasis in Applied Health, Nutrition, & Kinesiology	8
Liberal Arts Emphasis in Arts and Humanities	25
Liberal Arts Emphasis in Business and Technology	2
Liberal Arts Emphasis in Creative and Applied Arts	5
Liberal Arts Emphasis in Mathematics and Sciences	63
Liberal Arts Emphasis in Multicultural Studies	1
Liberal Arts Emphasis in Social and Behavioral Sciences	92
Licensed Vocational Nursing	1
Management	6
Marketing	2
Medical Office Professional	5
Music	2
Nursery/Horticulture Crop Production	1
Psychology	4
Psychology for Transfer	20
Retail Management	1
Sociology for Transfer	7

Spanish for Transfer	3
Studio Arts for Transfer	2
Theater Arts for Transfer	2
Web Development and Design	1
Associate in Science	94
Administration of Justice for Transfer	4
Biology for Transfer	3
Biomanufacturing	2
Biotechnology Research and Development	1
Business Administration for Transfer	42
Business Information Worker	1
Business Productivity Software	1
Cyber Security	4
Film, Television, and Electronic Media for Transfer	6
Internet and E-Commerce	1
Registered Nursing	20
Registered Nursing (LVN to RN)	7
Systems Administration	2
Certificate of Achievement	343
Accounting	15
Administrative Professional	3
Architectural Design	2
Automotive Technology	2
Biomanufacturing	4
Bioprocess Technology	9
Biotechnology Research and Development	5
Bookkeeping	3
Business Information Worker	1
Business Productivity Software	1
Child Development Associate Teacher	12
Child Development Master Teacher	1
Child Development Teacher	5
Computer Aided Drafting	1
Computer Aided Drafting and Design	2
Computer Programming Fundamentals	5
CSU General Education	136
Cyber Security	4
Digital Photography	4
Early Intervention and Inclusion	1
Entrepreneurship	3
Graphic Design	3
Holistic Health Practitioner (1000 Hours)	1
Hospitality Management	3
IGETC	73
Internet and E-Commerce	1
Landscape Architecture	4
Law Enforcement	2
Licensed Vocational Nursing	2
Management	4

Marketing	2
Massage Therapist (500 Hours)	1
Mechanical Design	1
Medical Office Clinical and Administrative Professional	1
Medical Office Professional	6
Music Technology	1
Nursery/Horticulture Crop Production	1
Personal Fitness Trainer	1
Retail Management	1
Social Media for Business	1
Sustainable Agriculture	2
Systems Administration	2
Web Development and Design	2
Yoga Instructor (300 Hours)	9
Grand Total	779

Subject: Sunshine the MiraCosta College Faculty Assembly Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2022	Attachment: None
Category: Information	Type of Board Consideration: ✓ Information Consent Action
Recommended:  <hr/> Charlie Ng Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The collective bargaining agreement between the district and the MiraCosta College Faculty Assembly, as approved by the Board of Trustees on June 17, 2021, expires on June 30, 2022, but it includes a two-year extension on its term through June 30, 2024. The two-year extension was agreed upon in order to allow the district to file a petition with the Public Employment Relations Board to decertify faculty directors from the Faculty Assembly during the filing window of the 2021/22 agreement.

As required by Government Code §3547, the Faculty Assembly’s initial proposal for a new agreement must be presented at a public meeting, and the public has to be given a chance to comment on the proposal.

STATUS

The Faculty Assembly intends to negotiate changes in the terms and conditions of employment contained in the articles of the agreement with the MiraCosta Community College District for the contract period to commence on July 1, 2022.


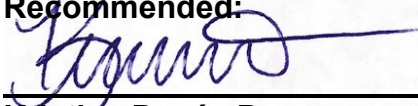
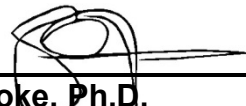
The Faculty Assembly’s initial proposal for bargaining is for a new, three-year successor contract with changes to the following sections:

1. Contract term, for a three-year agreement from July 1, 2022 - June 30, 2025.
2. On-schedule salary and compensation increases for faculty for the 2022/23, 2023/24, and 2024/25 academic years in an amount that reflects a fair increase to faculty in light of (i) a strong State COLA, (ii) the district’s ability to pay, and (iii) to keep pace with the historic inflation taking place and which is projected to take place over the proposed term of this contract.
3. Article 5, to add binding arbitration.

4. Faculty Assembly dues deduction, to comply with Education Code 87833.
5. Revisions to Academic Calendar, Article C.16.0, to clarify that any calendar adopted pursuant to BP/AP 4010 is still subject to negotiation with the Faculty Assembly as the exclusive representative of full-time faculty. Please also accept this presentation as notice that, to the extent Article 6.16.0 may be read, and to rescind any waiver that may exist.

RECOMMENDATION

For information only.

Subject: Instructional Services Division Board Report	Attachment: None
Category: College-Related Reports	Type of Board Consideration:  Information Consent Action
Recommended:  <hr/> Kristina Denée Pescarmona Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

The Learning Centers

Nordson Science Technology Engineering and Math / Math Learning Center (STEM/MLC)

- The *Spark Program* is expanding to include additional subjects and departments. This online Canvas-based program allows students the chance to find a free and quick review of pre-transfer math topics before a term starts. Current topics include biology, biotechnology, chemistry, computer science, mathematics, and soon economics.
- The February reopening has brought a dramatic increase in students on campus, compared to the first month of the term. The usage data tells the whole story:
OCN - on campus numbers STEMLC:
 - Week 1 - 35 total, or an average of 7 per day
 - Week 5 - 162 total, or an average of 40.5 per day (Monday off due to holiday)
- We have 94 tutors, desk assistants, and volunteers providing services to students in our 4 physical branches and one online branch with nearly 2,600 student visits and interactions to our service areas.

Retention Services: Tutoring and Academic Support Center (TASC)

- Since February 22, the CLC campus and the Learning Commons has gained a renewed sense of passion and purpose with the return of on-campus student instruction as TASC@CLC embraces the new teaching modalities being made available to CLC students.
- In spring 2022, TASC employs 16 tutors supporting 10 disciplines and 64 courses.
- In June 2021, Transitions for formerly incarcerated and system impacted students (<https://www.miracosta.edu/transitions>) was built with a coalition of staff, faculty, and administrators utilizing cross divisional expertise with both instruction and student services. Student retention was over 80 percent for fall 2021. The current enrollment is 54 Transitions students. By creating questions for the pre-registration student survey formerly incarcerated (FI=240) and system impacted (SI=545) students can self-identify.

Writing Center (WC)

- During the first month, with most classes online, the WC continued daily online support while also increasing support at Oceanside and continuing at the Community Learning Center. Following President's Day, WC services increased at both of those sites and began anew at San Elijo in the refurbished library building. In that first week, student numbers in-person were nearly identical to online the previous week, a promising sign.
- Embedded writing consultants are in 26 classrooms this spring. It is impressive that faculty and the WC have found ways to make this high impact practice productive even in asynchronous sections of English.
- The MiraCosta Spring Haiku contest has been launched with the hope of topping last year's 100 submissions.

Career Studies and Services

The Career Center has been collaborating with Business Professor/NCHEA Board Member Nate Scharff and Communications Professor/NCHEA Director Rachel Hastings on a Strong Workforce grant called "Open Doors." The intent of Open Doors is to expand culturally-grounded, equitable workplace practices with North San Diego County employers. Nordson Corporation, the pilot employer for the project, has agreed to provide students with work-based learning opportunities, collaborating with two of Nordson's Employee Resource Groups: Women's Internal Nordson Network (WINN) and Nordson Black Employee Network (NBEN). During the first half of the semester, student interns are learning about digital advocacy and honing their social media skills. In the coming weeks, student interns will interview with Nordson personnel for grant-funded positions to promote and assist with equity workshops tailored to meet the needs of each employee group. In addition to the equity work, students are gaining professional interviewing experience and expanding their skill sets for future career opportunities.

Funded through a grant from JP Morgan Chase, Advancing San Diego provides internships for historically underserved populations. The organization also designates academic programs throughout San Diego County as preferred providers. On February 1, Advancing San Diego designated MiraCosta as the only Community College in the region to have both its biomanufacturing associate's degree and bachelor's degree programs receive the Preferred Providers of Life Sciences Talent designation. The Career Center will assist with student recruitment and preparation. Once students are accepted into an internship, they will work for 240 hours this summer in a paid internship at one of 20 high-growth life sciences companies in the region at no cost to the businesses. The Career Center will maintain records and produce reports about the project.

Additionally, the Career Center has partnered with SD Squared (SD2) to promote internships designed to increase diversity in STEM careers. SD2's objective is to make STEM disciplines and careers visible, accessible, and achievable for all students. The Career Center partners with SD2 to help underrepresented students pursuing STEM-centered degrees obtain paid internships.

To help students make informed decisions regarding their education and career planning, the Career Center hosted its sixth college-wide Career and Major Fair on March 8. Sixty professors representing over 45 disciplines volunteered to host break-out rooms to share their experiences and knowledge regarding success as a student of the discipline, transfer and graduate school, student and professional organizations, and careers related to the discipline.

Library

The MiraCosta librarians and library staff continue to successfully navigate the challenges of providing online instruction and services to our students, even as we reopen more physical libraries and extend our building hours:

- MiraCosta librarians continue to staff online chat (with a Zoom option) 7 days per week.
 - MCC librarians answered over 1,600 chat sessions since the last board report.
 - MCC librarians received an average rating of 3.87 (out of 4) for our chat service from MCC students.
- MiraCosta librarians continue to provide direct instruction to students in multiple online venues, including embedding in ENGL courses, giving online research instruction sessions, teaching Library credit courses (LIBR 101, LIBR 201, LIBR 201H) and participating in Student Online Academic Readiness (SOAR) Workshops.
- The Library continues to provide technology support to students through laptop and mobile hotspot loans. For the spring 2022 semester, the Library received 702 requests for technology loans. *Those requests included 451 requests for laptops and 519 requests for mobile hotspots.* These devices continue to help student navigate online classes successfully and helps bridge some of the digital divide in MiraCosta's community.
- The Library continues to mail books, DVDs, and other physical items to students upon request, which helps students who cannot come to campus during the library's hours.
- The Library Department, in collaboration with MiraCosta's Umoja Program, Black Student Union, and Black Alliance, proudly showcased an on-ground and online exhibit recognizing the profound impact of Black poetry in the American fabric. Entitled "The Hill We Climb On The Pulse of Morning," (a reference to Amanda Gorman's and Maya's Angelou's inauguration poems for President Biden and President Clinton, respectively), this exhibit highlighted the biography and works of 20 famous Black poets, as curated by Ugandan American poet, essayist, and critic Hope Wabuke. Online Exhibit: <https://library.miracosta.edu/bhm-gorman-angelou>
- New online library resources include a small collection of ebooks and e-journals from the American Chemical Society (ACS) to support research, teaching, and learning. Direct links to ACS publications may be found here on the library web site: <https://library.miracosta.edu/acs>
- In collaboration with the Student Justice and Equity Center, the Library continued work on creating online research guides about resources for disproportionately impacted and underrepresented groups. For spring, the following guides have been/will be featured: Black History Month, Women's History Month, Cesar Chavez Day, Arab, Middle Eastern, Muslim, and South Asian+ (AMEMSA+) History and Heritage Month, Sexual Assault Awareness Month, Asian Pacific Islander Heritage Month.
- The Library created a Ukraine Crisis guide (<https://library.miracosta.edu/UkraineCrisis>) to provide MiraCosta students, faculty, and staff quick access to library resources on this topic.
- The Library is collaborating with the Mi Gente group to create an online Cesar Chavez Day guide (<https://library.miracosta.edu/CesarChavez>). The guide features library ebooks, videos, and articles. We hope to add content from MiraCosta faculty and staff, as well.
- Librarian Lauren McFall is serving as the interim Joyful Teacher for this semester. Librarian Glorian Sipman has been appointed to the Council of Chief Librarian Board of Directors. She also continues to serve as the Executive Board Chair for the San Diego and Imperial Counties Community Colleges Learning Resources Cooperative.

School of Letters, Humanities and Communications

- The Living Writers series has included some amazing guest speakers, including Andrew Powers on February 8, and Estella Gonzalez on March 16. Living Writers exposes students to working artists in the literary world. Each event includes a reading and discussion on the craft and power of writing.
- Dr. Aya W. Martinez spoke at the HSI and Writing Center Communities of Practice workshop, “Counterstory as Allegory and Fantasy” on March 18th. The workshop focused on critical race theory practitioners combining counterstorytelling with allegory and fantasy to teach students research methods that illuminate the permanence of race and racism.

School of Arts and International Languages

The further return to campus for arts and international languages programs has been an exciting and welcome development. The Theatre Department presented its spring musical, *Freaky Friday*, on March 10. Dance is planning a normal spring dance concert production once again, and music is planning their concerts, including an outdoor version of the Oceanside Jazz Festival. The Kruglak Gallery will continue to have an online presence, but on March 15 reopened for its first exhibit on campus for two years with *on the cusp*, an exhibit which features the paintings of an esteemed colleague and artist; recently retired professor of art, Leslie Nemour.

Some of our biggest news at this juncture of the semester relates to the awards and successes achieved by theatre/drama students at the recent Kennedy Center American College Theatre Festival where:

- The acting competition had 150 nominees competing from colleges and universities throughout Region 8. Six of these nominees were MiraCosta College students, and four of them made it into the semi-finals.
 - Student Salisha Carr made it to the finalist stage and received the Christopher Clark Classical Acting Award. The selectors deemed her monologue from *Much Ado About Nothing* the most successful of the performances. This is the second time a student from MiraCosta College has won this honor.
- Student Cindy McClure won the Kennedy Center LMDA Dramaturgy Fellow and will be continuing to the Kennedy Center's National Festival! Cindy was nominated in this category for her dramaturgical work in support of the fall 2021 production of *Tiny Beautiful Things*.
- In study abroad and international education, our MiraCosta College pilot study abroad program to Florence, Italy, which is scheduled for summer 2022 after having been canceled due to the pandemic, is not only full, but also has a healthy waitlist. A key goal of the MiraCosta College program is to enhance student access to study abroad by offering short-term experiences during the summer term. Italy was chosen for the pilot based on a past survey of student interests, and the strong enrollment has demonstrated that it continues to be a desirable destination. The students enrolled will take courses in Italian culture and architecture. We will be exploring other destinations for future years and are working towards a prospective trip to Costa Rica in 2023, which will have a service learning component, and to Africa at a later date.
- In closing, Professors Pilar Hernandez (Spanish) and Andrea Petri (Italian) recently presented at the OER Conference organized by the Center for Open Educational Resources and Language Learning COERLL that is one of 16 National Foreign Language Resource Centers (LRC's) funded by the U.S. Department of Education. They presented the OER textbooks *Pluma. Historias en español* and *Identità dell'Italia Contemporanea* developed at MiraCosta and adopted in our Spanish and Italian courses. This project

saves students money and advances language pedagogy as it adopts a more inclusive and equity-based approach.

School of STEM and Social Sciences

The sciences embraced a strong vision for the future, which was enabled through the COVID-related funding. The purchase of key pieces of equipment not only prepares the programs to respond to future pandemics by creating the opportunity for students to work more independently but it also lays the groundwork for broader implementation of course-based undergraduate research experiences (CURES). CURES have a well-documented effect on closing equity gaps and increasing engagement, retention, and persistence. In addition, several purchases in our anatomy program, such as plastinated organs and a table size 3D visualization and virtual dissection tool, will allow us to offer comparable learning experiences without the need for human cadavers with toxic preservatives.

The biomanufacturing bachelor's degree program continues to flourish. The program now has seven partner institutions for priority or guaranteed admission into graduate school, a robust mentorship program with local industry partners, and a weekly seminar series with industry speakers. Student success, completion, and employment remain incredibly high. A recent graduate, Esther Nair, was sponsored this past February by our Foundation to attend the Community College Baccalaureate Association annual meeting in Tuscon, Arizona. They presented her with a \$500 scholarship, selected from applicants from around the country. Esther, a single mother, drove out to Arizona with her teenage children to accept the award. During her acceptance speech, she noted that she recently received a raise from her company in La Jolla, CA and when they drove back to San Diego, they were going to pick up the keys to the home she just purchased and stay their first night. Esther was effusive about MiraCosta and bachelor's degree role in her success. We are, indeed, transforming lives.

Allied Health and Nursing

The Nursing and Allied Health Department is pleased to announce that the spring 2022 graduating class will be back on campus for their pinning ceremony on Tuesday, May 24 from 4-5pm in the Concert Hall. The last two pinning ceremonies were held off-campus, so this will be wonderful for the students and their families.

There is a huge shortage of nursing right now, so many of the ADN graduates are being offered jobs at local hospitals prior to testing and receiving their license!

An ADN-BSN Education Fair is being held outside on Wednesday, March 16 from 10:00am-12:00pm. There will be representatives from at least thirteen Universities presenting our nursing students with the different options available to them moving forward with the education beyond MiraCosta. Many of these Universities have agreements with MiraCosta College for a reduced tuition rate and/or concurrent enrollment option.

The Certified Nursing Assistant (CNA) and the Home Health Aide (HHA) Programs recently received renewal of accreditation from the California Department of Public Health through January 2024.

San Elijo Campus

- Students actively engaged on campus during the Weeks of Welcome at San Elijo, enjoying coffee, tea, treats, activities, and games.
- The Uber discount program, which provides students with \$10 off Uber rides to any of our campus locations, is being utilized by our students.

- Student Services and Administration Building is a brand-new building that includes Admissions and Records, Counseling, and the Testing Center, and also Administration that supports Instructional Services.
- Library/Information Hub includes a modernized resource center for students.
- Instructional classrooms have been modernized in technology to provide state of the art Biology, Physics, Art and Ceramics labs, Active Learning Stations for students, a Language Lab, Resource Center, and much more.
- Student Center and Health Center promotes student spaces to be valued, validated, and appreciated. This includes a Student Gathering space, Food Pantry, Lactation Room, and our new Student Health Services office that provides medical services and mental health counseling.
- Quad – Is due to start construction this summer and will be within the footprint of our old Administration Building, which will be demolished in June of 2022.

CLC Campus and Noncredit

For the first time in two years, CLC faculty and staff got to see students for several classes return to the Community Learning Center on February 22. Word spreads fast, so we are starting to see more students and community members coming to see us and expressing interest in taking classes. An ever-increasing number of new students are joining both morning and evening classes this term and are registering for Term 4 courses. Going forward, we will be having a balance of on-campus and online classes available to our adult learners whenever possible.

On March 2, the CLC held its annual Reading Festival. Over 250 students across a variety of academic programs, as well as several MiraCosta faculty and staff, were able to join the conversation. This year's reading festival speaker was MiraCosta's own Sonia Gutierrez, who shared stories from her book *Dreaming with Mariposas*.

Our colleagues in student services are doing an outstanding job providing food and other basic resources to students to help support their academic journey. In fact, just this week a mobile laundry event received a spotlight segment on KPBS! Students are also provided access to mobile showers that visit the campus each month, as well as a robust food pantry that they can access daily. These fundamental resources, and the partnership between instructional and student services, are so key to students being able to reach their goals.

We also have the honor of recognizing our own Director of Adult Education, Ms. Beatriz Aguilar, for receiving a prestigious statewide award last week! Bea was the recipient of the Association of Community and Continuing Education (ACCE) Excellence in Continuing Education award. This award each year goes to a key player in the state who is deeply dedicated to students and the thriving of a continuing education program. Congratulations Bea! You make us proud every day!

TCI / Community Education and Workforce Development

The Community Education and Workforce Development staff has been meeting to discuss the Futures Academy tactics and apply it to strategic planning to bring back our customers and encourage new customers post-pandemic and to revitalize the offerings for Community Education. It has resulted in many new outreach videos, social media presence, interviews with local radio-TV-podcasts, and new programming planning for 2022/23.

The apprenticeship contract between San Diego Naval Airbase North Island and MiraCosta Community Education and Workforce Development continues to offer credit classes and work

experience credit through online classes offered by MiraCosta faculty. In July, students will begin not-for-credit work skills training along three technical pathways at TCI.

In a collaboration with State Assemblywoman Tasha Boerner Horvath, Community Education and Workforce Development (CE&WD) received \$3.5 million to initiate a pilot internship project for its work skills training programs. Through those funds, CE&WD has created an Internship Guidebook for local companies that provides the outline for partnering with TCI to “hire” interns who are paid by the grant funds. All the core work skills programs will provide opportunities for students to obtain internship positions within North San Diego County. Close attention will be given to the eventual hire rates of interns to determine the efficacy of the pilot program.