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AGENDA

- I. Call to Order
- II. Remote Member Attendance
Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*
- III. Roll Call
- IV. Persons Wishing to Address the Senate
Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time allocated for public testimony for each individual speaker to three (3) minutes, and to limit the total time allocated on a particular issue to fifteen (15), unless waived by the committee (pursuant to Board Policy 2345). Decorum is to be expected by all members of the committee and the public as outlined in Board Policy 2355.
- V. Changes to Agenda Order
- VI. Consent Calendar
 - A. Approve Minutes of the Regular Meeting of November 3, 2023
 - B. Equivalencies – *Ihara*
Description: *Approve one equivalency for Communication Studies and one equivalency for Earth Science.*
 - C. [Approval of Applications of Coursework/Activities Toward Advancement on the Salary Schedule](#) – *Munshower*
[Time certain 9:15am]
Description: *Nine (9) faculty members, both full-time and associate, have submitted 13 applications for Approval of Coursework/Activities Toward Advancement on the Salary Schedule, based on their continued professional development. The Salary Advancement Committee (SAC) has reviewed the applications and they now come to Academic Senate for approval.*
- VII. Reports
 - A. Academic Senate President – *mittell*
 - B. College Superintendent/President – *Cooke*
 - C. Classified Senate – *Schneider*
 - D. Associated Student Government – *Hutchinson*
- VIII. Old Business
 - A. [Sabbatical Leave Reports](#) – *Meinhold* **[Time certain 10:45am]**
Description: *Five (5) sabbatical leave reports come to Academic Senate for a second read and approval for returning faculty members Elizabeth Clarke, Claudia Flores, Arlie Langager, Kristi Reyes and Alexis Tucker Sade. Sabbatical leave reports are reviewed to meet the following standards: (a) Comprehensive, professional quality reports that clearly communicate and document the purpose, objectives, activities, and achievements of the sabbatical leave, (b) alignment of applications and reports, (c) adequate documentation, (c) minimum number of hours met, and writing reflects standard of profession. Sabbatical leave reports are forwarded to the President/Superintendent for approval.*

B. [Sabbatical Leave Applications for AY 2024-2025](#) – Meinhold

Description: *Based on the Faculty Assembly contract, the number of sabbaticals is 8% of the full-time faculty in an academic year. A total of sixteen (16) sabbatical leave applications were submitted to the Sabbatical Leave Committee for the 2024-2025 academic year. They come to Academic Senate for a second read and approval for the following faculty members: Megan Allison, Kristine Arquero, Leah Cluff, Christy Coobatis, Steven Deineh, Arti Dua, Kelly Hagen, Rachel Hastings, Wendy Horton, Robert Kelley, Casey McFarland, Pedro Morgado, Lemee Nakamura, Michael Paulding, Violeta Sanchez, and Chad Tsuyuki. Sabbatical leave applications will be forwarded to the President/Superintendent and the Board of Trustees for final approval.*

IX. Information / Discussion

A. Guided Pathways Discussion – Askerneese, Ha [Time certain 10:00am]

Description: *The Academic Senate is having thematic months throughout the year. For the month of November, we are focusing on Guided Pathways. Dr. Thao Ha and Dr. Adrean Askerneese, the faculty leaders of Guided Pathways, will join us once again to continue dialogue and answer questions with AS.*

B. Calendar Taskforce Update – mitchell

Description: *The Calendar Taskforce is completing the knowledge building phase of its charge and is preparing to create models of calendar prototypes to share with the district for further feedback. A [website](#) has been created and townhall meetings are being planned to maintain transparency and increase opportunities for collaboration. Further information and details about the taskforce's work will be presented.*

X. Senator Reports

Description: *Academic Senators will have the opportunity to make brief announcements and updates.*

XI. Adjournment

On September 13, 2022, California Governor Gavin Newsom signed California Assembly Bill 2449 (AB 2449) into law. This bill changes remote attendance rules under Ralph M. Brown Act's opening meeting laws. With an effective date of January 1, 2023, AB 2449 imposes four periods of differing rules on remote access to, and member attendance of, local agency public meetings under the Ralph M. Brown Act (Brown Act). Further, a state of emergency is no longer in effect and so governing bodies will now meet in person with the possibility of approved remote attendance. The public may observe the meeting remotely or in person and offer public comment. A link for remote viewing or calling in is noted on the agenda. Therefore, Academic Senate (AS) meetings will be held in person with a Zoom link available. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 800-735-2929 or 800-735-2922 for English or 800-855-3000 for Spanish.

In compliance with Government Code section §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Academic Senate in advance of their meetings may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's website at <https://www.miracosta.edu/governance/academic-senate/index.html>. Such writings will also be available at the Senate meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Assistant to the Academic Senate President, at 760.795.6873 or by email at dadler@miracosta.edu.

Audio recordings of AS meetings are available upon request. Please contact the MiraCosta College AS President's Office 760-757-2121 x6213 or email Debby Adler, Administrative Assistant to the Academic Senate at dadler@miracosta.edu.



UNOFFICIAL MINUTES

I. Call to Order

Academic Senate President, Leila Safaralian, respectfully asked for a moment of silence for all innocent lives lost in Israel and Palestine.

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge.

The meeting was called to order at **9:00am**.

II. Remote Member Attendance

Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

No members requested remote participation under the Just Cause provision of AB2449.

III. Roll Call

Members present: Angela Beltran-Aguilar, Erica Duran, Shawn Firouzian, Julie Graboi, Jim Julius, Don Love, curry mitchell (President-Elect), Candy Owens, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Nate Scharf, Alexis Tucker-Sade, Krista Warren

Members absent: Robin Allyn, Sunny Cooke (ex-officio)

Others present: Adrean Askerneese, Scott Fallstrom, Tim Flood, Thao Ha, Stacey Hull, Mikalah Hutchinson, Denée Pescarmona, Olivia Quintanilla, Aaron Roberts, Lori Schneider

IV. Persons Wishing to Address the Senate

Hossein Ravanbaksh spoke about ten innocent Baha'i women who were arrested simply because they did not want to recant their faith. The Islamic Republic is trying to force Baha'is to recant their faith so that they would be citizens of Iran. They have been citizens of Iran forever. The high faith started in Iran 179 years ago and they have been persecuted, executed, and taken away all their rights. Since the start of this Revolution in 1979, things have gotten better. The nine people of the Spiritual Assemblies of Iran and Tehran were arrested and executed. Ten years ago, nine women in Shiraz were executed because they were Baha'is and because they were teaching Baha'i children who cannot go to school or university. When they ask who we are, we say we are Baha'is because we serve the world. They stop us from living and want to force 350,000 Baha'is to leave Iran. This is not right. The world is sitting and watching silently.

Alexis Tucker-Sade shared two comments. First, after a conversation with her colleagues following the discussion with counselors at the last AS meeting, it was brought to her attention that when the term, faculty, is used, it is exclusive and makes it sound as though counselors and librarians are not also faculty. This creates a divide where we aren't thinking about collaborating and making time and don't imagine ourselves all on the same path. Maybe take some time to recognize our librarians as our fellow faculty members. She noted that she could not teach her classes without the library. They help our students just as the counselors do. So as with think about the summit we had with counselors, perhaps there should be a faculty summit. Secondly, as we think about the conversation we will have today regarding Pathways, she noted the calendar survey results sent by mitchell. She thinks this might be a reason why faculty have so much to share from constituents and administrators have a very different experience and opinion about guided pathways. The vast majority of associate faculty and full-time faculty ranked as their number one, was to facilitate learning. Faculty concern is first and foremost, the goal of academia learning. The number one ranked for administrators and classifies staff, was to configure course schedules for degree programs and transfer. She wants to think about ways in which that divergence of values leads us to different ideas and experiences about guided pathways.

Erica Duran announced that MCC is now offering a typing certificate. The closest other proctored in-person typing certificates have been offered at Palomar College and Vista Adult School, pre-pandemic. There were 15 other sites across the county, but we are now down to only four. They are especially required by County and

City employers and need to be gotten at educational institutions and not staffing agencies nor online typing tests. Starting next week, they will be offered for free at the CLC on Tuesdays and Thursdays.

V. Changes to Agenda Order – None.

VI. Consent Calendar

A. Approve Minutes of the Regular Meeting of October 20, 2023

B. Ratify Committee Assignments 2023-24

C. Ratify 2024-2025 Curriculum Packet, Part I – Scott Fallstrom

Description: *Every year the Courses and Programs Committee (CPC) reviews curriculum and then submits to AS for approval. Each year the curriculum approval is submitted in multiple parts. Part 1 contains all new course additions in order to obtain early Board of Trustee approval and submit to the Chancellor's Office in time for next year's catalog. This is to ensure all deadlines are met. You can expect to see, at least, two more curriculum packets for the 2024-2025 catalog in early spring 2024.*

Consent Calendar Item A. Approve Minutes of the Regular Meeting of October 20, 2023, was pulled from the consent calendar for discussion.

Consent Calendar items B. and C. were approved by unanimous consent.

A section of the October 20th minutes (attached to these minutes) was revised by Tim Flood and shared with Senate. The changes were made to bring more clarity during the discussion concerning AP and BP 6250.

MSP (Tucker-Sade / mitchell) [Graboi abstained] to approve the minutes of the regular meeting of October 20, 2023, as revised.

VII. Reports

A. Academic Senate President

Academic Senate President, Leila Safaralian, thanks all colleagues who worked tirelessly last week during the power outage to fix the issue. Also, many thanks to all faculty who provided support and flexibility for their students.

November is Native America & Alaskan Native heritage Month. The NDN committee has collaborated with ASG and will be hosting a zoom session with a special native speaker who will talk about some local plants, specifically about sage and will then send seeds to the school. The Horticulture Department will plant some in one of their beds. A flyer is being created and will be shared as soon as it is finished. They will also read to the children at the Childhood Development Center and have purchased several copies of the book, Frybread, to give to the children to take home. The committee is also working with Student Life and Leadership to post a large billboard in the Hallway near Aztlan related to Native American & Alaskan Native Heritage Month.

Safaralian attended the ASCCC Area D meeting on Friday, October 27th. The new Chancellor, Sonya Christian, has created three goals for Vision 2030: Equity in success, equity in access, and equity in support. This work will advance student success, access, support and socio-economic mobility with equity. You can find the Vision 2030 site at this [LINK](#).

Following are the ways in which to achieve this vision:

People — Active partnership with people in the field to guide practice and provide data, technical assistance and needed support.

Systems — Systems Development to remove barriers at scale. Examples: data systems and common Enterprise Resource Planning, common course numbering and intersegmental learning management.

Resources — Lead state, federal and philanthropic development to support fiscal sustainability and maximize local resources.

Policy — Identify and advance policy reform across state, federal, Title V and local district policies to unlock potential.

Many legislations were discussed very briefly, including AB1705 and AB1111 common course numbering system and the DEI in faculty evaluation. A list of the links to these legislations are included below. ASCCC and FACCC will offer a joint webinar about DEI in faculty evaluation. Some concerns were raised about the DEI in faculty evaluation. Some colleges shared that this has been very controversial at their college, and it was pulled from the consent to be modified and resubmitted. Mostly, more collaboration between AS and FA is needed on this, and the language will be added.

Following are links to the legislations noted:

- [Public Comment — AB 928 Associate Degree for Transfer Intersegmental Implementation Committee \(ab928committee.org\)](https://ab928committee.org)
- [Cal-GETC Standards 2023 \(icas-ca.org\)](https://icas-ca.org)
- [AB 1111: Common Course Numbering Project | California Community Colleges Chancellor's Office \(cccco.edu\)](https://cccco.edu)
- [AB 1111 COMMON COURSE NUMBERING TASK FORCE DRAFT – SUMMARY REPORT \(cccco.edu\)](https://cccco.edu)
- [Pending Regulatory Actions | California Community Colleges Chancellor's Office \(cccco.edu\)](https://cccco.edu)
- [Proposed Regulatory Action Amending Title 5, of the California Code of Regulations, to Include Diversity, Equity, Inclusion, and Accessibility Standards in the Evaluation and Tenure Review of District Employees \(cccco.edu\)](https://cccco.edu)
- CCCO Diversity, Equity and Inclusion Competencies and Criteria Recommendations: [dei-competencies-criteria-a11y.pdf - Google Drive](#)
- Guidance on Implementation of DEIA Evaluation and Tenure Review Regulations (see the document): [Implications and Considerations for Cross Listing Courses | ASCCC](#)

Grossmont College suggested writing a resolution in support of all community colleges to have a Center for Teaching and Learning. There are only a couple of community colleges that currently have Centers for Teaching and Learning. No resolution has been created as yet.

The Academic Senate and Classified Senate are planning for the Second Annual Cultivating Human Connection to take place on Thursday, January 18th, 9:00-11:00am in the Dining Hall, including breakfast. The theme is **Season of Change: Struggling, navigating, and thriving with change**. All MiraCostans are welcome and invited to attend.

The ASCCC 2023 Fall Plenary conference is scheduled for November 16-18 at the Westin South Coast Plaza. This is a hybrid event with the option to attend in person or virtually. Julius, Safaralian, and Warren I will attend in person and mitchell will attend virtually. Please contact Safaralian and Debby Adler if you are interested in attending Plenary. November 17th is an AS meeting day and so curry mitchell has graciously accepted running the meeting while she is away at Plenary.

B. College Superintendent/President

Vice President of Instruction, Denée Pescarmona, reported on behalf of Sunny Cooke. Thanked all faculty for pivoting so quickly during the power outage. Further, wanted to publicly acknowledge Leila Safaralian, curry mitchell, and Jim Julius for their input. It was announced that MCC has been nominated for the Aspen Prize for Community College Excellence.

Noted that MCC has almost 3,000 veteran students and thanked them all for their service.

C. Classified Senate

Interim Vice President of Classified Senate, Lori Schneider, reported on behalf of Ingrid Phillips. She noted that on Monday, be on the lookout for nominations for the outstanding classified employee of the semester. In addition to the upcoming end of the year luncheon, they will have their annual auction. Proceeds from the auction are for student scholarships. Please consider donating items for the auction.

D. Associated Student Government

ASG representative, Mikalah Hutchinson, reported that the last meeting of ASG took place at the CLC and thanked curry mitchell for attending. ASG created their three goals for the year with three S's.

1. **Support**, help, educate and serve. Support is to support inclusion, diversity, equity, and accessibility, efforts in alignment with MCC's mission, vision, commitment, institutional values, and institutional goals striving for increased inclusion and support for all students.
2. **Self-educate**, proactively educate ourselves, the student leaders, to improve our skills and abilities, to promote inclusivity, and active advocacy for historically marginalized and underrepresented students.
3. **Serve**, promoting student wellbeing and engagement by hosting events that serve all students of MCC and inviting clubs and other student support services to partner.

Finally, as the ASG body, they promise to adhere to these goals to support self-educate and serve. They often use the word, students, to encompass all three campuses and online students. They want to make sure they represent all MCC students from all backgrounds, and from all groups.

The power outage put a pause in some events, but they will be coming back.

VIII. New Business

A. Sabbatical Leave Reports – Trisha Hanada-Rogers

Description: *Five (5) sabbatical leave reports come to Academic Senate for a first read for returning faculty members Elizabeth Clarke, Claudia Flores, Arlie Langager, Kristi Reyes and Alexis Tucker Sade. Sabbatical leave reports are reviewed to meet the following standards: (a) Comprehensive, professional quality reports that clearly communicate and document the purpose, objectives, activities, and achievements of the sabbatical leave, (b) alignment of applications and reports, (c) adequate documentation, (c) minimum number of hours met, and writing reflects standard of profession. Sabbatical leave reports are forwarded to the President/Superintendent for approval.*

Trisha Hanada-Rogers, co-chair of the Sabbatical Leave Committee, noted that faculty went over and above what they are required to do. Encourages everyone to read the reports.

B. Sabbatical Leave Applications for AY 2024-2025 – Hanada-Rogers

Description: *Based on the Faculty Assembly contract, the number of sabbaticals is 8% of the full-time faculty in an academic year. A total of sixteen (16) sabbatical leave applications were submitted to the Sabbatical Leave Committee for the 2024-2025 academic year. They come to Academic Senate for a first read for the following faculty members: Megan Allison, Kristine Arquero, Leah Cluff, Christy Coobatis, Steven Deineh, Arti Dua, Kelly Hagen, Rachel Hastings, Wendy Horton, Robert Kelley, Casey McFarland, Pedro Morgado, Lemee Nakamura, Michael Paulding, Violeta Sanchez, and Chad Tsuyuki. Sabbatical leave applications will be forwarded to the President/Superintendent and the Board of Trustees for final approval.*

The applications will come back for approval at the next meeting.

C. Academic Senate Faculty Awards – Exemplary Program Award – Jim Julius

Description: *The Academic Senate for California Community Colleges (ASCCC) is pleased to announce the call for nominations for the Exemplary Program Award. Sponsored annually by the Foundation for California Community Colleges, the Board of Governors established the Exemplary Program Award in 1991 to recognize outstanding community college programs. The ASCCC selects annual themes related to the award's traditions and statewide trends. The theme for the 2023-24 Exemplary Program Award is: **Excellence in promotion and advancement of Ethnic Studies**. Excellence in this area will be demonstrated by understanding the experiences, challenges, and thought process of students, and the promotion of efforts to teach ethnic studies centered on African American, Chicano/Latino, Asian American, and Native American courses which enable students to learn about their own stories. With the statewide deadline on Sunday, November 2023, AS is being asked to suspend the rules for a first and only read of this application for our "Ethnic Studies" program and approve for submission to the statewide competition for the Exemplary Program Award.*

Julius explained that the rules need to be suspended in order to submit this application by the deadline of this Sunday, November 5th.

MSU (Warren / Ravanbaksh) [Owens was not present for the vote] to suspend the rules to vote on this today.

MSU (Firouzian / Duran) [Owens was not present for the vote] to approve the Academic Senate Faculty Awards Exemplary Program Award nomination as presented.

Olivia Quintanilla was thanked for all the hard work she has done to create this curriculum.

IX. Old Business

A. Recommended Ranking for Full-Time Faculty Positions – Stacey Hull

Description: *AAC forwards a recommended ranking for full-time faculty positions for Academic Senate review and approval. This is a second read.*

MSU (Beltran / Love) to approve the recommended ranking for full-time faculty positions as presented.

Alexis Tucker-Sade read a statement from a constituent. "Many worthy positions are tied to supporting guided pathways, ACP work. I think these positions should stand on their own and justify their importance and purpose beyond GP ACP. This faculty/program review strategy is repeated at MCC with the latest statewide, shiny initiative. We did it with STEM several years ago, and now we're doing it with GP ACP. It derives from the administrative importance placed on GP ACP so that any request gains support. Not very original and sneaky, at best.

X. Information / Discussion

A. Guided Pathways Discussion – Adrean Askerneese, Thao Ha

Description: *The Academic Senate is having thematic months throughout the year. For the month of November, we are focusing on Guided Pathways. Dr. Thao Ha and Dr. Adrean Askerneese, the faculty leaders of Guided Pathways, have been invited to join us for a conversation.*

Thao Ha began by indicating that she and Adrean Askerneese have had a lot of conversations and so they

replicated a conversation between the two of them at this meeting. To listen to the entire conversation, click on this [LINK](#) that includes statements and sentiments from AS Senators at the end of the conversation. Safaralian encouraged senators to get feedback from their constituents and reminded everyone that there will be another discussion at the next meeting with Ha and Askerneese.

XI. Senator Reports

Shawn Firouzian acknowledged the work of Dual Enrollment Coordinator, Amy Walker-Pinneo. She has been organizing a lunch and learn with Oceanside High School

Angela Beltran-Aguilar announced the soft launch of the MESA program next semester. Having weekly meetings and had their first meeting with the MESA faculty group which includes STEM faculty and a PUENTE advisor. They are designing a website for the MESA program with an interest form for students to apply. They are working on obtaining temporary space. They are having meetings with ACE, EOPS, and Puente. In a few weeks they will need faculty help to recruit students. Reach out with any questions. More information to come. Will have a presentation at an AS next semester. The first cohort will start this spring. Krista Warren shared that yesterday she brought students from the CLC to the OC for the Dia De Los Muertos celebration of life. She gave a special thank you to all who put on this amazing event and shared their culture.

Jim Julius gave a shout out to Lauren McFall for her work with ZTC Pathway Grant. They have received over \$1.3 million so far. There are several outstanding grants that they will be asked to collaborate with other colleges that submitted similar grants.

Alexis Tucker-Sade highlighted the Dia De Los Muertos event at the SEC and congratulated the coordinators who made this beautiful event happen.

XII. Adjournment – The meeting adjourned at 11:15am.



UNOFFICIAL MINUTES

I. Call to Order

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge. The meeting was called to order at **9:02am**.

II. Remote Member Attendance

Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

Candy Owens requested remote participation under the Just Cause provision of AB2449. Candy Owens attended the meeting via Zoom under the Just Cause provision of AB2449 by unanimous consent.

III. Roll Call

Members present: Angela Beltran-Aguilar, Sunny Cooke (ex-officio), Erica Duran, Shawn Firouzian, Jim Julius, Don Love, curry mitchell (President-Elect), Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Nate Scharf, Alexis Tucker-Sade, Krista Warren

Members present via Zoom under Just Cause: Candy Owens

Members absent: Robin Allyn, Julie Graboi (both attended via Zoom but could not participate in voting)

Others present: Adrean Askerneese, Theresa Bolaños, Scott Fallstrom, Tim Flood, Cynthia Vasquez Gonzales Ticey Hosley, Stacey Hull, Mikalah Hutchinson, Denée Pescarmona, Lori Schneider,

IV. Persons Wishing to Address the Senate

Brian Page read a statement (attached to these minutes) regarding AP and BP 6250.

Erica Duran mentioned that the CLC hosted its first Independent Life Skills Event and Social last week for adult students with disabilities, former students, potential students, community members, and adult transition programs. Over 150 people attended and enjoyed the event. In the spring they may make this a semester event rather than an annual event.

V. Changes to Agenda Order – None.

VI. Consent Calendar

A. Approve Minutes of the Regular Meeting of October 6, 2023

The consent calendar was approved by unanimous consent.

VII. Reports

A. Academic Senate President

Academic Senate President, Leila Safaralian, mentioned October is Philippine American Heritage month and LGBTQIA History month. Thanks to those facilitating and attending all the events. October 16th through the 20th is undocumented student action week with a fundraiser taking place today.

Colleagues in the Career Center conducted a Major Fest. Many faculty and students participated and had the opportunity to talk with faculty in different fields to learn about career opportunities.

Classified Senate and Academic Senate are currently planning for the 2nd Annual Cultivating Human Connections event to take place in the dining hall on the Oceanside campus on January 18th during Flex week. Monday of Flex week is a holiday. The theme of the event is Season of Change: struggling, navigating, and striving with change. We will have MCC keynote speakers. Everyone is welcome.

Spring Schedule is out Oct 25. Students start enrolling on Nov 9. The registration period has been shortened so all priority groups as well as other students can enroll as soon as possible, and this could

increase the enrollment. It's beneficial that enrollment timelines are shorter because students without priority don't have to wait a month before they can enroll. For example, the concurrent student enrollment was usually the second week of January and by then almost no class is available, but now they can enroll at the end of November.

Upcoming events include the ASCCC Area D meeting on October 27th. At that meeting, they will talk about resolutions to be submitted to the Plenary Session, November 16th through the 18th. Safaralian, Julius, Warren, and Figueroa will attend in person and mitchell will attend via Zoom. There is no report from Guided Pathways; however, they will be at the next two AS meetings in November for the GP theme month.

B. College Superintendent/President

Superintendent/President, Sunny Cooke, had no report.

C. Classified Senate

Classified Senate Interim Vice President, Lori Schneider, reported on behalf of VP, Ingrid Phillips. CS had its monthly meeting on Tuesday. There was a spirited discussion around the Fringe Benefits Committee. CS is developing a committee 101 orientation, so folks know what they are supposed to do and understand their roles on various committees. There will be further discussions about changing policies and procedures. They are looking at the existing CS Portal site and what needs to be updated. CS is also working in conjunction with AS to bring the Cultivating Human Connections event January 18th. Save the date for the end of the year luncheon Friday, December 8th at the El Camino Country Club.

D. Associate Student Government

ASG representative, Mikalah Hutchinson, noted there are a lot of ASG workgroups. The ASG goals have been written with a DEI lens. Five executives of ASG attended the Community Leadership Breakfast today.

VIII. New Business

A. Recommended Ranking for Full-Time Faculty Positions – Stacey Hull

Description: *AAC forwards a recommended ranking for full-time faculty positions for Academic Senate review and approval. This is a first read.*

Hull is here to provide the recommended rankings for full-time faculty positions. The rankings are determined by the workgroup, then approved by AAC, and then forwarded to AS.

An explanation of some of the process by which they come to these rankings was shared. For this hiring cycle, there were 11 depts for a total of 16 full-time faculty positions. The workgroup reads the hire requests, looks at data from RPIE, looks at requests, and aligns them in the areas of consideration. Authors were asked to write in the areas of consideration. They are then individually ranked and brought to the first workgroup meeting for a robust discussion. They decided to meet a second time after they gathered questions at the first meeting and then reached out to plan authors. They came back at the second meeting and had more discussion and produced the final ranking. Also done differently were two categories; prioritization of categorically funded full-time faculty requests and prioritization for district funded full-time faculty requests. They look at everything in the data dashboards and from the last three years.

This will come back for approval at the next meeting of AS.

IX. Old Business

A. AP 6250 Budget Management – Tim Flood

Description: *Language was removed regarding the county filing requirement. The district is fiscally independent; therefore, this requirement no longer applies. This AP comes back for approval.*

Brian Page was asked to reread the statement from his constituent related to AP and BP 6250 Budget Management (attached under Persons Wishing to Address the Senate above).

MSP (mitchell / Duran) [Ravanbaksh, Warren, and Scharf voted no] to approve AP 6250 Budget Management as presented.

Flood noted that there seems to be confusion regarding the AP and the striking of the language in section 5 regarding filing a Board resolution to the superintendent of schools to originate intra-budget transfers as necessary to close the books. He confirmed that this does not take any protection thing away. -This The Board must still approve intra-fund and expenditure classification changes as required by-is a Title V and AP/BP 6250. This requirement ensures fiscal oversight and provides transparency requirement so the state can see how we allocate our dollars. The budget is an expenditure plan, and there will always be changes as things occur, but Board approval is required for classification changes. It's a plan that goes forward and the Board still has to approve the changes. We do not have to do an end of the year cleanup resolution to the San Diego County Superintendent of Schools because we no longer have to report to the County for these financial changes, and the SDCOE does not have access to our systems to initiate changes. We do

not report to them because MCC is fiscally independent, so this resolution language is no longer applicable to MiraCosta. There is no change in Title V and the Board retains has the ultimate decision over any allocations.

As for the BP, the recommendation is to strike language stating that unrestricted general reserves shall be no less than five percent of annual expenditures, consistent with the minimum five percent from the state chancellor's office guideline. The State guideline has changed and was increased to 2 months of expenditures. ~~†~~The Board has already approved the 17% in BP6300 and AP6305. Prior to the change, the old AP 6305 language set the reserve at 15%. TheyWe established a reserve of two months' worth of expenditures, as recommended by the Chancellor's Office and Government Finance Officers Association (GFOA). The District also agreed to initiate this change as part of the Emergency Conditions Allowance (ECA) when we applied for and accepted funding protections during COVID-19. The old AP said 15% and the Board said 20%. We've been maintaining a 25% balance and anticipate up to 24% over the next four years specifically to ensure a AAA rating for MM bond sales which keeps the repayment to our community as low as possible. The payments for the lease revenue bond would come from our transfer out allocations for Measure MM projects which have exceeded the \$3M annual payment. is includes monies we transfer to help support our technology, scheduled maintenance, and to help us fund Measuer MM knowing that MM will not meet all our needs. Further, the science building needs renovation and signage on campus to direct people to new buildings needs to be done. The college is basically taking out a mortgage to invest the dollars now which is less costly to do now than later based on recent escalation increments, and our ability to tap available federal dollars. The Governor's Finance Officers Association recommends a minimum of two months in reserve. Our college reserve has allowed us to provide support without making huge cuts, during times of state fiscal downturns, it is important that we maintain a fiscally prudent stance.

It was asked what the faculty role in this is as Senators since the Board has already approved this. It was explained that there is a routing system for APs and BPs, and currently these are to The AP/BP change recommendations started in BPC and then be routed to AS for approval. It was also noted that there is conflicting language between the AP and the BP and so a friendly amendment to the motion was made to strike language from the BP to match the AP. Flood further noted that he would always recommend the board to keep a 20% reserve for an AAA rating. This means a lot to the college and our community in terms of lower interest.

B. BP 6250 Budget Management – Tim Flood

Description: *The reserve percentage was changed from 5% to 17% or two months of expenditures and reflects the new requirements and mirrors the AP language. This BP comes back for approval.*

MSP (Beltran-Aguilar / mitchell) [Page, Ravanbaksh, Scharf, and Warren abstained] to approve BP 6250 Budget Management with a friendly amendment to align the language of the BP with the AP striking the last sentence in BP 6250 that reads, "The board may adopt an annual resolution to be filed with the San Diego county Superintendent of Schools, permitting the county superintendent of schools to originate intra budget transfers necessary for closing the district's records by authority given under Education Code §70902."

When asked if the college goes above the 17% of the reserves will we have to go into the county pool, it was noted that the goal is to make the money liquid ensure investments are in a safe, fiscally sound, and liquid portfolio. If the bond market turns, it would be unrealized losses.

C. Office Derby Process Update – Leila Safaralian

Description: *The Academic Senate office procedures document has not been updated since 2009. The AS leadership has reviewed the document, and it comes back to AS for approval.*

MSU (Firouzian / Scharf) to approve the Office Derby Process Update as presented.

D. AS Goal Setting – Leila Safaralian

Description: *The AS has decided this year to have themes each month, helping all faculty to engage deeply with the 10+1 implications for key initiatives of the college based on lenses of classroom practice, program completion, and community-building. This comes back to AS for approval.*

MSU (Beltran-Aguilar / Duran) to approve AS Goal Setting as presented.

X. Information / Discussion

A. CPC Update on AB1111 Draft Language – Theresa Bolaños, Scott Fallstrom

Description: *The AB1111 (common course numbering) task force group has updated their draft language. This information, while not a finalized form, can be helpful for faculty to begin seeing what is coming for implementation of*

this law.

A draft summary of AB111 was released on October 2nd. There was a public meeting on October 17th and there will be another meeting in December. This draft addressed proposed numbering and the regions of autonomy. There is also conversation that AB1111 will move from an implementation deadline of July 1, 2024, to make 2027 providing time for everyone to get it right.

Fallstrom shared the slide presentation showing and explaining the proposed new course numbering system: SUB C####&&&.

SUB = subject code which will change to a three-letter abbreviation such as MTH for Math.

C = course type identifier which means they might be a local course that is not listed as part of common course numbering.

= Course numbers. They will no longer have 5 digits; only 4-digit course numbers. Further explained that courses such as Music 130A and 130B will be reduced to a single number and not split. There will be 100 courses per level or 100 100-level courses per level, 100 200-level courses per level and so on.

&&& = Course specialty identifier. This is where the three possible letters will go: H for Honors, L for Lab only, C for combined lecture lab.

An example of a new course number: MTH C1801HL which would be read as:

Math, Common Course, 1801 (a 100-level course), Honors, Lab only

Bolaños discussed proposed autonomy noting there are seven areas affected by this: course number, title, unit, amount, course description, and prerequisites. Some of these have identical elements. The course number will be the same throughout the community college system. The title will be identical as well. There will be a minimum of units that need to be maintained. The course description and prerequisites must also be identical. Regarding course content, the state will tell us what the content will be. There will be a unit minimum but not maximum. All else will be the same when it comes to quarter system vs. semester. Then, with regard to SLOs, some will have to be identical descriptor elements classification.

Get this information out to constituents. This states we have no choice. There will be more to come on this.

Fallstrom further explained that the “C” at the beginning of the course numbering is part of the common course number. However, if you have a course that is more geared towards a specific region and not widely taught, that doesn’t mean you cannot have it. Perhaps it means you may not be able to get a common course number, that means it is not moving around the state. You may be able to have a course that is not part of the common course number but rather more related to the region. Autonomy over the courses that will be in the common course numbering. When Bolaños talked about autonomy, it is autonomy over those courses that will be in the common course numbering system. If it is a course that is not part of that, you will have full autonomy because it is just a local course. Once a date is in place, CPC will work to provide all curriculum authors with next steps.

There was further discussion surrounding having to teach what will be dictated to teach rather than having more autonomy. However, on the other side of the coin, if everyone is teaching the same core concepts, as students move a sequence of courses, they will have all learned the same standardized material which could be advantageous for instructors at the next level and at different institutions. Another possible advantage is that this could be helpful for counselors as they help students with their schedules.

B. Conversation with Counselors – *Adrean Askerneese, Tacey Hosley, Don Love, Candy Owens, Oswaldo Ramirez*

Description: *The AS is going to have thematic months throughout the year. For the month of October, we are focusing on collaboration with counselors, and we have invited some of our counselor colleagues to join us to have a conversation about counseling services for our students. They are coming back to continue dialogue and answer questions with AS.*

For the **full conversation with Counselors**, visit the audio/video from this meeting at this [LINK](#).

The counselors were interested in what the takeaway was from the last meeting and what the counselors can do to support our students. Pescarmona was happy to report they were able to go in and pull through the waitlists and see the impacts for students. They were able to add 15 or 16 sections to meet the late start demand. They heard the conversation about overenrolling beyond capacity.

Counselors were thanked for their continued collaboration and discussion. It is felt that there is a need to make this happen on a department level, as well. It is recommended to remind students of what is coming up, such as enrollment dates. Having conversations, especially now, is important.

Hosley noted that in meeting with students now, counselors are putting them on the calendars, looking at their roles to see where they were, where they are now, and where they are going. They are helping to assist with transition. They will start messaging to non-credit that registration is coming and will advocate for

a flyer for noncredit in addition to credit.

It was noted that EOPS students get priority registration, they must have matriculation done, and above a 2.0 GPA. EIOS students are met during the mid-term progress report. Because they register early, it is important to know what books they will need. They receive a book voucher and get to use it during the first week of January. Explain waitlists to students. They often expect they will be added automatically. ASG had this conversation and had an interesting conversation while acknowledging the waitlist problem. ASG is here to support the counselors as well.

It was asked why it is being suggested students take classes at Palomar College. It was explained that coursework could be a reason to suggest they take classes at another institution. When asked, it was noted that Askerneese and Joanne Benschop informs the curriculum committee. It can also be a timeline issue whereby students can take a course at Palomar sooner than they can at MCC. Students are given the best opportunity to complete their goal in the timeline they want. Therefore, students can be on a waitlist or see if there is another institution where they can take the same class now. The issue of miscommunication was raised when there is low enrollment at MCC, and students are going to Palomar for the same class. It was noted that there is conversation about course scheduling. One school puts on a summit and departments work their schedules together. A course needed may be offered at the same time as another needed course and so they work to offer both courses but at different times. It was also noted that students can only receive financial aid at one college at a time.

It was noted that almost every STEM student wants to complete their classes in two years, which is not possible. Also commented that over-enrolling is a work issue for faculty and not the best benefit for our students with less one-on-one time.

It was noted that connection with students is vital and one appointment with a counselor may not be enough. This is conversation counselors are having on a consistent basis to help students remain in a class who are not doing well. This is being addressed in Guided Pathways and the ACP teams are supposed to focus on those students who are not a part of those ACE programs.

A lot of courses are not offered in both semesters and so students go to Palomar to meet their timelines to graduate on time and meet their ed plan. There is a need to have a summit to address the concerns of our students. As counselors we help students put together an Ed plan but there is no guarantee that the students will be able to take those classes within the suggested timeline. We are losing students going to Palomar for a pathway. Students can't get appointments and we need more hours to meet and there is not enough connection between faculty and counseling. As an institution we should prioritize making more hours for faculty and counselors and students and counselors to meet.

It was noted that AS cannot do it all but can pick either one or two areas to concentrate on:

- Registration enrollment advisory procedures at large

- Relationships and increasing a sense of belonging

- Rethinking how pre-requisites are cleared

- A summit focused on class schedules; can think of the long term and plan for this; perhaps put a taskforce together

- Increasing faculty practice in the classroom; focus on the waitlist process, book process

There will be more to come as we bring these conversations and see what changes.

Thanks to the counselors for this very important conversation.

XI. Senator Reports

Love announced the first Counseling Institute next Friday.

Beltran-Aguilar encouraged everyone to listen to the Webinar from this week regarding changes to benefits. Tucker Sade announced that this is Domestic Violence Awareness Month. This week is the nationally recognized training open to everyone. Be on the lookout for an email. As well, there is an art installation put on by Tucker Sade and a student at SAN and CLC and is coming to OC.

Safaralian announced that Jim Julius was mentioned in an article in the Chronical of Education regarding Hyflex. Julius was interviewed about how online ed is evolving. There is Second article in the Friday Teaching Newsletter was a conversation with Sean Davis and Trisha Hoste from the CLC and how MCC is approaching Hyflex.

XII. Adjournment – The meeting adjourned at 11:25am.