

Courses & Programs Committee Agenda

**May 9, 2024
1-3 p.m. in OCT200**

I. Call to Order

II. Public comment on the agenda and off the agenda

ITEMS ON THE AGENDA:

Members of the audience may address CPC on any item listed on the agenda when that agenda item comes up for discussion and/or action. Individual's comments will be limited to three (3) minutes per agenda item and a total of six (6) minutes per department to comment on an item, unless waived by the committee. Non-English speakers utilizing a translator will have six (6) minutes to directly address the committee. Consent items are considered routine and customary business, and are voted on in one vote; however, a committee member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS OFF THE AGENDA:

Members of the audience may address members of the CPC on any topic not on the agenda so long as the topic is within the jurisdiction of the committee. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the committee may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes per person unless the committee waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the committee. The committee may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

All attachments can be found ([here](#)).

III. Consent

- A. April 25, 2024 CPC Minutes** (link above)
- B. Liberal Arts AOE: Applied Health, Nutrition, and Kinesiology** (link above)
- C. Liberal Arts AOE: Business and Technology** (link above)
- D. Liberal Arts AOE: Multicultural Studies** (link above)

IV. Action Items – Link to Supporting Documents

- A. 2024-25 CPC Handbook** (link above)

V. Discussion/Announcements

A. New Curriculum Timeline CSU/UC Approval

Approvals from CSU/UC could come earlier if new curriculum proposals were completed and approved in the spring term.

B. 2024-25 New Curriculum Planning Forms (link above)

Every year faculty submits new curriculum planning forms justifying the need for the new curriculum. This is then reviewed by the department chairs, deans, VPI and CPC and discussed at the last CPC meeting.

C. CPC Co-chairs Report

This is a standing agenda item. Some topics that may be covered, if time allows, will be AB1111, AB928 or AB1705 updates, Chancellor's Office requisite review, survey reminder, and more.

D. GE Subgroup

VI. Adjournment

NOTE: These are time estimates. We advise that faculty attending to represent their course(s) arrive 5-10 minutes early. Thank you.

Courses and Programs Committee (CPC) meetings are held in meeting rooms that are accessible to persons with mobility disabilities. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the Instructional Technical Support Specialist at 760.795.6813 or 760.757.2121, extension 6813. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2922.

In Compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Academic Senate in advance of their meetings may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's website at <http://www.miracosta.edu/governance.academicsenate/index.html>. Such writings will also be available at the CPC meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Gwen Partlow, Instructional Technical Support Specialist at 760.795.6813 or by email at gpartlow@miracosta.edu.