

The board of trustees delegates to the superintendent/president the authority to purchase supplies, materials, equipment, and services as necessary to the efficient operation of the district. No such purchase shall exceed the amounts specified by California Public Contract Code §20651, as amended from time to time.

The superintendent/president is responsible for developing and implementing the necessary purchasing procedures and controls.

A summary of all purchasing transactions shall be reviewed by the board every 60 days.

The superintendent/president is specifically given the authority by the board to delegate their authority to approve and sign purchase orders, contracts, and other purchasing documents and instruments as deemed necessary.

The district adopts as a standard practice the San Diego County Taxpayers Association's *School Construction and Professional Services Procurement Best Practices* as Administrative Procedure 6380.

Authority to execute purchases and contracts on behalf of the district is delegated to the superintendent/president, vice president, administrative services, and the director of purchasing and material management.

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Adoption History: 2/16/10, 6/19/12, 1/23/20  
Reference Update: 4/14, 11/14, 4/15  
References: Education Code §81656  
Public Contracts Code §20650, 20651  
Government Code §53060  
ACCJC Accreditation Standard III.D.16  
CCLC Update: #25, 11/14  
Steering: S/P