



**MIRACOSTA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
One Barnard Drive, Oceanside, CA**

**MINUTES OF REGULAR MEETING**

**February 24, 2022  
(Approved on March 24, 2022)**

**I. CALL TO ORDER**

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, February 24, 2022, both in-person and via Zoom conference. President Anna Pedroza called the meeting to order at 4:12 p.m.

**II. FLAG SALUTE / ROLL CALL**

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer (absent)	Jacqueline Simon
George McNeil	Alma Cuevas (Student Trustee)

Administrators present:

Superintendent/President Sunny Cooke  
Vice President Tim Flood  
Vice President Charlie Ng  
Vice President Denée Pescarmona  
Vice President Alketa Wojcik

**III. TELECONFERENCING OF MEETINGS (Action Required)**

**A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361**

By motion of Trustee Merchat, seconded by Trustee McNeil, the board adopted Resolution No. 4-21/22 authorizing the continued teleconferencing of meetings pursuant to AB 361.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

**IV. APPROVE MEETING MINUTES**

**A. Special Meeting/Closed Session of January 27, 2022**

**B. Regular Meeting of January 27, 2022**

By motion of Trustee Merchat, seconded by Trustee McNeil, the minutes of the special meeting/closed session of January 27, 2022, were approved.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

By motion of Trustee Merchat, seconded by Trustee McNeil, the minutes of the regular meeting of January 27, 2022, were approved.

Vote: 6/0/1

Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: Fischer

## **V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA**

None.

## **VI. CHANGES IN AGENDA ORDER**

None

## **VII. PRESENTATIONS**

### **A. Sabbatical Report – Professor Nery Chapteton Lamas**

Professor Nery Chapeton-Lamas, Computer Science Department, presented an overview of his sabbatical leave (spring 2021), which included a culturally sustaining computer science literature review, a virtual exploratory experience, and vignettes of Black and Latinx computer scientists interviewed.

### **B. Sabbatical Report – Credit Veteran Counselor Rebecca Morgan**

Professor Rebecca Morgan reviewed her sabbatical leave (spring 2021), during which time she completed twelve units of graduate coursework toward a master's degree in clinical rehabilitation counseling from the University of Kentucky. She described her learnings and information about MiraCosta Veteran Students.

### **C. Preliminary Budget Presentation**

Administrative Services Vice President Tim Flood provided an overview of the district's FY2021/22 year-to-date budget performance, the Governor's proposed budget for FY2023, the MiraCosta College landscape, the Board of Trustees budget directions, and the next steps for the budgeting process.

The board provided feedback to administration to update and modify budget directives. These recommendations will be incorporated into the 2023 tentative and adopted budget after board leadership reviews for accuracy.

## **VIII. CONSENT ITEMS**

### **A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**

### **B. Approve Academic Personnel Advancement**

### **C. Ratify Memorandum of Understanding 22-01 with Academic Associate Faculty**

### **D. Ratify Memorandum of Understanding 22-01 with Classified Administrators**

### **E. Approve Curriculum for 2022-2023 Catalog, Part II**

### **F. Approve Annual Purchase of Desktop Computer Replacements for Academic Labs**

### **G. Approve Renewal of Oracle Enterprise Resource Planning (ERP) PeopleSoft Applications Software Update Licensing, Maintenance and Technical Support Services**

### **H. Award Contract for RFB #03-22, Concert Hall Audio System**

### **I. Award RFB #06-22: Microscopes**

- J. **Award RFB #05-22: Liquid Chromatography - Mass Spectrometry Equipment**
- K. **Ratify Budget Transfers/Revisions**
- L. **Ratify and Approve Contracts and Purchase Orders**

By motion of Trustee McNeil, seconded by Trustee Simon, consent items A through L were approved.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

## IX. ACTION

### A. **Approve FY2023 Nonresident Tuition Fee**

By motion of Trustee McNeil, seconded by Trustee Merchat, the board approved the nonresident tuition fee of \$304 per semester credit hour for nonresident students with no capital outlay charge or processing fee for international students, effective fall 2022.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Nay: None  
Abstentions: None  
Absent: Fischer

### B. **Adopt Resolution 11-21/22 Authorizing Eppendorf as a Single Source Procurement for the Biotechnology Department**

By motion of Trustee Merchat, seconded by Trustee McNeil, the board adopted Resolution 11-21/22 authorizing Eppendorf as a single source procurement for the Biotechnology Department.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Nay: None  
Abstentions: None  
Absent: Fischer

### C. **Adopt Resolution No. 12-21/22: Authorizing Repligen Corp. as a Single Source Procurement for the Biotechnology Department**

By motion of Trustee Merchat, seconded by Trustee McNeil, the board adopted Resolution No. 12-21/22, authorizing Repligen Corp. as a single source procurement for the Biotechnology Department as stated.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

### D. **Approve Change Order to Design-Build Services Contract for Oceanside Campus New Student Services Project**

By motion of Trustee Merchat, seconded by Trustee McNeil, the board approved the the change order to design-build services contract for the Oceanside Campus New Student Services Project.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

**E. Approve Sole Source Exceptions Findings and Resolution No. 14-21/22**

By motion of Trustee Merchat, seconded by Trustee McNeil, the board adopted Resolution No. 14-21/22 to approve sole source exceptions findings as stated.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

**F. Approve Use of Cooperative Purchase Agreements for OCN Administrative Building Renovation – Parron Hall**

By motion of Trustee Cassar, seconded by Trustee McNeil, the board approved the use of Cooperative Purchase Agreements with Parron Hall for the OCN Administrative Building Renovation as stated.

Vote: 5/1/1  
Aye: Broad, Cassar, McNeil, Pedroza, Simon  
Abstentions: Merchat  
Absent: Fischer

**G. Adopt Resolution No. 13-21/22: Authorizing Contract with Gubener Plastinate GmbH for Procurement of Plastinated Anatomic Specimens.**

By motion of Trustee McNeil, seconded by Trustee Broad, the board adopted Resolution No. 13-21/22 to authorize a contract with Gubener Plastinate GmbH for Procurement of Plastinated Anatomic Specimens as stated.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

**X. PERIODIC REVIEWS – BOARD POLICIES (Action Required)**

**A. Board Policy 6500 – Property Management**

By motion of Trustee Merchat, seconded by Trustee McNeil, Board Policy 6500 – Property Management was adopted.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

**XI. SECOND READING – BOARD POLICIES (Action Required)**

**A. Board Policy 5700 – Athletics**

By motion of Trustee Cassar, seconded by Trustee McNeil, Board Policy 5700 was adopted.

Vote: 6/0/1  
Aye: Broad, Cassar, McNeil, Merchat, Pedroza, Simon  
Abstentions: None  
Absent: Fischer

## **XII. FIRST READING – BOARD POLICIES**

### **A. Board Policy 6700 – Civic Center and Other Facilities Use**

Proposed edits to Board Policy 6700 – Civic Center and Other Facilities Use were reviewed and discussed, and the policy will be placed on a future agenda for adoption.

## **XIII. COLLEGE-RELATED REPORTS**

### **A. Trustees Activities**

Trustee Broad attended the Foundation Board Meeting, the Futures training and the facilities tour at the San Elijo Campus. Trustee Merchat attended the facilities tour at the San Elijo Campus, and the Futures training. Trustee Cassar thanked all for coming back to campus, and he attended the virtual SDICCCA meeting, legislative presentations made at the ACCT Conference, and a basketball game. Trustee McNeil attended a basketball game and a planning meeting for Barrio Empowerment. President Pedroza joined a meeting with Dr. Cooke and the MAEGA scholarship foundation.

### **B. Students**

Student Trustee Alma Cuevas reported ASG welcomed students back on campus at the San Elijo and Oceanside campuses. Murals from the Mental Health Uprise therapy group are on display at the San Elijo and Oceanside student centers, and the DEI committee scholarships are now open for all students. This year, five MiraCosta College students were selected as semifinalists for the Jack Kent Cooke undergraduate transfer scholarship: Inayah Abdulmateen, Alma Cuevas, Negar Farahbakhsh, Andreena Lamey, and John Seibelink.

### **C. Classified Employees**

Classified Senate President Carl Banks said that it was great to see so many on campus. The Classified Senate will be holding a special election to update bylaws to define how our confidential employees will be included in the governance process. A mini retreat will be held on campus on March 10, and a series of workshops will be held during spring break, along with a Classified Appreciation breakfast.

### **D. Faculty**

Academic Senate President Luke Lara said how wonderful it is to see more students on campus this week and getting back into a hybrid routine. He congratulated faculty who were able to take a sabbatical and reported that the Academic Senate is in the midst of an election for a Vice President and seven senators. There will be a presentation on the MiraCosta College Transitions program at the next Academic Senate meeting and invited all to attend.

### **E. Vice Presidents**

#### **1. Instructional Services**

Vice President Pescarmona said that the campus was humming this week with students and staff back on campus. MiraCosta currently has 38 percent back on campus, which is over 6,000 students. She attended one class with adults with disabilities and those students are very excited to be here in the community with each other and our faculty. She also recognized the theatre program who had eight of our students in the Christopher Clark award competition, and the Biomanufacturing Department and their student who presented at the Board of Governors meeting.

**2. Student Services**

Vice President Wojcik said how wonderful it is to have students on campus and reported that College Hours have been organized for every day this week and include many activities. She thanked the Black Alliance Group and the equity team for putting together events for Black History Month. In-person graduation is still in the planning stages and will take place on the new track and field.

**3. Administrative Services**

Vice President Flood stated how nice it is to have students back on campus. He thanked Dr. Cooke and the Foundation Office for providing welcome back cupcakes, and thanked Tom Macias and Kitchell for their teamwork in getting everything ready for opening our campuses.

**4. Human Resources**

Vice President Ng congratulated Hayley Schwartzkopf for completing the League’s Asilomar Seminar last week.

**F. Superintendent/President**

Superintendent/President Cooke stated how wonderful it is to have more students and faculty on campus, and she recognized those that have been here all throughout the past two years and thanked them for their service. She visited each of the campuses to see the renovation work and noted how much more welcoming, warm, and cheerful they are; better places to work and to learn. She thanked all who were involved in getting ready for today’s board meeting and being sure it ran so smoothly. Next week on Monday, Tuesday, and Wednesday, the Futures team will be visiting for live training sessions, both with newcomers to the program and the folks that have been working all year on this effort. Lastly, she thanked the Foundation for their support and legwork behind the cupcakes that helped to welcome employees back to campus this week.

**XIV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 6:07 p.m.

**MINUTES APPROVAL:**

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Anna Pedroza  
President

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Sunita V. Cooke, Ph.D.  
Superintendent/President