



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF ORGANIZATIONAL MEETING

**DECEMBER 14, 2023
(APPROVED JANUARY 18, 2024)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, December 14, 2023, in-person in the Boardroom, Room OCT 200, at the Oceanside Campus. President Frank Merchat called the meeting to order at 4:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Raye Clendening	Frank Merchat
William Fischer	Anna Pedroza
George McNeil	Jacqueline Simon (left at 5 p.m.)
	Kenneth Pilco (Student Trustee)

Board members absent:

Rick Cassar

Administrators present:

Superintendent/President Sunny Cooke
Assistant Superintendent/Vice President Tim Flood
Assistant Superintendent/Vice President Charlie Ng
Assistant Superintendent/Vice President Denée Pescarmona

III. BOARD ORGANIZATIONAL ACTION

A. Election of Officers

1. President

By motion of Trustee Pedroza, seconded by Trustee Fischer, Rick Cassar was elected as president of the board of trustees for 2024.

Vote: 6/0/0

Aye: Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: Cassar

2. Vice President

By motion of Trustee Pedroza, seconded by Trustee Fischer, Raye Clendening was elected as vice president of the board of trustees for 2024.

Vote: 5/0/1

Aye: Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: Clendening
Absent: Cassar

3. Board Secretary and Assistant Board Secretary

By motion of Trustee McNeil, seconded by Trustee Pedroza, Dr. Sunita Cooke was elected secretary of the board of trustees, and Julie Bollerud as the assistant secretary of the board of trustees to serve until the 2024 organizational board meeting.

Vote: 6/0/0
Aye: Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: Cassar

B. Fix Dates, Times, and Locations of 2024 Board Meetings

By motion of Trustee Clendening, seconded by Trustee McNeil, the 2024 board meeting schedule was approved, as presented. Regular meetings will begin at 4 p.m.

Vote: 6/0/0
Aye: Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: Cassar

IV. APPROVE MEETING MINUTES

A. Special Meeting of November 9, 2023

B. Workshop of November 9, 2023

C. Regular Meeting of November 16, 2023

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the special meeting minutes of November 9, 2023

Vote: 6/0/0
Aye: Clendening, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: Cassar

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the workshop minutes of November 9, 2023.

Vote: 5/0/1
Aye: Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: Clendening
Absent: Cassar

By motion of Trustee McNeil, seconded by Trustee Simon, the board approved the regular meeting minutes of November 16, 2023.

Vote: 5/0/1
Aye: Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: Clendening
Absent: Cassar

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

MiraCosta student Anthony Gonzalez was presented with a \$25,000 check from Bimbo College Grant. This grant was part of the Bimbo USA College Grant Sweepstakes. Gonzalez expressed his gratitude and excitement, noting this grant's significant impact on his academic journey and personal life.

VI. CHANGES IN AGENDA ORDER

None.

VII. PRESENTATIONS

A. Political and Legislative Update

Director of Public and Governmental Relations, Marketing, and Communications Kristen Huyck provided a general overview of the current political climate at both the federal and state levels that significantly impacts community colleges, with varying policies, funding, and legislative decisions shaping their future.

More than 1,000 bills went to the governor for his signature, and about 85 percent were signed. Of those signed, 81 relate to community colleges, including AB 91, the exemption from nonresident tuition fees for residence who reside near the California-Mexico border, AB 1400 relating to student financial aid, and SB 444 relating to MESA (mathematics, engineering, science, achievement) programs.

Huyck noted that supporting veterans is a common theme among the state and federal legislative representatives that overlay MiraCosta College's district boundaries.

B. Facilities Update

Assistant Superintendent/Vice President Tim Flood, Facilities Director Tom Macias, and Kitchell Program Manager David Dunn provided an update on the progress of the district's capital construction program. Gensler's Deborah Shepley provided information relating to the facilities futures planning. An overview of the Measure MM program status summary and our program values and budget information was provided. A total of 42 projects were approved, with 17 in progress, 22 completed to date, and 3 that have not yet started.

Tom Macias reviewed the Community Learning Center project completion list and planning status. He noted that four of the five CLC construction projects have been completed. A solar project will complete the five projects.

Macias reviewed the project completion list and planning status for the San Elijo Campus. Of the total of 13 projects, 3 projects still need to be completed – a solar project, recycled water project, and path of travel upgrade. He noted that most of the campus was touched in some way.

David Dunn provided an overview of the Oceanside Campus project completion list and planning status. Six projects have been completed, with six active substantial construction projects currently in progress.

Dunn reviewed the sites and targeted move-in dates. The Gym and KHAN buildings will be occupied this spring, followed by the Library and Student Service Building in summer 2024. Renderings of the completed buildings were shared.

Tim Flood shared the efforts to replace the remaining power cable loop sections, the cause of the power failures this semester on the Oceanside Campus. An electrical engineer was brought in to identify solutions and provide recommendations to best move forward with those things that should be completed during the winter break.

In addition to power outages, the pedestrian bridge accident on November 22 was not anticipated. Since it lost complete structural integrity, a portion of the bridge spanning the

road has been removed, and the remainder of the bridge will be removed during the winter break. The bridge replacement could take up to 18 months to complete, since it needs to be designed and then go through the DSA approval process before construction can start. The water and electrical lines that ran under the bridge were also rerouted and restored.

The local hire and small/highly underutilized business (SHUB) enterprise contract award and value data was shared, as this has been an ongoing priority for the board. Almost 92 percent of hired firms are local, which ensures that MM expenditures benefit the local businesses and people within our community. It was noted that the small and underutilized number has gone down due to the very large types of projects the district is currently working on. Subcontracts, however, are continuing to go to small businesses and make up 85 percent (small businesses) /and 40 percent (underutilized businesses).

Deborah Shepley provided highlights of the Facilities Futures Plan, which focused on campus engagement in spring 2023 to maximize voices from students, staff, faculty, and administrators. Both online surveys and in-person focus groups and sessions were provided. External engagement with the communities that we serve have also taken place with the Community Leaders Breakfast, and multiple listening sessions, where attendees were asked what they felt MiraCosta should focus on, and how MiraCosta can be a better partner for the community. Community members provided a lot of great feedback and shared fond memories of the campuses. Shepley noted the futures framework included using an equity, collaborative, adaptable, and sustainable lens.

Trustee Simon left the meeting at approximately 5 p.m.

VIII. CONSENT ITEMS

- A.** Ratify Recommendations of Superintendent/President in Approving Personnel Actions
- B.** Ratify Memorandum of Understanding 23-07 between the MiraCosta Community College District and the MiraCosta College Academic Associate Faculty
- C.** Approve Spring 2024 Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program
- D.** Approve Updated Course Agreement with San Dieguito Union High School District for the Spring 2024 Dual Enrollment Program
- E.** Approve Updated Course Agreement with Carlsbad Unified School District for the Spring 2024 Dual Enrollment Program
- F.** Approve Wolters Kluwer Health, Inc. Lippincott Full Curriculum Partnership/NurseThink Complete – RN Services
- G.** Approve Assessment Technologies Institute, LLC Nursing Training and Curriculum Services
- H.** Approve Position Title Change on Prior Authorization Approval
- I.** Approve Purchase for AV/IT Equipment for OCN New Student Services Building Project
- J.** Approve Contract with Rx Research Services Foundation for Apprenticeship Pathways Training in Food Safety
- K.** Approve Agreement with Salesforce, Inc. (Tableau)
- L.** Approve Study Abroad Association (SAA) Faculty-Led Study Abroad to Costa Rica – Summer 2024
- M.** Ratify and Approve Contracts and Purchase Orders

By motion of Trustee McNeil, seconded by Trustee Clendening, consent items A-M were approved.

Vote: 5/0/0
Aye: Clendening, Fischer, Pedroza, McNeil, Merchat,
Abstentions: None
Absent: Cassar, Simon

IX. ACTION

A. Approve Filling Board of Trustees Area 7 Vacancy by Provisional Appointment

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved Filling the Board of Trustees Area 7 Vacancy, formerly filled by Trustee William Fischer, by provisional appointment.

Vote: 5/0/0
Aye: Clendening, Fischer, McNeil, Merchat, Pedroza,
Abstentions: None
Absent: Cassar, Simon

B. Adopt Resolution No. 8–23/24 Granting Emeritus Trustee Status to William Fischer, Ph.D.

By motion of Trustee Clendening, seconded by Trustee McNeil, the board adopted Resolution No. 8–23/24, granting emeritus trustee status to William Fischer, Ph.D

Vote: 5/0/0
Aye: Clendening, Fischer, McNeil, Merchat, Pedroza,
Abstentions: None
Absent: Cassar, Simon

X. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 6250 – Budget Management

By motion of Trustee McNeil, seconded by Trustee Clendening, Board Policy 6250 was adopted.

Vote: 5/0/0
Aye: Clendening, Fischer, McNeil, Merchat, Pedroza,
Abstentions: None
Absent: Cassar, Simon

XI. FIRST READING – BOARD POLICIES

A. Board Policy 7390 – Telework – change name to Remote Work (on AP too)

B. Board Policy 7600 – College Police Department

Edits to Board Policy 7390 and Board Policy 7600 were reviewed and discussed, and the policies will be placed on a future agenda for adoption.

XII. INFORMATION

A. Report Update of Emergency Declaration and Emergency Actions for Oceanside Main Power Outages

Assistant Superintendent/Vice President Tim Flood reported on the emergency declaration and emergency actions for the Oceanside Campus power outages.

B. Sunshine the MiraCosta Community College District Initial Proposal to the MiraCosta College Academic Associate Faculty CCA/CTA/NEA for the Contract to Commence July 1, 2024

The sunshining of the MiraCosta Community College District Initial Proposal to the MiraCosta College Academic Associate Faculty CCA/CTA/NEA for the Contract to Commence July 1, 2024, was provided for information.

XIII. COLLEGE-RELATED REPORTS- all members expressed appreciation for Trustee Fischer and his service to MiraCosta College.

A. Trustees Activities

Trustee McNeil attended the community futures listening session at the CLC, the RAFFY celebration to congratulate those who were graduating in the fall and scholarships recipients. He also attended the year-end celebration put on by the Classified Senate and many MiraCosta basketball games.

Trustees McNeil and Merchat attended facilities liaison meetings, and they thanked the Facilities folks for their great work.

Trustees Clendening, McNeil, Pedroza attended a concert on the Oceanside Campus on December 6, which was sponsored by the MiraCosta Foundation. Trustee Clendening expressed her gratitude for donors being back on campus, and she congratulated the Foundation for the \$10.6 million raised for the college.

Trustee Merchat attended the listening session at the San Elijo Campus and was impressed with the participation of the community members who attended, where student housing was highlighted as a need. He continues to attend the Saturday Farmers Markets at the San Elijo Campus.

Trustee Merchat expressed his appreciation for the opportunity to have served as board president this last year, and he looks forward to continuing to support the goals and endeavors of the board moving forward.

Trustee Fischer expressed his appreciation for the opportunity to serve as board trustee for the last 14 years. He is proud to have been a part of the MiraCosta community, and he will continue to cheer us on.

B. Students

Student Trustee Kenneth Pilco reported he submitted his UC applications and is looking forward to hearing their decision after March.

Pilco attended a MiraCosta dance concert and commended students for their performances.

ASG is setting goals for new amendments and the structure of ASG. Augustin Dao, who is active in the community, was named senator of the month, and is an API community advocate, was appointed as the new director of diversity, equity, and inclusion.

Pilco acknowledged the work of ASG leaders Rahime Demirci and Brandon Quandt for advocating in a letter to the City of Encinitas for the development of a safe/accessibile bike lane to the San Elijo Campus.

ASG is mindful of being fiscally conservative, as there is a projected budget reduction expected over the next three to four years.

A number of events are taking place for students during finals week: study hour on the lawn, community unwind hour with pizza, and petting zoos.

ICC members are exploring the making of a video about the influence of the Club Room's history, the awareness of leadership opportunities, and the impact of clubs on the campus.

C. Classified Employees

Immediate Past Classified Senate (CS) President Carl Banks thanked trustees for approving the release time for the year-end celebration, and he shared that Debby Adler was named as the outstanding classified employee of the semester. Banks encouraged folks to continue submitting nominations in the future.

D. Faculty

Academic Senate (AS) President Leila Safaralian thanked all classified professionals for everything they do for our students and the college, including Academic Senate Executive Assistant Debby Adler, who was named this year's outstanding classified employee of the semester at the year-end celebration. Safaralian also expressed gratitude for colleagues who worked tirelessly this semester through many challenges to serve our students and the institution. She thanked staff in the STEMLC, Writing Center, and all tutoring services that we offer to our students, who express how important this service is to them and to their success. Safaralian thanked new AS senators and the new AS subcommittee chairs Janelle West, Xuchi Eggleton, Scott Fallstrom, and Theresa Bolanos, and the Joyful Teacher in Residence Jim Sullivan.

AS is focusing on student groups in the month of January. She and Curry Mitchell met with ASG student leaders, along with Student Equity and Student Life and Leadership staff regarding the theme and to arrange for further student feedback.

A scheduling summit is planned for February 29 (on campus) and March 29 (off campus), and she encouraged participation.

The Academic Senate and Classified Senate are planning for the Second Annual Cultivating Human Connection on Thursday, January 18, from 9-11:00 a.m. in the Oceanside Campus Dining Hall for all MiraCostans. This year's theme is Season of Change: navigating, struggling, and thriving with change.

E. Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Pescarmona submitted a written report.

2. Student Services

Assistant Superintendent/Vice President Wojcik was on vacation and not in attendance.

3. Administrative Services

Assistant Superintendent/Vice President Flood reported projections from the legislative analysts now show the state has a \$68 billion deficit over the next three years.

The demand for commercial properties has improved, which is good news for local property taxes. For now, we're in a holding pattern until we learn more from the Governor's January preliminary budget proposal. Until then, we don't have enough information to know what the impact will be to MiraCosta, especially for the categorical programs that were impacted in the 2008 great recession time period. Given the budget environment, we are fortunate the state

has been building emergency reserves and we are a community-supported district versus an apportionment district.

4. Human Resources

Assistant Superintendent/Vice President Ng thanked Trustee Fischer for his dedicated service on the board of trustees, and he thanked Trustee Merchat for his service as board president this year.

Ng thanked the Human Resource, Payroll, and EEO advisory team for their hard work, as well as the associate faculty for coming to an agreement with the power outage and faculty assembly for their feedback about how to best service students in emergency situations.

F. Superintendent/President

Superintendent/President Cooke deeply thanked Trustee Fischer for his long and meaningful service on the board of trustees. She also thanked Frank Merchat for serving as the board president this year. Cooke echoed the gratitude for MiraCostans, and especially the College Police, Facilities, and ITS staff members, who all worked through an especially challenging semester. She wished for a restful and rejuvenating winter break for all.

XIV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XV. ADJOURNMENT

The meeting adjourned at 6:12 p.m.

MINUTES APPROVAL:

Raye Clendening
Vice President

Sunita V. Cooke, Ph.D.
Superintendent/President