



**MIRACOSTA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
One Barnard Drive, Oceanside, CA**

**MINUTES OF REGULAR MEETING**

**FEBRUARY 23, 2023**  
*(Approved on March 16, 2023)*

**I. CALL TO ORDER**

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, February 23, 2023, in-person in the Boardroom, Room T-200, at the Oceanside Campus. President Frank Merchat called the meeting to order at 4:03 p.m.

**II. FLAG SALUTE / ROLL CALL**

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
William Fischer	Jackie Simon
George McNeil	Inayah Abdulmateen (Student Trustee)

Administrators present:

Superintendent/President Sunny Cooke  
Assistant Superintendent/Vice President Tim Flood  
Assistant Superintendent/Vice President Charlie Ng  
Assistant Superintendent/Vice President Denée Pescarmona  
Assistant Superintendent/Vice President Alketa Wojcik  
Chief IDEA Officer Wendy Stewart

**III. APPROVE MEETING MINUTES**

**A. Special Meeting/Closed Session of January 26, 2023**

**B. Regular Business Meeting of January 26, 2023**

By motion of Trustee McNeil, seconded by Trustee Clendening, the board approved The minutes of the special meeting/closed session and the regular business meeting of December 15, 2022.

Vote: 5/0/2

Aye: Cassar, Clendening, McNeil, Merchat, Simon

Abstentions: None

Absent: Fischer, Pedroza

Trustee Fischer arrived at 4:07 p.m.

**IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA**

None.

## V. CHANGES IN AGENDA ORDER

None.

## VI. PRESENTATIONS

### A. Sabbatical Report from Faculty – Karl Cleveland

Media Arts and Technologies Department Professor Karl Cleveland reviewed his fall 2021 sabbatical leave, during which he studied advanced JavaScript, creative coding and algorithmic art, as well as traditional printmaking. He provided examples of the work, software, and applications created. He participated in San Diego Design Week event, which gave the local design community good exposure to MiraCosta's design program.

Cleveland expressed his enthusiasm for the new Media Arts Complex, which has a groundbreaking event next week.

### B. Sabbatical Report from Faculty – Sean Davis

Sociology Department Professor Sean Davis presented his sabbatical leave (spring 2022), during which he developed an Open Educational Resource multimedia textbook for his SOC 130 Introduction to Gender Studies course.

Davis provided examples of the multi-media open educational resource, modules, podcasts that he created to use within Canvas, as well as the textbook that he authored. This zero cost textbook course will result in a cost savings for students, will benefit the college and department with the ability to share, and provide a stronger course offering for the community.

## VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
- B. Approve Academic Personnel Advancement
- C. Approve Reorganization of First Year Forward Program
- D. Approve Reorganization of Campus Assessment, Resources, and Education (CARE) – Student Services
- E. Approve Reorganization of Admissions and Records
- F. Curriculum Approval for 2023/24 Catalog, Part II
- G. Approve EKC Enterprises, Inc. Equipment Purchase
- H. Approve Purchase of Wireless Site Surveys
- I. Approve 2022/23 COVID-19 Emergency Conditions Allowance Mid-Year Update
- J. Approve Agreement with Health Services Academy, Inc. dba PhlebotomyU
- K. Approve Contract with Rx Research Services Foundation for Apprenticeship Pathways Training in Food Safety
- L. Ratify Budget Transfers/Revisions
- M. Ratify and Approve Contracts and Purchase Orders

By motion of Trustee McNeil, seconded by Trustee Clendening, consent items A-M were approved.

Vote: 6/0/1

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Simon

Abstentions: None

Absent: Pedroza

## VIII. ACTION ITEMS

**A. Approve FY2023/24 Nonresident Tuition Fee**

**By motion of Trustee McNeil, seconded by Trustee Fischer, the nonresident tuition fee of \$332 per semester credit hour for nonresident students was approved, effective, fall 2023.**

Vote: 6/0/1  
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Simon  
Abstentions: None  
Absent: Pedroza

**B. Approve District's Participation in Internal Revenue Service 179D Program and Use of Foundation for California Community Colleges' Agreement**

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the district's participation in the Internal Revenue Service 179D Program and Use of Foundation for California Community Colleges' Agreement.

Vote: 6/0/0  
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Simon  
Abstentions: None  
Absent: Pedroza

**C. Award of Contract for Bid #C05-23 Technology Career Institute Improvements**

**By motion of Trustee McNeil, seconded by Trustee Simon, the board approved the award of contract for Bid #C05-23 for Technology Career Institute improvements.**

Vote: 6/0/1  
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Simon  
Abstentions: None  
Absent: Pedroza

**IX. SECOND READING – BOARD POLICIES**

**A. Board Policy 5035 – Withholding of Student Records**

Proposed edits to Board Policy 5040 – Withholding of Student Records were reviewed and discussed, and the board adopted Board Policy 5035. By motion of Trustee McNeil, seconded by Trustee Cassar, the board adopted Board Policy 5035.

Vote: 6/0/1  
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Simon  
Abstentions: None  
Absent: Pedroza

**X. PERIODIC REVIEW – BOARD POLICIES (Action Required)**

**A. Board Policy 5300 – Student Equity**

Proposed edits to Board Policy 5300 – Student Equity was reviewed and discussed, and the board adopted Board Policy 5300. By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 5300.

Vote: 6/0/1  
Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Simon  
Abstentions: None  
Absent: Pedroza

**XI. INFORMATION**

**A. Second Quarter Fiscal Report**

The Second Quarter Fiscal Report was provided for information.

## **XII. COLLEGE-RELATED REPORTS**

### **A. Trustees Activities**

On February 9, Trustees attended the annual SDICCCA Annual Trustee Dinner held at Cuyamaca College and organized by MiraCosta's Office of the President. McNeil and Clendening attended the NAACP unity gathering. Trustee also attended a number of MiraCosta athletics events, and he and Trustee Merchat attended a facilities liaison meeting. Trustee Cassar attended a SDICCCA Job Fair at Miramar College, where he interacted with students. Trustee Simon listened to a City of Encinitas meeting.

Trustee Clendening, along with Trustee Merchat and Dr. Cooke, attended a CCLC Effective Trustee Workshop in Sacramento on January 27. Trustee Clendening also attended the ACCT Conference in Washington D.C. from February 3-7 with Trustee Pedroza and Dr. Cooke, and a roundtable with Congressman Mike Levin at King Middle School on February 10. On February 15, she went to City Hall where the NAACP and City of Oceanside recognized MiraCosta's Wendy Stewart and JD Banks for their meaningful work in the community. She also attended a Futures North County African American Women's organization at the Oceanside Museum of Art.

Trustee Merchat noted the workshop presentation from Mike Fino highlighted work-based learning. He sees this as a winning strategy, and he would like to see work-based learning incorporated within all areas of the college.

Trustee Merchat noted an article in National Geographic about unfolding futures, which showed how the combination of math, materials, and art is impacting science, education, and materials, and it demonstrated how learning should be cross-functional and is expected to play out in the future in a very strong way.

### **B. Students**

Student Trustee Inayah Abdulmateen reported the ASG heard a presentation on the future of facilities at MCC and were invited to share their student voice input. Students noted their favorite places on campus and why, and they provided suggestions for future spaces.

The legislative affairs workgroup is reviewing the legislative priorities and preparing to attend the general assembly at the end of March.

Planning for ASG elections and finalizing the timeline is taking place currently.

Community Nights is a collaborative event facilitated by student leaders. These collaborative events between ASG and other clubs on campus include activities that are planned to align with the History and Heritage months.

### **C. Classified Employees**

Classified Senate (CS) President Carl Banks expressed his appreciation for the support of the Student Services staff and others for the great turnout at the January 27 tailgate at the double header men's and women's basketball games. A similar event is being planned for this spring.

Banks reminded all that CS has a leadership program. Participants are reigniting the caring campus, with a MiraCosta flair. Additionally, professional development activities are planned for the first three days of spring break.

Elections will be held in March and April, and committee appointments are being assigned.

#### **D. Faculty**

Academic Senate (AS) President Leila Safaralian noted AS elections are upcoming. MiraCosta is hosting an AB1705 summit tomorrow. She thanked Math Faculty Scott Fallstrom for putting this event together.

A hyflex survey was administered to faculty, and results have been shared with AS. The results will be used to create an informational page intended to help faculty teach students in the hyflex modality.

#### **E. Vice Presidents**

##### **1. Instructional Services**

Assistant Superintendent/Vice President Pescarmona provided a written report.

##### **2. Student Services**

Assistant Superintendent/Vice President Wojcik reported the Outreach Office is working hard to help students through the onboarding and enrollment process. A total of 2,100 checks were issued to students, which has been shown to help them with persistence. During Club Rush Week, 150 students signed up to participate in clubs. Students have expressed their gratefulness to be on campus with participation in 30 very active clubs. Volunteer and Community Services Fair was held last week, and more than 30 area community services participated, as well as students who volunteered.

##### **3. Administrative Services**

Assistant Superintendent/Vice President Flood reported a lot of work is being done around sustainability, with the sustainability committee, as well as the students' sustainability club. This has led to a number of improvements and ways in which to measure the impact of our efforts and where improvements are needed.

The Faculties plan survey, which includes student housing information, is underway, and student focus groups are being held. Flood noted the Chancellor's Office determined that funding can be used to build, but it cannot be used to purchase property, which will have a significant impact on us.

The Student Conduct and Police Advisory (SCAPA) committee is reviewing the changes to Title 5 with the goal of making appropriate recommendations and strengthening our community policing. Although the committee has a large student representation, Flood asked the board to forward him recommendations for a community member to be part of the SCAPA.

##### **4. Human Resources**

Assistant Superintendent/Vice President Ng reported a team has been working on a \$300,000 EEO grant that, if awarded, could help the college make investments in our onboarding process, professional development, and leadership development.

Ng just returned from the ACCCA conference, where he and Dr. Cooke presented to more than 100 attendees on Futures.

#### **F. Superintendent/President**

Superintendent/President Cooke shared about the recent heavy travel to conferences. While at the Achieving the Dream Conference in Chicago, one of MiraCosta's biomanufacturing students, Luis de Luna, was recognized as a DREAM scholar and spoke in front of the entire conference. Cooke attended and presented at the CCCBA Conference in Palm Desert, where another MiraCosta student, Niloufar Massrour, was recognized with a scholarship from the organization. ACCCA conference in

Cooke thanked Jeanne Koschwanez, Anne Krueger, and Tim Flood for their great work on the Annual SDICCCA dinner.

Cooke congratulated all of the faculty members who advanced in the tenure process.

Black History Month and activities are still taking place throughout this week, and she thank those who have been instrumental in planning those activities.

A new permanent State Chancellor, Sonya Christian, was recently named.

### **XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

None.

### **XIV. ADJOURNMENT**

The meeting adjourned at 5:44 p.m.

### **MINUTES APPROVAL:**

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Frank Merchat  
President

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Sunita V. Cooke, Ph.D.  
Superintendent/President