

A student may not enroll in two or more sections of the same credit course during the same term unless the length of the course provides that the student is not enrolled in more than one section at any given time.

A student may not enroll in two or more courses where the meeting times for the courses overlap, unless:

- A. The student provides a valid justification, other than scheduling convenience, of the need for an overlapping schedule.
- B. The student provides an instructor-approved schedule of specific days and times when the student will make up the coursework.
- C. The Director of Admissions and Records approves the schedule.
 1. The Director of Admissions and Records will review and may approve time conflicts for 20 minutes or less; and
 2. Time Conflict requests for more than 20 minutes will not be considered; and
 3. Time Conflicts for online synchronous courses will be treated the same as in-person courses.
- D. The student makes up the overlapping time during the same week under the supervision of the instructor of the course.