MIRACOSTA COMMUNITY COLLEGE DISTRICT
CAREER INCENTIVE PROGRAM APPLICATION

NOTE: Transcripts for all prior coursework must be submitted with each application. If applicable, the Ed Plan is to be attached as well.

<table>
<thead>
<tr>
<th>Institution/School or Workshop/Conference</th>
<th>Course #</th>
<th>Course Title</th>
<th>Course units/hours</th>
<th>Dates (Start/End)</th>
</tr>
</thead>
</table>

Complete one of the following: Job Related or Career Development:

Job Related (explain how this course will provide/develop skills or knowledge useful in your current position and how it will benefit the District.)
Summary:

Career Development (indicate aspired District position(s) ________________ and summarize how this course will help you achieve your career goal/position objective. Also explain how it will benefit the District. An Education Plan must accompany this application.
Summary:

For indicated term: ☐ Fall ☐ Spring ☐ Summer 20___, the following course(s)/workshop(s)/seminar(s) will be taken to begin ☐ or continue ☐ participation within a Career Incentive Program (NOTE: all courses may be submitted for the entire five-year program if desired.) Complete one section below for each course.

<table>
<thead>
<tr>
<th>Institution/School or Workshop/Conference</th>
<th>Course #</th>
<th>Course Title</th>
<th>Course units/hours</th>
<th>Dates (Start/End)</th>
</tr>
</thead>
</table>

Complete one of the following: Job Related or Career Development:

Job Related (explain how this course will provide/develop skills or knowledge useful in your current position and how it will benefit the District.)
Summary:

Career Development (indicate aspired District position(s) ________________ and summarize how this course will help you achieve your career goal/position objective. Also explain how it will benefit the District. An Education Plan must accompany this application.
Summary:

<table>
<thead>
<tr>
<th>Institution/School or Workshop/Conference</th>
<th>Course #</th>
<th>Course Title</th>
<th>Course units/hours</th>
<th>Dates (Start/End)</th>
</tr>
</thead>
</table>

Complete one of the following: Job Related or Career Development:

Job Related (explain how this course will provide/develop skills or knowledge useful in your current position and how it will benefit the District.)
Summary:
Career Development (indicate aspired District position(s) ________________, and summarize how this course will help you achieve your career goal/position objective. Also explain how it will benefit the District. An Education Plan must accompany this application.

Summary:

<table>
<thead>
<tr>
<th>Institution/School or Workshop/Conference</th>
<th>Course #</th>
<th>Course Title</th>
<th>Course units/hours</th>
<th>Dates (Start/End)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Complete one of the following: Job Related or Career Development:

Job Related (explain how this course will provide/develop skills or knowledge useful in your current position and how it will benefit the District.)

Summary:

Career Development (indicate aspired District position(s) ________________, and summarize how this course will help you achieve your career goal/position objective. Also explain how it will benefit the District. An Education Plan must accompany this application.

Summary:

<table>
<thead>
<tr>
<th>Institution/School or Workshop/Conference</th>
<th>Course #</th>
<th>Course Title</th>
<th>Course units/hours</th>
<th>Dates (Start/End)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Complete one of the following: Job Related or Career Development:

Job Related (explain how this course will provide/develop skills or knowledge useful in your current position and how it will benefit the District.)

Summary:

Career Development (indicate aspired District position(s) ________________, and summarize how this course will help you achieve your career goal/position objective. Also explain how it will benefit the District. An Education Plan must accompany this application.

Summary:

<table>
<thead>
<tr>
<th>Institution/School or Workshop/Conference</th>
<th>Course #</th>
<th>Course Title</th>
<th>Course units/hours</th>
<th>Dates (Start/End)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

APPLICANT Signature: __________________________ Date: ____________

SUPERVISOR APPROVAL

The course(s) □ are  □ are not Job Related/Career Development.

Print Name: __________________________ Signature: __________________________ Date: ____________

If job related, please explain how course(s) is relevant to employee’s current position: _____________________________________________________________
_________________________________________________________________________________________________________________________________
_________________________________________________________________________________________________________________________________

COMMITTEE USE

Completion of probation? □ Yes □ No
Transcripts received? □ Yes □ No □ n/a
Ed Plan received? □ Yes □ No □ n/a
Program: □ 1 of 3 □ 2 of 3 □ 3 of 3; must be completed by (date): __________________________
Units completed to date: __________________________
Program completed? (date): __________________________ Final transcripts rec’d? □ Yes □ No
Salary increase effective date: __________________________

For career incentive program details, see: BP and AP 7160 and http://www.miracosta.edu/governance/classifiedsenate/career_incentive.html