



Top Ten things to do before taking an exam in Blackboard

Admissions & Records and Academic Information Services

Top Ten Things to do before you begin your exam in Blackboard:

1. Ensure you have a **stable** and **strong** internet connection such as Cable modem or DSL.
2. Ensure you have the latest **Java** version installed in your PC. You can update it here at [Java](#).
3. Ensure your **Pop-Up Blockers** are disable. Go to [Disable Pop-up Blocker](#) for instructions.
4. Make sure **Cookies** are enabled. Go to [Enable Cookies](#) for instructions.
5. Ensure your computer is **FREE** of **viruses** and **spyware**.
6. Ensure you are using the latest web browsers' version such as **Internet Explorer, Firefox** or **Safari** for MAC. If not, go to [Internet Explorer – Get it Now!](#), [Firefox](#) and/or [Safari](#).
7. Optimize your web browser by clearing its **Browsing History**. Go to the [Clear History, Cache, and Cookies tutorials](#) for instructions.
8. Keep track of your **time** and avoid any **distractions** such as telephones, family, children, pets, etc.
9. Ensure you complete the exam within the **allowable time**. Plan accordingly.
10. When you complete the exam click the **Submit** button to send it to your teacher.

Student HelpDesk Contact Information

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Online Tech Support:



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