





**BUSINESS OFFICE TECHNOLOGY PROGRAM
FALL 2009
INSTRUCTOR CONTACT INFORMATION**

INSTRUCTOR	CONTACT
<p>Kathy Striebel</p> 	<p>kstriebel@miracosta.edu (760) 757-2121 x 6385 office (760) 757-2121 x 6465 Lab Office 4812, OC Campus Office Hours: Monday 12:45-1:45 p.m. SEC Wednesday 11-12 OC 4812</p>
<p>Christi Cordeiro</p> 	<p>ccordeiro@miracosta.edu (760) 757-2121 x 6465 Lab</p> <p>Office Hours: 4803B OC Online</p>
<p>Mercedes Strong</p> 	<p>mstrong@miracosta.edu (760) 757-2121 x 6465 Lab</p> <p>Office Hours – 4803B OC: Wednesday 12 – 12:30 p.m.</p>
<p>Kathy Van Pelt</p> 	<p>kvanpelt@miracosta.edu (760) 757-2121 x 6465 Lab</p> <p>Office Hours: 4803B OC Online</p>

BUSINESS OFFICE TECHNOLOGY PROGRAM INSTRUCTOR LAB HOURS

INSTRUCTOR	CAMPUS	DAY	TIME
Kathy Striebel Courses: BOT 110 Word Proc BOT 113 Basic Skills BOT 116 Office Sys BOT 117 Mgmt. Skills	OC	Wednesday	12 – 3 p.m.
	OC	Thursday	9 a.m. – 12:30 p.m. 4:30 – 6 p.m.
Christi Cordeiro BOT 114 Legal	OC	Tuesday	5 – 7 p.m.
Mercedes Strong BOT 115 Medical	OC	Wednesday	9 a.m. – 12 noon
Kathy Van Pelt Courses: BOT 100 Beg BOT 101 Adv BOT 102 10 Key	OC	Thursday	12:30 – 4:30 p.m.
Lab Assistant:			
Natalia Roofener	OC	Monday Tuesday Wednesday	10 a.m. – 4:30 p.m. 9:30 a.m. - 3 p.m. 3 – 6 p.m.