Welcome to MiraCosta's offering of BUS 140, Legal Environment of Business. I hope you find the class interesting and enjoyable, and that you learn some valuable lessons and concepts you can apply to current and future personal and business situations. Knowledge of the law is helpful in many areas of your life. Be sure to print a hard copy of this Syllabus for easy reference.

Course Description
Business law and government regulation topics include: court system, torts, crimes, contracts, sales, consumer protection, commercial paper, agency, employment, business entities, secured transactions, bankruptcy, insurance, real and personal property, landlord-tenant, wills and trusts.

Course Details
Semester: Spring 2010: January 25, 2010 thru May 28, 2010
Units: 3; Prerequisites: None; Acceptable for Credit: CSU, UC
Sections: 1305 and 1314; Format: On Campus Class
Class Web Site: https://blackboard.miracosta.edu
Text Student Companion Web Site: link at: http://beatty.westbuslaw.com (For each chapter: Interactive Quiz, Crossword Puzzle, Court Case Updates)

Course Objectives & SLO’s
GENERAL OBJECTIVES:
My goals go beyond having you just learn the subject matter. I hope the course and the activities appeal to a variety of learning styles to keep everyone active and interested. As you proceed through the course, you will:
• Learn the subject matter and remember the key points
• Develop a good overview of how law and legal issues relate to business
• Be able to apply the concepts to your own business and personal situations
• Think about ethical, social, and business consequences of legal decisions
• Communicate through the discussion forums with other students on legal, ethical, technical, and other issues
• Increase your knowledge and improve your technical computer and Internet skills
• Improve your email and written communication skills
• Discover and explore some interesting web sites that will be useful to you

SUBJECT MATTER OBJECTIVES:
The specific subject matter objectives for the course are for you to:
• Develop an understanding of the structure and process of the U.S. legal system, including organization, statutory law, case law, criminal law, tort law, dispute resolution, and litigation
• Explore business ethics and social responsibility and how these relate to decision-making by business managers
• Examine and compare legal doctrines in the Constitution, civil law, criminal law, and international law
• Understand the nature, characteristics, and status of contracts, and be able to draft and critique contracts
• Learn and apply the laws related to sales, warranties, and product liability
• Examine the rules related to personal and real property
• Learn the nature and types of negotiable instruments
• Explore and utilize the rules and laws related to agency and employment
• Examine the laws related to secured transactions, bankruptcy, cyberlaw, and intellectual property
• Discover the various forms of business organization and how businesses are regulated

STUDENT LEARNING OUTCOMES:
1. From a set of facts, prepare a legally enforceable contract for a party you represent.
2. Given a business scenario, determine the relevant legal and ethical issues, present the options, and make recommendations on how you would address them.
3. Prepare and deliver a written paper, oral presentation, or poster presentation on a law topic of interest utilizing legal and business research techniques and appropriate presentation principles established in class.

Instructor Information
Name: Erik K.E. Lund, Attorney at Law
Scheduled Office hours: TBA
E-mail: elund@miracosta.edu; Phone/message: (858) 922-9170; Fax: (858) 756-5407
Course Materials

Required Text: *Essentials of Business Law*, Beatty & Samuelson, 3rd edition, Cengage Learning, which can be viewed at [http://beatty.westbuslaw.com](http://beatty.westbuslaw.com). Access to the text is required by the first week of class to complete the assignments. There is a copy of the text on reserve at both the Oceanside and SEC library if needed. You may purchase the text at various locations and web sites, but if you don’t purchase it from the MCC Bookstore, you assume and accept all risks, including return policy, delays in delivery, etc. Choose wisely. Also, please note that the first chapter can be downloaded for free and the text can be obtained in eBook format, if that works for you, from [http://www.ichapters.com](http://www.ichapters.com).

Required Hardware: Regular access to an efficient, dependable computer with fast, reliable internet access.

Required Software: Real Player (for videos), Adobe Flash Player (for narrated PowerPoint), Adobe Reader (for pdf’s). All of these are free downloads on the Internet.

Required Supplies: Scantron forms for four exams (Form #882, 80 questions), #2 pencil.

Course Content

Most weeks we will cover two chapters in the text. You will be responsible for reading the chapters and other chapter-related documents or web sites, and completing all assignments. The assignments will consist of multiple-choice online quizzes. At the Text Student Companion Web Site, there are study aids and additional information for those interested. You may read ahead, but you will only be able to submit assignments during the current week. Your first priority is to be sure all assignments for each week are completed on time.

Attendance: The instructor takes attendance at each class. Regular attendance for the full class is important. Please inform the instructor if you will unavoidably miss two consecutive class sessions. Three consecutive unannounced absences, or six total absences for the class subjects the student to being dropped at the instructor's discretion, without notice. Keep track of your attendance. Communicate with the instructor before problems arise.

In class: Read the assigned chapters before class. Check the weekly schedule in the Syllabus for the chapters/topics covered for that week. Use the questions at the end of each chapter for your own review. Be ready to discuss the topics in class. Quizzes or other class exercises will be a part of most class sessions. Students will complete some individually, and some working with partners or in small groups. There are no makeup quizzes or class exercises. The student receives a score of “0” for any missed quiz or class exercise.

Exams: There are four non-cumulative multiple-choice exams. Each exam covers material in the text and any material covered in class. Each exam is closed book, but students may have an unlimited number of personally prepared handwritten, typed, or word-processed pages of notes. There are no makeup exams. Students may substitute a written paper on a legal topic for one missed exam or one low exam. Obtain topic approval from the instructor. The paper is due the last class meeting (date of final exam). A late paper will not receive a grade.

Written Project: Research Project: The research project will be due the last class meeting (date of final exam). More details will be furnished as the time approaches. The project will tentatively be research of a legal topic of personal interest to the student and relevant to business law. It will likely be 2000-3000 words (equivalent to approximately 4-6 pages), with proper grammar and spelling, and with proper citations using APA format.

Grading: This is a letter-graded course unless you choose the CR/NC option. If you are not concerned about receiving a letter grade, consider the CR/NC option. The CR/NC petition must be completed and submitted to MiraCosta Admissions and Records by the date listed in the current class schedule. If you choose this option and would have received a “C” or better, you will receive “CR.” If not, you will receive “NC.” (For transfer courses, you likely want to take the class for a letter grade.)

Course Grading

Grading Criteria (1000 total points) (No extra credit is available for this class and there are no makeups; strive to complete all assignments on a timely basis.)

- 330 points: Chapter Quizzes (33 chapters x 10 questions per chapter x 1pt each question)
- 320 points: Four Exams (including Final Exam) (4 x 80 points each)
- 350 points: Written and Oral Projects

Feedback Schedule

- Chapter Quizzes will be graded automatically and the score posted by Blackboard.
- Exams and Written Projects will be graded and posted the week following the due date by the Instructor.
- Any claimed errors or discrepancies in the grades must be brought to the Instructor’s attention within two weeks of the due date. Point postings are final after that.
• Instructor will respond to appropriate questions in proper format. For quick and simple questions, email is preferred; for more complex issues that require discussion, please call or visit.

The letter grading will be as follows with the percentage of total possible points. However, the grading curve is subject to minor adjustment (lowering) by the Instructor in his sole discretion at the end of the semester.

- A (Excellent): 90% +
- B (Good) 80-89%
- C (Average) 70-79%
- D (Below Average) 60-69%
- F (Failure) less than 60%

Course Rules & Expectations

RULES AND EXPECTATIONS:
Students are expected to:

- Access their email and the Blackboard class site several times per week (minimum of 3 times per week).
- Complete and submit assignments on a timely basis to the instructor according to the instructions and the syllabus schedule.
- Not ask for exceptions to the rules and not wait until the last minute (or accept the consequences) to submit assignments.
- Share their knowledge, participate with a view to learning and growing, and have a good time.
- On all email submissions to the instructor, always put "BUS140:section#" (e.g. BUS140:1312 or BUS140:1323 depending on your section) in the Subject Line. Also clearly identify themselves with their full name and email address.
- Take full responsibility for knowing the requirements, rules, deadlines, and activities
- Proactively work through all to make the class a successful experience. If an assignment is missed, if computer or internet problems arise, or if other life activities take precedence, the student accepts it, learns from it, and moves on.
- Maintain a sense of humor and keep things in perspective.
- Submit all writing assignments using Word (.doc or .docx), plain text (.txt), or rich text (.rtf) format. Submissions in WordPerfect (.wpd) format, Works (.wps) format or any other format will receive no credit. No matter what program is used, the document can be saved in .txt or .rtf format.
- Complete and submit original work, and act and behave ethically, honestly, and politely throughout the course.

CLASS WITHDRAWAL RULES:
Students are responsible to complete all necessary paperwork if they decide to withdraw from class. The Instructor retains complete discretion to process a Withdrawal (Drop) for students without additional notice for any of the following (unless discussed with Instructor and approved in advance)

- Failure to complete any assignment during the first two weeks of the semester
- Failure to attend class on a regular basis

CLASS CONSIDERATIONS:
You must be proactive to succeed in this course. Postings in the Assignments and Announcements sections will keep you updated as much as possible; however, do not rely on being reminded of upcoming events and due dates by the instructor. You are responsible for all activities and deadlines listed in this syllabus. Read it thoroughly and make note of important dates and deadlines. Make sure you have a backup plan if your computer or Internet has problems. Do not wait till the last minute to submit assignments. Remember Murphy’s Law: Anything that can go wrong will go wrong. Take responsibility and plan accordingly.

- You need regular access to an efficient computer with substantially fast online access and reliability.
- There will be limited opportunity to clarify instructions; you are expected to timely and carefully read the syllabus, class documents, and all Announcements.
- If you need further assistance or clarification from the instructor, you need to promptly email, call, or visit and be very clear with your questions and comments.
- You need to be technologically proficient and need to take full responsibility for completing online submissions timely.
- There will not be constant, ongoing reminders; you need to know all rules and deadlines and be skilled at time management.
IMPORTANT DATES:

- **February 6, 2010** (Saturday): Last day to ADD classes.
- **February 6, 2010** (Saturday): Last day to DROP classes with no grade and no "W".
- **February 26, 2010** (Friday): Last day to file Petition for Degree/Certificate and to file for Pass/No Pass. Consider this option if you do not need a letter grade.
- **April 29, 2010** (Thursday): Last day to Drop class with "W" grade; Drops after that receive a letter grade (generally an "F"). If you discover this course is not for you, or your class performance is not satisfactory, make sure to drop by this date.

INCOMPLETE GRADE:
Students seeking an “Incomplete” grade must consult with the instructor in person no later than the week prior to finals. Incompletes will only be considered for emergency or other unforeseeable justifiable reasons at the end of the term, and only upon agreement of clear conditions for completing coursework. Incompletes are rarely granted and only if the emergency or other unforeseeable justifiable reason occurs after the date for dropping the class. Work, vacation, family concerns, class schedules, time management problems, and other normal issues all students deal with do not qualify.

PASS/NO PASS GRADING OPTION (for graded classes):
You have the option to choose Pass/No Pass grading for this class. If you choose this option, you must submit a Petition for Pass/No Pass to Admissions & Records before 30% of the class has elapsed. This option for grading is nonreversible once selected. The petition form is available online, or from Admissions & Records. Students planning to transfer should consult with a counselor before opting for Pass/No Pass to ensure this option is accepted by their intended transfer institutions. Check the MiraCosta College catalog or schedule for more detailed information.

DISABILITY ACCOMMODATIONS:
Students with disabilities, whether physical, learning, or psychological, who believe that they may need accommodations in this class, are encouraged to contact Disabled Students Programs & Services as soon as possible to ensure that such accommodations are implemented in a timely manner. Their phone number is (760) 795-6658 and they are located on the Oceanside campus in Building 3000-Student Services, Room 3009, adjacent to Parking lot 3C.

LIBRARY RESOURCES:
The MiraCosta College faculty librarians assist students with their research questions, whether academic or personal. Students may obtain assistance from librarians either one-on-one at the reference desk, through class orientations, group workshops, individual appointments, or online. I strongly encourage you to take advantage of library resources. More information regarding the library may be found at their webpage: [http://www.miracosta.edu/library](http://www.miracosta.edu/library).

COLLEGE SUPPORT SERVICES:
The Tutoring and Academic Support Center (TASC) and the Writing Center (WC) assist students by providing individual and group tutoring, WC drop-ins, learning communities, self-help materials, and student success workshops. Services are free and available to all students during day and evening hours at all MiraCosta College campuses. Take advantage of these academic support services. For more specific information, please call (760) 795-6682.

PLAGIARISM AND ETHICS POLICY:
Each student agrees to the following statements of student behavior:

- I agree that I, and only I, will be the one completing and submitting class materials (homework, quizzes, exams, written projects, etc.) in my name.
- I agree that I will not directly copy or plagiarize material from books, publications, the Internet, other students' work, or any other source. I am familiar with, and I agree not to violate, copyright laws. If small amounts of material from other sources are used as part of any class assignment, I agree to clearly indicate such and properly cite the source.
- I agree that any projects submitted for this class have been prepared for this class only and have not been, and never will be, submitted for any other class at MiraCosta or any other school.
- I agree that, unless approved by the instructor, I will not share answers to homework assignments, quizzes, exams, or any other course material with fellow classmates.
- I acknowledge that failure to comply with any of the above statements may result in failure of an assignment, removal from the course, failure in the course, and discipline action deemed appropriate by the instructor in his sole discretion and/or policies and procedures set forth by the Board of Trustees of the MiraCosta Community College District, fully described in the College Catalog.
# Weekly Schedule

Erik Lund’s Spring 2010 MiraCosta College Class Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Section 1305</th>
<th>Section 1314</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Jan. 25</td>
<td>Intro., Ch. 1</td>
<td>Intro., Ch. 1</td>
</tr>
<tr>
<td></td>
<td>Jan. 27</td>
<td>Ch. 2</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Feb. 1</td>
<td>Ch. 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Feb. 3</td>
<td>Ch. 4</td>
<td>Ch. 2, 3</td>
</tr>
<tr>
<td>3</td>
<td>Feb. 8</td>
<td>Ch. 5</td>
<td>Ch. 4, 5</td>
</tr>
<tr>
<td></td>
<td>Feb. 10</td>
<td>Ch. 6</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Feb. 15</td>
<td>Holiday (no class)</td>
<td>Ch. 6, 7</td>
</tr>
<tr>
<td></td>
<td>Feb. 17</td>
<td>Ch. 7</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Feb. 22</td>
<td>Ch. 8</td>
<td>Ch. 8 Exam #1 (Ch. 1-8)</td>
</tr>
<tr>
<td></td>
<td>Feb. 24</td>
<td>Exam #1 (Ch. 1-8)</td>
<td>Ch. 8 Exam #1 (Ch. 1-8)</td>
</tr>
<tr>
<td>6</td>
<td>March 1</td>
<td>Ch. 9</td>
<td>Ch. 9, 10</td>
</tr>
<tr>
<td></td>
<td>March 3</td>
<td>Ch. 10</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>March 8</td>
<td>Ch. 11</td>
<td>Ch. 11, 12,</td>
</tr>
<tr>
<td></td>
<td>March 10</td>
<td>Ch. 12</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>March 15</td>
<td>Ch. 13</td>
<td>Ch. 13, 14, 15</td>
</tr>
<tr>
<td>17</td>
<td>March 14</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>March 22</td>
<td>Ch. 15, 16</td>
<td>Ch. 16 Exam #2 (Ch. 9-16)</td>
</tr>
<tr>
<td></td>
<td>March 24</td>
<td>Exam #2 (Ch. 9-16)</td>
<td>Ch. 16 Exam #2 (Ch. 9-16)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(SPRING BREAK)</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>April 5</td>
<td>Ch. 17</td>
<td>Ch. 17, 18</td>
</tr>
<tr>
<td></td>
<td>April 7</td>
<td>Ch. 18</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>April 12</td>
<td>Ch. 19</td>
<td>Ch. 19, 20</td>
</tr>
<tr>
<td></td>
<td>April 14</td>
<td>Ch. 20</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>April 19</td>
<td>Ch. 21</td>
<td>Ch. 21, 22, 23</td>
</tr>
<tr>
<td></td>
<td>April 21</td>
<td>Ch. 22</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>April 26</td>
<td>Ch. 23, 24</td>
<td>Ch. 24 Exam #3 (Ch. 17-24)</td>
</tr>
<tr>
<td></td>
<td>April 28</td>
<td>Exam #3 Ch. (17-24)</td>
<td>Ch. 24 Exam #3 (Ch. 17-24)</td>
</tr>
<tr>
<td>14</td>
<td>May 3</td>
<td>Ch. 25</td>
<td>Ch. 25, 26, 27</td>
</tr>
<tr>
<td></td>
<td>May 5</td>
<td>Ch. 26</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>May 10</td>
<td>Ch. 27, 28</td>
<td>Ch. 28, 29, 30</td>
</tr>
<tr>
<td></td>
<td>May 12</td>
<td>Ch. 29, 30</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>May 17</td>
<td>Ch. 31, 32</td>
<td>Ch. 31, 32, 33</td>
</tr>
<tr>
<td></td>
<td>May 19</td>
<td>Ch. 33</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>May 24</td>
<td>Exam #4 (9:30 A.M.) (Ch. 25-33)</td>
<td>Exam #4 (6:30 P.M.) (Ch. 25-33)</td>
</tr>
<tr>
<td></td>
<td>May 26</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**IMPORTANT NOTICE:** This syllabus is subject to change at any time at the discretion of the instructor; notice will be given to the students through an announcement in class, by email, or with an announcement on the class Blackboard site.