Instructions for Homework
Dr. Nakamura – Mathematics

1. Copy the problems, and any accompanying charts, graphs, figures or tables:

   For each problem, copy the problem and any accompanying charts, graphs, figures and/or tables. If several problems share the same directions, chart graph and/or table, copy the problem, chart, graph and/or table once, directly above the first problem in that sequence.

2. Showing work:

   In order to receive full credit for your homework, all work must be shown in neat, organized manner. You must use correct mathematical notations to receive a full credit. If you are uncertain about the use of correct mathematical notations, refer to your lecture notes and/or textbook.

3. Neatness and organization:

   Work must be neatly shown with answers clearly indicated by circling or highlighting them. Your work must be shown in clear, organized and logical manner. Problems must be in order and organized in a way that makes your work easy to follow by anyone.

4. Grading or checking your homework:

   When you have completed a homework set, check your answers by comparing them to the correct answers listed in the back of the textbook. If you missed a problem, go back and redo it until you get it correct. When you are finished with corrections, but before the class meeting on which that homework is due, count the number of correct problems, and record this number at the top of our homework paper. This will help you prepare/study for your next exam.

5. Policy on accepting homework:

   - Late homework will NOT be accepted.
- Homework that is not complete according to the instructions (copying the problem, charts, graphs and/or figures, showing work, neatness and organization) will be returned ungraded.