Library Science 101:
Library and Information Strategies

Syllabus
Fall Semester 2006

Course Information
Section Number: 1929
Course Number: LIBR101
Prerequisites: None
Advisory: Eligibility for or enrollment in ENGL802
Meeting Time and Location: Saturdays, 10:30am to 12:50pm, Oceanside Campus Library and Information Hub (OC 1201)

Goal of the class: To enable students to make effective use of the college library for the preparation of class assignments, essays, term papers and speeches by acquainting them with online catalogs, basic bibliographic tools and a variety of electronic databases. Students will acquire fundamental skills that can be applied in any library or learning resource center.

Instructor
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Textbook
Workbook in Library Skills, Internet Edition: A combination text and workbook consisting of 16 units.
The workbook is available online at
http://www.miracosta.edu/StudentServices/Library/libraryresearchclasses.htm
The workbook assignments must be completed by Saturday, December 2, 2006.

Examinations and Grading
Workbook: 75%
Final Examination: 25%

The final examination must be completed not later than noon, Saturday, December 9, 2006.
The final is an objective examination, to be taken upon completion of the workbook assignments. The final examination may be taken at anytime after all workbook chapter assignments are completed.
Attendance Policy

The class will be taught in a laboratory setting, at the MiraCosta College Library and Information Hub, Oceanside campus. Regular attendance is expected for the first two Saturdays to ensure students are successfully launched on completing their course work. After that day, attendance is mandatory when homework is due. Check in with your instructor, at the Reference Desk, on those days that homework must be turned in.

If you drop this class or decide to stop attending, it is your responsibility to complete the drop process. The last day to drop the class with an option of “W” is November 16, 2006. If you do not drop the class with the “W” option on or before that date, your transcripts will reflect the grade you earn.

Additional Information
A student with a verified disability may be entitled to appropriate academic accommodation. Please contact your instructor and/or the Disabled Students Program and Services Office (ext. 6300) for further information.

Assignment Due Dates

| Lesson 1          | Saturday, August 26, 2006 |
| Lesson 2-3        | Saturday, September 9, 2006 |
| Lesson 4-5        | Saturday, September 23, 2006 |
| Lesson 6-7        | Saturday, October 7, 2006 |
| Lesson 8-9        | Saturday, October 21, 2006 |
| Lesson 10-11      | Saturday, November 4, 2006 |
| Lesson 12-13      | Saturday, November 18, 2006 |
| Lesson 14-16      | Saturday, December 2, 2006 |
| Final Examination | Saturday, December 16, 2006 |

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MiraCosta College Library
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