Welcome to the Professional Development Program (PDP) at MiraCosta College!

Fall 2015
What is PDP/Flex?

* PDP stands for Professional Development Program
* We provide faculty with a comprehensive and systematic program of activities, resources, and support to foster staff, student, and instructional improvement
* FLEX is short for Flexible Calendar Program
* Instructional time can be replaced by “flex” time on the academic calendar
* PDP-sponsored activities are sometimes referred to as “flex” activities
Do you have to participate in PD/Flex?

* All full-time and associate faculty have an obligation to complete and properly document 2.0 hours of pre-approved flex-eligible PD activities for every 1.0 LHE spent in the classroom
* Anyone not meeting his/her obligation by the reporting deadline(s) will have to return pay to the District
* Visit the “Participate” page of the PDP Program Handbook for more detailed information including faculty responsibilities, deadlines, and more...
What can PDP do for you?

* We sponsor workshops during Flex week and throughout each semester
* Develop the Flex calendar
* Maintain a library of resources and equipment for faculty use
* Offer funds to support travel to and participation in PD activities
* Assist faculty with maintaining their Flex transcripts
* Provide access to other relevant resources
The PDP Committee includes representation from a diverse selection of departments, disciplines, and academic/CTE areas and includes, at least, two associate faculty, one administrator, and one student.

Current committee members and email links are listed on the PDP / FLEX website.

The PDP Committee meets once per month ~ the 2nd Friday of each month from 11:30am to 1:30pm.

Email notices of meetings are sent out each month with an agenda and location ~ everyone is welcome to attend.
Visit our PDP/Flex webpage for additional PDF presentations about Professional Development / FLEX at MCC:

1. PDP @ MCC – Welcome (this presentation)
2. MyFlex @ MCC
   - What is MyFlex?
   - How do I find it?
   - Who can I contact?
3. Recording PDP/Flex Activities in MyFlex
   - PART ONE: Workshops
   - PART TWO: Other Pre-Approved PD Activities
4. Editing Your Transcript Entries in MyFlex
   - Edit a workshop
   - Edit a reflection statement
   - Edit supporting documentation
5. Requesting PDP Funds for Travel
Please contact the PDP Office with your questions anytime!

* Kelly Hagen, PDP Coordinator
* Debby Adler, Administrative Secretary
* The PDP Office is on the Oceanside Campus ~ Room OC460
* Mail Station 8C
* Phone: 760.757.2121 x6498
* Email: pdp2@miracosta.edu
* Visit our Website