### Part I
**Sabbatical Leave Application Signature Page**

**Name:** Jennifer A Paris  
**Department:** Library

**Application Submission Date:** September 18, 2015

**Full-time Hire Date (semester and year):** July 1, 2004 (Summer)

**Semester and year of last sabbatical leave**  
(or ‘NA’ if you have never taken a sabbatical leave): **NA**

**Period of sabbatical leave requested:**
- Academic School Year: **2016-2017**
- Check (X) the length of Sabbatical Leave:  
  - One semester (indicate semester of preference): **Fall 2016**
  - One-year at 50% compensation (do not include unbanking),
  - Variable (approval of Superintendent/President required prior to submission of application).

**Date of proposed return to full-time service (if unbanking):** **NA**

**Prior to submitting your application, perform the following steps:**

<table>
<thead>
<tr>
<th>Step</th>
<th>Notification</th>
<th>Initials of applicant</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Step 1:</strong> Notify your Department Chairperson (or equivalent) of your intent to request a sabbatical leave, giving him/her the opportunity to consider staffing, budgets, previous evaluations and other issues.</td>
<td></td>
<td><strong>JP</strong></td>
<td><strong>NA</strong></td>
</tr>
<tr>
<td><strong>Step 2:</strong> Notify your Dean (or equivalent) of your intent to request a sabbatical leave, giving him/her the opportunity to consider staffing, budgets, previous evaluations and other issues.</td>
<td></td>
<td><strong>JP</strong></td>
<td><strong>9/10/15</strong></td>
</tr>
<tr>
<td><strong>Step 3:</strong> Notify your Vice President (or equivalent) of your intent to request a sabbatical leave, giving him/her the opportunity to consider staffing, budgets, previous evaluations, SLO assessment calendar, and other issues.</td>
<td></td>
<td><strong>JP</strong></td>
<td><strong>9/10/15</strong></td>
</tr>
<tr>
<td><strong>Step 4:</strong> Submit application &amp; application (hard copy and electronic copy) to SLC Administrative Secretary prior to deadline. SLC will review and make recommendations for revisions.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**I understand that I must have six years of service prior to and between each sabbatical leave and certify that the foregoing is correct and that I will complete the requisite number of hours (576) in self-directed and/or academic studies:**

**Signature:** [Signature]

**Original signature is required on hard copy:**

**APPROVALS**  
(*applicant should not write below this line*)

<table>
<thead>
<tr>
<th>Title</th>
<th>Approved (Yes/No)</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLC Chair</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Superintendent/President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board of Trustees President</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Part II
Abstract of Sabbatical Leave Application

APPLICANT’S NAME: Jennifer A Paris

DEPARTMENT: Library

CHECK (X) THE TYPE OF SABBATICAL LEAVE: Advanced Academic Studies, or Self-directed studies (may partially include academic studies).

(Select Advanced Academic Studies only if all 12 semester/18 quarter units are upper division/graduate credit. Otherwise, choose Self-directed studies.)

ABSTRACT
In the box below, clearly state the purpose(s) of the proposed sabbatical leave (try to keep the abstract 200 words or less).

The purpose of the proposed sabbatical leave projects is to learn more about how academic libraries are shifting from large buildings primarily meant for storing books into more inviting, dynamic spaces for students to gather and collaborate, while engaging with scholarly information and library services in support of their academic goals. I will spend considerable time during the proposed sabbatical leave experiencing newly designed spaces in academic libraries throughout California and other areas conducting physical and virtual site visits. What I learn from the site visits, interviews with librarians and architects, and reviewing professional literature will benefit the college by informing our future decisions in the Library’s heavily used learning spaces. The goal is to better meet the needs of our students by redesigning and enhancing the library’s public spaces for digital collaborators and learners. Our students, through various college surveys, consistently reference what they wish we had to accommodate their needs in the spaces of the library (more collaborative spaces with technology, as well as more quiet study spaces). We have made many small-scale improvements in recent years, and I expect to learn about other academic libraries’ successful ideas for near immediate implementation. I will also research how the rapid collection changes (from physical to digital holdings) in the past decade, and more student centered approaches to providing library services, are connected in creating new opportunities for repurposed library spaces for our students. A more intentional plan for managing library collections at MiraCosta College is one intended outcome of the sabbatical activities.
III. Identification of Objectives, Description of Proposed Activities & Documentation

Objective #1:

a. My objective:
Research and become familiar with current trends in academic library space utilization and design. The proposed research will focus on in-depth study of recent projects in California and the western United States where major renovations and new construction of library buildings provide dynamic and flexible learning environments for students, fostering technology enhanced collaboration.

b. How I plan to accomplish my objective and anticipated outcome:
The first objective will be met by the following activities:

- Read and analyze the professional literature from library journals and books and architecture/design publications. I will conduct a comprehensive literature review and create an annotated bibliography of all readings (books, e-books, articles, blogs) located in my research on current trends in space utilization in academic libraries and accompanying student needs, experiences, and case studies.

  Recent books I will read include University Libraries and Space in the Digital World (2012, by Graham and Matthews) and Better Library and Learning Space: Projects, Trends and Ideas (2013, by Watson). Because of the recent construction boom on college campuses, there are many recent journal articles related to my topics of study, selected readings may include these and others:


- Conduct library site visits (physical and virtual). I will visit, analyze, and experience contemporary academic library spaces to gain an informed approach to ongoing and future modernization of MiraCosta College Libraries. There are approximately 50 potential project sites to select from in California alone, with new academic library buildings, additions/annexes, or major renovations within the last 3 years.

  Physical Site Visits (14 libraries). I will conduct an on-site of visit 10 academic libraries in California and an additional 4-5 academic libraries located in other areas (see list of possibilities below). Each physical site visit will include interview(s) with lead librarian and staff and a library tour; observation of space utilization by students, librarians, staff; record visit with notes and visual documentation (photograph and/or video recording), identify notable furniture, equipment, technology, systems, etc., and follow-up contact.

  Virtual site visits (20 libraries). The virtual site visits (see possibilities below) are in addition to the selected physical site visit libraries, and will include the following steps to complete a virtual site visit: select site for virtual visit, identify current contact, conduct phone and email interview with lead librarian or library liaison to project for assessment of project; read new building project blogs, newsletters, official institution reports, any published articles on the project; view visual/virtual tour sites online; write a summary and document all information located and reviewed, including notes, links to project visuals and all public documentation gathered on each site.
Selected site visits may include these Libraries and others:

LA Harbor College Library (Jonathon Lee, Library Department Chair)
Napa Valley College Library (Rebecca Scott, Dean)
LasPositas, Valley Campus Library (Tina Inzerilla, Coordinator)
DeAnza College Library (Lorrie Ranck, Dean Learning Resources Division)
Contra Costa College Library (Judith Flum, Librarian)
Foothill College Library (Mary Thomas, Librarian)
Canada College Library (Aniqua Rana, Dean)
Sierra College (Brian Haley, Dean Learning Resource Center)
Saddleback College Library (Marina Aminy, Dean of Online Education and Learning Resources)
San Bernardino Valley College Library (Ron Hastings, Librarian)
CSU Dominguez Hills Library (Stephanie Brasley, Dean, University Library)
UCSB Library (Denise Stephens, University Librarian)
Santa Clara University Library (Jennifer Nutefall, University Librarian)
Chapman University, Leatherby Libraries (Charlene Baldwin, Dean of the Library)
Glendale (AZ) College Library (Frank Torres, Department Chair)
Pima (Tucson, AZ) College Library (Theresa Stanley, Librarian)
Portland (OR) Community College Libraries, 3 projects (Donna Reed, Director)
Lane (Eugene, OR) Community College Library (Claire Dannenbaum, Librarian)
Moraine Valley (IL) Community College Library (Troy Swanson, Library Department Chair)
Tidewater (VA) College Library (Steven Litherland, Associate Vice President for TCC Libraries)
The Arthur A. Houghton Jr. Library, Corning (NY) Community College (Erin Wilburn, Librarian)
Odegaard (Undergraduate) Library & Learning Commons, University of Washington, Seattle, WA (Betsy Wilson, Dean of University Libraries)
South Puget Sound Community College- Center for Student Success/Library, Olympia, WA (Beth Hill, Dean, Academic Support Services/Library)
Colorado College, Tutt Library, Colorado Springs, CO (Ivan Gaetz, Library Director)
Anne Arundel Community College Library, Arnold, Maryland (Cynthia Steinhoff, Library Director)
University of Iowa, Main Library (Paul Solderdahl, Senior Associate University Librarian)
Ivy Tech Community College, Ft Wayne, IN (Ward Price, Librarian)
Bismarck State College Library (Marlene Anderson, Director of Library Services)
Bristol Community College, New Bedford Learning Resource Center, MA (Susan Souza-Mort, Librarian)
Otero Junior College, La Junta, CO (Sue Keefer, Director of Learning Resources Library)

- Conduct interviews on design process and successful campus collaboration with architectural firm representatives from select California and western United States library projects which resulted in sustainably designed new library buildings, additions, and major renovations of existing buildings. Possibilities include Christopher Noll and Janet Tam of Noll & Tam Architects (Berkeley, CA); Michael Johnson, Principal of Carrier Johnson Architecture Group (San Diego & Irvine, CA); James Richard and Kelly Bauer of Richard+Bauer Architects (Phoenix, AZ). I will then summarize what I learn into a set of guidelines for best practices for librarians’ collaboration with architects/designers.

- Through reading professional literature, library blogs, conducting interviews, and deploying a survey to academic librarians, I will compile a source-book of proven successful ideas for academic libraries to implement small-scale, low-budget enhancements to their physical space in support of creating an optimal learning environment for their students. Some of the other activities in this objective will help fulfill the content needed for the source-book, but additional time will be required to create and deploy an online survey, review the survey responses, select, edit and finalize enhancement ideas and related information for inclusion on the publicly accessible online resource guide.
• Create a publicly accessible online resource guide documenting all researched library physical space projects, and other related information in this objective’s activities (bibliography, source-book as results from research and survey results, summaries) linked on my faculty web site and/or the MiraCosta College Library department’s web site. For an example of an academic library online research guide, please visit (http://libguides.mit.edu/archdesign) to view the Architectural Design research guide from MIT Libraries (MiraCosta librarians also create these guide to support student research). The content of the online resource guide is largely created by each previous activity of this objective, therefore the majority of project hours focused here will be on creating the various templates and overall organizational structure of the online resource guide (using LibGuides CMS), entering the data for each site and its accompanying resources for all studied academic libraries, editing and responding to feedback after sharing with statewide library leadership.

c. Documentation and estimation of time spent on my activity:

Documentation will include all content on the publicly accessible online guide (I will provide the URL at the conclusion of the sabbatical leave period, and also link the guide from the Library web site and/or my faculty web site), and I will keep and report a spreadsheet of daily hours tracking activity and progress on each activity in Objective #1. Estimated hours for all Objective #1 activities: 508

Objective #2:

a. My objective:
Understand current library collection suitability for the 21st Century learner and develop a collection planning document for the Library Department to guide decisions and allocations for library materials (all formats) in support of student research needs and curriculum.

b. How I plan to accomplish my objective and anticipated outcome:

• Read and analyze library collection development plans at other community colleges and small to medium sized four-year liberal arts colleges and reputable career and technical education institutions. (e.g., Pitt Community College Library, http://www.pittcc.edu/academics/library/about_the_library/CollDevPlan2013.pdf)

• Read professional literature, including ACRL standards, on library collections guidelines and the changing collection balance in academic libraries, with a focus on community college libraries with high transfer rates. Books I will read may include Collection Development in the Digital Age (2012, by Marshall and Fieldhouse) and Developing and Managing Electronic Collections: The Essentials (2013, by Johnson and Thornton). I will also read recent articles from professional journals, selected titles may include:

• Review and analyze library collections statistical data sets, such as those available through state and national library data sources (ACRLmetrics, IPEDS Data Center (NCES), CCCCO Annual Data Survey results).
Holistically analyze the current collection contents (all formats) of our library.

Write a new collection planning document for MiraCosta College Library, which addresses physical collection reduction considerations, resource and funding allocation requirements to support evolving curriculum, and suggestions for expansion of the online library resources.

c. Documentation and estimation of time spent on my activity:

Documentation will be the collection planning document, which will be made publicly available on the MiraCosta College Library website (I will provide the URL in the sabbatical leave report) and a bibliography of all sources consulted in researching the topics. Additionally, I will keep and include in the sabbatical report a spreadsheet of daily hours tracking activity and progress for Objective #2. Estimate of time required for all activities in Objective #2: 100-120

Total Estimate of Hours for all objectives (minimum of 576 hours) = 608+

IV. Explanation of Contribution to District

A. Explanation of how my activities will contribute to my professional development:

A sabbatical leave would provide me with various opportunities to learn about contemporary best practices in space utilization, repurposing, and design in academic libraries, and to develop informed priorities for how our library reshapes its collections and physical spaces to enrich students’ experiences at MiraCosta College. As a faculty librarian with a design background (including a bachelor’s degree in architecture and additional undergraduate studies in interior design) and interest in how students use our spaces and facilitating improvements, I am involved in our small-scale changes to enhance the existing library environment for student learning. By studying other academic libraries spaces, seeing and hearing from those who observe their students every day in those spaces about what has been a success (and what failed), I expect to be a better advocate for what our students should have access to here at MiraCosta in the coming years. Related to space reallocation, what I learn will offer more informed leadership in shaping the digital collections of our libraries as we move into the future. With increased digital resource offerings by publishers and rising demand to meet online and flexible education goals, libraries across the state are scaling back print/physical collections and expanding online resource collections (with associated increased costs). MiraCosta is aligned with the state trend of library materials budget expenditures having completely flipped over the past decade, between prioritizing physical library materials and now digital content, and the need for an intentional plan to guide this rapid change in collection focus and resource allocation is greatly needed by the department. My personal and professional goal is to keep our library/hub resources and services as one of the best college libraries by creating flexible technology enhanced learning spaces for our students.

B. Explanation of the anticipated short- and/or long-term benefits of your project on the following groups: students, department, college, and/or community. Include specific information on SLOs and/or PSLOs.

The outcomes of my research will support MiraCosta’s desire to be the best college for our students and meet the College’s Institutional Goals I-V in various ways. Our college’s existing “Library and Information Hub” concept was at the forefront of academic library design fifteen years ago. Since then, the Library/Hub and “information commons” concepts have been adopted by academic libraries around the world, and this is still the leading model of providing cohesive and collaborative learning support services to students. The outcomes of my various activities undertaken as part of a sabbatical leave will help shape an intentional and informed perspective for leading future changes in the library’s student learning spaces, so that what is offered at MiraCosta is comparable or better to the other colleges with the newest technology-enhanced study and collaboration environments (e.g., learning studios or pods). Providing open access spaces of varying purposes
and sizes for student use is a resource priority of the Library department when we consider how well we are serving all of our students.

The Library department has three service area outcomes (SAOs) which are assessed continuously. The activities in my proposed sabbatical leave touch on and would improve department outcomes all three areas (Instruction, Resources, and Services). In the past decade, the Library department has focused heavily on student-centered library services, diverse information literacy instruction efforts, and developing a robust comprehensive online resource collection in response to the changing information landscape. We know that most, but not all, students prefer online access to library resources over print for their academic research purposes, and this has significantly changed our focus in collection development. Out-dated print volumes (and their heavy shelving) which are not being used by our students are not in their best interest, and do not provide an optimal learning environment today. A well-developed digital collection is also a better return on investment for the college, and we need to plan for changing content needs as the curriculum evolves at MiraCosta. The Oceanside campus Library and Information Hub (OC1200) opened in 2003, and the San Elijo campus Library and Information Hub (SAN100) opened in 1988, with a remodel in 2000. With continuing changes in our collections, and the possibility of further modernization in the spaces, when the librarians look around the learning spaces in the libraries, we want to be innovative and responsive to student needs, always asking “what if we...?” The sabbatical leave projects proposed are intertwined in that a library is no longer primarily a warehouse for books, and as such, it will have more space for student use. This shift in library floor plan purpose results in increased opportunities to positively shape students’ learning experience by creating flexible, dynamic spaces which provide innovative and appropriate technology, and integrated support services aligned with their goals in coming to our libraries (quiet focus, access to technology, scholarly research and guidance, collaborative group study, etc.).

The ideas I gain from this research will benefit the department in that I will be a resource and expand my knowledge in what is possible, available, and have guidelines to shape new decisions. Additionally, with over thirty libraries at California community colleges (and many more university libraries) currently in some stage of a major renovation or new construction building, it is an ideal time for me to share the results of my activities with other college librarians. The Strategic Plan of the Council of Chief Librarians for California Community Colleges includes the following goal "C. Promote libraries as dynamic spaces where students congregate to creatively engage with their peers, information, and instruction," and with the results of my sabbatical leave projects, I will contribute to statewide efforts to meet this goal, thus helping my colleagues at colleges beyond MiraCosta. There are a number of regional and state-level avenues for sharing during and beyond my sabbatical leave (possibilities may include: Council of Chief Librarians (CCL) Deans & Directors and Executive Board meetings and workshops, library conferences, and SDICCC-LRC Executive Board).