MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING **November 18, 2021**
(Approved on December 16, 2021)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, November 18, 2021, via Zoom webinar. President Rick Cassar called the meeting to order at 4:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil (absent)	Alma Cuevas (Student Trustee)

Administrators present:
Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Alketa Wojcik
Vice President Denée Pescarmona

I. TELECONFERENCING OF MEETINGS (Action Required)

A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361

By motion of Trustee Broad, seconded by Trustee Fischer, the board adopted Resolution No. 4-21/22 authorizing the continued teleconferencing of meetings pursuant to AB 361.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	McNeil

III. APPROVE MEETING MINUTES

A. Regular Meeting of October 21, 2021

By motion of Trustee Broad, seconded by Trustee Merchat, the minutes of the regular meeting of October 21, 2021, were approved.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, Merchat, Pedroza, Simon

Abstentions: None
Absent: McNeil

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

None.

Trustee McNeil arrived – 4:10 p.m.

VI. PRESENTATIONS

A. Presentation of Proposed Maps Realigning Trustee Areas to Equalize Population and Otherwise Comply with Criteria Adopted by the Board of Trustees

Christopher Skinnell, partner at Nielsen Merksamer Parrinello Gross & Leoni, LLP, Attorneys at Law, and Douglas Johnson, president of National Demographics Corporation (NDC), presented the board and the public with three proposed approaches to readjusting the trustee area lines to rebalance the populations of the areas in accordance with direction received from the board at prior meetings.

Skinnell reported that the proposed maps were focused on equal population, and all fall within the legal ten percent limit. Communities of interest were taken into consideration in redrawing the maps. In each of the proposed maps, trustees currently serving would remain in their existing areas.

Johnson reviewed each of the three map options and said that the least amount of change could be seen in map C. The board's redistricting subcommittee reported that they were in favor of maps A and B as better options. After discussion, the board agreed to take more time to review all three options and have further discussion at the December board meeting, once all board members have had ample time to review. Trustee Pedroza asked the board to consider putting value on the subcommittee's recommendation, as they have already spent considerable time in reviewing all three maps.

B. Report on Student Success and Equity Metrics

Dean of Research, Planning, and Institutional Effectiveness Chris Tarman provided an overview of the most recent metrics and trends from the Student Success Metrics Launchboard (which supports the CCCCO Vision for Success), ACCJC Institution-Set Standards, and leading and lagging indicators from the college's first time in college cohorts in the Guided Pathways Dashboard.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
B. Approve Classification of New Position
C. Approve MiraCosta Community College District Classified Employee Manual
D. Ratify Memorandum of Understanding 21-02 with the Classified Senate
E. Approve Increase to Hourly Pay Rates Effective January 1, 2022

F. Approve Stipend for Classified Administrators and Classified Confidential Administrators
G. Approve Curriculum for 2022-2023 Catalog, Part I
H. Ratify Purchase for Technology Equipment and Peripherals
I. Approve and Execute Notice of Completion - Bid #MM-19-112 SAN Student Services and Administration Building Project No. 04101
J. Ratify and Approve Contracts and Purchase Orders—September 30, 2021, through October 29, 2021
K. Approve Release Time for Classified Staff Recognition

By motion of Trustee Pedroza, seconded by Trustee Broad, consent items A through K were approved.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

VIII. ACTION ITEMS

A. Public Hearing 4:30 p.m. – Proposed Maps Realigning Trustee Areas to Equalize Population and Otherwise Comply with Criteria Adopted by the Board of Trustees

By motion of Trustee McNeil, seconded by Trustee Broad, the board conducted a public hearing and provided guidance to prepare the maps for the next scheduled meeting on this topic on January 27, 2022, at which time it is anticipated that the board will conduct a further public hearing and adopt a final map for elections beginning in November 2022.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

B. Establish Date and Time of Annual Organizational Board Meeting

By motion of Trustee McNeil, seconded by Trustee Pedroza, the board approved Thursday, December 16, 2021, at 4 p.m. as the date and time of the annual organizational board meeting.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

C. Approve Not to Exceed Guaranteed Maximum Prices and Corresponding Change Orders to Design-Build Services Contracts for the Oceanside Health and Wellness Hub Projects: New Gymnasium Project and Allied Health Project

By motion of Trustee McNeil, seconded by Trustee Pedroza, the board approved a not to exceed Guaranteed Maximum Price of $30,556,112 for Construction Phase Services of the New Gymnasium Project and a not to exceed Guaranteed Maximum Price of $19,541,037 for Construction Phase Services of the Allied Health Project as stated.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

IX. INFORMATIONAL ITEMS

A. First Quarter Fiscal Report

The first quarter fiscal report was provided for information.

B. Annual Financial Budget Report

The Annual Financial and Budget Report was provided for information.

X. COLLEGE-RELATED REPORTS

A. Trustee Activities

Trustees Broad, Merchat, Cassar, and McNeil attended the San Elijo Open House and reported it was extremely well done, and they were happy to see so many community members attend the event. Trustee Pedroza joined Dr. Cooke at the La Colonia Dia De Los Muertos event. Trustee Broad attended the Foundation retreat and the November 3 Futures training. Trustee Merchat attended both of the November Futures trainings and reported that he was extremely happy with the outcome thus far, as well as the concept of building community that came from these meetings.

B. Students

Student Trustee Alma Cuevas reported the ASG finance committee updated the funding request rubric that was adapted from the Budget and Planning committee. The Legislative Affairs committee is engaging in trainings around resolutions in prep for the Spring SSSC general assembly, and they are working with Health Services to promote the SHINE app, so provide students with free wellness resources. ASG co-hosted and supported many successful events last month including domestic violence awareness, the ICC pumpkin drive-through, and they provided 25 turkeys at the farmer's market for students. Cuevas congratulated ASG Executive Vice President John Siebelink, who presented for the first time at the professional conference in Las Vegas last weekend and announced that she graduated from the HOPE program yesterday.

C. Classified Employees

Classified Senate President Carl Banks reported the Classified Senate approved a shared governance resolution with the classified confidential employees. Banks congratulated the members of the new leadership cohort, Susan Corley, Yurico Jimenez, France Cruz, Dulce Gangani, and Gina Hansen, and he invited all MiraCostans to attend the year-end celebration set for December 10, and he thanked the board for approving the release time for the event.

D. Faculty

President Cooke read a statement from Academic President Luke Lara that reported the following items of interest:

Leila Safaralian, Robin Allyn, Jim Julius, Maria Figueroa, and Luke Lara attended the Academic Senate for California Community Colleges fall 2021 hybrid plenary, and there continues to be focus on culturally responsive curriculum, student services, student support, equity driven systems, and transfer. There is greater emphasis on legislative advocacy and partnership with the Faculty Association for California Community Colleges, community college system partners, and higher education intersegmental partners. Several sessions focused on Open Education Resources and Zero Textbook Cost Degrees, Ethnic Studies, accessibility and equity, transfer, hiring and EEO

regulations, leadership, partnering with unions to embed DEI expectations in evaluations, and partnering with students.

E. Vice Presidents

1. Instructional Services

Vice President Pescarmona submitted a written report.

2. Student Services

Vice President Wojcik reported that enrollment for the spring semester has begun, and Student Services is working on some new strategies due to Covid.

3. Administrative Services

Vice President Tim Flood reported the end of year financial audit is still in progress and will finish up by the end of this year or early January. He also reported that a student housing feasibility grant for $200,000 has been submitted and we should hear back on that in March.

4. Human Resources

Vice President Ng reported DI work is progressing in a few key areas including the campus climate survey working group and training, and the department is busy getting ready for Covid for spring 2022. He thanked his staff for all the work that they're doing in Human Resources and Payroll.

F. Office of the President

Superintendent/President Cooke reported that great work is happening all over the district on behalf of our students, including the work being done preparing for the Aspen Prize competition and two accreditation visits. She asked Director of Communications and Governmental Affairs Kristen Huyck to give a brief update on the redistricting going on throughout the state and county.

Dr. Huyck reported that, as well as MiraCosta College, the state and the county are looking at their boundaries right now. The maps for the Congressional district, as well as the State Assembly and Senate, were released on November 10. Currently, MiraCosta College is represented in large part by Congressional District 49, and the seat is currently represented by Mike Levin. The college is largely represented by State Senate District 36 that runs from the southern portion of Encinitas up the coast and is represented by Senator Patricia Bates, who is termed out. MiraCosta District from Solana Beach south into Del Mar is in District 39, which is represented by Senator Toni Atkins.

The drafted boundaries would divide MiraCosta District boundaries into two areas farther north. The Cities of Oceanside and Vista would be included in a largely Orange County District. MiraCosta's Carlsbad South would make up the second Assembly District that would run along the coast down to Imperial Beach. The drafted District does not pick up as much of the City of San Diego, the current Assembly District 78.

XI. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XII. ADJOURNMENT

The meeting adjourned at 6:36 p.m.

MINUTES APPROVAL:

Rick Cassar Board President	Sunita V. Cooke, Ph.D. Superintendent/President