MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA

MINUTES OF REGULAR MEETING **June 17, 2021**
(*Approved July 15, 2021)*

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, June 17, 2021, via Zoom conference. President Rick Cassar called the meeting to order at 4:04 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil	Alma Cuevas (Student Trustee)

Administrators present:
Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Alketa Wojcik

III. OATH OF OFFICE

A. 2021/22 Student Trustee – Alma Cuevas
2021/22 Associated Student Government President – Hannah Schmidtler

Dr. Cooke administered the oath of office to Alma Cuevas, the 2021/22 student trustee, and Hannah Schmidtler, the 2021/22 Associated Student Government president.

IV. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of May 6, 2021
B. Regular Meeting/Workshop of May 6, 2021
C. Regular Meeting and Special Meeting/Closed Session of May 20, 2021

By motion of Trustee McNeil seconded by Trustee Merchat, the minutes of the regular meeting and special meeting/closed session of May 6, 2021, the regular meeting/workshop of May 6, 2021, and the regular meeting and special meeting/closed session of May 20, 2021, were approved.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None

Absent: None

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VI. CHANGES IN AGENDA ORDER

Item XI.C was moved on the agenda and discussed prior to Consent Items.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
B. Approve Reclassification of Existing Positions
C. Approve Reclassification of Existing Position, Job Description, and Amend the Classified Administrators Working Conditions Manual
D. Approve Employment Contract for Interim Academic Administrator
E. Approve Employment Contracts for MiraCosta Community College District Academic Administrator Association Members
F. Approve Employment Contracts for Professional Experts
G. Approve Minimum Qualifications Comparable Degree Title Request
H. Approve 2021/22 Legal Services
I. Approve Renewal of Email Security Software Maintenance and Technical Support Agreement Renewal
J. Approve Network and Telecommunications Hardware and Software Maintenance and Technical Support Services Agreement Renewal
K. Approve Services Agreement for Support and Services of Mobile Hotspots for Online Learning
L. Authorize Amendment #1 to Cengage Learning for Ed2Go Online Courses Contract
M. Approve Construction Services Contract for Measure MM, Bid #MM21-001 OC Admin Renovation Project
N. Adopt Resolution No. 16-20/21, Establish the District Appropriations (Gann) Limit for Fiscal Year 2021/22
O. Approve FY2023-27 Five-Year Capital Construction Plan
P. Approve FY2021/22 Tentative Budget
Q. Approve RFP #01-21 for Janitorial Services CLC
R. Ratify and Approve Contracts and Purchase Orders—April 24 through May 27, 2021

Consent Items A, M, O, and R were pulled for discussion.

By motion of Trustee McNeil, seconded by Trustee Fischer, consent items B through L, N, and P and Q were approved.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

By motion of Trustee McNeil seconded by Trustee Merchat, consent item A was approved.

Vote:	6/0/1
Aye:	Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	Broad
Absent:	None

By motion of Trustee McNeil seconded by Trustee Merchat, consent item M was approved.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Pedroza
Absent:	None

By motion of Trustee McNeil seconded by Trustee Fischer, consent item O was approved.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Pedroza
Absent:	None

By motion of Trustee McNeil seconded by Trustee Merchat, consent item R was approved.

Vote:	5/0/2
Aye:	Broad, Cassar, Fischer, McNeil, Simon
Abstentions:	Merchat, Pedroza
Absent:	None

VIII. ACTION ITEMS

A. Ratify Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Faculty Assembly

By motion of Trustee McNeil, seconded by Trustee Fischer, the board ratified the Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Faculty Assembly.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

B. Approve Employment Contracts for Vice Presidents

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved employment contracts for the vice presidents.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

C. Approve Employment Contract for Superintendent/President

By motion of Trustee McNeil seconded by Trustee Fisher, the board approved the employment contract for the superintendent/president.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

D. Appoint MiraCosta Community College District Independent Citizens' Bond Oversight Committee Student Representative

By motion of Trustee McNeil seconded by Trustee Merchat the board approved the appointment of Austin Quandt as the Independent Citizens' Bond Oversight Committee student representative.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

E. Approve Change Order to Design-Build Services Contract for Oceanside New Student Services Project

By motion of Trustee McNeil seconded by Trustee Fisher, the board approved the change order to the Design-Build Services contract for the new Student Services project.

Vote: 6/0/1
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: Pedroza
Absent: None

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 6540 – Insurance

By motion of Trustee McNeil seconded by Trustee Fischer, the board approved the periodic review and adopted Board Policy 6540 – Insurance.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

X. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 5210 – Communicable Disease (for students)

By motion of Trustee McNeil seconded by Trustee Fischer, the board adopted Board Policy 5210 – Communicable Disease.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

B. Board Policy 7330 – Communicable Disease (for employees)

By motion of Trustee McNeil seconded by Trustee Fischer, the board adopted Board Policy 7330 – Communicable Disease.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

C. Board Policy 7240 – Confidential Employees

By motion of Trustee McNeil seconded by Trustee Fischer, the board adopted Board Policy 7240 – Confidential Employees.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

XI. INFORMATION

A. 2020/21 Board Priorities and Assessment

The board reviewed the 2020/21 board priorities and assessment.

B. 2021/22 Board Priorities

The board reviewed the 2021/22 board priorities.

C. Independent Citizens' Bond Oversight Committee Annual Report

The board reviewed the Independent Citizens' Bond Oversight Committee (ICBOC) Annual Report. Committee Chair Josh Mazur introduced the ICBOC members that were present: Bill Howe, Rigdon Currie, Alec Babiarz, Michael Krival, and Larry Barry.

XII. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Broad attended several year-end events including commencement, the biomanufacturing graduation, the Summer Bridge kickoff, OMNI Honors Program, and the drive-thru graduation. Trustee Fischer attended the Racial Equity Leadership Alliance. Trustee Merchat participated in the Facilities Master Plan update, the biomanufacturing graduation, and the drive-thru graduation. Trustee McNeil reported that he attended many of the same events as others including the webinar for Accountability and Racial Equity, Summer Bridge, and he met the new Director of Housing for Oceanside. Trustee Pedroza attended several of the virtual end-of-year celebrations. Trustee Simon attended a Carlsbad Town Hall meeting about homelessness. President Cassar attended the drive-thru graduations events, the virtual commencement, the monthly SDICCCA meeting, and the UMOJA Summer Bridge kickoff.

B. Students

Newly elected Student Trustee Alma Cuevas introduced herself. Alma is graduating from Oceanside High School, is in her second year at MiraCosta College, and is triple majoring in sociology, psychology, and administration of justice, with plans to transfer to a university to continue her education. Her career aspiration is to become an FBI lawyer or a Supreme Court Justice.

C. Classified Employees

Classified Senate President Carl Banks attended the statewide leadership institute and commented that it was very insightful and informative. During the summer, Banks will be working on committee assignments, and the Classified Senate retreat will be held on July 8. He congratulated Carlos Carrizosa, who was added as a new senator to fill the position recently vacated by Greg Stone.

D. Faculty

Academic Senate President Luke Lara congratulated all on the outstanding graduation events. In July, several constituents will be attending various institutes. He welcomed new Student Trustee Alma Cuevas.

E. Vice Presidents

1. Instructional Services

Vice President Dieckmeyer was on vacation and not in attendance.

2. Student Services

Vice President Wojcik reported that Student Services Department has been working very hard to prepare for fall, especially in counseling, admissions and records, and financial aid. She said that many students miss the face-to-face interactions, and there is still a need for online services as well.

3. Administrative Services

Vice President Flood reported that the Accounting and Purchasing Departments are busy closing down financials in Workday. The Facilities Department is busy with various parking lot projects including striping, sealing, and repairs to motorcycle parking spaces. The first round of interviews for the design-build entities for the Communications Hub, Equity Village, and Student Center are currently taking place. Facilities was very involved in preparations for the Office of Civil Rights (OCR) audit that took place on the Oceanside Campus, and interviews for the Interim Police Chief are underway.

4. Human Resources

Vice President Ng thanked all in the Human Resources Department as they work on Covid-related issues, implement Cal/OSHA regulations, the observance of the the Juneteenth Federal holiday, and wrapping up recruitments. He also thanked the board for approving all of the various Human Resource items on today's agenda.

F. Office of the President

Superintendent/President Cooke explained the mock-OCR comprehensive review that took place this week, and reported that a verbal report will be given to EMT on Monday with a written list of recommendations of things that the college may need to address relating to accessibility. Dr. Cooke congratulated all graduates and reported that there were 1,860 awards (an increase over last year). Summer classes started on Monday, and the Research, Planning, and Institutional Effectiveness Office is currently working with colleagues to analyze the results from a recent survey administered to students at the end of the spring semester. The responses were remarkable, and a number of things were learned from the survey, including student challenges/difficulties, and also that students were appreciative and very satisfied with their online classes and support services. Cooke congratulated the deans whose contracts were acted on today, and said they are a remarkable team. She added that Dean Dana Smith will be retiring at

the end of this month, and she thanked the hiring committee for their selection of Antonio Alarcon, who was hired to lead the San Elijo Campus. She also thanked all those who are actively preparing the college for those who will be on campus in the fall, and she thanked Congress and President Biden for recognizing Juneteenth as national holiday. As such, MiraCosta College will be closed tomorrow, June 18, in observance of the new Federal holiday.

XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

XIV. ADJOURNMENT

The meeting adjourned at 5:18 p.m.

MINUTES APPROVAL:

Richard Cassar Board President	Sunita V. Cooke, Ph.D. Superintendent/President