

Term: (circle one)
Summer Fall Spring
Year: 20 _____

MCC Student ID#

MiraCosta College
Concurrent Enrollment Permit
for Eligibility to Enroll in College Credit Classes

Part I – Student

Name _____ Date of Birth _____ / ____ / ____
Last First

Address _____
Number/Street

Phone _____
City Zip

I have read the attached *Notice to Minor Students and Their Parents*.

Student Signature _____ Date _____

Part II – Parent/Guardian

I hereby petition MiraCosta College to allow my son/daughter to enroll in MiraCosta College while concurrently enrolled in high school. I certify that I am the parent/guardian of the above named student and that I am in agreement with and give my consent for his/her attendance at MiraCosta College. I have read the attached *Notice to Minor Students and Their Parents*. I understand the conditions under which my minor child is being admitted. I am aware that my son/daughter will be establishing a permanent college record.

Parent /Guardian Signature _____ Date _____

Part III – School Assessment

The above named student meets all the following criteria as defined by *Education Code 48800-48802 and 76000-76002*:

- Is able to benefit from the advanced course work

For Summer Session Students ONLY:

- Demonstrates adequate preparation in the discipline to be studied.
- Has exhausted all opportunities to enroll in an equivalent course, if any, at his or her school of attendance.
- This recommendation does not exceed 5% of the students at the same grade level. I may exceed the 5% rule if the student is taking class in one of the following three areas: courses that apply toward the IGETC or CSU GE breadth requirements, are part of a career-technical occupational sequence, or this student is a senior who has completed all graduation requirements but has not passed the CAHSEE and the class recommended is for them to pass the CAHSEE (*Ed Code 48800*)

During the term enrolled at MiraCosta College, the student will be a:

Senior Junior Sophomore

Recommended Courses:

Class# _____ Catalog# _____

Class# _____ Catalog# _____

Principal Printed Name (or designee) _____

Principal Signature (or designee) _____ Date _____

Name of School _____ Public __ Private __ Phone _____

For Office Use Only

Verification of School Signature _____

Verification of Private School Affidavit _____

Limitation on Units _____

Procedures

Enrollment Priority

Per State Education Code 76001, students enrolled under these procedures must be assigned a low enrollment priority so as not to displace regularly admitted students. Therefore, high school students may not enroll in classes until two weeks prior to the start of the fall or spring term. During the summer session, high school students may begin enrolling in classes one week prior to the regular six-week session (effective Fall 2010).

Student Information

- All sections of this form must be completed for each semester of attendance until high school graduation.
- Student must be enrolled in high school and is limited to 11.0 units (8.0 units for summer session) at MiraCosta College.
- Student must obtain signatures of both parent and the high school principal.
- Student must complete an *Application for Admission* (application not required if student is continuing from previous semester).
- Acceptance of the *Application for Admission* and this form do not guarantee enrollment in the class. Students must go through the enrollment process and are subject to all requirements including but not limited to prerequisites, corequisites, audition and other enrollment restrictions.
- High school students enrolled in college credit class must pay ALL fees including but not limited to the enrollment fee, health fee, student center fee and when applicable, the non-resident fee. Fees are due at the time of enrollment. Failure to pay may result in being dropped from the class.
- Review the Rights and Responsibilities of Students in the college catalog.

Parent Information

- Once a student has applied to an institution of post-secondary education, written permission or consent of the student is required to release any information pertaining to the student. Information on student grades will only be released by student transcript request and must be signed by the student.
- MiraCosta College is NOT responsible for providing transportation or instructional materials to students.
- Discuss the *Notice to Minor Students and Their Parents* with your son or daughter.
- If your son or daughter is under the age of 18, please sign the *Consent for Treatment of Minor*.
- Education Code provides that the parent or guardian of a pupil not enrolled in public school may directly petition the president of any community college for admission. Parents who are unable to provide sign-off from the private or public high school on this form are directed to the *Minor's Petition* (available in the Admissions and Records Office). This process includes steps necessary to determine proper preparation for college level work in order to comply with state regulations.
- MiraCosta College limits enrollment of minors to students who have completed their freshman year of high school.

Public and Private School Information

- High school principals may recommend college enrollment for students who have demonstrated adequate preparation in the discipline to be studied.
- Signatures of high school principals and their designees must be on file with the College (contact Admissions and Records for more information on this process).
- Please list specific courses (name and number) for which the student may enroll.
- Indicate at what level of high school the student is enrolled. The student must be a sophomore, junior or senior to enroll at MiraCosta College.
- Students enrolling in college credit classes should participate in matriculation (testing, orientation, and advising) BEFORE enrolling in classes.

Private School Information

- Regulations (48800 and 76001(a)) require that high school students from private high schools may enroll as special part-time community college students upon petition of the parent. Assessment of appropriate placement into college credit classes may be determined by the private high school representative.
- Recommendations for enrollment in college classes will only be accepted from Private schools which have filed the proper affidavit with the Superintendent of Public Instruction. Private schools not listed as active on the California Department of Education website (<http://www.cde.ca.gov/ds/si/ps/>) must provide the College with proof of filing the affidavit.
- Home-schooled students must provide proof of filing as a private school with the Superintendent of Public Instruction OR may obtain sign-off from the local public high school that the student would normally be attending. The local high school must be willing to accept home schooling as valid school attendance and determine whether the pupil has completed coursework sufficient to prepare him or her to undertake college-level coursework.



TO: Minor Students and their Parents/Guardians
FROM: Director of Admissions and Records
SUBJECT: Notice to Minor Students and Their Parents/Guardians

The number of students under the age of 18 attending MiraCosta College has increased in recent years. This makes communication between MiraCosta College and minor students increasingly important to insure a positive educational experience.

It is imperative to understand that, when a minor student, becomes a student at any college all rights accorded to, and consent required of, parents transfer to the student (section 99.5 of the Family Educational Rights and Privacy Act). That is, parents do not have the right to inspect the minor student's records or gain access to information related to their attendance at MCC. The minor's parents/guardians must have a signed release from the student before we will discuss or release any information related to the student.

Minor students and their parents/guardians must also understand that they are entering a college environment, which is designed with adults in mind. Thus, the atmosphere of the campus in general, and of classrooms in particular, will frequently reflect an adult population.

Students should be aware that:

- Courses may have frank discussions about sensitive topics
- Audio-visual presentations may be graphic in their content
- Students may be exposed to vulgar language outside of the classroom
- Students may access pregnancy and HIV testing and condoms through the student Health Services.
- Instructors cannot inform anyone, including parents, of last minute class cancellations or early class releases. If classes are released early, instructors cannot sit with underage students while they wait to be picked up.

This is not meant to create undue concern – only to serve as a precaution to allow minor students and their parents/guardians to understand what a college setting is like so that they can have a safe, positive educational experience at MCC.

If MCC units are required for high school graduation, at the end of the current semester the student will need to request that an official transcript be sent to the high school. Students may view their enrollment and final grades through our online registration system known as *SURF*.

Rights and Responsibilities of Students

Student rights and responsibilities are outlined in the MiraCosta College catalog. The catalog is available online through the college website www.miracosta.edu and includes course information and college policies such as grading, course repetition, enrollment procedures and course transfer. **All students are directed to read the section on Student Rights and Responsibilities** which includes; Code of Ethics, Disability Accommodation, Drug-free Environment, notice of Equal Opportunity/Nondiscrimination, Family Educational Rights and Privacy Act, Freedom of Speech, Grievance Procedure, Prohibition of Harassment, Filing a Complaint of Harassment or Discrimination, Smoking on Campus and **Standards of Student Conduct**. Copies of the catalog are available in the college bookstore for a nominal fee.

*For more information you may contact the Admissions and Records Office:
Oceanside Campus (760) 795-6620 or San Elijo Campus (760) 634-7870*

Term: (circle one)
Summer Fall Spring
Year: 20 _____

MiraCosta College
Student Health Services
Consent for Treatment of Minor

Student ID#

Name of Minor _____
Last First Middle

Date of Birth _____

I give my permission for an emergency first aid and treatment for my minor child/legal ward. I also give my permission for him/her to be treated by a nurse, physician and/or mental health counselor in the Student Health Center at MiraCosta College.

Parent/Guardian Signature _____ **Date** _____