Instructions for the Completion of Graded Homework Sets

Copy Each Problem: For each problem, copy the directions, the problem and any accompanying charts, graphs, figures and/or tables.

Show all work: In order to receive full credit for your homework, all steps must be shown in a logical, neat and organized fashion. Do not leave out any steps. Clarify steps with English words and phrases when appropriate.

Neatness and Organization: Work must be neatly shown with answers clearly indicated. Problems must be in order and organized in a way that makes your work easy to follow.