TEXTBOOKS ON RESERVE

Textbooks on reserve can significantly impact student success!

The MiraCosta College Library encourages faculty to put current textbooks and other course materials on reserve at the library. Library-owned materials may also be placed on reserve.

**Open Reserve**
- Security tagged
- Housed in Open Reserves Stacks for first-come, first-served student access
- Checkout not required for in-library use
- Library use only (unless otherwise requested)

**Closed Reserve**
- Security tagged
- Housed in Closed Reserves Stacks behind Circulation Desk
- MCC ID or equivalent required for checkout
- Library use only (unless otherwise requested)

Faculty/staff should allow 24 hours between the time they submit materials for reserve purposes and the time they notify their classes that the items are available. Reserve submission during Flex Week is suggested.

For more information about placing items on reserve, please visit library.miracosta.edu/faculty/reserves or contact the Reserve Desk at the appropriate campus:

- Oceanside Circulation Desk 760-795-6715 or ext. 6715
- San Elijo Circulation Desk 760-634-7850 or ext. 7850

TEXTBOOK LOAN PROGRAM

The Textbook Loan Program is a free service to MiraCosta college students who need assistance with textbooks.

Through this program students may borrow up to two textbooks during a regular semester and one textbook over the summer at no charge. Textbooks are expected to be returned at the end of the semester.

Currently enrolled students interested in borrowing books must submit an online application via SURF. More information, including application tutorial, available at:

miracosta.edu/studentservices/eops

**Location:**
The Textbook Loan Program Office is located in Room 3445 (Just outside the entrance to the student center building 3400).

**Website:**
www.miracosta.edu/StudentServices/eops/texbookprogram.html

**Phone:**
760.757.2121 x6421 or 760.757.2121 x6340