



NURSING & ALLIED HEALTH

Associate Degree Nursing (ADN) Program Application Checklist RN & LVN-RN (Degree Seeking)

The following documents are needed, if applicable, when applying to the RN & LVN-RN (Degree Seeking) Program:

| |
|--|
| Categories= GPA Sciences, Non-Sciences, Transfer Coursework |
| <input type="checkbox"/> All official transcripts and official AP scores must be on file with Admissions and Records two weeks prior to the application deadline. Final grades must be posted on transcripts. |
| Category= Assessment/Readiness Test Results |
| <input type="checkbox"/> TEAS Assessment/readiness test results. All attempts must be submitted officially by ATI to MiraCosta College two weeks prior to the application deadline. Unofficial attempts must be uploaded with the application. |
| Category= Degrees/Work Experience/Certifications |
| <input type="checkbox"/> Copy of current unencumbered Licensed Vocational Nurse (LVN) license |
| <input type="checkbox"/> Copy of active Certified Nurse Assistant certification (CNA) |
| <input type="checkbox"/> Copy of active Allied Health certification |
| <input type="checkbox"/> Relevant work or volunteer experience within the last 2 years (letter from company representative on official letterhead including dates, total hours, title and duties performed) |
| <input type="checkbox"/> Corpsman experience/medic (DD214 or letter from supervisor) |
| Category= Life Experiences |
| <input type="checkbox"/> Documentation of disability from Student Accessibility Services (SAS) or licensed provider |
| <input type="checkbox"/> Documented copy of eligibility of financial aid: examples include Cal Grant, CalWORKS, California Community Colleges Promise, P Grant, Federal Pell Grant or EOPS, Guardian Scholars, TRIO (award letter or SURF award printout) |
| <input type="checkbox"/> Written statement confirming first generation to attend college |
| <input type="checkbox"/> Documentation from employer on company letterhead verifying dates of employment or a W2 or a paystub (hours worked must correlate with prerequisite coursework) |
| <input type="checkbox"/> Documented copy of eligibility for Extended Opportunity Programs and Services (EOPS) |
| <input type="checkbox"/> Statement from applicant of at least 250 words explaining background, situation or extenuating circumstances that occurred within past 2 years. |
| <input type="checkbox"/> Copy of card indicating refugee status or DD214 |
| <input type="checkbox"/> Letter from an HMC or higher stating applicant is serving honorably or copy of Military ID |
| <input type="checkbox"/> Military ID card |
| <input type="checkbox"/> Copy of marriage certificate and copy of spouse's DD214 or military ID |
| <input type="checkbox"/> Screenshot of applicant address results after entering into federal Health Resources and Services Administration shortage areas tool . Address entered in the tool must match the address in SURF. See examples below for required documentation. |
| Category= Proficiency or advanced level coursework in languages other than English |
| <input type="checkbox"/> Language certification form |

Category= Life Experiences

Screenshot of applicant address results after entering into federal [Health Resources and Services Administration shortage areas tool](#). Address entered in the tool must match the address in SURF. To receive points MUA/P must say “Yes” (see example below).

This example would receive 2 points because “In a MUA/P” is “yes”.

The screenshot shows the results for a designated area in Lake Los Angeles. The status is Designated with an HPSA Score of 12 and a Designation Date of 11/17/2021. It is also designated as a Primary Care HPSA with a score of 17 and a Designation Date of 07/06/2022. The MUA/P status is "Yes" with a score of 18 and a Designation Date of 10/03/2003. A map shows the area with a red pin and labels for MSA 77.2/Lake Los Angeles and MSA 77.1a/Lancaster/Palmdale. A note at the bottom states: "Note: The address you entered is geocoded and then compared against the HPSA and MUA/P data in data.HRSA.gov. Due to geoprocessing limitations, the designation cannot be guaranteed to be 100% accurate and does not constitute an official determination. Please consult your program of interest to determine if a HPSA in 'Proposed For Withdrawal' status will provide eligibility."

This example would receive zero (0) points because “In a MUA/P” is “no”.

The screenshot shows the results for an address in Oceanside, CA. The address is 1 Barnard Dr., Oceanside, 92056. The standardized address is 1 Barnard Dr, Oceanside, California, 92056. The results show that the address is not in a Dental Health HPSA, Mental Health HPSA, Primary Care HPSA, or MUA/P. A map shows the location of the address in Oceanside, CA. The HPSA Data is as of 03/11/2025 and the MUA Data is as of 03/11/2025.