

**THE CHILD DEVELOPMENT CENTER  
at MIRACOSTA COLLEGE**

**Admissions Agreement**

Admission is open to all children 18 months-5 1/2 years of age regardless of race, creed, color, or national origin. Decisions on enrollment in the Child Development Center classrooms are based on student/community status, child age, gender, date of application, and the availability of classroom space. All Center classrooms are inclusive and account for a wide range of developmental abilities. Once admitted and enrolled, continuing families do not have to re-apply each semester. Priority is given to returning families and new student families.

In order to be admitted, children must present an immunization record, signed/stamped by a physician or other medical professional, which shows that all currently required immunizations have been received. *Physical exam forms do not meet this requirement.* In addition, an *Emergency Information Form* must be on file prior to the child's first day of the program.

As a campus child development center, our fees are based on a 17-week semester, and are calculated by number of days enrolled (2, 3, 4, or 5 days each week) and the length of each day enrolled (part day or extended day). Families are billed accordingly at a *weekly* rate, which is inclusive of any campus holidays (no individual days or absences are discounted). A copy of the program fee scale is available online at [www.miracosta.edu/childdev](http://www.miracosta.edu/childdev).

Parents pay in advance of services delivered, on a monthly (portioned) or on a semester (in full) basis. Tuition notices are distributed before the 1st of each month and tuition is due on the 1<sup>st</sup> and considered delinquent after the 10th of each month. Once bills are distributed to families, any schedule changes (and resulting tuition changes) will take effect the following month. *Failure to maintain currency in payment will result in a hold placed on registration (for student families) and the child's discontinued enrollment.* Payments are made at the Student Accounts Office located on campus in the 3200 Building. Families may pay in person, by mail, or by phone using a VISA or MasterCard credit card. Refer to a complete list of payment options printed at the bottom of the monthly invoices. Written notice of withdrawal is required at least one week before the child's anticipated last day; reimbursement will be made for the paid days remaining that month.

As our goal is to promote the physical and emotional well being of each child in our care, situations consistently endangering a child or children will not be permitted. Children consistently engaging in such behaviors are subject to discontinued enrollment, with reimbursement made for the paid days remaining in the month.

Consistent with our role as a campus laboratory school, families enrolling in the Child Development Center grant permission for their child(ren) to participate in projects which do not require the child to be out of the classroom and may include naturalistic observations, videotaped classroom interactions, or activities within the classroom that are consistent with the usual classroom programming. The use of any pictures or video-recordings for other than Child Development Center publicity purposes, for college classroom presentations, as well as for end-of-the-year Shutterfly albums, require separate and additional signed parent consent.

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Detach here – Give Upper Portion to Parents

**Acknowledgement of Admission Agreement**

I, the parent/authorized representative of \_\_\_\_\_, have received a copy of the *Admission Agreement* from the Child Development Center at MiraCosta College.

Parent's Name: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_