April 17, 2015

To: All Contractors and Subcontractors
   (Contract Valued at $1000.00 and Up)

From: Kim Simonds
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Subject: Public Works Contractor Registration Program (DIR SB854)
         Prevailing Wage Monitoring Program (DLSE PWC-100)

The SB854 DIR Contractor Registration Program was signed into law on June 20, 2014. The law requires all contractors and subcontractors who wish to bid or perform work on public works projects valued at $1,000.00 and up be required to register with the Department of Industrial Relations (DIR) pursuant to Labor Code 1725.5. A contractor/company who is not registered when submitting a proposal (or quote) shall be deemed “not qualified” and their bid or quote shall be deemed “non-responsive”.

Included are the following work categories: construction, alteration, demolition, installation, and repair work done under contract and paid for in whole or in part out of public funds. Pursuant to Labor Code Section 1720(a)(1), this provision also includes all contracts let for “Maintenance Work”.

In addition, pursuant to Labor Code Section 1771.4 the District is required to submit a form PWC-100 to DIR/DLSE for monitoring and compliance of the prevailing wage rates for all public projects valued at $1,000.00 and up. Certified Payrolls shall be submitted by the Contractor directly to the DIR.

Information regarding DIR Contractor Registration Program and Prevailing Wage Rates compliance can be accessed online at http://www.dir.ca.gov/Public-Works/PublicWorks.html. Any questions regarding this Registration Program should be directed to the DIR.

To update our records, the District is requiring that all contractors/companies that fall into the categories as discussed above and currently being doing business with the District provide their DIR Registration number. Failure to provide this information will prevent the District from conducting any further business until such time as the contractor/company is properly registered.

Thank you.