



OFFICIAL MINUTES

I. Call to Order

The Academic Senate President read the land acknowledgement and the meeting was called to order at 9:02am.

II. Remote Member Attendance

Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

Senator Coitnor and Graboi request remote attendance under AB2449 provision for Just Cause. Due to loss of sound in the room, Graboi's request was not heard. Motion approved for Senator Coitnor to attend remotely under the Just Cause provision. Senator Warren-Yagubyan requested remote attendance as a non-voting member.

III. Roll Call

Present: curry mitchell (President), Sean Davis, Daniel Ante-Contreras, Erica Duran, Jim Julius (Coordinating Officer), Jeff Murico, Ghada Osman, Nate Scharf, Alexis Tucker-Sade, Afifa Zaman, Robin Allyn, Julie Graboi, Sarah Gross, Brian Page.

Absent: Sunny Cooke [Ex-officio]

Members attending via Just Cause: Leigh Coitnor

Others Present: Denée Pescarmona, Stacey Hull, Carl Banks, Aaron Roberts

IV. Persons Wishing to Address the Senate [Time 9:10; 15 minutes]

Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time.

Senator Ante-Contreras shared constituent feedback regarding the distribution of Flex days under the proposed calendar. The constituent acknowledged the PDP Committee's recent recommendation to retain three Flex days at the start of each term and distribute two throughout the semester, preferring this model over canceling instructional days. The constituent expressed concern about adopting a compressed calendar that reduces instructional contact, emphasizing the impact of canceled class days. They advocated for preserving all five Flex days at the beginning of each semester, citing the wide availability of professional development opportunities throughout the year.

V. Changes to Agenda Order

The Academic Senate President asked to move Discussion Items ahead of Action Items and requested to pull AP 7211.2 from the agenda, none opposed and contextual information for pulling agenda item (A) was provided per feedback from the Equivalency Committee. The Academic Senate will see a revision to this AP in the Fall.

VI. Discussion Items

A. Updates on CCN Implementation (standing item) [Time 11:05; 2 minutes]

Description: *Standing report of updates from senate members and leadership about the ongoing implementation of AB 1111, Common Course Numbering.*

The Academic Senate President reported that all new and revised courses were approved except for two ethnic studies courses, which were denied for a second time, however, the college will resubmit them. Vice President of Instruction Pescarmona noted that articulation is delayed statewide, with most colleges posting course catalogs and allowing student registrations without proper approvals in place. Three faculty members will attend a summer institute to develop CCN templates, and Academic Senate President, CPC

Chair Fallstrom, and VPI Pescarmona plan to attend the Curriculum Institute this July.

B. Consider AAC/MOE Proposal for a System to Supplement Course Section Information for Students – Julius [Time 11:07; 10 minutes]

Description: Discuss a proposal from AAC and MOE for a system that will supplement SURF to provide meaningful information to students at the time of class selection, and will streamline processes by which faculty provide required information. As envisioned, the system would replace current textbook adoption and ZTC/LTC status selection systems. It also provides a means for compliant with newer state regulations for disclosure of distance education class information in the class schedule. Finally, this would also enable faculty to provide a warm and personal introduction to themselves and their class.

A proposal was reviewed from the AAC and MOE to implement a new system that would supplement SURF by providing students with enhanced course section information during registration. This system aims to consolidate textbook selection, ZTC/LTC designation, and state-mandated disclosures (e.g., Title V, AB 607, and AB 105) into one streamlined platform. It also allows faculty to personalize their course listings by including orientation-style welcome messages and detailed course expectations. The system, modeled after College of the Canyons' "orientation letter" approach, received strong support for improving compliance, transparency, and student decision-making. Senators inquired about embedding links and the scope of use for on-ground classes. Suggestions included enabling faculty to manage their own course pages and improving direct course-linking beyond the Canyons' model. Administrators affirmed their support and shared that safeguards are in place to protect faculty from potential misuse or harassment in public course listings. MOE committee to make improvements and return in the fall with a revised proposal.

VII. Consent Calendar

Senators pulled items A and G. Academic Senate Composition and Calendar and discussion on MCC Online Quality Guidelines v2.2

A. Approve Minutes of the Regular Meeting of May 2, 2025

MSP [Tucker Sade/ Davis]

Senator Allyn pulled item A for an error on the Academic Senate Composition and Calendar; noting that the Friday's in August 2025 were listed as the 1st and 3rd but they are the 2nd and 4th Fridays.

B. 2024-25 Full-time Faculty Emeritus List

C. 2024-25 Associate Faculty Emeritus List

D. Full-time Faculty Office Assignments, Oceanside and San Elijo

E. 2024-2025 Academic Senate and Subcommittees Annual Report

F. Equivalencies; ESL and Music

Items B-F **approved**.

G. MiraCosta Online Class Quality Guidelines v2.2

Description: Approve minor updates to the Online Class Quality Guidelines made by the MiraCosta Online Educators. The changes align the Requirements section with the recently updated AP 4105, and update a handful of examples in the Practices section.

MSP [Davis/Osman]

Julius provided background on the MOE Guidelines, originally developed by the MOE Committee in 2016 and approved by the Academic Senate. The document is organized into three sections: *Principles*, *Practices*, and *Requirements*. Key updates include a 2021 language revision to incorporate equity-minded practices, alignment with ACCJC guidelines related to AP 4105 and Title 5, and clarification of federal accreditation standards requiring synchronous interaction for distance education. Additional revisions addressed technology support, digital literacy, removal of outdated social media references, inclusion of AI, and clearer guidance on universal design.

VIII. Action Item, First Read

A. BP 4070: Auditing – Fallstrom [Time 9:35; 7 minutes]

Description: CPC has developed AP/BP 4070 which draft policy and procedures to allow for course auditing. These draft AP/BP are routed to the Academic Senate for review, comment, and approval.

Fallstrom presented a draft revision of Board Policy (BP) to permit course auditing. The proposed revisions align with Education Code and the California Community College League (CCLC) model language and are consistent with policies at peer institutions, including Palomar and Southwestern Colleges. Key elements of the draft include: A standard audit fee of \$15 per unit, which is fixed by law and would require legislative action to amend. Auditing students will not receive registration priority over students enrolling for credit. The

policy provides opportunities for community members to repeat courses without being subject to credit/non-credit limitations. Faculty retain full discretion over auditing participation and instructional engagement, with oversight residing at the departmental level. Auditors will not receive grades nor have course GPA reflected on transcripts. Safeguards were incorporated following consultation with Admissions & Records and enrollment specialists to mitigate enrollment concerns. CPC will continue reviewing and developing an approved course list eligible for auditing. The proposal is currently under shared governance review and is projected to return for final approval in Fall 2026. Discussion: Committee members briefly discussed the potential for auditing to support enrollment in low-enrolled courses.

B. AP 4070: Auditing – Fallstrom [Time 9:42; 8 minutes]

Description: CPC has developed AP/BP 4070 which draft policy and procedures to allow for course auditing. These draft AP/BP are routed to the Academic Senate for review, comment, and approval.

Fallstrom presented a draft revision of Administrative Procedure (AP) 4070 to permit course auditing. The proposed revisions align with Education Code and the California Community College League (CCLC) model language and are consistent with policies at peer institutions, including Palomar and Southwestern Colleges.

C. AP 4240: Academic Renewal – Hull [Time 9:50; 10 minutes]

Description: Reduction of the minimum units that need to be completed with at least a 2.0 grade point average before a student can petition for academic renewal. Currently, students need to complete 15 units and the update recommends a change to 6 units.

Hull presented revisions to AP 4240 lowering the required completed units from 15 to 6 for academic renewal eligibility, aligning with state practices and increasing flexibility for students, particularly post-pandemic. Senators discussed impacts on certificate eligibility and requested clarification of terms (e.g., “fulfilled” vs. “received”) and for language emphasizing the submission of all transcripts when petitioning for academic renewal. AAC will incorporate feedback and return the revised AP to Senate in the Fall.

D. 2026-2027 Academic Calendar Traditional – Hull [Time 10:00; 10 minutes]

Description: 3 different versions of the compressed calendars were discussed and voted on by AAC and are included here as items VIII.D-F. MiraCosta College is awaiting approval by the Chancellor’s Office to compress the academic calendar based on the Calendar Taskforce’s recommendation. The first calendar preserves a status quo, 17-week calendar, while the final two compress the calendar and offer alternative distribution of FLEX days. Upon receiving approval to compress the calendar, the Academic Senate will see item E and item F for a second read vote next August.

E. 2026-2027 Academic Calendar Compressed Version A – Hull [Time 10:10; 10 minutes]

F. 2026-2027 Academic Calendar Compressed Version B – Hull [Time 10:20; 10 minutes]

The Academic Senate voted to approve the [Calendar Task Force's Recommendation](#) to compress the calendar. The March 7th minutes stated that the recommendation was moved by Senator Page and seconded by Senator Graboi, unanimously approved, no abstentions. It was clarified that it was not the position of the PDP Committee to select the Flex days, but the position of the AAC. It was also noted that the decisions have been well researched, and debated. The key focus for discussion was considering the trade-offs. Both the Academic Affairs Committee and Professional Development Program Committee agreed to offer calendar options that align MiraCosta College with others in the region and preserve ten (10) contractual days of Flex. Senators showed preference for compressed calendar option 1 due to its minimal disruption to instruction. This option places three (3) Flex days at the start of the Fall semester and one Flex day after the last day of Fall instruction, and four (4) Flex days at the beginning of the Spring semester and just one Flex day mid-Spring semester. The Academic Senate will discuss and vote on the calendar during the second meeting in August.

G. Resolution 1-25: Artificial Intelligence in Teaching and Learning – Sullivan [Time 10:30; 20 minutes]

Description: The Academic Senate will consider adoption of a resolution articulating commitments: that faculty develop analytical and practical knowledge of ubiquitous AI technologies, that faculty and students think critically about the impacts of AI, that faculty work together to design learning experiences that teach students to evaluate AI, and that the institution prioritize development of independent AI teaching and learning systems.

MSP (Murico/ Allyn) to suspend Academic Senate rules to move this item to a vote which affirms MiraCosta College’s commitment to proactively address the role of artificial intelligence (AI) in education.

MSP (Allyn / Duran) to approve Resolution 1-25 Artificial Intelligence in Teaching and Learning as presented with two friendly amendments; 1. To add intellectual property to the first resolve and 2. To address two typos a) change “an” to “and” and remove an extra letter, “r” from the word, contract. The Resolution called for faculty to build critical understanding and practical skills related to AI technologies, co-create learning experiences that support ethical and analytical use of AI, and advocate for the development of independent, values-driven AI

tools and systems within the institution. **Discussion:** Potential partnerships with UCs and CSUs to build shared resources and non-commercial AI systems that reflect diverse, inclusive, and educational priorities.

IX. Information

A. Syllabus Checklist – Hull [Time 10:50; 2 minutes]

Description: AAC will share information regarding updates to the syllabus checklist.

VPI Pescarmona to follow-up with Chris Tarman to confirm if there are any accreditation requirements for including SLOs on syllabi under the new standards. AAC to consider including associate faculty representation in future syllabus checklist workgroups.

B. Full-time Faculty Hiring – Hull [Time 10:52; 3 minutes]

Description: Fall 2025 Timeline for Full Time Faculty Hire Plan Prioritization, Areas of Consideration for Evaluation and Prioritizing Full Time Faculty Hire Requests, and a plan author checklist will be presented.

Joyful Teacher Sullivan shared he is preparing an orientation for new full-time faculty to allow for their full participation in Fall '25 Flex Week.

C. Aligning Institutional Course Scheduling Protocol with 10+1 - Tucker Sade [Time 10:55; 10 minutes]

Description: Update on matters regarding the alignment of institutional course scheduling protocol with the academic and professional areas under Academic Senate primacy. Specific areas of interest are processes for institutional planning and budget development, educational program development, and standards or policies regarding student preparation and success.

The Academic Senate plans to include a discussion of Senator Tucker-Sade's proposed year-long series of summits focused on institutional course scheduling protocol during the Fall retreat.

X. Reports

C. Academic Senate President – mitchell ([access report](#))

Academic Senate President acknowledged outgoing senators and welcomed incoming senator Kristine Tamura who was in attendance.

D. College Superintendent/President – Cooke ([access report](#))

VPI Pescarmona shared that she is looking forward to welcoming eleven new full-time faculty aboard this Fall.

E. Classified Senate – Banks ([access report](#))

Classified Senate Vice President Banks announced that this was his final Academic Senate meeting, as he prepares to begin his fourth term as Classified Senate President. Jennifer Streagle has been appointed the new Vice President and will serve as the Academic Senate representative starting June 1. The Classified Senate has also renewed its contract with Caring Campus for another year and plans to offer professional development sessions in June and July.

XI. Meeting Adjourned at 11:30am