



## OFFICIAL MINUTES

*We respectfully acknowledge that MiraCosta is on the traditional territory of the Luiseño/ Payómkawichum people. Today, this meeting place and surrounding areas are home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/ Payómkawichum people and remain the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders, present and past: keepers of history, culture, wisdom, and knowledge.*

**I. Call to Order** – The meeting was called to order at 9:00am.

**II. Remote Member Attendance**

Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

No members of the Academic Senate requested remote participation under the Just Cause provision of AB2449.

**III. Roll Call**

**Members present:** curry mitchell (President), Rogin Allyn, Daniel Ante-Contreras, Leigh Cotnoir, Sean Davis (Vice President), Julie Graboi, Sarah Gross, Jeff Murico, Ghada Osman, Brian Page, Nate Scharf, Alexis Tucker Sade, Krista Warren,

**Members absent:** Erica Duran, Jim Julius (Coordinating Officer), Sunny Cooke (ex-officio), Afifa Zaman

**Others present:** Ashley Davis, Donna Davis, Mike Fino, Rica French, Marisa Garcia Perez, Trisha Hanada-Rogers, Pilar Hernandez, Susan Herrmann, Kimberly Holmes, Stacey Mathis, Donny Munshower, Jennifer Paris, Denée Pescarmona, Leila Safaralian, Denise Stephenson, Wendy Stewart, Jim Sullivan

**IV. Persons Wishing to Address the Senate** – None.

**V. Changes to Agenda Order** – None.

**VI. Consent Calendar**

**A. Approve Minutes of the Regular Meeting of November 15, 2024**

**B. Equivalencies** – Ashley Davis

Description: *Approve two equivalency requests, one for Accounting and one for Japanese.*

**The consent calendar was approved by unanimous consent.**

**VII. Information / Discussion**

**Action Item, First Read** (vote required)

*A senate member may move to add 5 minutes for discussion, approved by a majority vote; other times will be reduced to allow the meeting to end on schedule.*

**A. Review of Policies Supporting Undocumented and Mixed Status Students** – Marisa Garcia Perez, Wendy Stewart

Description: *Working with Uprise, the Bias Education and Support Team (BET), and the Office of IDEA, the Academic Senate will review policy statements and resources that support students who are undocumented and/or from mixed status families.*

This discussion focused on MiraCosta's ongoing commitment to supporting our vulnerable student populations, specifically about undocumented immigrant students and students from families with mixed status. Marisa Garcia Perez of Jewish Family Services joined in Zoom to inform Senate about higher education legal services. Her office partners with our UPRISE program. Without enough time for a full discussion and questions and answers at this meeting, Senators were asked to think about how to set up the agenda in the spring to follow up on things discussed today that will

support our students through 10+1 areas of academic work.

Davis reiterated that today's discussion is about supporting our undocumented students and those of undocumented status, noting they are integral members of our MCC community and our commitment to creating a welcoming, inclusive environment for them isn't just a value but a responsibility. There is a collaborative effort happening across campus. The office of IDEA, led by Dr. Wendy Stewart, are actively collecting and analyzing policy statements in partnership with national organizations. They are tracking the potential impacts of State and Federal legislation while also developing resources that faculty and staff can use as these needs evolve. This will ensure we are equipped to support students through both proactive measures and reactive needs when they arise. These initiatives provide crucial targeted services that address the unique challenges undocumented students face whether that is accessing financial aid, navigating legal uncertainties, or simply creating a space where they feel safe and seen. While we embrace diversity, our institutional ethics and policies remain unequivocal. Hateful rhetoric and hateful actions have no place here. We are here today to listen, learn, and identify ways that we can take meaningful action. Garcia Perez introduced their program. They are called HELS, Higher Education Legal Services, and provide trusted, accessible, and high-quality immigration legal services to college communities within the CA border regions and directly on campus. They empower immigrants through education and by building lasting relationships that recognize their dignity, complexity, intersectionality, and hopes and dreams. To receive services from the program, you need to be affiliated with the campus whether a student, staff, and faculty. The services are completely confidential. There are no legal fees or charges with the exception of possible fees to the government for an application. They provide in-person or online appointments. Some of the types of immigration support they offer is for are general legal consultation, DACA, naturalization, family-based immigration, advance parole, green card renewals, TPS (temporary protected status), asylum, VAWA and U-Visa (benefits available to those who have been victims of crime in the US or domestic abuse), SJIS (special juvenile immigrant status – available to those under 21 and unmarried or who have one or more parent who is out of the picture due to abandonment, abuse, or neglect), and T-Visa (available to those who have been a victim of trafficking). All these lead to a pathway to citizenship. They cannot assist with applying/renewing passports, tourist visas, work visas, student visas, tax law or ITIN support, nor family or criminal law.

What's to come next and how can we prepare? In truth, we don't know what will happen. There have been threats with this new administration about stricter immigration in general and possible travel bans or stripping birthright citizenship and the biggest threat of mass deportations. It is difficult to plan for everything that may happen. Fear is something being seen now.

What can students and families and school administrators do?

- Reach out to a trusted immigration legal service provider.

- Learn 'Know Your Rights' information.

  - Visit [www.ifssd.org/immigration](http://www.ifssd.org/immigration) resources for more information.

  - Red cards – [www.ilrc.org/redcards](http://www.ilrc.org/redcards)

- Create a family preparedness plan.

  - Childcare and school arrangements, financial planning, keep important documents.

  - Stay up to date with current immigration policy.

  - What can school staff, faculty and administrators do?

    - Release statements of support.

  - Share resources promoting campus resources for mental health, counseling, food insecurity, emergency aid, and more.

  - Educate the campus on safety and security practices and inform what to do if ICE and CBP show up.

There is a general CA legislation that designates certain areas as sanctuary spaces such as churches, schools, hospitals. Also in CA is the Trust Act which prohibits local law enforcement, including college police, from cooperating with immigration enforcement. Although the college may

have protocols in place, staff may not be aware of the procedures so this might be revisited during staff training. Everyone in U.S. has the rights and the ability to not engage with ICE and never sign anything without reviewing it with a lawyer first.

What will JFS Higher Education Legal Services (HELs) do?

Continue to provide free, trusted, and quality immigration legal services.

Continue to keep the community up to date with the latest on immigration policy.

Website: [www.Jfssd.org](http://www.Jfssd.org)

Instagram: @hels\_sd

Newsletter

Share relevant resources with the community.

Resources page: [www.jfssd.org/immigrationresources](http://www.jfssd.org/immigrationresources)

Provide KYRs workshops and other presentations.

HELs is at MCC for in-person appointments every Thursday on the OCN and CLC campuses, at Palomar College every Tuesday, and CSUSM every Wednesday. No walk-ins are available and appointments must be made.

Contact information:

Email: [helsimmigration@jfssd.org](mailto:helsimmigration@jfssd.org)

Phone 858-637-3345

Website: [www.jfssd.org/HELs](http://www.jfssd.org/HELs)

Instagram: @hels\_sd



The following link was shared for immigration services: <https://www.jfssd.org/our-services/refugees-immigration/immigration-legal-services-department/immigration-resources/>

Suggested to connect with campus police regarding how to deal with ICE or a DHS officer. Be aware of your rights. We can all exercise our rights to remain silent and refuse to answer questions about our status. They need specific warrants to enter a home or space. Send it directly to campus police or president's office. Faculty are under no obligation to allow anyone to enter their classroom. Local law enforcement has the right to NOT engage with them. They should be turned away. Contact Alketa Wojcik, the police chief, and/or your dean.

**MSU (Scharf / Osman)** to increase this discussion by five minutes.

It was asked if there is any conversation about mixed status. There has been the sharing of information across agencies but that is now up in the air, and this is a valid concern. Something that could trigger is a criminal history. When asked for recommendations of specific divisions or departments that could benefit from this information, it was noted they do a lot with ESL and citizenship classes and addressing the nontraditional students, coming out of high school, noncredit, and older adults and families.

**MSU (Murico / Page)** to add an additional five minutes for further discussion.

It was noted that JFS sometimes has limited staff and at times it is hard to obtain their resources, so are there any other resources available for students to use.

Health Services work a lot with UPRISE and in addition to individual appointments, they have groups, partnerships, events, etc. Several counselors specifically focus on this area and one of the organizations they work with is Immigrants Rising, which is also short-staffed.

Another question concerned general spaces versus more specific spaces. Dr. Stewart noted that the focus in the office of IDEA is an understanding very concretely, what are the specific policy implications. Stewart is working collaboratively with Kristina Londy, Director of Student Success and Equity to understand those implications in advance. UPRISE doing a great job that does not spotlight students because they don't want to be spotlighted. UPRISE can also provide resources and other organizations we are partnering with. Email Wendy Stewart at [wstewart@miracosta.edu](mailto:wstewart@miracosta.edu) or IDEA email. Send questions to mitchell and Davis and they will share them with Wendy.

**B. Career Service Assessment Team – Donna Davis, Stacey Mathis**

Description: *The San Diego and Imperial Valley Region’s Strong Workforce Program awarded grants to each of the region’s community colleges to craft a Districtwide Career Services Strategic Plan. MCC’s Career Service Assessment (SCA) Team has been assessing services, gathering data, reviewing resources, conducting a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis, and drafting Guiding Principles and Recommendations. The CSA Team is sharing these drafts with the AS and the faculty they represent to solicit input so the strategic plan that is to be developed is inclusive of faculty perspectives and represents the interests of students, faculty, and staff.*

A year and a half ago, the San Diego and Imperial Valley region’s Strong Workforce Program realized our students were not meeting the career objectives – students were not meeting career objectives that were hoped for them. Just, as we know, at MCC, not all students are meeting success and retention efforts. So, they put out a grant and said that certain folks had to participate in this project to analyze a lot of information by virtue of their job title and put together a grant, at which point, recognizing the district has made tremendous investment in guided pathways and academic and career pathways. They invited instructional faculty liaisons, academic counselors, ACP counselors, and dual enrollment folks to join. They participated in a nearly 400-question self-assessment for professional standards for colleges and universities.

They want to listen to all MiraCosta’s. A QR code available on the **attached CSAT Listening Tour slideshow** was shared to access the feedback form.



The **attached handout** describes four tactics to help on the path to reach the goal of integration and career for all students.

AS has plans to keep this conversation going in the spring.

**C. Updates on CCN Implementation – curry mitchell**

Description: *Updates from senate members leadership about the ongoing implementation of AB 1111, [Common Course Numbering](#).*

History instruction, Leslie Doig and Chemistry instructor Christina Johnson have participated in three faculty workgroup convenings of three hours each. They have enjoyed creating building templates and have like talking with discipline experts and colleagues from across the system about curriculum. They have seen seven to eight community college participants. They are also joined by UC or CSU articulation representatives who are there to help consult. They have indicated this has been very time-consuming. The initial prep work of looking at all the data from the survey that was sent out statewide, looking comparatively at all these different course outlines of record for the course, reviewing the CIDs, as well as checking in with our own SLO coordinator, Teresa Bolanos and our articulation officer, Joanne Benschop, who have been a resource to Doig and Johnson just for guidance, so that prep time, plus three meetings that were nine hours each. For chemistry it was longer because they had to build the course, the lab, and the course with the lab. Three more hours for a meeting to review the survey results about feedback and apply it to the templates for a total of twelve hours. Three more hours is planned for another meeting following up on the survey that was just sent out reviewing the templates. This is a new, so there’s a survey that should be included in the templates. The workers come together, they build the templates, and now they’re sending the templates out for further feedback.

mitchell read a statement from Doig: “Her workgroup has had them focused primarily on the CID template. The group I was in was very actively dedicated to keeping this as stripped down as possible in order to allow for instructors’ academic freedom. We were given and took into account survey results on that front. They got feedback from UC and CSU participation. We had robust and engaging conversations, but the course content was, and remains much less filled out than what we see at MiraCosta and in our course. If we had tried to create something as full as we do as a



department, we would need way more time and way more conversation. Their overall takeaway is that they feel like what's being done here is going to better what we can do as departments, building our curriculum." Given that, it is not clear how much of a game changer this will be other than aligning numbers across the board.

VPI, Pescarmona, shared that the Board approved all of the phase 1 courses and have now been uploaded. The Chancellor's Office is not necessarily ready for this. They don't have any fields for part 2. Many of our courses have part 1 which is the required base, non-changeable, template language. However, we have to update via a CSV file any part 2 for any courses. Those courses are uploaded on the articulation front. We are actually going out of order with how we normally articulate courses to CSU and UC. The biggest question around all of this is articulation. It is important for faculty to maintain their academic freedom as it comes to curriculum. It is number one of the 10+1. The Office of Instruction is here to support you and your work. The Chancellor's Office timeline is out of sync. We are prepared for either scenario to support the work for faculty. We need to be compliant but will be hard when UC will not review them until July 2026. When asked if it makes sense to supplement CPC with a taskforce, it was noted that they are doing the work and doing it well and so a taskforce is not needed.

#### **VIII. Action Item, (vote required)**

*A senate member may move to add 5 minutes for discussion, approved by a majority vote; other times will be reduced to allow the meeting to end on schedule.*

##### **A. Academic Senate Faculty Awards - ASCCC Hayward Award – Allyn [10:30; 10 minutes]**

*Description: The Academic Senate for California Community Colleges (ASCCC) has called for nominations for the 2024-25 [Hayward Award](#), which "honors community college full-time and part-time faculty who demonstrate the highest level of commitment to their students, college, and profession." With the submission deadline of December 15, AS is being asked to suspend the rules on this first read and approve the Awards Committee recommendation of the nomination of Robin Allyn (Associate Faculty) and Leila Safaralian (Full-Time Faculty) for the Hayward Award.*

**MSU (Davis / Graboi) [Krista Warren was not present for the vote]** to suspend the rules in order to take action at the meeting today.

**MSU (Tucker Sade / Cotnoir) [Robin Allyn abstained, Krista Warren was not present for the vote]** to approve the nominations of Robin Allyn (Associate Faculty) and Leila Safaralian (Full-Time Faculty) for the ASCCC Hayward Award.

##### **B. Resolution to Honor Debby Adler for Distinguished Contributions to Faculty Governance Committees of MiraCosta College - French, Hagen, Sullivan, Stephenson, Hoskins, Roberts, Hanada-Rogers, Hernandez, Meinhold, Paris, Vidal, Munshower, Yeager, Fino, Herrmann, Figueroa, Lara, Safaralian, Mitchell [10:40; 20 minutes]**

*Description: The Academic Senate will thank and honor Debby Adler for her 19 years of service.*

**MSU (Davis / Warren)** to suspend the rules and vote on this agenda item at the meeting today.

**MS (Julie / Alexis)** to approve the adoption of the resolution to honor Debby Adler for distinguished contributions to faculty governance committees of MiraCosta College.

The resolution was read by Mitchell.

It was then noted that this resolution can be adopted by acclamation.

**MSU (Warren / Allyn)** to adopt the resolution to honor Debby Adler for distinguished contributions to faculty governance committees of MiraCosta College by acclamation.

Former AS Presidents, Mike Fino, Leila Safaralian, Susan Herrmann, and Denise Stephenson spoke in support of Debby. Others shared their appreciation of Debby Adler's contributions. She also read a statement of thanks to everyone.

**IX. Reports (Written, Included Via Links Below)**

Visit the links below for the reports.

**A. Academic Senate President** – *curry mitchell* ([access report](#))

**B. College Superintendent/President** – *Denée Pescarmona on behalf of Dr. Cooke* ([access report](#))

**C. Classified Senate** – *Holmes* ([access report](#))

**B. Associate Student Government** – *Jack Tarman* – not present, no report

**C. Senator Reports** – no reports

*To submit a Senator Report, contact the Academic Senate President and share your report in writing before the meeting.*

**X. Adjournment** – The meeting adjourned at 11:00am.