



OFFICIAL MINUTES

Acronyms used in minute-keeping:

ASP [Academic Senate President]

M [Motion], S [Seconded],

U [Unanimously approved], P [Passed by majority], F [Failed by majority]

- I. Call to Order - the meeting was called to order at 9:03am.
- II. Remote Member Attendance
Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*
None
- III. Roll Call
Members present: curry mitchell (ASP), Jim Sullivan (President-elect), Robin Allyn (CO), Ghada Osman, Leigh Coitnor, Katrina Tamura, Brian Page, Jeff Murico, Kristine Arquero, Sean Davis, Alexis Tucker Sade, Julie Graboi, Krista Warren, Sarah Gross, Afifa Zaman.
Members absent: None
Others present: Daniel Ante-Contreras, Scott Fallstrom, Annie Ngo, Denee Pescarmona, Erica Duran, Angela Senigaglia, Danielle Lauria, Israwel Pastrana, Jennifer Paris, Lauren Halsted, Leola, Molly Kendall, Scott Fallstrom, Stacey Hull, Zach Gardiner, Zhenya Lindstrom.
- IV. Persons Wishing to Address the Senate
Public Comment: Senator Arquero shared Pilipinix American History Month is celebrated in October each year to honor the contributions and achievements of Filipino Americans in the United States. Several engaging series are presented beginning October 8th and running through the 28th. For more information check out the office of IDEA's website under cultural and heritage months.
Public Comment: Senator Tucker Sade expressed disappointment in the Chancellor Office decision to deny the Academic Calendar put forth by three governing bodies of the college, acknowledged the hard work of the committee.
- V. Changes to Agenda Order
ASP mitchell proposed moving **Information Item (A)** ahead of final **Action Item (E)**. Senators heard the Facilities Update Plan ahead of the Academic Calendar Decision by the CCCCCO.
- VI. Consent Calendar
 - A. Approve Minutes of the Regular Meeting of September 19, 2025
 - B. Approve Minutes of the Senate Retreat of August 8th, 2025
 - C. Salary Advancement Committee Handbook
 - D. Ratify Faculty Committee AssignmentASP mitchell pulled Item C) for discussion and Angela Senigaglia was present to speak to changes and form updates. **A motion to approve Items A, B & D passed by unanimous consent.**
A motion to approve Item C) was approved MSU Tucker Sade/Warren and passed by unanimous consent.
- VII. Action Item, Second Read
 - A. BP 4070 Course Auditing and Auditing Fees - *Fallstrom* [9:20; 3 minutes]

*Description: CPC has collaborated with institutional partners to further develop AP/BP 4070 which draft policy and procedures to allow for course auditing. These draft AP/BP are routed to the Academic Senate for review, comment, and approval. **A motion to approve BP 4070 passed. MSU Page/Osman.***

B. AP 4070 Course Auditing and Auditing Fees - Fallstrom [9:23; 5 minutes]

Description: CPC has collaborated with institutional partners to further develop AP/BP 4070 which draft policy and procedures to allow for course auditing. These draft AP/BP are routed to the Academic Senate for review, comment, and approval.

Discussion: Clarification provided on questions that arose from the Science Department in defining auditor participation in Science Labs vs. labs or activities in a science class, auditor participation on field trips, and auditor use of equipment i.e. computers, 3D print machines, hand tools. Fallstrom concluded that the main goal of the revision is to ensure faculty who accept auditors have agency and protection in their classes given a departments' Course Outline of Record [COR]. **A motion to approve AP 4070 passed. MSU Cotnoir/Arquero.**

C. AP 4020 Program and Curriculum Development - Fallstrom [9:28; 2 minutes]

Description: CCLC language required update.

Discussion: The Curriculum Packet will look different when Senate votes to approve it in November 2025. Senators will approve a group of courses vs. individual classes. **A motion to approve AP 4020 MS Tucker Sade/Graboi passed.**

VIII. Action Item, First Read

A senate member may move to add 5 minutes for discussion, approved by a majority vote; other times will be reduced to allow the meeting to end on schedule.

A. AP 4222 Developmental Coursework - Fallstrom [9:30; 5 minutes]

Description: The AP added in the references elaborates on the policy and the committee found it to be an important resource; Reference to AP 3715 - Intellectual Property added

Context: CPC voted on this, it was a hold over from Spring 2025. No changes were made outside of the recommendations from CCLC. **No objections to seeing this AP on the next agenda.**

B. AP 4220 Standards of Scholarship - Ante-Contreras [9:35; 2 minutes]

Description: Minor edit to align with Title V.

This AP is lingering from last semester, the only change is to align the language in Title V, specifically practices and policies. **No objections to seeing this for a vote next agenda.**

C. BP 4220 Standards of Scholarship - Ante-Contreras [9:37; 3 minutes]

Description: Updated language to align with Title V.

This AP was updated to align the language in Title V. Practices and policies change. **No objections to seeing this for a vote next meeting.**

D. AP 3710 Securing of Copyright - Ante-Contreras [9:40; 3 minutes]

Description: Added "AP 3715 - Intellectual Property" under References

AAC added language to AP 3710 from AP 3715 regarding Intellectual Property, connecting these two administrative procedures was the only change. **No objections to seeing this for a vote on the next agenda.**

IX. Information

A. VP of Administrative Services - Annual Facilities Plan Update [9:45; 30 minutes]

Description: The Vice President of Administrative Services will provide an annual Facilities Plan Update.

Link to updated presentation provided at the start of this agenda item.

Dr. Elba Gomez and Kitchell Construction Rep provided an update on capital improvements, noting that final parts of the plan are on hold until the Educational Plan is finalized in January 2026 to best align the college's needs. Of the \$467 million bond, \$425 million has been accounted for; additional funding will be required to complete remaining projects. Key updates included solar shade structures installed at all three campus locations to take advantage of sunseting state and federal credits, new student and governance spaces at San Elijo, ongoing work on OC4500 and OC4700 under Department of Structural Architecture [DSA] review, and upcoming wayfinding/signage improvements across campus. Senators raised several points of clarification:

Graboi - asked about revenue from lease revenue bonds and expressed appreciation for the new solar grids. Sunny clarified that lease revenue bonds function as loans repaid over time, not as revenue streams. **Page** - asked about planned color-coding of parking lots, follow-up was noted.

Zaman - inquired about maintenance planning; Sunny confirmed that total cost of ownership, including custodial and IT needs, is factored into projects, though recent positions did not meet the 50% law requirement. Two follow-up areas were noted: (1) clarification of lease revenue bonds, and (2) faculty awareness of long-term classroom and maintenance planning.

E. 2026-2027 Academic Calendar Adjusted to Meet CCCC Approval - [10:15; 30 minutes]

Description: After the Academic Senate approved Option 1 on August 22nd and the Board of Trustees approved Option 1 on September 11th, the California Community College Chancellor's Office (CCCCO) has taken issue with the FLEX days scheduled on September 8th in the fall and April 29th in the spring and requires further changes to the FLEX schedule prior to their approval.

ASP mitchell shared context for this item. On September 26th, the Chancellor's Office informed the Office of Instruction that they will not approve the proposed calendar. They said that a compressed calendar does not allow FLEX days to be scheduled within the semester because doing so will reduce the number of total weeks for the year below the minimum 32 weeks required by Title V Sections 58004, and Section 55701. In order to make the next board agenda in October, Senate has to approve a calendar today. In working with administration, President-elect Sullivan and ASP mitchell made adjustments to the calendar that Senate and the Board of Trustees approved.

The 9/8 FLEX day moved to August 10th in the fall and the 4/29 FLEX day moved to January 25th in the spring. Today's vote is to approve the presented calendar and approve a motion to suspend Academic Senate rules to hear this item as a final vote and move it to the Board. **A motion to suspend Academic Senate rules for two reads MSU Warren/Zaman passed. A motion to read Action Item E) MS Cotnoir/Page passed.** Discussion: Chairs of PDP, AAC and DEqCC shared how the proposed calendar will shape their efforts to develop a cohesive professional learning program. September 26th FLEX day was highly regarded and well attended, DEqCC will adapt cultural competence workshops around the change, AAC will account for considerations in their calendar process. VPI Pescarmona provided additional context regarding the Chancellor's Office approval process. She explained that calendars are approved by the fiscal arm of the state because they are tied to apportionment, and holidays are not counted toward apportionment. The Chancellor's Office considered the originally proposed calendar to be "double-dipping" because FLEX days embedded within the semester reduced the instructional weeks below the Title V minimum. During discussion, Senator Warren noted that the proposed FLEX day after the semester ends poses a challenge for associate faculty, whose contracts conclude before that date. She clarified that associate faculty are required to submit PD reports by the sixth week of the semester, as determined by payroll and contract negotiations, and would not be compensated for a post-semester FLEX day. ASP mitchell responded that if associate faculty had approved the calendar, they would have been paid for two FLEX days.

Senator Osman asked what could be expected from the Chancellor's Office regarding approval of the revised calendar and how likely an approval would be. Further discussion ensued around the topic of "variable FLEX days" which remain important for PL committees (MOE, PDP and DEqCC) and acknowledgements that the CA Community College System is the most highly regulated in the world under Title V – "yet is still expected to remain innovative within these constraints." It was noted that feedback from the Chancellor's Office was clear that embedded FLEX is not permissible, despite one other community college with an approved calendar. The Office of Instruction is continuing to seek feedback. Mary Gross, President of the Faculty Assembly, noted that there is overlap between Academic Senate and the FA in this issue and thanked those who worked quickly to address the issue and bring it forward. She urged approval of the revised calendar to ensure timely submission to the Board.

A motion was made to approve the calendar. Vote: (10) in favor / (2) not in favor/ (1) Abstention. Motion Passed.

X. Reports

A. Academic Senate President – *MITCHELL* ([access report](#))

ASP MITCHELL acknowledged that there is a full team of Senators that will attend Fall Plenary on November 6-8th in San Diego.

B. College Superintendent/President – *COOKE* ([access report](#))

SUNNY elaborated on her announced retirement, noting that she wanted to provide the Board sufficient time to begin the search process. She recommended that the Board provide ongoing public updates at each meeting. She also stated that the search will be conducted nationally and that the Board of Trustees will make the final appointment.

C. Classified Senate – *STREAGLE* ([access report](#))

No report given.

D. Associate Student Government – *JAMES* ([access report](#))

No report given.

E. Senator Reports – ([access report](#))

No report given.

XI. The meeting adjourned at 10:48am.