ACADEMIC SENATE

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AGENDA

I.   Call to Order

II.   Remote Member Attendance
Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

III.   Roll Call

IV.   Persons Wishing to Address the Senate
Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time allocated for public testimony for each individual speaker to three (3) minutes, and to limit the total time allocated on a particular issue to fifteen (15), unless waived by the committee (pursuant to Board Policy 2345). Decorum is to be expected by all members of the committee and public as outlined in Board Policy 2355.

V.   Changes to Agenda Order

VI.   Consent Calendar
A.   Approve Minutes of the Regular Meeting of April 21, 2023
B.   One Equivalency for Computer Science
C.   Academic Senate Leadership – Reassign Time
D.   Ratify the AS Meeting Calendar for AY 2023-24
E.   Ratify Faculty Committee Assignments for AY 2023-24
F.   Ratify Faculty Office Assignments for AY 2023-24

VII.   Reports
A.   Academic Senate President – *Safaralian*
B.   College Superintendent/President – *Cooke*
C.   Classified Senate – *Phillips*
D.   Associated Student Government – *Potterf*

VIII.   New Business
A.   AP 5505 Academic Dishonesty–Discipline Appeal Process – *Hull* **[Time certain 9:30am]**
Description: *Minor clarifications were made throughout the document to streamline and replace putative language with more neutral/supportive language, including the title of AP 5505.*
B.   BP 5505 Academic Integrity – *Hull* **[Time certain 9:30am]**
Description: *Updated and provided more detail on examples of academic dishonesty in BP 5505.*
C.   Changes to AAC Charge – *Hull* **[Time certain 9:35am]**
Description: *AAC made changes to the AAC charge in Spring 2023 during their committee evaluation. AAC Chair, Stacey Hull, brings this document to AS for approval. This is a first read.*
D.   DEqCC Charter – *Sanchez*
Description: *DEqCC identified a need for changes to its charter and practice and has spend a good deal of time updating its charter. DEqCC chair, Violeta Sanchez, is bringing the new charter to Academic Senate for approval.*

XI. Old Business

    A. Full-time Faculty Retiree List for Emeritus Status Consideration – Safaralian

Description: *Each year, the college President presents to the Academic Senate the names of retiring full-time faculty who meet the qualifications for emeritus status (AP 7280.4). The Senate reviews the information and makes a recommendation to the Board of Trustees. This is a second read.*

    B. Associate Faculty Retiree List for Emeritus Status Consideration – *Safaralian*

Description: *Each year, the college President presents to the Academic Senate the names of retiring associate faculty who meet the qualifications for emeritus status (AP 7280.5). the Senate reviews the information and makes a recommendation to the Board of Trustees. This is a second read.*

XII. Information / Discussion

    A. Title V – *Figueroa, Morgado, Velasco* **[Time certain 10:00am]**

Description: *Faculty members of the MCC Title V advisory committee will present on the goals of the grant and share promising practices learned from the AHSI (Associate of Hispanic Serving Institution Educators) Conference.*

    B. Online Education Plan – *Julius*

Description: *MiraCosta Online Educators is finalizing a 2023-26 Online Education Plan, which is one of the documents in MiraCosta's Institutional Planning Framework. Jim Julius will share the current draft of this plan and solicit input from Academic Senate.*

    C. MiraCosta Online Class Quality Guidelines Update – *Julius*

Description: *MiraCosta Online Educators is updating the Requirements section of the Online Class Quality Guidelines for usability and to align language with current regulations. Jim Julius will share the current draft update and solicit input from Academic Senate.*

    D. Academic Senate Annual Report – *Safaralian*

Description: *On April 21, 2023, the Academic Senate approved submitting an end-of-the-year report at the end of each spring instead of a program review. This is the first Academic Senate Annual Report submitted.*

    E. AS Goal #1) Teaching and Learning – Report – *Allyn*

Description: *The teaching and learning taskforce has created an infographic guide for faculty on Culturally Responsive Teaching Practices, based on the DEI in Curriculum: Model Principles and Practices. The taskforce recommends the guide be further refined with input from other committees and groups and incorporated into faculty professional learning opportunities to address equity gaps and support the diverse student population in innovative and representative ways. The current draft of the infographic is available at this LINK.*

XIII. Senator Reports

Description: *Academic Senators will have the opportunity to make brief announcements and updates.*

XIV. Adjournment

ACADEMIC SENATE

UNOFFICIAL MINUTES

I. Call to Order
Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge. The meeting was called to order at **9:00am**

II. Remote Member Attendance
Delores Loedel requested remote participation under the Just Cause provisions of AB2449. She was approved to attend remotely under the Just Cause provisions of AB2449, by unanimous consent.

III. Roll Call
Members present: Angela Beltran-Aguilar, Krista Byrd, Sunny Cooke (ex-officio), Karla Cordero, Shawn Firouzian, Genevieve Griffin, Jim Julius, curry mitchell (Vice President), Tyrone Nagai, Candy Owens, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Krista Warren
Members via Zoom (Just Cause): Delores Loedel
Members absent: Robin Allyn

IV. Others present:
Carl Banks, Erica Duran, Sonia Gutierrez, Donny Munshower, Denée Pescarmona, Aaron Roberts

V. Persons Wishing to Address the Senate
Erica Duran spoke on behalf of the Adult High School to invite all faculty to their HS commencement and GED recognition ceremony. It will take place on Thursday, May 25th from 6-7pm at the CLC. One of commencement speakers is dual enrolled.

VI. Changes to Agenda Order
Discussion / Information item XI.B. Salary Advancement Application Review Process at the Academic Senate directly will be discussed directly after approval of Old Business item X.B. Applications for Advancement on the Salary Schedule.

VII. Consent Calendar
A. Approve Minutes of the Regular Meeting of April 7, 2023
B. One Equivalency for Computer Science

Consent calendar item A. Minutes of the Regular Meeting of April 7, 2023 was approved by unanimous consent.

Item B. One Equivalency for Computer Science was pulled from the Consent Calendar for discussion. It was believed that the applicant does not have the required five years of experience related to specific areas of expertise as explained. No members of the equivalency committee were present to explain the committee's decision to move this forward for approval.

MSF (Warren / Owens) to approve one equivalency for computer science.

This equivalency will go back to the equivalency committee for further review.

VIII. Reports
A. Academic Senate President
Academic Senate President, Leila Safaralian, noted that Delores Loedel, Robin Allyn, Luke Lara, and Maria Figueroa are attending the ASCCC Plenary in person. Safaralian and mitchell are also attending virtually. At the opening session of Plenary, Ginny May, ASCCC President, acknowledged the hard work of all faculty related to the many legislations coming from the Chancellor's Office. She is also not going to run

for a second term. The Rostrum was sent to all faculty electronically, highlighting the article written by Luke Lara, Adrean Askerneese, and Desmond Morente of Grossmont College, titled, *The "I Made It" Chair: Applying Futures Thinking to Create a Student-Centered Counseling Mode*l.

The committee assignments task has been completed for full-time faculty for the 2023-24 academic year and will come to AS for approval. Committee assignments for associate faculty will be made at the beginning of the fall semester and is contingent on teaching assignments. Warren reminded AF that they can use non-paid committee participation for Flex credit.

The summer schedule has been posted in SURF and the fall schedule will be posted today. Julius reminded faculty that as schedules are posted, their class Canvas shells will be available. Faculty can reach out to Julius for online mentoring to help with setting up online classes.

Check for an email from Shawntae Mitchum with information about the Black Alliance Block Party and Resource Fair on April 27th from 2-5pm at the CLC.

All are encouraged to listen to We Are MiraCosta, Episode 3, sent in an email from Aaron Roberts where he interviewed Zulema Diaz about her educational journey, her experiences as a grad student, and what moves her heart in her work.

Suggested watching the *60 Minutes* episode on CBS, The Future of AI.

Reminded everyone to share with constituents and RSVP for the May 19th Faculty Recognition Celebration from 11am-12pm in room OCT200 to recognize and celebrate faculty, incoming and outgoing senators, and retirees. The AS retreat will take place on August 11th from 9am to 2pm in room OCT200.

Shared updates from Guided Pathways. Freddy Ramirez announced that Laura Hayek will be the new counselor assigned to the Social/Behavioral Sciences ACP and will replace Ariana Solis in the ACP work at the end of the spring 2023 semester. Solis will work closely with Hayek to ensure a smooth and successful transition.

B. College Superintendent/President

Superintendent/President, Sunny Cooke, also encouraged watching the 60 Minutes episode about AI. Excited about the Spring Celebration of Excellence and for the first time to be able to recognize associate faculty for their length of service. Will also recognize classified professionals, retirees, and administrators. The college received the best accreditation report and thanked everyone who participated to help make it happen and do the work around outcomes assessment and documentation. There were no core inquiries about if we meet the standards, eligibility requirements, and the Federal guidelines. It is important to the work of outcomes assessment to know what is happening in the classroom and how we do better for our students who need support.

Congratulated Askerneese, Lara, and our Grossmont colleague for their article in the ASCCC Rostrum. One of the activities mentioned in the article is called flip it. This is a powerful activity and can envision it as one of the Futures activities. How do you envision today's way of doing things and then flip it as the exact opposite in the future. This can be done is many arenas of how we currently serve students, what we intent to do, and adjusting with the futures lens to say what are students going to expect from us.

Black Student Success Week is next week both statewide and at MCC. Don Love organize one of the events that will occur on Tuesday from 11:30am-1pm in person in Aztlan B to hear from Wendy Stewart, Don Love, and Sunny Cooke about their experience traveling to Ghana together.

This is the month of celebrations until the full college graduation on May 26th.

Foundation board member, Janice Kurth, M.D., Ph.D., is being recognized as the San Diego woman of distinction. She tells the story of MCC and why she is involved.

Further noted the finalist interviews for four new full-time faculty will occur on Monday. They are for Computer Science, Chemistry, History, and Philosophy.

C. Classified Senate

Classified Senate President, Carl Banks reported on behalf of CS VP, Ingrid Phillips. He noted the Spring Celebration of Excellence and will be presenting the outstanding employee of the semester and spotlight awards. Toni Sharp has taken the lead regarding PL and hosted a forum. The subcommittee met yesterday in preparing to meet with the ATD coach. CS elections conclude today for CS Senators. Unopposed officers are Omar Jimenez as the new CS President, Ingrid Phillips VP, and Jennifer Streagel secretary. Working on CS committee assignments for next AY with Jimenez. They welcome Markus Berrien and Aaron Roberts to the events planning committee focusing on the event in the fall. Let Banks know if there is someone retiring, and CS will provide a parting gift. Like Academic Senate, Classified Senate has also decided to not do a program review but, instead, submit a year-end report based on the goals in their summer/fall retreat and discuss what CS has accomplished. This will help to measure their

progress against their goals and reflect on that. They will input those results into the goals section of program review. One of last things he will do is present that report to CS at their last meeting in May and the new CS president will have a place to start next year as he begins his planning process.

D. Associated Student Government

ASG Public Relations representative, Michael Potterf, reported that their last two meetings have been brief. There have been constitution revisions for next year's student government with an aim to not overwork ASG members. Applications for the next year's ASG are open. If you know any students who need a place to put their best foot forward, ASG is a good place to send them. There was a report from the Director of Legislative Affairs returning back from General Assembly Those things that are voted on at General Assembly are suggestions and not set in stone.

IX. New Business

A. Full-time Faculty Retiree List for Emeritus Status Consideration – *Leila Safaralian*

Description: *Each year, the college President presents to the Academic Senate the names of retiring full-time faculty who meet the qualifications for emeritus status (AP 7280.4). the Senate reviews the information and makes a recommendation to the Board of Trustees.*

This will come back next meeting for approval.

B. Associate Faculty Retiree List for Emeritus Status consideration – *Leila Safaralian*

Description: *Each year, the college President presents to the Academic Senate the names of retiring associate faculty who meet the qualifications for emeritus status (AP 7280.5). the Senate reviews the information and makes a recommendation to the Board of Trustees.*

This will come back next meeting for approval.

Pescarmona suggested reaching out to HR to update AP 7280.5 to include recognition for associate faculty. AF will be recognized for semesters of service while full-time faculty are recognized for years of service. It was suggested that AF who move into a FT faculty position should have their semesters of service converted into years of service instead of starting over at year one. It was also noted that a FT non-tenured track faculty member's first year is not counted towards years of service.

X. Old Business

A. MOE Charter – *Jim Julius*

Description: *In spring 2022, MOE identified a need for changes to its charter and practice and has spent a good deal of time since then updating its charter, including statements of annual practices and meeting practices to guide the committee toward more equitable operation. MOE chair, Jim Julius, is bringing the new charter to AS for approval. The charter can be found at this LINK. This is the second read.*

MSU (Warren / Beltran) to approve the MOE Charter as presented.

B. Applications for Advancement on the Salary Schedule – *Donny Munshower*

Description: *Nine (8) faculty members, both full-time and associate, have submitted nine (9) applications for Approval of Coursework/Activities Toward Advancement on the Salary Schedule, based on their continued professional development. The Salary Advancement Committee (SAC) has reviewed the applications and brings them back to Academic Senate for approval. The applications can be found at this LINK.*

MSU (Loedel / mitchell) to approve nine applications for Approval of Coursework/Activities Toward Advancement on the Salary Schedule as presented.

It was asked if it is common to take classes for salary advancement while on sabbatical. The answer is that faculty can take classes for salary advancement while on sabbatical but it is clear in the handbook that no MCC funds are allowed to be used towards taking classes if the classes are being used for salary advancement.

C. Submitting an Annual Report for the Academic Senate and its Subcommittees – *Leila Safaralian*

Description: *The Academic Senate is proposing to submit an end-of-the-year report at the end of each spring to College Council instead of writing a program review. This is a second read and comes to Academic Senate for approval.*

Safaralian offered five reasons to not do a program review but, instead, to submit an annual report. When asked how AS will ask for resource allocations without a program review, a request would be made to the FA when a call goes out prior to the CBA being opened. Reassigned time is negotiated by FA. An annual report will be more comprehensive and transparent discussing the current year's tasks compared to a

program review that discusses the prior year. This will be added to the rules and bylaws next year.

MSU (Firouzian / Page) to approve submitting an Annual Report for the Academic Senate and its Subcommittees each spring to College Council instead of writing a program review.

XI. **Information / Discussion**

A. **San Elijo Survey** – *Denée Pescarmona*

Vice President of Instruction, Denée Pescarmona, presented the findings from a survey conducted at the San Elijo campus.

It was noted that at the last AS meeting there was a sneak preview of the Scheduling Preferences Survey and it is live. It is under district-wide survey information and is disaggregated by credit and non-credit. Pescarmona shared why this survey was done. One of the goals AS has talked about is enrollment and declining enrollment at MCC. As the college looks at each site and center, each offering, and how we look at how we are going to move forward, the scheduling preferences survey is one of those data points being looked at as we start to think about who we are going to be as a college; how we enroll students, how we serve students moving forward. It is important to look at the demographics when looking at the data in this survey. Focus groups of over 300 stakeholders were conducted around the San Elijo campus. They consisted of community members, leaders, business owners and there was a specific LatinX-focused focus group. It was found that people have heard of the campus but when you start to disaggregate the campus data, people who have heard of SAN are over 50 and their income is over $150,000. The lowest response rate is in an income bracket of $35,000 to $50,000 and ages 18 to 29. This is important in terms of marketing and getting the word out to the younger population who might benefit from specialized training and education at that campus. It was noted that SAN is a difficult campus to find and so how do we draw people to that campus. We need more presence and to make more connections. In general, however, people are satisfied with the campus. The population of college-going students at SAN is in steeper decline than our norther part of the district. Affordability and homelessness are two social issues that come to the top of the survey. Classes offered, class scheduling, flexibility and transfer are other issues. Other things of interest includes partnering with local businesses and offer employee training and retraining programs. Piloting a couple of 8-week pilots starting in the fall and will run it for two to three years, where students will be able to finish their associate degree for transfer in either communication studies or business in 22 months at the SEC. Also talking about Early College High School. This would be a high school that is housed on the SEC. Also noticed a drop off of evening classes. Perhaps we could lease space to our local four-year partners, UCSD, SDS, CSSM and other regional service providers to offer things like Bachelor's and Master's degree programs on site in the evening at SAN. Also looking at doing more things that are free and enrichment. We need to engage our stakeholders more deliberately and need CCAP agreements to help with some of the dual enrollment work. There is a lot of opportunity to grow and improve. It was advised to read the student services board report and specifically to look at the last page indicating MCC transfer rates. UC takes 30% of MCC students for transfer. MCC is the top transfer school in Southern CA.

B. **Salary Advancement Application Review Process at the Academic Senate** – *Leila Safaralian*

The Academic Senate discussed the current review and approval process of the Salary Advancement Applications by the Academic Senate senators including some possibilities for change.

Context was provided for this issue. Two colleagues did not feel comfortable discussing faculty salary in public. At the last FA meeting, the Professional Relations Committee met and discussed this. When FA was first formed, salary advancement was identified as a mutual area of interest. While the salary schedule and process for salary advancement is negotiated by the FA, it was recognized that the AS has a role in faculty professional growth and assessing faculty applications through that lens. SAC is currently a subcommittee of AS its rules outline the process for the creation and dissolution of subcommittees. The main concern is that individual faculty are discussed in public regarding salary advancement which could be embarrassing over the rationale and/or or coursework listed on their application that could be questioned by underprepared/misinformed senators. The following recommendations were made based on discussions at FA and with Munshower and Byrd. In the short term and similar to equivalencies, 1. Place "Approve Faculty Salary Advancement Applications" without step/column information, on the AS agenda as a consent item. SAC does a lot of work to review, verify, and recommend applications. This item can be pulled from consent for discussion. 2. If the item is pulled for discussion, AS members should be clearly informed about what is being discussed. Individual faculty are not discussed but, instead, the focus of the conversation would be the coursework and/or whether the process was followed.

In the long term, 1. Consider whether SAC should continue as an AS subcommittee. Conversations would have to be had with FA regarding what an alternative process would look like. The Professional Relations committee does not see a need to make changes to the current process at this time. 2. As part of their goals for next year, a. SAC can create a list of approved SAC courses making the SAC members' job smoother and assists faculty with the process, and b. Create an appeals process.

Dr. Cooke noted that as a Brown Act group, everything must be available to the public. She will discuss this with legal. It may not be allowable to have material only available to the senators that is going to be considered as the public's work in public session. This may be true for equivalencies, as well. Members of the public can ask to see any agenda item at any time and be provided with that information. It was suggested there is a need to be cautious and respectful of colleagues to not mention names.

It was further suggested that like Jeff Ihara did for the equivalency process, a faculty training video can be created by Munshower to explain the process for applying for salary advancement.

Dr. Cooke further suggested all the ideas be discussed among union leadership, AS, HR, and the SAC chair to come up with a way forward by streamlining the process while keeping the quality pieces in place to assure decisions being made are transparent, authentic, and consistent.

Munshower noted he will continue to try and reach out to new associate faculty, continue offering flex workshops, and, as well, attend the associate faculty state of the Senate workshop during flex week.

Moving forward Safaralian, mitchell, and Munshower will reach out to FA and HR for one more conversation, while Dr. Cooke will consult legal. This will come back to AS again.

C. AS Goal Taskforce Groups Breakout Session Discussion – *Leila Safaralian*

The taskforces for each Academic Senate goal: Goal #1 Teaching and Learning, Goal #2 Onboarding, and Goal #3 Enrollment and Course Offerings, will convened to review and plan.

Time did not allow for the taskforces to meet at the end of this meeting.

XII.   Senator Reports

Candy Owens: The last day for students to apply for EOPS is April 28th.

Don Love: San Dieguito Academy is hosting a college and career event next week at the SEC. Encourage students to attend a workshop during the Black Student Union Conference next week. Will have about 90 HS students on campus at that time as well.

Tyrone Nagai: This evening from 6:30 – 8:30pm will be the transition scholar's gala fundraiser in the OC cafeteria. The MCC Writing Center is accepting applications for students to become writing consultants for next year. It is important for the Writing Center to represent the diversity of MCC.

Karla Cordero: Tomorrow, Chicano Park will have their 53rd anniversary.

Sonia Gutierrez – English 280 is organizing a dream project and will be hosting a reading at the Oceanside beach on the last Thursday of the semester from 6:30 to 8:30pm. Gutierrez announced that her book, *Dreaming with Maripossas* won the Book into Movie aware is may become a movie.

Jim Julius: They have been running AI workshops this spring but decided not to do one this month as it a very busy time. The topic was going to be ethics and equity. He wanted to further note that in terms of the 60 Minutes segment, there are different perspectives. It deflects our attention away from issues we need to be aware of. When you start hearing hype, the blurring of lines between AI and humanity. Media is not critical about this and there is a certain self-interest to hype coming from AI companies. Suggested that you be very critical of things that you read in mainstream media that reproduce uncritically some of these narratives. He will share with Senate some counterpoints to some of these narratives.

Krista Warren: Highlighted the passing of John Fizel who was a good friend and a MCC service learning student. Ended up volunteering for three years until he became student aid. He was a full-time employee and worked as a tutor. His life will be celebrated in the fall on campus.

Genevieve Griffin: Next Saturday, April 29th, is the STREAM festival from 11am-2pm.

Shawn Firouzian: Tonight at 5:30pm at SEC is the Data Science Predict the Future event with a data science educator from USCD.

Michael Potterf: Tonight, is Community Night at 5pm with an exhibition from the art community. ASG elections are open next week and there will be a notification in Canvas.

XIII.   Adjournment – The meeting adjourned at 11:19am.

ACADEMIC SENATE

Fall 2023 and Spring 2024 – FTE/LHE Reassigned Time for AS Leadership Responsibilities

Academic Senate Leadership

AS President: Leila Safaralian – 0.9 FTE (13.5 LHE)

AS President Elect: curry mitchell – 0.4 FTE (6 LHE)

AS Coordinating Officer: Jim Julius – 0.2 FTE (3 LHE)

Academic Senate Subcommittee Faculty Chairs

Academic Affairs (AAC): Stacey Hull – 0.3 FTE (4.5 LHE)

Courses & Programs (C&P) Co-chair (split): Theresa Bolanos & Scott Fallstrom – 0.5 FTE (7.5 LHE)

Diversity, Equity, and Cultural Competency (DEqCC): Xuchi Eggleton – 0.3 FTE (4.5 LHE)

Professional Development Program (PDP) Coordinator (split):
  Aaron Roberts – 84 hours summer stipend; F22/S23 – 0.333 FTE (5 LHE)
  Chad Tsuyuki – 15 hours summer stipend; F22/S23 – 0.067 FTE (1 LHE)

Faculty Chairs / Governance

Budget & Planning (BPC): Maria Figueroa – 0.3 FTE (4.5 LHE)

Institutional Program Review (IPRC) Co-chair (split):
  Kaitlin Fisher – 0.2 FTE (3 LHE)
  Polo Mariscal – 0.2 FTE (3 LHE)

Outcomes & Assessments (OAC) Co-chair and Faculty Leads:
  Janelle West, Co-chair – 0.333 FTE (5 LHE)
  Joanne Benschop, SLO Coordinator – 0.267 FTE (4 LHE)
  John Thomford, Core Competency Coordinator – 0.2 FTE (3 LHE)

References: District/Faculty Assembly Agreement July 1, 2022 – June 30, 2025, Article B, section 1.0; and AS Rules Sections C.5, C.33, and P.6

Academic Year 2023-2024 Academic Senate Calendar

Academic Senate regular meetings are held the first and third Friday of each month from 9:00am to 11:00am (unless otherwise noted below).

FALL 2023	SPRING 2024
August 11*	January 19
September 1	February 2
September 15	March 1
October 6	March 15
October 20	April 5
November 3	April 19
November 17	May 3
December 1	May 17
December 15	

*Academic Senate Retreat

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Committee Name	Term	2023-2024 Assignment
Budget and Planning Committee (BPC)	*Ends (number of years served by end of term)*	*2-year member terms, renewable twice for a max of six years, 3yrs for chair;* ***7 faculty total***
Budget and Planning Committee (BPC)	Sp25 (6yrs+)	Maria Figueroa (Faculty Co-Chair)
Budget and Planning Committee (BPC)	Sp24 (4yrs)	Leila Safaralian (AS Pres)
Budget and Planning Committee (BPC)	Sp24 (2yrs)	curry mitchell (AS President Elect)
Budget and Planning Committee (BPC)	SP25 (2yrs)	Markus Berrien
Budget and Planning Committee (BPC)	SP25(2yrs)	Denise Villarrial Nealon (Associate Faculty*)
Budget and Planning Committee (BPC)	Sp24 (2yrs)	Taya Lazootin
Budget and Planning Committee (BPC)	Sp24 (4yrs)	Christy Coobatis
College Council		
College Council	Assigned by virtue of role	Leila Safaralian (AS President)
College Council	Assigned by virtue of role	curry mitchell (AS President Elect)
College Council	Assigned by virtue of role	Polo Mariscal (IPRC Co-Chair) Kaitlin Fischer (IPRC Co-Chair)
Institutional Program Review Committee (IPRC)	*Ends (number of years served by end of term)*	*2-year member terms, renewable for a max of six years;* ***7 faculty total***
Institutional Program Review Committee (IPRC)	Sp25(6yrs)	Polo Mariscal (IPRC Co-Chair)
Institutional Program Review Committee (IPRC)	Sp25(6yrs)	Kaitlin Fischer (IPRC Co-Chair)
Institutional Program Review Committee (IPRC)	Sp25(2yrs)	Jeffrey Ihara
Institutional Program Review Committee (IPRC)	Sp25(2yrs)	Megan Allison
Institutional Program Review Committee (IPRC)	Sp25 (2yrs)	John Kirwan
Institutional Program Review Committee (IPRC)	Sp24(4yrs)	Cynthia Vasquez Gonzales
Institutional Program Review Committee (IPRC)	Sp24(2yrs)	Robin Allyn (Associate Faculty) *

Tenure Review and Evaluation Committee (TREC)	*No term length*	*No number set; as needed*
Tenure Review and Evaluation Committee (TREC)		Chad Tsuyuki (Chair) – FA appointed
Tenure Review and Evaluation Committee (TREC)		Jose Jara
Tenure Review and Evaluation Committee (TREC)		Nate Scharff
Tenure Review and Evaluation Committee (TREC)		Krista Byrd
Tenure Review and Evaluation Committee (TREC)		Christopher Sleeper
Tenure Review and Evaluation Committee (TREC)		Lesley Doig
Tenure Review and Evaluation Committee (TREC)		Keith Dunbar
Tenure Review and Evaluation Committee (TREC)		Ariana Solis+
Tenure Review and Evaluation Committee (TREC)		Eric Carstensen
Tenure Review and Evaluation Committee (TREC)		Suzie Bailey
Tenure Review and Evaluation Committee (TREC)		Arnoldo Williams
Tenure Review and Evaluation Committee (TREC)		Jorge Guerrero+
Tenure Review and Evaluation Committee (TREC)		Leah Cluff
Tenure Review and Evaluation Committee (TREC)		Annie Ngo
Tenure Review and Evaluation Committee (TREC)		Kristi Reyes
Tenure Review and Evaluation Committee (TREC)		Jim Sullivan

*Contingent on fall contract/assignment

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Tenure Review and Evaluation Committee (TREC)		Ghada Osman[+]
Tenure Review and Evaluation Committee (TREC)		Sean Davis
Tenure Review and Evaluation Committee (TREC)		Richard Dicker
Tenure Review and Evaluation Committee (TREC)		Jeff Murico (on sabbatical in spring 2024)
Tenure Review and Evaluation Committee (TREC)		Christina Johnson
Tenure Review and Evaluation Committee (TREC)		Serena Mercado
Tenure Review and Evaluation Committee (TREC)		Himgauri Kulkarni
Outcomes Assessment Committee (OAC)	*Ends (number of years served by end of term)*	*2-year member terms; renewable twice for a max of six years; **9 faculty total + 2 resource faculty***
Outcomes Assessment Committee (OAC)	Sp26(6yrs+)	Janelle West (Faculty Co-Chair)
Outcomes Assessment Committee (OAC)	Sp25(6yrs+)	John Thomford (Core Competency Coordinator / co-chair)
Outcomes Assessment Committee (OAC)	Sp25(6yrs)	Alison Phinney
Outcomes Assessment Committee (OAC)		Sean Fanning
Outcomes Assessment Committee (OAC)	Sp24(2yrs)	Mary Beth Headlee
Outcomes Assessment Committee (OAC)	Sp24(2yrs)	Catherine Walker
Outcomes Assessment Committee (OAC)	Sp24(1yr)	Laura Gomez-Carlsson (Associate Faculty)*
Outcomes Assessment Committee (OAC)	SP25(2yrs)	Kristi Reyes
Outcomes Assessment Committee (OAC)	SP25(2yrs)	Erica Duran
Outcomes Assessment Committee (OAC)	Resource	Joanne Benschop (SLO Coordinator)
Outcomes Assessment Committee (OAC)	Resource	Jim Julius (Online Faculty Coordinator)

Academic Senate and Academic Senate Subcommittees
Brown Act Committees

Academic Senate	Elected Members	Year and semester term ends
Academic Senate	Leila Safaralian, *President*	Sp24
Academic Senate	Curry mitchell, *President Elect*	Sp24
Academic Senate	Jim Julius, *Coordinating Officer*	Sp25
Academic Senate	Angela Beltran Aguilar	Sp24
Academic Senate	Erica Duran	Sp25
Academic Senate	Shawn Firouzian	SP24
Academic Senate	Rachel Hastings	SP 25
Academic Senate	Don Love	Sp24
Academic Senate	Candy Owens	Sp24
Academic Senate	Nate Scharf	Sp25
Academic Senate	Alexis Tucker-Sade	Sp25
Academic Senate	Robin Allyn	Sp25
Academic Senate	Julie Graboi	Sp25
Academic Senate	Brian Page	Sp24
Academic Senate	Hossein Ravanbaksh	Sp24
Academic Senate	Krista Warren	Sp25

Committee Name	**Term**	**2023-2024 Assignment**
Academic Affairs Committee (AAC)	*Ends*	*Chair 3-year term, non-renewable; 2-year member terms, renewable twice for a max of six years*
Academic Affairs Committee (AAC)	Sp25	Stacey Hull (Chair)
Academic Affairs Committee (AAC)	Sp25	Claudia Flores
Academic Affairs Committee (AAC)	Sp24	Beth Powell
Academic Affairs Committee (AAC)	SP25	Ticey Hosley
Academic Affairs Committee (AAC)	Sp24	Daniel Ante-Contreras
Academic Affairs Committee (AAC)	Sp25	Giana Carey
Academic Affairs Committee (AAC)	Sp25	Kris Peck
Academic Affairs Committee (AAC)	Sp25	Lauren Greenwald
Academic Affairs Committee (AAC)	Sp24	Tracy Williams
Academic Affairs Committee (AAC)	Sp25	Darlene Burke (Associate Faculty)*
Academic Affairs Committee (AAC)	Sp25	Shafin Ali

*Contingent on fall contract/assignment

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Committee Name	Term	2023-2024 Assignment
Academic Affairs Committee (AAC)	Sp 25	Tyrone Nagai
	SP25	Robert Kelley (un-banking in Spring 2024)
Academic Affairs Committee (AAC)	SP25	Joseph King
Academic Affairs Committee (AAC)	Sp25	Adrean Askerneese
Academic Affairs Committee (AAC)	Sp24	Julie Cord
Courses and Programs Committee (CPC)	*Ends*	*CPC chair 3 years limit; members 3-year with no limit*
Courses and Programs Committee (CPC)	Sp26	Theresa Bolanos (Co-Chair)(GE Area B)
Courses and Programs Committee (CPC)	Sp26	Scott Fallstrom (Co-Chair) (GE Area A2)
Courses and Programs Committee (CPC)	Sp24	Kelly Hagen (GE Area A1, Pre-transfer)
Courses and Programs Committee (CPC)	Sp26	Lisa Fast (Area D)
Courses and Programs Committee (CPC)	Sp24	Erika Peters (GE Area B)
Courses and Programs Committee (CPC)	Sp25	Dave Massey (GE Area C)
Courses and Programs Committee (CPC)	Sp25	Robert Bond (GE Area D)
Courses and Programs Committee (CPC)	Sp25	OPEN (Noncredit)
Courses and Programs Committee (CPC)	Sp25	Ticey Hosley (Counseling)
Courses and Programs Committee (CPC)	Sp25	Zulema Diaz (GE Area A1)(on sabbatical in fall 2023)
Courses and Programs Committee (CPC)	Sp24	Yana Gardiner (CE)
Courses and Programs Committee (CPC)	Sp25	Joseph King (Associate Faculty, NC)*
Courses and Programs Committee (CPC)	Permanent	Julius, Jim, Coordin. Online Ed
Courses and Programs Committee (CPC)	Permanent	Benschop, Joanne (Articulation Officer, SLO Coordinator)
Courses and Programs Committee (CPC)	SP26	Karl Cleveland (CE)

Contingent on fall contract/assignment

Committee Name	Term	2023-2024 Assignment
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	2-year member term, renewable	6-9 members **only**
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp25	Xuchi Eggleton (Chair)
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	SP 25	Emily Mercuri
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp25	Tina Walker
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	SP 25	Olivia Quintanilla
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	SP 25	Eliza Rabinovich
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp24	Alicia Lopez (on Sabbatical in Spring 2024)
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp24	Kristine Arquero
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp24	Suganya Sankaranarayanan
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp25	Aaron Roberts
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp24	Sonia Gutierrez (Associate Faculty)*
Equivalency Subcommittee Meetings day/time: Tuesdays after 4:30 or Thursdays after 1:30	No term length	No number set
Equivalency Subcommittee	SP 25	Jeff Ihara (Chair)
Equivalency Subcommittee		Elizabeth Clarke
Equivalency Subcommittee		Glorian Sipman
Equivalency Subcommittee		Paul Katson
Equivalency Subcommittee		Dan Siegel
Equivalency Subcommittee		Richard Ma (ad hoc member)

*Contingent on fall contract/assignment

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Committee Name	**Term**	**2023-2024 Assignment**
Equivalency Subcommittee		Ashley Davis
Faculty Awards Subcommittee	No term length	Minimum two FT F, two AF, CO
Faculty Awards Subcommittee	Sp25	Jim Julius (Chair)
Faculty Awards Subcommittee		Janeen Apalatea (un-banking in Spring 2024)
Faculty Awards Subcommittee		Scott Fallstrom (only in Spring 2024)
Faculty Awards Subcommittee		Eduardo Mariscal
Faculty Awards Subcommittee		Al Nyman (Associate Faculty)*
Faculty Awards Subcommittee		Jessica Thompson (Associate Faculty)*
MiraCosta Online Educators (MOE)	2-year member term, renewable; ending dates unknown	10-12 members
MiraCosta Online Educators (MOE)	Sp24	Jim Julius (Chair)
MiraCosta Online Educators (MOE)	Sp24	Lauren McFall
MiraCosta Online Educators (MOE)	Sp25	Sean Davis
MiraCosta Online Educators (MOE)	Sp25	Roland Estrella
MiraCosta Online Educators (MOE)	Sp25	Lemee Nakamura
MiraCosta Online Educators (MOE)	SP24	JahB Prescott
MiraCosta Online Educators (MOE)	Sp24	curry mitchell
MiraCosta Online Educators (MOE)	Sp24	Cristina Toharia
MiraCosta Online Educators (MOE)	SP 25	Mariana Silva
MiraCosta Online Educators (MOE)	Sp25	Leola Powers (on Sabbatical in fall and un-banking in Spring 2024)
MiraCosta Online Educators (MOE)	Sp24	Paulino Mendoza (Associate Faculty)*

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Committee Name	Term	2023-2024 Assignment
Professional Development Program/Flex (PDP)	No term length	No number of members set
Professional Development Program/Flex (PDP)	Sp25	Aaron Roberts (Chair/PDP Coordinator)
Professional Development Program/Flex (PDP)		Jim Julius
Professional Development Program/Flex (PDP)		Rica French
Professional Development Program/Flex (PDP)		Ghada Osman
Professional Development Program/Flex (PDP)		Xuchi Eggleton
Professional Development Program/Flex (PDP)		Ansina Green
Professional Development Program/Flex (PDP)		Dominique Ingato
Professional Development Program/Flex (PDP)		Zica Perovic
Professional Development Program/Flex (PDP)		JahB Prescott
Professional Development Program/Flex (PDP)		Jim Sullivan
Professional Development Program/Flex (PDP)		Andrea Petri
Professional Development Program/Flex (PDP)		Tricia Hoste
Professional Development Program/Flex (PDP)		Jade Hidle
Professional Development Program/Flex (PDP)		Bruce Hoskins
Professional Development Program/Flex (PDP)		Carlos Velasco (Associate Faculty)*
Professional Development Program/Flex (PDP)		Brian Page (Associate Faculty)*
Sabbatical Leave Subcommittee (SLC)	No term length	No number set
Sabbatical Leave Subcommittee (SLC)	SP 25	Trisha Hanada-Rogers (Co-Chair)
Sabbatical Leave Subcommittee (SLC)	SP 25	Gail Meinhold (Co-Chair)
Sabbatical Leave Subcommittee (SLC)		Jose Jara (on sabbatical in fall 2023)
Sabbatical Leave Subcommittee (SLC)		Jennifer Paris
Sabbatical Leave Subcommittee (SLC)		Isabel Luengo
Sabbatical Leave Subcommittee (SLC)		Pilar Hernandez

*Contingent on fall contract/assignment

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Committee Name	Term	2023-2024 Assignment
Sabbatical Leave Subcommittee (SLC)		Luke Lambert
Sabbatical Leave Subcommittee (SLC)		Dean Ramos
Sabbatical Leave Subcommittee (SLC)		John Kirwan
Salary Advancement Subcommittee (SAC)	No term length	
Salary Advancement Subcommittee (SAC)		Donny Munshower (chair)
Salary Advancement Subcommittee (SAC)		Lilia Vidal
Salary Advancement Subcommittee (SAC)		Wendy Horton
Salary Advancement Subcommittee (SAC)		Korey Goulette
Salary Advancement Subcommittee (SAC)		Janeen Apalatea (un-banking in Spring 2024)
Salary Advancement Subcommittee (SAC)		Sam Arenivar
Salary Advancement Subcommittee (SAC)		Angela Senigaglia

Operational Subcommittee of the Senate:

Elections Subcommittee	
Elections Subcommittee	John Phillips (chair)
Elections Subcommittee	Pierre Goueth
Elections Subcommittee	Allison Perkins

Campus Advisory Committees

Committee Name	2023-2024 Assignment
Awards and Scholarships Advisory Committee	
Awards and Scholarships Advisory Committee	Laura Hayek
Awards and Scholarships Advisory Committee	Dean Ramos
Awards and Scholarships Advisory Committee	Laney Collins
Awards and Scholarships Advisory Committee	Maria Figueroa
Awards and Scholarships Advisory Committee	Jeff Murico (on Sabbatical in Spring 2024)

*Contingent on fall contract/assignment

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Awards and Scholarships Advisory Committee	Steven Deineh
Awards and Scholarships Advisory Committee	Thong Nguyen
Awards and Scholarships Advisory Committee	Heidi Parrott (Associate Faculty)*
Basic Needs Workgroup	
Basic Needs Workgroup	Abby Burd
Basic Needs Workgroup	Mary Gross
Basic Needs Workgroup	Rhonda Welch Scalco
Basic Needs Workgroup	Magdalena Zepeda
Basic Needs Workgroup	Raymond Clark
Basic Needs Workgroup	Julie Graboi (Associate Faculty)*
Campus/Facilities Advisory Committee	
Campus/Facilities Advisory Committee	Jennifer Paris
Campus/Facilities Advisory Committee	Michelle Farnam (on Sabbatical in Fall 2023)
Campus/Facilities Advisory Committee	Raymond Clark (on Sabbatical in Fall 2023)
Campus/Facilities Advisory Committee	Steve Vail
Classified Senate Events Committee	
Classified Senate Events Committee	Markus Berrien
Classified Senate Events Committee	Aaron Roberts
Commencement Advisory Committee	
Commencement Advisory Committee	Lynne Miller
Commencement Advisory Committee	Edward Pohlert
Commencement Advisory Committee	Stephen Torok (on Sabbatical in Spring 2024)
Dual Enrollment Advisory Committee	
Dual Enrollment Advisory Committee	Magdalena Zepeda
Dual Enrollment Advisory Committee	Phillip Boland
Dual Enrollment Advisory Committee	Shawn Firouzian
Dual Enrollment Advisory Committee	Leila Safaralian

*Contingent on fall contract/assignment

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Dual Enrollment Advisory Committee	Theresa Bolanos
Dual Enrollment Advisory Committee	Oswaldo Ramirez
Dual Enrollment Advisory Committee	Isabel Luengo
Emergency Preparedness Advisory Group (EPAG)	
Emergency Preparedness Advisory Group (EPAG)	Roland Estrella
Emergency Preparedness Advisory Group (EPAG)	Yana Gardiner
Emergency Preparedness Advisory Group (EPAG)	Krista Warren
Emergency Preparedness Advisory Group (EPAG)	Oswaldo Ramirez
Emergency Preparedness Advisory Group (EPAG)	Himgauri Kulkarni
Emergency Preparedness Advisory Group (EPAG)	Eliza Rabinovich
EOPS/CARE Advisory Committee	
EOPS/CARE Advisory Committee	Candy Owens
EOPS/CARE Advisory Committee	Arnoldo Williams
EOPS/CARE Advisory Committee	Yesenia Balcazar
EOPS/CARE Advisory Committee	Eric Bishop
EOPS/CARE Advisory Committee	Stacey Mathis
EOPS/CARE Advisory Committee	Ashley Davis
EOPS/CARE Advisory Committee	Denise Villarrial Nealon (Associate Faculty)*
Equal Employment Opportunity Advisory Committee (EEOAC)	*2 members only*
Equal Employment Opportunity Advisory Committee (EEOAC)	Luke Lara
Equal Employment Opportunity Advisory Committee (EEOAC)	Edward Pohlert
Financial Aid Advisory Committee	
Financial Aid Advisory Committee	Yesenia Balcazar
Financial Aid Advisory Committee	Candy Owens
Financial Aid Advisory Committee	Laura Hayak
Financial Aid Advisory Committee	Elizabeth Salinas (Associate Faculty)*
Financial Aid Advisory Committee	Robert Fulbright

Financial Aid Advisory Committee	Open for an Associate Faculty*
Honors Scholar Program Advisory Committee	6-9 FT, 2 Couns, 1-2 Associates
Honors Scholar Program Advisory Committee	(Chair)
Honors Scholar Program Advisory Committee	Delores Loedel (on Sabbatical in Spring 2024)
Honors Scholar Program Advisory Committee	Khang Nguyen
Honors Scholar Program Advisory Committee	Zika Perovic
Honors Scholar Program Advisory Committee	Lynnie Trzoss
Honors Scholar Program Advisory Committee	Erika Peters
Honors Scholar Program Advisory Committee	Lise Flocken
Honors Scholar Program Advisory Committee	Donny Munshower
Honors Scholar Program Advisory Committee	Lynne Miller
Honors Scholar Program Advisory Committee	John Turbeville
Honors Scholar Program Advisory Committee	Lisa Haavig (Associate Faculty)*
International Education Advisory Committee	
International Education Advisory Committee	Anthony Ongyod (Co-Chair)
International Education Advisory Committee	Cristina Toharia
International Education Advisory Committee	Jeff Murico (on Sabbatical in Spring 2024)
International Education Advisory Committee	Delores Loedel (on Sabbatical in Spring 2024)
International Education Advisory Committee	Robert Bond
International Education Advisory Committee	Emiko Kiyochi
International Education Advisory Committee	David Parker
International Education Advisory Committee	Anthony Ongyod
International Education Advisory Committee	Luke Lambert
International Education Advisory Committee	Andrea Petri
International Education Advisory Committee	David Detwiler
International Education Advisory Committee	Rick White
International Education Advisory Committee	Ruben Gomez

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

International Education Advisory Committee	Stephen Torok (on sabbatical in Spring 2024)
Math, Engineering, Science Achievement (MESA) NEW	Members: 4 STEM faculty who serve for fall 2023 and spring 2024
Math, Engineering, Science Achievement (MESA)	Angela Beltran-Aguilar (MESA Faculty Sponsor) (Math)
Math, Engineering, Science Achievement (MESA)	Nery Chapeton-Lamas (CS)
Math, Engineering, Science Achievement (MESA)	Pedro Morgado (BIO)
Math, Engineering, Science Achievement (MESA)	Shawn Firouzian (Math)
Math, Engineering, Science Achievement (MESA)	Lynnie Trzoss (Chem)
Math, Engineering, Science Achievement (MESA)	Violeta Sanchez (Advisory role)
Perkins Plan Advisory Committee	
Perkins Plan Advisory Committee	Yvette Duncan
Perkins Plan Advisory Committee	Arnoldo Williams
Perkins Plan Advisory Committee	Donna Davis
Perkins Plan Advisory Committee	David Parker
Perkins Plan Advisory Committee	Mike Deschamps
Perkins Plan Advisory Committee	Phillip Boland
Perkins Plan Advisory Committee	Waldemar Perez
Perkins Plan Advisory Committee	Jeff Higginbotham
Perkins Plan Advisory Committee	Christy Coobatis
Perkins Plan Advisory Committee	Claudia Flores
San Elijo Advisory Group	(~10)
San Elijo Advisory Group	Tony Burman
San Elijo Advisory Group	Eric Robertson
San Elijo Advisory Group	Abby Burd
San Elijo Advisory Group	Annie Ngo
San Elijo Advisory Group	Robert Bond
San Elijo Advisory Group	Delores Loedel (on Sabbatical in Spring 2024)
San Elijo Advisory Group	Lise Flocken

*Contingent on fall contract/assignment

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

San Elijo Advisory Group	David Detwiler (fall 2023 and fall 2024 only)
San Elijo Advisory Group	Dean Ramos
San Elijo Advisory Group	Donny Munshower
San Elijo Advisory Group	Open for an Associate Faculty*
Student Accessibility Services (SAS)	
Student Accessibility Services (SAS)	Michelle Farnam
Student Accessibility Services (SAS)	Jeff Higginbotham
Student Accessibility Services (SAS)	Veronica Bloss
Student Accessibility Services (SAS)	Mariana Silva
Student Accessibility Services (SAS)	Robert Kelley
Student Accessibility Services (SAS)	Hilda Gomez-Zinn
Student Accessibility Services (SAS)	Daniel Ante-Contreras
Student Accessibility Services (SAS)	Krista Warren (Associate Faculty)*
Student Accessibility Services (SAS)	David Bonds
Student Accessibility Services (SAS)	Himgauri Kulkarni
Student Accessibility Services (SAS)	yoshimi hayashi
Student Success, Equity, and Guided Pathways NEW	
Student Success, Equity, and Guided Pathways	Arti Dua
Student Success, Equity, and Guided Pathways	Stacey Mathis
Student Success, Equity, and Guided Pathways	Ticey Hosley
Student Success, Equity, and Guided Pathways	Shawn Firouzian
Student Success, Equity, and Guided Pathways	Jim Julius
Student Success, Equity, and Guided Pathways	Eliza Rabinovich
Service Learning Advisory Committee	
Service Learning Advisory Committee	Min Choi
Service Learning Advisory Committee	Thong Nguyen (on Sabbatical in Fall 2023)
Service Learning Advisory Committee	Arlie Langager

Service Learning Advisory Committee	Jacob Strona
Service Learning Advisory Committee	Robin Allyn (Associate Faculty)*
Student Conduct and Police Advisory Committee	
Student Conduct and Police Advisory Committee	Thao Ha
Student Conduct and Police Advisory Committee	Ruben Gomez
Student Conduct and Police Advisory Committee	Don Love
Student Conduct and Police Advisory Committee	Al Nyman (Associate Faculty)*
Student Conduct and Police Advisory Committee	Abby Burd (Mental Health)
Student Conduct and Police Advisory Committee	Ghada Osman
Strong Workforce Advisory Committee (SWAG)	
Strong Workforce Advisory Committee (SWAG)	Michael Paulding
Strong Workforce Advisory Committee (SWAG)	Barbara Juncosa (un-banking in fall 2023)
Strong Workforce Advisory Committee (SWAG)	Christina Sharp
Strong Workforce Advisory Committee (SWAG)	Leigh Cotnoir (on Sabbatical in Fall 2023)
Strong Workforce Advisory Committee (SWAG)	Paul Clarke
Strong Workforce Advisory Committee (SWAG)	Eric Carstensen
Strong Workforce Advisory Committee (SWAG)	Mike Deschamps
Strong Workforce Advisory Committee (SWAG)	Karina Duarte-Braunstein
Strong Workforce Advisory Committee (SWAG)	Erica Duran
Strong Workforce Advisory Committee (SWAG)	Rich Dicker
Strong Workforce Advisory Committee (SWAG)	Min Choi
Strong Workforce Advisory Committee (SWAG)	Rick White
Student Services Council	Assigned by virtue of role
Student Services Council	Donna Davis
Student Services Council	Lise Flocken
Student Services Council	Adrean Askerneese
Student Services Council	Don Love

*Contingent on fall contract/assignment

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Student Services Council	Yesenia Balcazar
Student Services Council	Jeff Higginbotham
Sustainability Advisory Committee	
Sustainability Advisory Committee	Janelle West
Sustainability Advisory Committee	Jennifer Paris
Sustainability Advisory Committee	Roberto Falero
Sustainability Advisory Committee	Jeanine Sepulveda
Sustainability Advisory Committee	Eric Snortum
Technology Advisory Committee	
Technology Advisory Committee	Jim Julius
Technology Advisory Committee	Lauren McFall
Technology Advisory Committee	Steve Eso
Technology Advisory Committee	Rick White
Technology Advisory Committee	Adrean Askerneese
Transfer Center Advisory Committee	
Transfer Center Advisory Committee	Lise Flocken
Transfer Center Advisory Committee	Jed Schlueter
Transfer Center Advisory Committee	Kristi Wish
Transfer Center Advisory Committee	Jorge Guerrero
Transfer Center Advisory Committee	David Bonds

Additional Assignments

Committee on Exceptions Review COE's to approve/deny requests based on criteria Meets 1.5 hrs 2x/month	
Committee on Exceptions	Adrean Askerneese
Committee on Exceptions	Wendy Horton
Committee on Exceptions	Rhonda Welch Scalco
Committee on Exceptions	Laney Collins

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

Committee on Exceptions	Michelle Farnam
NCHEA Board	
NCHEA Board	Daniela McIntosh
NCHEA Board	Phillip Boland
NCHEA Board	Violeta Sanchez
NCHEA Board	Kathleen Soto-Gomez (Associate Faculty)*
NCHEA Board	Lise Flocken, Transfer Center Coordinator-Required by NCHEA Bylaws
NCHEA Board	Donny Munshower
NCHEA Board	Jed Schlueter
NCHEA Board	Aaron Roberts, PDP Coordinator – Required by NCHEA Bylaws
Traffic and Parking Committee	3 faculty
Traffic and Parking Committee	Matt Falker
Traffic and Parking Committee	Veronica Bloss
Traffic and Parking Committee	Korey Goulette
SDICCCA Faculty Intern Program	
SDICCCA Faculty Intern Program	Markus Berrien
SDICCCA Faculty Intern Program	Sean Davis
SDICCCA Faculty Intern Program	James Garcia (Associate Faculty)*

FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2023-24
If no term ending dates are noted, the terms are flexible.

MCCAAF 2023-2024

Executive Committee (Elected members)	
Krista Warren	President
Al Nyman	Vice President
Joe Chirra	Secretary
Dawn Diskin	Treasurer

FA COUNCIL 2023-2024

Executive Committee (Elected members)		
Mary Gross	President	Credit ESL
dara	Vice President	Letters Transfer
Luke Lara	Ombudsperson	Counseling: General
Annie Ngo	Exec TREC Liason/Contract Lead	Business
Billy Gunn	Exec Treasurer	Film Studies
Faculty Assembly Council (appointed by FA President)		
Brad Byrom	Councilperson	History
Abby Burd	Councilperson	Mental Health Counseling
Min Choi	Councilperson	MAT
Paul Clarke	Councilperson	Drafting Design
Leigh Cotnoir	Councilperson	Media Arts Technology
Rich Dicker	Councilperson	Nursing and Allied Health
Michelle Farnam	Councilperson	SAS Counseling (on Sabbatical in Fall 2023)
Ruth Gay	Councilperson	Noncredit ESL (un-banking in fall 2023)
Lauren Greenwald	Councilperson	Art
Steve Isachsen	Councilperson	Computer Studies
Mark Laurel	Councilperson	Math
Sinar Lomeli	Councilperson	Puente/General Counseling
Richard Ma	Councilperson	Library
Kent McCorkle	Councilperson	Chemistry (on Sabbatical in Spring 2024)
Casey McFarland	Councilperson	Kinesiology Health Nutrition
Michelle Odom	Councilperson	Nursing & Allied Health
Jake Strona	Councilperson	Letters Pre-Transfer
Kristi Wish	Councilperson	Transfer Counseling

CAMPUS	Room	Maximum	Occupants	Occupants 2	Occupants 3	Occupants 4	Occupants 5	Occupants 6	Occupants 7	Occupants 8	Category	Area
OCN	2009	1	Eric Bishop	n/a	n/a						2 (Theatre)	110
OCN	2010	1	Tracy Williams	n/a	n/a						2 (Theatre)	75
OCN	2022A	1	Sean Fanning	n/a	n/a						2 (Theatre)	75
OCN	2111	2	Yoshimi Hayashi	Leah Cluff	n/a						2 (Art)	111
OCN	2206	2	Matt Falker	Robert Bond for the	n/a						2 (Creat. Arts)	120
OCN	2215	2	Steve Torok	Dan Siegel	n/a						2 (Creat. Arts)	119
OCN	2220	2	Christy Coobatis	Arlie Langager	n/a						2 (Creat. Arts)	124
OCN	2268	2	Dean Ramos	Gilbert Neri	n/a						2 (Creat. Arts)	120
OCN	2274	2	Lauren Greenwald	Xuchi Naungayan Eggleton	n/a						2 (Creat. Arts)	116
OCN	2705	1	Dave Massey	n/a	n/a						2 (Dance)	117
OCN	2706	1***	Billy Gunn	n/a	n/a						2 (Creat. Arts)	187
OCN	2707	1	Trisha Hanada-Rogers	n/a	n/a						2 (Creat. Arts)	100
OCN	3109	1*	Bradley Byrom	n/a	n/a						1	117
OCN	3110	1	Robert Kelley	n/a	n/a						1	99
OCN	3111	1	Shafin Ali	n/a	n/a						1	99
OCN	3112	1	Leola Powers	n/a	n/a						1	69
OCN	3113	1	Rachel Hastings	n/a	n/a						1	75
OCN	3114	1	Jeff Murico	n/a	n/a						1	78
OCN	3115	1	Isabel Luengo	n/a	n/a						1	79
OCN	3116	1	Bruce Hoskins	n/a	n/a						1	105
OCN	3121	2	Stephen Eso	Theresa Bolaños	n/a						**1**	**119**
OCN	3122	1	Lesley Doig	n/a	n/a						1	92
OCN	3123	1	John Phillips	n/a	n/a						1	106
OCN	3124	1	Lisa Fast	n/a	n/a						1	68
OCN	3126	1	Lilia Vidal	n/a	n/a						1	77
OCN	3206	2	Phillip Boland	NOT AVAILABLE	n/a						1	168
OCN	T 111	2	Suganya Sankaranarayanan	Delores Loedel	n/a						1	140
OCN	T 112	2	Jake Strona	Jade Hidle	n/a						1	140
OCN	T 113	2	Richard White	Ruben Gomez	n/a						1	140
OCN	T 114	2	Casey McFarland	Rhonda Welch-Scalaco	n/a						1	140
OCN	T 115	2	Thao Ha	Roberto Falero	n/a						1	145
OCN	T-118	2	Learning Centers Staff	Learning Centers Staff	n/a						1	350
OCN	T-307	9	Emily Mercuri	Michelle Odom	Yana Gardiner	Yvette Duncan	Allison Phinney	Sue Simpson	Allison Perkins	Giana Carey	1	1203
OCN	T-311	2	Olivia Quintinilla	Curry Mitchell	n/a						1	115
OCN	T-312	1	Lynne Miller	n/a	n/a						1	110
OCN	T-314	2	Tyrone Nagai	Taya Lazootin	n/a						1	115
OCN	T-315	1	David Bonds	n/a	n/a						1	109
OCN	T-316	1	Maria Figueroa	n/a	n/a						1	108
OCN	T-318	1	Jim Sullivan	n/a	n/a						1	97
OCN	T-530	1	Sarah Carpenter	n/a	n/a						1	100
OCN	T-531	1	Kent McCorkle	n/a	n/a						1	100
OCN	T-532	1	Faculty Assembly	n/a	n/a						1	100
OCN	T-533	1	Anthony Ongyod	n/a	n/a						1	100
OCN	T-534	1	Gail Meinhold	n/a	n/a						1	100
OCN	T-536	1	Robert Fulbright	n/a	n/a						1	100
OCN	T-537	1	Christopher Sleepr	n/a	n/a						1	100
OCN	T-538	1	Instructional Designer - Nadia Khan	n/a	n/a						1	100
OCN	T-550	1	Joanne Benschop	n/a	n/a						1	100
OCN	T-551	1	New CS Faculty Hire: Eduardo Mariscal	n/a	n/a						1	100
OCN	T-552	1	John Kirwan	n/a	n/a						1	100
OCN	T-556	1	Michael Paulding	n/a	n/a						1	100
OCN	T-557	1	Isabel Luengo for the New hire,	n/a	n/a						1	100
OCN	T-558	1	Nery Chapeton-Lamas	n/a	n/a						1	100
OCN	3614	2	Violeta Sanchez	Daniel Ante-Contreras	n/a						1	122
OCN	3615	2	Zulema Diaz	Alicia Lopez	n/a						1	129
OCN	3616	2	Mary Beth Headlee	Beth Powell	n/a						1	161
OCN	3617	2	Shawn Firouzian	Leila Safaralian	n/a						1	128
OCN	3618	2	JahB Prescott	Aaron Roberts	n/a						1	128
OCN	3619	2	Jose Jara	Chad Tsuyuki	n/a						1	128
OCN	3620	2	Polo Mariscal	Zika Perovic	n/a						1	128

CAMPUS	Room	Maximum	Occupants	Occupants 2	Occupants 3	Occupants 4	Occupants 5	Occupants 6	Occupants 7	Occupants 8	Category	Area
OCN	3621	2	Angela Beltran	Lemee Nakamura	n/a						1	128
OCN	3622	2	Serena Mercado	dara	n/a						1	129
OCN	3623	2	Raymond Clark	Keith Dunbar	n/a						1	129
OCN	4018	3	Paul Katson	Steve Vail	Arnoldo Williams						2 (Auto Tech)	319
OCN	4057	2	Wally Perez	Barbara Juncosa	n/a						2 (Biotech)	150
OCN	4405	2	Roland Estrella	Korey Goulette	n/a						2 (Health Oc.)	118
OCN	4410	2	Jenna Magallanes	Richard Dicker	n/a						2 (Health Oc.)	103
OCN	4502	2	Kristine Arquero	Pierre Goueth	n/a						2 (Chem.)	146
OCN	4507	1**	Erika Peters	n/a	n/a						1	117
OCN	4512	2	Pedro Morgado Flores	Rica French	n/a						1	118
OCN	4518	2	John Thomford	Himgauri Kulkarni	n/a						1	126
OCN	4519	2	Jeff Ihara	Joe Salamon	n/a						1	126
OCN	4520	2	Stacey Hull	Suzie Bailey	n/a						1	133
OCN	4536	2	Paul Clarke	David Parker	n/a						2 (Des. Tech)	144
OCN	4608	2	Mary Gross	Dominique Ingato	n/a						1	118
OCN	4609	2	John Turbeville	Jeanine Sepulveda	n/a						1	116
OCN	4620	2	Min Choi	Karl Cleveland	n/a						2 (IMT)	120
OCN	4621	2	Leigh Cotnoir	Catherine Walker	n/a						1	120
OCN	4702	1	Andrea Petri	n/a	n/a						2 (Int. Lang.)	120
OCN	4703	2	Christina Toharia	Rosa Viramontes	n/a						2 (Int. Lang.)	122
OCN	4704	1	Pilar Hernandez	n/a	n/a						2 (Int. Lang.)	120
OCN	4810	2	Annie Ngo	Christina Sharp	n/a						1	112
OCN	4811	2	Tina Walker	Janelle West	n/a						1	131
OCN	4812	2	Steve Isachsen	Eric Carstensen	n/a						1	131
OCN	4813	2	Nate Scharff	Lynnie Trzoss	n/a						1	144
OCN	4814	1	Emiko Kiyochi	n/a	n/a						1	100
OCN	7056	1	Mark Laurel	n/a	n/a						2 (Hort.)	102
OCN	7057	2	Megan Allison	Ashley Davis	n/a						2 (Hort.)	170
OCN	7058	1	Mike Deschamps	n/a	n/a						2 (Hort.)	86
OCN	8010	1***	CHLD Dev Director: Yi-Cheng Hu	n/a	n/a						2 (Child Dev.)	165
OCN	8012	1	Claudia Flores	n/a	n/a						2 (Child Dev.)	138
SAN	411	2	Khang Nguyen	Tina Johnson	n/a						2 (Phys/BioSci)	115
SAN	412	2	Thong Nguyen	Kaitlin Fisher	n/a							117
SAN	504	2	Eric Snortum	Khang Nguyen	n/a							150
SAN	510	2	David Detwiler	Robert Bond	n/a							150
SAN	511	2	OPEN FOR FACULTY	Janeen Apalatea	n/a							150
SAN	512	2	Kristine Arquero for the New Hire,	Alexis Tucker	n/a							150
SAN	513	2	Sean Davis	Krista Byrd	n/a							150
SAN	602	2	Kelly Hagen	Luke Lambert	n/a							158
SAN	603	2	OPEN FOR FACULTY	Shannon Myers	n/a							145
SAN	604	2	Sam Arenivar	OPEN FOR FACULTY	n/a							145
SAN	605	2	OPEN FOR FACULTY	OPEN FOR FACULTY	n/a							150
SAN	608	2	Eric Robertson	Tony Burman	n/a							140

MiraCosta College highly values academic integrity. As outlined in Board Policy 5505: Academic Integrity, students have the right to appeal a faculty-initiated academic ~~dishonesty~~ integrity decision and/or remedy. This means that any student who is determined by a faculty member to have engaged in behavior that is deemed a violation of their academic integrity policy such as cheating, plagiarizing, falsification of information, or helping other students to cheat, etc., has the right to appeal a faculty member's decision and/or remedy (e.g., lowering of a grade as result of behavior deemed a violation of the faculty member's academic ~~honesty~~ integrity policy). Please note that this ~~policy~~ procedure is specific to faculty-initiated decisions and/or remedies in response to claims of academic ~~dishonesty~~integrity concerns. All appeal requests that involve decisions and/or resolutions determined by the Office of Student Affairs must follow the processes and conditions as outlined in Administrative Procedure 5520: Student Conduct Procedures.

The process to appeal a faculty decision (and/or remedy) is as follows:

A.   Within ten (10) calendar days, the student may appeal the faculty member's action by submitting a written appeal request to the department chairperson via email. The written request should include a description of the alleged behavior in question, the faculty member's decision and/or remedy, detail what the student is specifically appealing (decision and/or remedy), and any information the student deems relevant ~~that they would like to include~~. The department chairperson must respond to the student in writing via email within ten (10) calendar days of when the appeal was submitted with their decision. The chairperson's decision may be to uphold the faculty member's decision and/or remedy, to overturn the faculty member's decision and/or to modify the faculty member's decision and/or remedy.

B.   If the student wishes to appeal the department chairperson's decision, ~~they~~ the student may make a final written appeal via email to the Vice President, Instructional Services, within ten (10) calendar days of receiving the chairperson's decision. The vice president's decision is final and will be delivered to the student within ten (10) calendar days via email.

C.   A successful appeal of a faculty member's determination that a student has been academically dishonest does not automatically change the final grade in the course. To appeal the final grade in a course, the student must follow the procedures outlined in Administrative Procedure 4231 on grade changes.

MiraCosta College highly values academic integrity. At the core, this means producing an honest representation of one's own work. MiraCosta College also promotes the approach that education is best accomplished as a cooperative, collaborative enterprise in which students are encouraged to work with and learn from each other. The line between academic integrity and collaborative education is not always easy to define and may vary from one discipline to the next and from one instructor to the next. Many aspects of cheating and plagiarism are universally recognized, while others are subject to debate.

This policy provides general guidelines that outline common definitions of academic dishonesty and affirms the right of instructors to employ more detailed academic integrity policies according to their preferences and practices when teaching their respective courses. Faculty are strongly encouraged to outline their policies on their course syllabus. Students are encouraged to review each course syllabus to understand the academic integrity policies of the faculty and course.

Examples of academic dishonesty include, but are not limited to, the following:

A.   Cheating: Copying another person's work or using unauthorized aids, including but not limited to technology such as cell phones or watches, during an examination, quiz, or assignment.

B.   Plagiarizing: Copying someone else's work or ideas, including but not limited to the use of unauthorized electronic aids, and misrepresenting them as one's own.

C.   Falsification: Making up fictitious information and presenting it as factual or altering records for the purpose of misrepresentation.

D.   Facilitation: Helping another student to cheat, plagiarize, or falsify information. This canSome examples include writing a paper for another student, referring a student to a website that offers services that fall under the aforementioned examples of academic dishonesty, sharing work where it may be searched and submitted by others, referring a student to those sources, or knowingly allowing a student to copy your one's own work.

There are two areas that address concerns about behavior that may be deemed a violation of academic integrity. These areas are: (1) faculty-initiated remedies and (2) referrals to the Office of Student Affairs to address alleged violations of Administrative Procedure 5500: Standards of Student Conduct.

(1) Faculty-initiated remedies for violations of academic integrity may include a verbal warning, a lowered assignment grade, and/or submission of an academic integrity report to the Office of Student Affairs. Instructors may consult with the dean of Student Affairs or their designee to review appropriate remedies per state statutes and codes. Students have the right to appeal faculty-initiated remedies as outlined in Administrative Procedure 5505: Academic Dishonesty Integrity - Appeal Process.

(2) Faculty are encouraged to submit reports of alleged violations of Administrative Procedure 5500: Standards of Student Conduct to the Office of Student Affairs. The Office of Student Affairs provides an educational experience for students when there are alleged violations of the Standards of Student Conduct to decrease the likelihood of recurrence. In particular, if the student has allegedly violated the Standards of Student Conduct before, the Office of Student Affairs may address alleged violations as outlined in Administrative Procedure 5520: Student Conduct Procedures.

See Administrative Procedure 5500: Standards of Student Conduct and Administrative Procedure 5520: Student Conduct Procedures for additional information.

Academic Affairs Committee – AAC Charge
Report to Academic Senate Spring 2023

Changes were made to the AAC charge in Spring 2023 during the committee evaluation. The committee removed tasks it is no longer responsible for and streamlined the charge by using bullet points to highlight responsibilities.

Old:

Academic Affairs Committee is responsible for formulating and recommending to the appropriate councils policies on academic and professional matters related to standards of scholarship, academic freedom and intellectual property, standards and process for student learning outcomes assessment, faculty hiring, and coordinates with IPRC on academic program review standards and processes, incorporating student learning outcomes assessment results into program review, as well as implementing procedures for faculty hiring prioritization based on program review, and annual academic calendar formation.

New:

Academic Affairs Committee, a subcommittee of the Academic Senate, is responsible for
- formulation and recommendation of policies and procedures on academic and professional matters
- implementation of procedures for faculty hiring prioritization
- annual academic calendar formation
- coordination with IPRC on academic program review standards and processes

DEqCC Mission Revision

Origins of DEqCC:

The Diversity, Equity, and Cultural Competency Committee (DEqCC) was initially a task force developed in 2006 to address and support faculty of color who experienced racial prejudice on our campus. While its mission has evolved multiple times in the nearly two decades of its existence, DEqCC has remained consistently committed to promoting diversity in faculty, equity, equal employment opportunity, professional development, and faculty retention.

Our Mission:

As a subcommittee of the Academic Senate, DEqCC consults and collaborates with various entities on campus to promote an equitable and culturally responsive work environment for all MiraCosta faculty. In addition, DEqCC offers focused support, resources, and professional development for faculty of color while also recognizing how their intersectional identities account for the differences in their campus and classroom experiences. Our mission aligns with campus and state-wide efforts such as MiraCosta's [Community College District Equal Opportunity Plan](#) and the [principles from the Chancellor's Office Vision for Success](#).

Our Work:
- Offer spaces and opportunities to support the centering of personal and professional growth of faculty of color and faculty from marginalized communities so they may thrive at MiraCosta.
- Build community and practice community care by hosting speakers, events, and social gatherings to build a network of faculty support and to provide a space for open authentic dialogue between colleagues.
- Consult with and support campus committees, programs, and departments (such as Tenure Review and Evaluation Committee [TREC], Human Resources) looking to incorporate equity and culturally responsive practices in their work.

Membership:

The committee will comprise 8-10 faculty members (not including the committee chair) who serve two-year renewable terms, which should be staggered to minimize turnover from year to year. Members elect a chair to serve a two-year term, which can be renewed one time with committee approval.

DATE: April 3, 2023

TO: Leila Safaralian
            President, Academic Senate Council

FROM: Sunny Cooke
            Superintendent/President

RE: Emeritus Status for Faculty

The following full-time faculty members have retired from teaching at MiraCosta College. Please consider the qualifications of these retirees and forward the Academic Senate's recommendations for emeritus faculty status. Those recommendations will then be presented to the board of trustees for approval.

The following full-time faculty retirements have been accepted by the board of trustees:

Retiree	Job Title	Hire Date	Retirement Date	Years of Service
Jane Mushinsky	Instructor, English	8/19/91	5/31/22	30.8
Lane, Lisa	Instructor, History	8/22/89	7/31/22	32.9
Perry, Pamela	Librarian	7/01/04	6/30/23	19
Wezniak, Steven	Instructor, AHSDP Math	6/17/02	5/26/23	20.9

DATE: April 3, 2023

TO: Leila Safaralian
             President, Academic Senate Council

FROM: Sunny Cooke
             Superintendent/President

RE: Emeritus Status for Associate Faculty

The following associate faculty members have retired from teaching at MiraCosta College. Please consider the qualifications of these retirees and forward the Academic Senate's recommendations for emeritus faculty status. Those recommendations will then be presented to the Board of Trustees for approval.

Retiree	Hire Date	Retirement Date	Terms of Service
Phillips, Judith	1/10/03	12/31/22	38
Westlake, Omaida	8/19/02	8/11/22	38

Academic Senate – End of the Year report 22-23

The Academic Senate is a governance committee that represents the Faculty to the Board of Trustees and President/Superintendent in Academic and Professional Matters.
The Academic Senate President and Vice President are Meeting twice a month with the Superintendent/President, Dr. Sunny Cooke and the Assistant Superintendent/Vice President, Instructional Services, Denée Pescarmona regarding Academic and Professional Matters.

Fall 2022 Membership:
Officers: Leila Safaralian, President
                 curry mitchell, Vice President
                 Robin Allyn, Coordinating Officer

Full-time Senators:
Angela Beltran-Aguilar, Shawn Firouzian, Jim Julius, Delores Loedel, Don Love, Tyrone Nagai, Gilbert Neri, Candy Owens

Associate Faculty Senators:
Ingrid Bairstow, Karla Cordero, Brian Page, Hossein Ravanbaksh, Krista Warren

Ex-officio: Sunny Cooke

Spring 2023 Membership:
Officers: Leila Safaralian, President
                 curry mitchell, Vice President
                 Robin Allyn, Coordinating Officer

Full-time Senators:
Angela Beltran-Aguilar, Krista Byrd, Shawn Firouzian, Jim Julius, Delores Loedel, Don Love, Tyrone Nagai, Candy Owens

Associate Faculty Senators:
Karla Cordero, Genevieve Griffin, Brian Page, Hossein Ravanbaksh, Krista Warren

Ex-officio: Sunny Cooke

In fall 2022 and spring 2023, the Academic Senate attended to its business within shared governance and set the following priorities and goals:

- Setting **Teaching and Learning** as the core of our main work.
- Planning and facilitating the fifth Friday to focus on creating Student Learning Outcomes processes to Reinforce Teaching and Learning.
- Continuing our collaboration with the accreditation team to submit the report.
- Planning and facilitating the Professional Learning Summit.
- Providing multiple updates related to educational policies such as AB1705, AB928, and AB1111.
- Collaborating with the Social Justice and Equity Center to plan and offer a series of workshops and events throughout the year for faculty, classified professionals, and administrators.
- Creating a survey, MiraCosta Academic Senate HyFlex Recommendations, and planning a series of training related to Hyflex teaching modalities.

- Creating a strong partnership with the Faculty Assembly, MiraCosta College Academic Associate Faculty, and Classified Senate.
- Participating in ASCCC plenary events and the Area D meetings to represent MiraCosta College.
- Discussing the improvement needed in the training for hiring faculty.
- In consultation with the district, creating and planning a Calendar Committee to research the possibilities of other Academic Calendars.
- Reviewing and revising the term length and term limit for the governance committees and Academic Senate Subcommittees appointed by the Academic Senate President.
- Reviewing and updating the Academic Senate Bylaws and Rules through a DEI lens and several changes were adopted.
- Collaborating with IDEA office on writing Culturally Responsive Pedagogies and Practices Grant.
- Collaborating with the PDP, Classified Senate, and the district in redesigning the Professional Learning at MiraCosta College.
- Working with Credit for Prior Learning (CPL) team to explore the possibility of including the challenge form process in the CPL work.
- Attending the Associated Student Government meetings for support and collaboration.
- Offering workshops related to AI and ChatGPT in collaboration with faculty leaders on campus.
- Communication with AAC regarding AI and ChatGPT and the possible future impact on the policies.
- The Academic Senate news team publishes two "Academic Senate News" online newsletters each semester. The purpose of the newsletter is to inform faculty and the campus community of governance events and opportunities and to highlight student success.
- Creating Associate Faculty Recognition Processes in collaboration with HR.
- Planning the first Associate Faculty Recognition during the Spring Celebration of Excellence.
- Creating the first *NDN Intertribal Collective Scholarship* in partnership with the Classified Senate and IDEA office.
- Creating and planning the first campus-wide event focusing on *Cultivating Human Connection* in partnership with the Classified Senate and PDP.
- Creating a Possibility Statement for Professional Learning in partnership with the PDP.
- Creating guidelines related to the AB2449 and the Brown Act for the Academic Senate and all subcommittees.
- Establishing an Academic Senate Comprehensive Annual Report to replace the program review for transparency and discussing the current tasks and goals.
- Participating in Guided Pathways Conference and collaborating with our guided pathways team.
- Working with the Faculty Assembly for updating many important MOUs such as Online Mentoring and Joyful Teacher in Residence.

Additionally, after multiple discussions with the Academic Senate colleagues, three themes were selected to be the center of our focus and attention for this year.

Teaching and Learning
Goal #1) Given that many MiraCosta faculty have received training on identifying equity gaps, guidance is needed on clear and concrete ways to address those gaps. This year, this taskforce will create a local guide for faculty on Culturally Responsive Teaching Practices using the DEI in Curriculum: Model Principles and Practices as a model. The taskforce will collaborate with the C3 Joyful Teacher in Residence, PDP, CPC, and MOE, on development of the guide and ways to incorporate the guide into faculty professional learning opportunities.

The teaching and learning taskforce consisted of senators Jim Julius, Shawn Firouzian, Hossein Ravanbaksh, Ingrid Bairstow (Fall 2022), and Genevieve Griffin (Spring 2023).

The committee researched models for faculty on how to address equity gaps and agreed that the *DEI in Curriculum Model Principles and Practices* adopted by the Chancellor's Office of California Community Colleges, was a good starting point. The model provides:

> *Promising practices that can be used by faculty, deans, curriculum chairs and committees, Chief Instructional Officers (CIO)/Vice Presidents of Instruction, and local academic senates to begin conversations on how to redesign practices from working within a traditional Eurocentric model to working within an equity-minded framework. Although there may be challenging conversations in beginning transformative work, addressing the fear and leaning into the dissonance has the opportunity to become a cacophony of discord that can create rhapsody and beautiful new sounds and thoughts. In other words, the emotion and push back may be uncomfortable, but it may also yield new ideas and ways to support our diverse student population in more innovative and representative ways, which is the charge of the California Community Colleges.*

The committee worked together and researched how to translate the model into a practical, user-friendly, informative guide for faculty that could help establish common language around equitable teaching practices. The taskforce decided to create an infographic as the medium to share these practices.

The current draft of the infographic is available here:
https://drive.google.com/file/d/1FWkWvu9VZHUSHam7UJbwWnmJuiGB79Af/view?usp=sharing

Taskforce Recommendations:
While the taskforce was successful in researching and creating a draft infographic on Culturally Responsive Teaching Practices, time did not allow for connecting outside of the taskforce participants. The draft at present reproduces the key practices from the DEI in Curriculum guide, gathering them into six categories with action-oriented titles.

Moving forward, our taskforce is overall recommending that this work continue in the next calendar year, allowing the next taskforce to continue this project by bringing the *Culturally Responsive Teaching Practices* guide to the DEqCC committee, the C3 Joyful Teacher in Residence, the Guided Pathways Workgroup, PDP, CPC, and MOE, for their input and support, with goals of further refining and developing the guide, and exploring ways to incorporate the content of the guide into faculty professional learning opportunities.

Onboarding
Goal #2)

- Develop focused and discrete training materials delivered to Senate members in a "just-in-time" manner so that all members–but especially new members, associate faculty, and student senators–may participate in deliberative processes with full confidence and certainty.
- Aim to create a recursive, sustaining onboarding process that also becomes a model that other Academic Senate subcommittees might adopt and emulate.

Our Methods

- Reviewed prior Academic Senate training materials.
- Created and delivered a survey of confidence levels of participation and Planning and facilitating the Professional Learning Summit.
  - [Executive summary and recommendations](#)
- Co-lead the Governance Committee Evaluation process in the March 3rd meeting.
- Create an Academic Senate "Helpful Hints" resource for senate members, distribute 2023 Retreat.
  - [Academic Senate Members' Helpful Hints](#)

Next Steps

- Collaborate with other Governance Committee Chairs to share and glean effective welcoming and community building practices.
- Create feedback forms for each module to collect data for revision and adjustment.
- Evolve the Academic Senate Members Helpful Hints
  - Include content that is a mix of accessible media including text, video, and audio formats.
  - Streamline content duration and cohesion so the time required to complete any discrete module does not exceed 15 minutes.
  - Rely on culturally sustaining, blended learning, and just-in-time pedagogical practices along with universal design methods to design, deliver, and refine content.

Enrollment and Course Offerings

Goal #3) A taskforce of the Academic Senate will collaborate with the new MiraCosta Enrollment Management team to research and learn about existing and innovative enrollment management practices to improve enrollment and to support equity, access, and student success. This taskforce will provide updates during Academic Senate meetings throughout the year.

The taskforce engaged and accomplished the following during fall 2022 and spring 2023:

- Some members of the taskforce attended the Enrollment Management sessions offered by Vice President of Instruction and Student Services in fall 2022.
- Met with Vice President of Instruction and received updates about plans for moving forward. Denée Pescarmona explained that the next step will be to start examining multiple enrollment management models to assess what elements would be beneficial for MiraCosta to use. For example, whether a Canvas shell or a Google doc/sheet would be the best vehicle to house the Enrollment Management's ongoing work.
- The taskforce also discussed the importance of viewing enrollment numbers through the lenses of both student headcount and FTEs.
- Dean Zhenya Lindstrom met with the department chairs and facilitated a discussion regarding course offerings at San Elijo. Some members of this taskforce attended this meeting as well.
- Leila Safaralian met with Zhenya Lindstrom regarding creating fair practices for class cancelation and addition and informing our students about these changes.
- The taskforce received updates from Denée Pescarmona regarding a student survey on enrollment and class modality preferences:
  - The majority of students said they preferred online asynchronous classes, with the notable exception of labs and other courses with significant hands-on components.
  - There is still a significant minority of students that strongly prefer in-person instruction.

- o Students generally do not like the hybrid modality "why come to campus just for one hour a week?", although that may vary between disciplines where "hybrid" means different things.
  - o Most students are unsure about Hyflex classes due to a lack of clarity on what Hyflex means.
- The taskforce had some discussion addressing academic integrity concerns with online classes, mainly centered around exams, no clear consensus on the use of electronic proctoring programs.
- Discussed the ongoing push for more Hyflex-capable classrooms to prepare for an anticipated increase in the use of that modality, although there are certain types of classes where electronic formats may not be appropriate.
- Moving forward, strong consensus to continue referring to the Enrollment Management Group as a "taskforce" rather than a "committee" to avoid Brown Act complications.
  - o Candy Owens, Leila Safaralian, Brian Page, and Delores Loedel expressed interest in continuing with the taskforce.
- The taskforce also suggested and discussed:
  - o Creating equitable rules and procedures for enrollment (waitlists, add/drop, deadlines based on pedagogy/practice).
  - o Clarify information about courses in SURF and other scheduling spaces (hybrid, HyFlex, online, onsite,). Create clear notes for students about each modality (EX: 1:00am to 1:00am is not clear enough).
  - o Increase access and choice within course offerings for students who cannot attend in person (HyFlex).
  - o Possibly create a pop-up in SURF that appears when someone clicks on the modality for any class, with a quick 1-2 sentence summary of each modality.
  - o Listing the technology requirements for the partly/fully online modalities, especially Zoom and HyFlex.
- Meeting with the Vice President of Instruction and reviewing the student survey on class offering:
  - o The largest groups of students preferred either all online or combo of online and on-ground.
  - o The number of work hours looks like the most important indicator for online preference, with people working 30+ hours per week preferring online considerably more.
  - o We continue to see strong student preference for online, especially online asynchronous, but we still have to figure out whether this is more about convenience or whether these students are actually seeing comparable success online.
  - o MCC has a particularly high level of online enrollments compared to other colleges or CA overall.

Academic Senate Evaluation
In spring 2023, the Academic Senate and all its subcommittees were evaluated related to Committee Effectiveness, Committee Meetings, and Committee Participation in accordance with the Governance Manual guidelines.
- **Committee Effectiveness**: The AS Senators agreed that the committee is operating in an effective manner and some suggestions for improvement were discussed.
- **Committee Meetings**: Members overall feel the meeting length and frequency, first and third Fridays, 9-11am, are effective and we use the time we have available efficiently.
- **Committee Participation**: Members overall feel comfortable with the committee climate and sharing their opinion. It was mentioned that this body usually has a unanimous vote. While this is

appreciated from a collegiality standpoint, we should make sure opposing views feel comfortable to present as well.

Furthermore, the Academic Senate Leadership created an internal survey to ask for feedback from the senators. The summary of the survey can be found **here.** Categories on the survey included how do you feel about preparing for meetings, participating in meetings, representing your constituents, and your role in governance. There was also space for general feedback. For each category there were a lot of things called out. This summary included the top three areas of concern for each category.

There are three recommendations:
1. Create a Senator's handbook or "cheat sheet" that demystifies, stabilize, and serve different areas of the work faculty do on senate, including how we prepare for, participate in, and take action following Senate meetings.
2. Create, resource, and sustain opportunities for Senators to connect to their own constituent groups. This can occur through goal-setting activities and/or facilitated discussion perhaps during Flex week or at the Cultivating Human Connections or meet and greets. This is something that will be sustained; not just Flex week, but perhaps mid-semester, as well, to keep these connections developing.
3. Devote time (during AS meetings or during the AS fall retreat) to an onboarding process specifically for Senator Reports or open conversations about our procedures. For example, at the retreat, we could devote some time to Senator reports. Perhaps an activity where each person talks about a thing that they are in charge of such as Honors, for example. That could be put on a sticky note on a whiteboard and adding stickies to the whiteboard.

Closing the Equity Gap

The Academic Senate has been at the center and forefront of the Redesigning the Student Experience through the guided pathways framework. Every meeting features an update on the progress of the Redesigning the Experience Workgroup. In addition, some of the Academic Senate members attended the Guided Pathways Conference 4.0 and were involved in the planning for guided pathways framework moving forward. Furthermore, the Academic Senate reviews, provides input, and approves the Scale of Adoption Assessment for the Colleges Redesigning the Student Experience work .

Academic Senate Budget

The Academic Senate general/supplies budget starts with a beginning balance of $9,853.00 and is split between Academic Senate $4,853.00 and the Professional Development Program $5,000.00 each fiscal year. As depicted in the chart below, the current and estimated AS expenditure to date amounts to $4,147.21 leaving a remaining balance of $705.79. Additionally, there is an equipment budget in the amount of $1,200.00 also split between AS $600.00 and PDP $600.00. These funds have been expensed for the year.

Academic Senate	GENERAL / Supplies / Equipment			FY '22-'23
General Supplies				
Beginning balance				$ 4,853.00
Date(s)	**Vendor / Item description / Notes**		**Amount**	**Balance**
7/1/2022	2 monitors / 1 docking station / 1 webcam (part pd by equip bdgt)		$ 757.35	$ 4,095.65
8/12/2022	AS Retreat - Dukes Hawaiian Coffee (bkfst and lunch)		$ 1,077.96	$ 3,017.69
1/19/2023	Cultivating Human Connection - pd half lunch with PDP		$ 1,428.90	$ 1,588.79
3/21/2023	NDN Scholarship contribution		$ 333.00	$ 1,255.79
5/19/2023	Faculty Celebration - last AS meeting (Estimate - amt unkn)		$ 550.00	$ 705.79
Equipment				
Beginning balance				$ 600.00
Date(s)	**Vendor / Item description / Notes**		**Amount**	**Balance**
7/1/2022	2 monitors / 1 docking station / 1 webcam (part pd by equip bdgt)		$ 600.00	$ -
Account Strings in Workday:	**General funds:**		**Eqipment funding string:**	
Fund	11_FD Unrestricted General Fund		same	
Cost Center	182-CC Academic Senate Office		same	
Program	6031_PG Academic Senate		6013_PG Aca Admin-Dean Community Ed	
Designation	1356_DG UnRest Dept Operating Funds		same	
Spend Category	1001_SC - Supplies Instructional		64 - Equipment	
Spend Category	1215_SE - Supplies - Office or Other (non-instructional)			
Spend Category	1003_SC - Food/Refreshments			

Academic Senate's travel budget starts with a beginning balance of $16,050.00. Current and estimated travel expenditures to date amounts to $7,644.38 leaving a remaining balance of $8,405.62.

Academic Senate	TRAVEL / Conferences			FY '22-'23
Date(s)	**Faculty member - description / Notes**		**Amount**	**Balance**
Beginning balance | SA#				$ 16,050.00
11/3-5/22 SA#2151	Safaralian, mitchell, Firouzian - F'22 Plenary - virtual		$ 1,155.00	$ 14,895.00
11/2-5/22 SA#2153	Warren - ASCCC F'22 Plenary - in-person		$ 1,905.22	$ 12,989.78
4/20-22/23 SA#2742	Safaralian, mitchell - S'23 Plenary - virtual		$ 800.00	$ 12,189.78
4/19-22/23 SA#2745	Robin Ally - S'23 Plenary - in-person		$ 1,388.41	$ 10,801.37
4/19-22/23 SA# 2858	Delores Loedel - S'23 Plenary - in-person		$ 1,501.75	$ 9,299.62
4/19-22/23 SA# 2857	Maria Figueroa - S'23 Plenary - in-person (reg, prkng, food)		$ 894.00	$ 8,405.62
Account Strings in Workday:	**General funds:**			
Fund	11_FD Unrestricted General Fund	**Designation**	1356_DG UnRestr Dept Operating Funds	
Cost Center	182-CC Academic Senate Office	**Ledger Account Summary**	52 - Travel and Conferences	
Program	6031_PG Staff and Faculty Development			

Reassigned Time for Faculty Co-chairs: The current (2022-2023) Faculty Assembly CBA was adopted in May 2021. **Article B.1.0 SUPPORT FOR ACADEMIC SENATE LEADERSHIP RESPONSIBILITIES** now states:

"The Academic Senate shall be provided with 3.0 FTE reassigned time per semester in support of Academic Senate leadership responsibilities. At least 0.4 FTE reassigned time is intended to allow a faculty member to serve as the Professional Development Program ("PDP") Coordinator. The Academic Senate shall also be provided with 1.5 FTE reassigned time per semester for faculty chairs and co-chairs of district governance committees (section C.4.3). At least 0.2 FTE reassigned time is intended to provide leadership for the Outcomes and Assessment Committee. Reassigned time may be redistributed

between these two blocks with the approval of the superintendent/president or designee. The Academic Senate shall have the discretion to distribute this reassigned time as it deems appropriate. The Academic Senate president will notify the Office of Instruction prior to the end of the preceding semester as to which faculty are receiving reassigned time."

Fall 2022 and Spring 2023 – FTE/LHE Reassigned Time for AS Leadership Responsibilities
Academic Senate Leadership
AS President: Leila Safaralian – 0.8 FTE (12 LHE)
AS Vice President: curry mitchell – 0.3 FTE (4.5 LHE)
AS Coordinating Officer: Robin Allyn – 0.2 FTE

Academic Senate Subcommittee Faculty Chairs
Academic Affairs (AAC): Stacey Hull – 0.3 FTE (4.5 LHE)
Courses & Programs (C&P): Angela Senigaglia – 0.5 FTE (7.5 LHE)
Diversity, Equity, and Cultural Competency (DEqCC): Violeta Sanchez – 0.3 FTE (4.5 LHE)
Professional Development Program (PDP) Coordinator (split):
        Aaron Roberts – 84 hours summer stipend; F22/S23 – 0.333 FTE (5 LHE)
        Chad Tsuyuki – 15 hours summer stipend; F22/S23 – 0.067 FTE (1 LHE)

Faculty Chairs / Governance
Budget & Planning (BPC): Maria Figueroa – 0.3 FTE (4.5 LHE)
Institutional Program Review (IPRC) Co-chair (split):
        Kaitlin Fisher – 0.2 FTE (3 LHE)
        Polo Mariscal – 0.2 FTE (3 LHE)
Outcomes & Assessments (OAC) Co-chair and Faculty Leads:
        Shannon Myers, Co-chair – 0.333 FTE (5 LHE)
        Joanne Benschop, SLO Coordinator – 0.267 FTE (4 LHE)
        John Thomford, Core Competency Coordinator – 0.2 FTE (3 LHE)

In summary, AS leadership RT has been broken down as follows:
AS President	0.8 FTE (12 LHE)
AS VP/Elect	0.3 FTE (4.5 LHE)
Coordinating Officer	0.2 FTE (3 LHE)
DEqCC Chair	0.3 FTE (4.5 LHE)
Academic Affairs	0.3 FTE (4.5 LHE)
Courses & Programs	0.5 FTE (7.5 LHE)
PDP Coordinator	0.4 FTE (6 LHE)
Total:	**2.8 FTE**

Faculty Chairs / Governance
Outcomes & Assessments	0.333 FTE (5 LHE)
BPC co-chair	0.3 FTE (4.5 LHE)
IPRC co-chair	0.4 FTE (6 LHE)
Core Competency Coord.	0.2 FTE (3 LHE)
SLO Coord.	0.267 FTE (4 LHE)
Total:	**1.5 FTE**

Courses and Programs Committee – End of the Year report 22-23

CPC has had a great year of carrying out our mission of careful study and open discussion to assure the college's curriculum has consistent quality, rigor, and compliance with state regulations and standards as well as with district policies and procedures.

For this school year, we have successfully approved 138 courses - including 22 new credit courses and 12 new noncredit courses. We approved 3 new programs, 2 in credit and one in noncredit, and modified 2 credit programs. Finally, we deleted 2 credit programs, 10 credit courses, and 5 noncredit courses, for a grand total of 153 courses and 32 program approvals. A lot of thoughtful dialogue was had at the committee this year, and among other things, discussion of how to encourage curriculum authors to engage in careful revisions of their courses through the DEI lens was of focus.

The committee is also currently in the process of completing the review of all BP/APs assigned to CPC. In addition to our curriculum work, the committee has engaged in a variety of efforts to support the equity work at the college. We continue to monitor and respond to new legislation, particularly in the areas, Ethnic Studies, CalGETC, and AB9111 calling for common course number. We anticipate more work in these areas for the 23-24 school year.

As one final note this year, I would like to thank the committee for their willingness to try new meeting modalities. With the return to in-person meetings, CPC has explored the HYFLEX meeting format, with locations at OCN, CLC, and SAN for several meetings. While the meeting format has some challenges, it has been a fun adventure and an exciting look to the future.

Professional Development Program – End of the Year report 22-23

It is my first year chairing a committee and my first time writing an annual report. I've been reflecting on the work that the committee and I have done this year and recognize that I am certainly still learning many of the logistics of leading a committee and leading effective meetings.

PDP is going through some changes as a committee as is our overall professional learning at MiraCosta. I think in some ways the early part of this year was a bit hindered by my inexperience in the role and the volume of decisions and discussions we needed to have about Achieving the Dream. We often found ourselves reacting to external things rather than creating or generating anything of our own. I was still figuring out many, many things and growing. Fall semester was particularly challenging given we missed one of our meetings due to a holiday. Going forward, we will be rescheduling our meetings if they fall on a holiday.

I often felt overwhelmed and isolated in the Fall because I was teaching 100% remotely due to a class cancellation. I'm sure that I brought that feeling into my work at times in our remote committee meetings. I was not as connected to the committee, AS leadership, and the campus as a whole. Now, I have a team of people I work with regularly and feel connected to.

During the Spring semester, the AtD conversations in our meetings continued and Leila, curry, and I began working together closely. One challenge I am still trying to figure out is the divide between my work as coordinator and our work as a committee. I don't think that the committee as a whole is used effectively, which was one of the things I planned to change when I submitted my letter of interest for this job. However, changing the structures and habits in leadership and how we work together is something that takes time.

I'm actually writing this report after one of the best committee meetings we've had so far this year. For the first time, it feels like we actually made positive progress and worked together. We

also made it more fun. We had many of our reports submitted in advance and placed on the agenda. Much of the meeting was spent working in small groups editing our mission and reflecting on what we need as a committee.

We are going to continue this work of revising our mission and reflecting on our functions. This work also now feels more directly connected to the AtD-related work, which feels like a sign that we're starting to own what we're doing. I'm honestly very excited for the future of this group. Next year, we're bringing in some excellent new members who will add new perspectives and important representation to our team.

I'm also developing a close partnership with our incredible AS President Leila Safaralian and curry mitchell, the AS President-elect. The three of us make up the professional development steering committee for the faculty working on overhauling our professional learning. This partnership is, to me, one of the highlights of the year. I've learned a lot from working with each of them. Xuchi Naungayan Eggleton, our incoming DEqCC chair and my frequent co-conspirator, just proposed that DEqCC and PDP have a joint retreat to start the Fall semester. The possibilities of a united DEqCC/PDP effort are radical in all the right ways. And Xuchi is very cool.

Good things are on the horizon.

My personal aim is this:
Each one of us needs to grow in our own ways and largely knows what we want or need to grow. We're unique individuals with agency over our lives. But we also can't grow alone. Our best, healthiest, and most sustainable growth will happen in community. PDP is going to take care of this community of people and help them grow together.

Along the way, we're also going to tear down some of the structures in our institution that create divisions and exclusions.
-Aaron

Below are some important highlights of the work we've done this year:
- A deliberate partnership with TREC in the form of a co-PDP Coordinator role to oversee the work of the new faculty welcoming and mentoring. Chad Tsuyuki and I truly re-designed the approach for how we welcome faculty to MiraCosta and empower them to be agents of change on our campus.
- The ongoing work to revise our professional learning as a campus. PDP was and is going to be even more instrumental in this work. Managed the Flex schedule and Flex reporting systems. The Flex schedule and how it is going to be presented. Debby Adler has been vital to assisting with MyFlex. The system has some issues on the tech side and Debby ensures that it still runs!
- A revision of our mission, values, and functions. We're also following the lead of MOE and adjusting our meeting practices and annual practices. In general, we're revising how we do everything as a committee. It's like spring cleaning.

Goals for next year:
- Direct the restructuring of our professional learning approach at MiraCosta. This project is going to be a big undertaking and will be central to our work.
- Create a system that is a hub for professional learning–recording our Flex, scheduling events, housing resources, curating resources, connecting to outside opportunities, and documenting our growth.
- Connect deliberately with as many areas of campus as possible. DEqCC and PDP have a great opportunity, TREC and PDP are already working well together.

- Professional learning is about people working together and growing together. We need to document these moments for reflection, memories, storytelling, and communal knowledge sharing.

PDP Budget 2022-2023

PDP / Flex	GENERAL / Supplies / Equipment		FY '22-'23
General Supplies			
Beginning balance			$ 5,000.00
Date(s)	**Vendor / Item description / Notes**	**Amount**	**Balance**
7/1/2022	2 monitors, 1 docking station (half pd for w/ equip bdgt-below)	$ 646.88	$ 4,353.12
8/12 and 8/16	Aaron Roberts - reimburse for new faculty orientation	$ 308.81	$ 4,044.31
8/15/2022	New faculty - flex week breakfast	$ 117.67	$ 3,926.64
8/15/2022	New faculty - flex week lunch	$ 59.54	$ 3,867.10
8/16/2022	New faculty - flex week breakfast	$ 117.67	$ 3,749.43
8/16/2022	New faculty - flex week lunch	$ 59.54	$ 3,689.89
1/19/2023	Cultivating Human Connection - pd half lunch with AS	$ 1,428.90	$ 2,260.99
1/18/2023	Lodestar Event - Bagby Brewing Co. - Reimburse Aaron	$ 119.47	$ 2,141.52
3/15/2023	The Vibe - print 50 posters from Copy Center	$ 10.20	$ 2,131.32
3/28/2023	B&H equipment for PDP program	$ 1,598.97	$ 532.35
3/28/2023	B&H equipment for PDP program	$ 264.63	$ 267.72
	Total expenses / balance	$ 4,732.28	$ 267.72
Equipment			
Beginning balance			$ 600.00
Date(s)	**Vendor / Item description / Notes**	**Amount**	**Balance**
7/1/2022	2 monitors, 1 docking station (half paid for with equip bdgt)	$ 600.00	$ -

Account Strings in Workday:	General funds:		Eqipment funding string:	
Fund	11_FD Unrestricted General Fund		same	
Cost Center	182-CC Academic Senate Office		same	
Program	6031_PG Academic Senate		6013_PG Aca Admin-Dean Community Ed	
Designation	1356_DG UnRest Dept Operating Funds		same	
Spend Category	1001_SC - Supplies Instructional		64 - Equipment	
Spend Category	1215_SE - Supplies - Office or Other (non-instructional)			
Spend Category	1003_SC - Food/Refreshments			

MiraCosta Online Education Committee – End of the Year report 22-23

2022-23 Membership: Nery Chapeton-Lamas (spring), Eli Clarke (fall), Sean Davis (resource member), Roland Estrella, Jim Julius (chair), Robert Kelley, Lauren McFall, Paulino Mendoza, curry mitchell, Pedro Morgado, Leola Powers, JahB Prescott (spring), Cristina Toharia

Highlighted work and accomplishments from 2022-23 (some still in progress at the time of the report)

- Held a community-building in-person retreat to start the fall as well as a mid-year onboarding discussion for members joining in spring.
- Significantly revised the MOE committee charge to sharpen its commitment to equity-minded, antiracist practices in its work and operation.
- As its primary goal for the year, developed a new three-year Online Education Plan. (in progress)
- Provided input on the MiraCosta Online Mentor Program, especially the Voluntary Review Of Online Materials (VROOM) course review process being developed.
- Provided recommendations to CPC regarding the discontinued regulatory requirement for regular effective contact among students in DE classes. (in progress)
- Made minor changes to the Online Class Quality Guidelines and DE Handbook to ensure language was updated to match the Title 5 updates finalized in fall 2022. (in progress)

- Held ongoing discussions and advised the Faculty Director of Online Education and Vice President of Instruction about online education issues such as Hyflex implementation, DE class information in SURF, use of the TA role in Canvas, responding to the adoption of Title 5 DE regulation changes, and MiraCosta's participation in the CVC Consortium.

Anticipated major activities for 2023-24
- Work with stakeholders to establish needs assessment processes related to faculty support/professional learning for online teaching, especially to support success of students of color and working adults.
- Work with stakeholders to establish processes for assessing student needs to support success of students of color in online education.
- Make updates as needed to key Online Education documents to address the HyFlex course modality.
- Provide leadership for strategies in the Online Education Plan that are intended to improve equity, student success, and close equity gaps in distance education classes.
- Work with stakeholders in the development and promotion of online programs.
- Work with stakeholders to develop and publish guidance to faculty regarding processes for recommending, piloting, evaluating, selecting, and implementing online education technologies.
- Provide leadership for college guidance to faculty and potential policy additions/updates regarding generative artificial intelligence.

Diversity, Equity, and Cultural Competence (DEqCC) Committee – End of the Year report 22-23

In the past year, DEqCC has been reflecting on its history, its mission, and its work. We are in a moment of transition–at a time in which we are glad to see equity-centered professional development opportunities and work happening across the campus…but also a time in which many faculty, especially faculty of color, are feeling drained and overworked. Therefore, as we rewrite our mission and our charter, we are centering the needs of faculty of color and other marginalized communities, in our programming and work in the next few years.

Last summer, Edward Pohlert and Violeta Sánchez presented at the National Conference of Race and Ethnicity (NCORE) in Portland, Oregon. The presentation named the origins of DEqCC and traced the committee's decade plus history at MiraCosta and provided guidance for the session's participants to start a similar committee of their own. After Pohlert and Sánchez presented a condensed version of their session to DEqCC, the committee began to reflect on these origins and history and began imagining a mission that first, honored DEqCC's origins and second, filled what we believe is a significant gap in our campus professional development and support offerings–those that can aid in the success and retention of faculty of color and faculty from other marginalized communities.

A taskforce was formed late Fall 2022 to begin to imagine a revision of our mission and work. In February of 2023, a first reading of this revised charter was presented at a DEqCC meeting for member feedback. The taskforce is currently making revisions for a second reading to be conducted in April, which we will vote to adopt or not. Based on our discussion at the first reading, we are confident that our revised mission reflects the current values of DEqCC.

This year DEqCC has also created a taskforce to officially liaise with other entities on campus. While DEqCC already has a history of collaborating with other folks in PDP, TREC, and other spaces, we are working on dedicating a few members of our committee to do this work so that we strengthen our connections and collaborations across campus. While we cannot be in all spaces, we plan for DEqCC to choose a focus each year that allows us to, as our revised charter currently states, "Consult and support campus committees, programs, and departments (such as Tenure Review and Evaluation Committee

[TREC], Human Resources) looking to incorporate equity and culturally responsive practices in their work." This focus or focused goals can be outlined by the committee at future fall retreats.

In Fall 2022, DEqCC hosted its 11th Cultural Competency Conference (CCC). This conference featured a keynote and subsequent workshop by Dr. Chinasa Elue titled "We Are Not The Same: Approaching the Academic Year from a Trauma Informed Perspective," and "Closing the Care Loop: Important Considerations for Faculty, Staff, and Students," respectively. The second half of our virtual conference emphasized our well-being titled "Close All Tabs and Restart: Rest and Creativity for a New Academic Year," which was led by Abby Wills and Marlené López. Currently, a conference taskforce is planning our 12th CCC, which we hope will take place in person at one of our campuses. We are excited that this conference will feature MiraCosta colleagues as keynotes and workshop leaders whose expertise will help us learn more about how we hire, support, and retain faculty of color (and all of their intersecting identities). One of the challenges of planning for a fall conference is that we do not know if we will receive funding, and if so, how much those funds will be until the beginning of the fiscal year, which is in July. Due to the fact that this conference has had good engagement from faculty and staff, we feel that it is imperative that the funding for this conference and other DEqCC programming be institutionalized. To institutionalize this funding would show the campus' commitment to professional learning that is at its center, equity-minded.

Sabbatical Leave Committee – End of the Year report 22-23

The sabbatical leave committee status, mission and functions all remain the same.

The SLC spent time in the Fall reviewing and approving sixteen sabbatical leave applications and three alternate applications. This was a great increase from previous years and resulted in alternates. These applications were for faculty who plan to take their sabbatical leave during Fall 2023 and/or Spring 2024. It was noted, a committee member was assigned to each faculty member to assist in any needed application revision(s). The SLC also discussed two individual sabbatical leave reports received from faculty who returned from their sabbatical leave during Spring 2022. A taskforce was assigned to each returning faculty member and was responsible for reviewing documentation. The SLC voted on the sabbatical leave reports based on taskforce recommendations and established deadline timelines for report revisions (if any) and forwarded the reports to Academic Senate for approval. After the Board approval of the SL applications, the SLC Chair notified each dean and department chair of all faculty who had been approved for a sabbatical leave and the semester of the approved leave. Each candidate was also notified. At the conclusion of the Fall meeting, we made one change to the SLC handbook to include "when a faculty member takes a one-semester sabbatical leave, they are relieved of any and all other duties with the college. Participation of these activities during sabbatical leave are not expected, would be voluntary and would not receive compensation."

During the Spring meeting the SLC discussed and voted on the six individual sabbatical leave reports received from faculty who returned from their sabbatical leaves during Fall 2022. Prior to the meeting, a taskforce reviewed the report documentation. These reports were forwarded to Academic Senate for approval. During the Spring SLC meeting, revisions/changes to the SLC handbook were also discussed and approved which included a revision in employee travel. This correlates with AP7400 that the district will not pay for any travel expenses while on sabbatical. Length of service for committee members and length of service for the chair/co-chair were also discussed. Since there is a huge learning curve in the first year of service, the committee is recommending a 2-year commitment for committee members and is recommending a yearly election for the chair/co-chair. The committee voted on the chair/co-chair for 2023/2024. Trisha Hanada-Rogers and Gail Meinhold will remain as co-chairs.

Moving forward, the SLC is forecasting a large number of sabbatical leave applications this Fall (2023) based on faculty interest and will be discussing the five individual sabbatical leave reports from faculty who will return from their sabbatical leave during Spring 2023.

Salary Advancement Committee – End of the Year report 22-23

- SAC had 2 meetings during the 2022-2023 academic year. The two meetings were held on: November 1, 2022 (4pm – 5:30-pm), and on March 14, 2023 (1pm – 3pm).
- SAC approved 17 applications for Approval of coursework/activities + 1 Application for Altering an Approved Proposal (15 faculty members in total)

Discussions and planned projects:

- Terms of Service for Chair – 3-year term in first term; subsequent terms would be 2 years; goal would be to have incoming Chair be elected during Fall meeting, with shadowing/mentoring during Spring meeting.
- Continue having an application deadline in the Fall term, and the Spring term; continue providing a Salary Advancement informational workshop (aiming for FLEX approval) 1-2 weeks before each deadline.
- Increase awareness of Salary Advancement for all faculty – proposing these ideas:
  - Add a Salary Advancement flyer to the Hiring Packets for every Faculty member hired
  - Add a Salary Advancement flyer to be included to the New Associate Orientation packet/folder every term (or ask to present)
  - Direct phone call to every new faculty member hired each term – this would be split among the committee members each semester as side work.
  - Move Salary Advancement workshops to Fall/Spring FLEX weeks instead of 1-2 weeks before application deadline (mid-Sept. & Feb.)
- Development of an online submission for Salary Advancement applications for a fall 2024 implementation.

Faculty Awards Committee – End of the Year report 22-23

Awards Committee members:

Robin Allyn (Chair, AF), Albert Nyman (AF), Christina Johnson (FT), Jessica, Thompson (AF), Janeen Apalatea (FT) & (Eduardo Mariscal (FT)

2022 – 2023 Meeting dates:

August 29, 2022	January 27, 2023
September 26, 2022	February 24, 2023
October 31, 2022	March 17, 2023
November 28, 2022	April 28, 202

Nominations:

- Nominated Omar Jimenez & Social Justice and Equity Center for the ASCCC Exemplary Program Award
- Nominated Erica Duran for the ASCCC Hayward Award
- Nominated Dr. Rachel Hastings for the ASCCC Stanback-Stroud Diversity Award

Meeting Goals:

Recognizing Associate Faculty for years of service:

The AS Awards Subcommittee has been working with the support of the Academic Senate President, Administration, Office of Instruction, and Human Resources Leadership to create a way to recognize associate faculty for their longevity in service to the college. The goal is to mirror as closely as possible the five year "service" pins that full-time faculty, classified professionals, and administrators receive. Due to the nature of the work, the consensus was to recognize semesters of service with pins in 10-semester increments. Also, due to data limitations prior to the implementation of SURF, faculty who worked for the college prior to Spring 2002 will receive a special one-time "Diamond Award" certificate along with a pin recognizing their semesters of service. Associate faculty will be recognized at the inaugural ceremony at the Spring Celebration of Excellence.

Equivalency Committee – End of the Year report 22-23

In addition to fielding equivalency requests from prospective faculty candidates, we have clarified the part of the process for which a department chair/discipline expert weighs in on a candidate's proposed qualifications. Further, we have corrected a departure from the standards of statewide Academic Senate by removing the possibility for a faculty candidate to qualify by "eminence" alone. In its place we are working with specific departments most affected by this change to develop alternate qualifications appropriate to those areas.
The proposed changes have been tested in trial cases and they are presently being readied for evaluation by department chairs as well as the Academic Senate.

Academic Affairs Committee – End of the Year report 22-23

The Academic Affairs committee has accomplished the following during this academic year:
- Development of the 24-25 Academic Calendar.
- Fall 2022 full-time faculty hiring prioritization.
- Update of policies focused on academic and professional matters related to standards of scholarship, use of copyrighted material, academic integrity/academic dishonesty, pass/no pass deadline, library and other support services, experiential education, contract education, credit for prior learning, fee-based community service programs, course adds and drops, standards of student conduct and student conduct procedures.
- Review of procedures for full-time faculty hiring prioritization.
- Update of the Syllabus Checklist.
- Participation in the SURF Update Taskforce.