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AGENDA

We respectfully acknowledge that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, this meeting place and surrounding areas are home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people and remain the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders, present and past: keepers of history, culture, wisdom, and knowledge.

- I. Call to Order
- II. Remote Member Attendance
Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*
- III. Roll Call
- IV. Persons Wishing to Address the Senate **[Time certain 9:05; 15 minutes]**
Members of the public shall have an opportunity to address the committee either before or during the committee’s consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time.
- V. Changes to Agenda Order
- VI. Consent Calendar
 - A. Approve Minutes of the Regular Meeting of May 17, 2024
 - B. Ratify Academic Senate Constituent List for AY 2024-2025
 - C. Equivalencies
Description: *Approve one equivalency for Drama / Theater Arts.*
- VII. Action Item, Second Read (Vote Required)
A senate member may move to add 5 minutes for discussion, approved by a majority vote; other times will be reduced to allow the meeting to end on schedule.
 - A. Academic Calendar 2025-26 – Hull **[Time certain 9:20; 10 minutes]**
Description: *AAC forwarded the proposed 2025-2026 Academic Calendar to Academic Senate for approval.*
 - B. AP4010 Academic Calendar – Hull **[Time certain 9:30; 10 minutes]**
Description: *Updates to include a classified senate representative as a resource member of the taskforce and removal of operating principle of Veteran’s Day being observed on the federal holiday as our current practice includes asking veteran students for feedback on which of the pre-approved days from the Chancellor’s Office they would prefer to observe the holiday.*

BP 2510: Collegial Governance and Participation in Local Decision Making

The board recognizes the Academic Senate as the body that represents the faculty (fulltime and associate) in collegial governance relating to academic and professional matters.

- 1. Curriculum
- 2. Degree and certificate requirements
- 3. Grading policies
- 4. Educational program development
- 5. Standards or policies for student prep. and success
- 6. Governance structures, as related to faculty roles
- 7. Accreditation processes, including self-study and annual reports
- 8. Faculty professional development policies
- 9. Processes for program review
- 10. Processes for institutional planning and budget dev.
- +1 Academic calendar •
Prioritization of full-time faculty hiring • Program discontinuance procedures, in alignment with program review • Equivalency procedures • Policies and procedures protecting academic freedom • Recommendation on tenure and professional advancement

The Board or its designees will consult collegially with the Academic Senate on all of the listed academic and professional matters and will rely primarily on the advice and judgment of the Academic Senate.

- VIII. Reports (Written, Included Via Links Below)
- A. Academic Senate President – *Mitchell* ([access report](#))
 - B. College Superintendent/President – *Cooke* ([access report](#))
 - C. Classified Senate – *Banks* ([access report](#))
 - D. Associate Student Government – *Representative TBD* ([access report](#))
 - E. Senator Reports ([access report](#))
- To submit a Senator Report, contact the Academic Senate President and share your report in writing.*
- IX. Periodic Review – Academic Senate Rules and Bylaws
- A. Academic Senate Rules, Section A. Meetings, Quorum, and Voting of the Academic Senate **[Time certain 9:50; 10 minutes]**
- Description: *A welcome extended to new senators followed by a humanized, just-in-time review of voting rights and procedures, including a review of “motions to approve” and “abstention votes.”*
- X. Adjournment

On September 13, 2022, California Governor Gavin Newsom signed California Assembly Bill 2449 (AB 2449) into law. This bill changes remote attendance rules under Ralph M. Brown Act’s opening meeting laws. With an effective date of January 1, 2023, AB 2449 imposes four periods of differing rules on remote access to, and member attendance of, local agency public meetings under the Ralph M. Brown Act (Brown Act). Further, a state of emergency is no longer in effect and so governing bodies will now meet in person with the possibility of approved remote attendance. The public may observe the meeting remotely or in person and offer public comment. A link for remote viewing or calling in is noted on the agenda. Therefore, Academic Senate (AS) meetings will be held in person with a Zoom link available. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 800-855-7100 for English or 800-855-7200 for Spanish.

In compliance with Government Code section §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Academic Senate in advance of their meetings may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate’s website at <https://www.miracosta.edu/governance/academic-senate/index.html>. Such writings will also be available at the Senate meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Assistant to the Academic Senate President, at 760.795.6873 or by email at dadler@miracosta.edu

Audio recordings of AS meetings may be available and requested for up to 30 days. Please contact the MiraCosta College AS President’s Office 760-757-2121 x6213 or email Debby Adler, Administrative Assistant to the Academic Senate at dadler@miracosta.edu.



UNOFFICIAL MINUTES

I. Call to Order

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta College is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place at MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom, and knowledge. The meeting was called to order at **9:00am**.

II. Remote Member Attendance

Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

No members of the Academic Senate requested remote participation under the provisions of AB2449.

III. Roll Call

Members present: Robin Allyn, Daniel Ante-Contreras, Angela Beltran-Aguilar, Erica Duran, Shawn Firouzian, Julie Graboi, Jim Julius, Done Love, curry mitchell, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Alexis Tucker Sade

Members absent: Sunny Cooke (ex-officio), Nate Scharf, Krista Warren

Others present: Eduardo Aguilar, Carl Banks, Theresa Bolaños, Julie Cord, Scott Fallstrom, Ruth Gay, Trisha Hoste, Stacey Hull, Jeff Ihara, Shannon Na, Valeria Pineda, Jim Sullivan, Cynthia Vasquez Gonzeles, Rick White

IV. Persons Wishing to Address the Senate

Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. To efficiently manage the business of the committee, the committee chair may limit the amount of time.

Alexis offered congratulations to all students who participated in Omni this week.

V. Changes to Agenda Order – Time certainties were noted.

VI. Consent Calendar

A. Approve Minutes of the Regular Meeting of May 3, 2024

B. Equivalencies – Ihara [Time certain 9:15am]

Description: *Approve one equivalency each for Business, Noncredit ESL, and Dance.*

Consent Calendar item B. Equivalencies was pulled from the agenda for discussion.

Consent Calendar, item A. Approve Minutes of the Regular Meeting of May 3, 2024, was approved by unanimous consent.

The Dance equivalency did not make it to the Equivalency Committee (EC) and so it will not be discussed.

It was noted that the years of experience calculation is not based on 2050 hours per year but it is 1200 for noncredit ESL so 13,000 would be equivalent to 10 years of experience

MSU (Beltran-Aguilar / Firouzian) to approve the noncredit ESL equivalency as presented.

The initial concern was there was not any information from HR. The EC voted to approve the Vasquez noncredit ESL request provided HR gave confirmation about the hours. They used 525 hours per year for equivalency; however, the number is closer to 1,200. It cannot be confirmed that 13,400 hours documented in the verification of employment are instructionally related hours. The calculation was presuming the hours were for instruction as 2 hours for every 1 LHE to be the number of hours required. If some hours were based on instructional support or administrative, the calculation may not apply and is the only concern. Under the new criteria it passed at the last meeting, with a combination

of experience hours and coursework. The forms are being completed based on the old format. The chair of noncredit ESL signed off on it and the EC approved it pending hours equivalency. There is confirmation the hours were computed correctly.

MSP (Julius / Grabo) [Angela Beltran, Candy Owens, Shawn Firouzian, and Alexis Tucker Sade, abstained] to approve the action of the EC for denying this request for the Business equivalency.

This request was denied by the department chair and the EC. Upon review, the applicant does not have 24 units of graduate level business courses. These are public sector issues and not private issues. Higher ed law is different than business law.

It was asked why this came to AS since it was not approved by the EC. This equivalency request came to the EC because the applicant is a current administrator on an interim appointment and needs it to establish an FSA. This is something that's supposed to happen at the time of their hire, but in this case they're doing it retroactively. The current Business chair and incoming chair both agree that the coursework is not up to the required standard.

The only time that this has happened is with a dean who had acceptable coursework for equivalency, but a DC was blocking the process because they would not support having the dean teach in the department, as might have to happen if they got the FSA. The DC could validate their non-action because of the "DC letter of support" that had been a part of the equivalency request process. If the DC doesn't support it, it's a no-go. That was when it was decided that in such situations (administrator needing the FSA), the DC must do their part to provide input on the coursework/experience being used to claim equivalency for minimum quals. This was one of the changes that was made to the AP, but for this particular case it became a non-issue when the DC retired, and the new chair facilitated the request. This current case is different because there is a chance that no FSA can be established due to failure to meet minimum quals in any of the disciplines taught at the college.

VII. Reports

A. Academic Senate President – *Safaralian*

Academic Senate President, Leila Safaralian, thanked all regular attendees in Zoom. She recognized Joe Chirra who received the 2024 part-time faculty of the year statewide award.

Raymond Clark, who recently passed away, was recognized and remembered. August 25th will be a celebration of his life.

Thao Ha sent an invitation to faculty to attend the Light the Fire Institute this summer. There are four spots left to fill.

The ASG 24-25 election results were shared.

The last AS newsletter of this year was released by Jim Julius yesterday.

As her term comes to an end, Safaralian expressed her deepest appreciation to each and every one as an invaluable asset. She urged continued dedication to teaching and learning. AS will continue to thrive and achieve great success and she extends her full support to Curry Mitchell as the new incoming AS President. Together let us continue to foster the culture of collaboration, innovation, and student-centered excellence.

B. College Superintendent/President

VPI, Denée Pescarmona, reported on behalf of Superintendent/President, Sunny Cooke. She thanked everyone for their service and looks forward to seeing everyone at next Friday's commencement.

C. Classified Senate

CS Vice President, Carl Banks, talked about and thanked Safaralian noted that they started as partners and ended as friends.

The Classified Senate is working through committee appointments and will have a meeting this summer to reimagine the CS.

D. Associate Student Government – *Pineda*

ASG representative, Valeria Pineda, noted the last ASG meeting will be held at the CLC on May 10th.

The commencement speech and ceremonies are getting closer. She is so grateful to have this position on the AS and aspires to grow to have perspective. To be involved with such amazing faculty in this space is inspiring and fills her with energy and knows of many others who are grateful for these faculty.

VIII. New Business

A. Academic Calendar 2025-26 – Stacey Hull

Description: AAC has forwarded the proposed 2025-2026 Academic Calendar to Academic Senate for approval. This is a first read.

It was noted that December 24th is a working day on this calendar. Classified constituents have to work on that day. Senate recommends that AAC revisit the calendar and bring back one to the next meeting in August that shows December 24th as a local holiday and the Thursday before the Friday of Spring Break as a working day. The CS is also working with the District to create an MOU to fix this situation moving forward. The District determines the holidays and not AS.

AAC has had many thoughtful conversations around 12/24 starting with the development of the last academic year calendar. They do not decide what dates the holidays fall on. This change will impact all groups outside of faculty. It was also noted that May 18th is a regular teaching day at the start of finals week. They needed to make up a day.

B. AP4010 Academic Calendar – Stacey Hull

Description: Updates to include a classified senate representative as a resource member of the taskforce and removal of operating principle of Veteran's Day being observed on the federal holiday as our current practice includes asking veteran students for feedback on which of the pre-approved days from the Chancellor's Office they would prefer to observe the holiday.

This AP will come back at the next AS meeting on August 9th. Under operating principles, the procedures reached out to the Veteran's to decide what day they would like Veteran's Day to be observed and so this was removed from the AP.

C. AP5530 Student Rights and Grievances – Stacey Hull

Description: Update to the conflict resolution section related to resolving any issue with a faculty member. Part B now includes "department chair or department faculty designee" as some programs do not have a department chair.

This AP will come back at the next AS meeting on August 9th. A small modification was made understanding that not all departments have a department chair. Students should contact a department chair or designee if the department does not have a department chair.

More clarification was suggested such as adding department chair or... When a department chair exists they should go to that department chair but if they have only one chair for multiple disciplines, they can go to the faculty member in that discipline.

Hull will bring this back to the committee. They can have those conversations again. It was further asked if there is a process for when the issue is with the faculty member who is also the chair.

IX. Information / Discussion

A. Full-time Faculty Hire Evaluation Prioritization: Timeline and Areas of Consideration – Stacey Hull

Description: The Fall 2024 timeline for full-time faculty hire plan prioritization and areas of consideration for evaluation and prioritizing full-time faculty hire requests will be presented.

Removed items from areas of consideration that no longer existed. Also combined questions that were repetitive to make the process more streamlined.

B. Syllabus checklist Updates – Stacey Hull

Description: AAC Chair, Stacey Hull, will present updated to the syllabus checklist.

Updated the syllabus checklist. Previous iterations bolded and italicized required syllabus information and they had to look for that, so the workgroup reorganized the worklist into sections.

C. Calendar Taskforce Final Recommendation – curry mitchell

Description: Members of the Calendar Taskforce will share their final recommendation for making changes to MiraCosta's Academic Calendar. This recommendation with all supporting information will be published on [The MiraCosta Calendar Project website](#) following the Senate meeting.

The calendar taskforce has reached a unanimous recommendation. The full rationale will be sent out on Monday. The work has been as comprehensive as could be with research with Title 5, other calendars, outreach in surveys, attending department meetings, reaching out to different operational divisions such as facilities and student services. They presented models to students and town halls and to ASG. There is no perfect configuration of an academic calendar. It is important to know that some decisions exceed the scope of this taskforce such as the number of Flex days. Because of that, they will not share a graphical view of the calendar at this time. There is an approval process with the key governance groups: AAC, Admin, ASG, CS, DIE, CCC, FA, MCC AAFC, PDP. The

recommendation is to offer a compressed calendar of 16 instructional weeks and a total of 176 days, eliminating finals week. Visit the three models on the [MCC Calendar Project website](#).

The college will continue to participate in the Flexible calendar. It is recommended that PDP use next fall for inquiry to assess where faculty are and their needs. An example would be to reduce the length of Flex week and move the days throughout the term with independent flex days. Intersessions are status quo for the summer 8-week program. Since we don't know Flex days, the Office of Instruction will determine the length of classes. It was also noted that AAC designs the public facing calendar. A new display will be recommended.

This will come back to AS next year. There is a commitment from Mitchell and Pescarmona that we see this recommendation through the governance process.

D. Legislative Liaison Updates – Scott Fallstrom

Description: *Since the last legislative liaison update, Sacramento has been quite busy. Scott Fallstrom will bring forward a group of bills that impact the college, as well as mentioning their status and if any are currently supported by faculty groups across the state. NOTE: these are for information only, as required, so only factual information can be presented. Opinions or personal preferences cannot be discussed.*

For a comprehensive look at the Legislative Updates, visit this [LINK](#) provided by Scott Fallstrom. He also noted that his term is over and if anyone is interested in taking on this role, let him know.

E. Noncredit Presentation – Noncredit Faculty

Description: *The Academic Senate theme for the month of May is noncredit. Faculty from Continuing Education (noncredit programs) will return for a second session and discussion with the Academic Senate body regarding a variety of courses and programs offered, the diversity of the student population served, and the successes and challenges of teaching in Continuing Education.*

Thanks were given to Erica Duran who could not be here at the last meeting but is here today.

For the full discussion, visit the Noncredit Discussion at this [LINK](#).

Senators expressed thanks to faculty at the CLC and to counselors. Also offered that if you have not visited the CLC, please do.

The CLC graduation will take place on May 23rd at 5pm. They would love full-time faculty to attend.

X. Senator Reports

The Senators acknowledged and thanked Safaralian for her term as the Academic Senate President.

XI. Adjournment – The meeting was adjourned at 11:16am.

Group 1	Group 2	Group 3	Group 4	Associate Faculty	
Bishop, Eric	Arquero, Kristine	Ali, Shafin	Allison, Megan	(based on last name)	
Bloss, Veronica	Bailey, Suzie	Ante-Contreras, Daniel	Arevinar, Sam	A to E	Allyn, Robin
Boland, Phillip	Burman, Tony	Bond, Robert	Askerneese, Adrean	F to J	Graboi, Julie
Bonds, David	Cotnoir, Leigh	Coobatis, Christy	Collins, Laney	K to O	Gross, Sarah
Burd, Abby	Deineh, Steven	Coronado, Amena	Detwiler, David	P to T	Page, Brian
Carey, Giana	Fisher, Kaitlin	Davis, Ashley	Duarte-Braunstein, Karina	U to Z	Warren, Krista
Chapeton Lamas, Nery	Hastings, Rachel	Duncan, Yvette	Eggleton, Xuchi	Grey-colored cells indicate the Associate Faculty Academic Senate representative for each Group	
Choi, Min	Higginbotham, Jeffrey	Eso, Steve	Fallstrom, Scott		
Clarke, Elizabeth	Htet, Kyaw	Fast, Lisa	Fulbright, Robert		
Diaz, Zulema	Lara, Luke	Gomez, Ruben	Goulette, Korey		
Dicker, Richard	Lazootin, Taya	Gonzales, Natalie	Gross, Mary		
Falero, Roberto	Lomeli, Sinar	Green, Ansina	Hanada Rogers, Patricia		
Fanning, Sean	Magallanes, Jenna	Guerrero, Jorge	Headlee, Mary Beth		
Felton, Kellita	Massey, Dave	Gunn, Billy	Ingato, Dominique		
Figuroa, Maria	Mathis, Stacey	Hagen, Kelly	Johnson, Bobbi-Sue		
Firouzian, Shawn	Nagai, Tyrone	Hernandez, Pilar	mitchell, curry		
Gomez Zinn, Hilda	Ongyod, Anthony	Juncosa, Barbara	Osman, Ghada		
Ha, Thao	Petri, Andrea	Katson, Paul	Owens, Candy		
Hoste, Tricia	Phinney, Alison	Kulkarni, Himgauri	Peck, Kris		
Jara, Jose	Pohler, Edward	Loedel, Delores	Prescott, JahB		
Myers, Shannon	Powers, Leola	McCorkle, Kent	Ramirez, Oswaldo		
Nguyen, Thong	Robertson, Eric	Pastrana, Israel	Sepulveda, Jeanine		
Perez Medina, Wally	Sullivan, Jim	Perkins, Allison	Silva, Mariana		
Reyes, Kristi	Toharia, Cristina	Perovic, Zika	Thomford, John		
Snortum, Eric	Turk, Shaylah	Powell, Beth	Torok, Steve		
Tucker-Sade, Alexis	Welch-Scalco, Rhonda	Safaralian, Leila	Ventrone, Jillian		
	Wish, Kristi	Williams, Tracy	Williams, Arnoldo		
26	27	27	27		
Group 5	Group 6	Group 7	Group 8		
Beltran Aguilar, Angela	Apalatea, Jangeen	Berrien, Markus	Balcazar, Yesenia		
Cleveland, Karl	Arriola, Kyle	Clarke, Paul	Cord, Julie		
Cluff, Leah	Barnett, Danielle	Davis, Sean	dara		
Davis, Donna	Benschop, Joanne	Gay, Ruth	Doig, Lesley		
Deschamps, Mike	Bolanos, Theresa	Goueth, Pierre	Dua, Arti		
Duran, Erica	Carstensen, Eric	Hull, Stacey	Dunbar, Keith		
Estrella, Roland	Falker, Matthew	Kirwan, John	Flores, Claudia		
Flocken, Lise	Farnam, Michelle	Kiyochi, Emiko	French, Rica		
Greenwald, Laruen	Hayashi, Yoshimi	Lopez, Alicia	Gardiner, Yana		
Hidle, Jade	Horton, Wendy	McFarland, Casey	Hayek, Laura		
Hoskins, Bruce	Johnson, Christina	Morgado Flores, Pedro	Isachsen, Steve		
Hosley, Tacey	Julius, James	Nakamura, Lemee	Kelley, Robert		
Ihara, Jeff	Langager, Arlie	Neri, Gilbert	Love, Don		
Kirk, Sarah	Laurel, Mark	Paris, Jennifer	Ma, Richard		
Lambert, Luke	Mariscal, Eduardo	Sanchez, Jose	Paulding, Michael		
Luengo, Isabel	McFall, Lauren	Sanchez, Violeta	Peters, Erika		
Mariscal, Polo	Mercado, Serena	Scharff, Nate	Phillips, John		
Meinhold, Gail	Murico, Jeffrey	Sipman, Glorian	Ramos, Dean		
Mercuri, Emily	Ngo, Annie	Trzoss, Lynnne	Sankaranarayanan, Suganya		
Munshower, Donald	Parker, David	Vail, Steve	Senigaglia, Angela		
Nguyen, Khang	Quintanilla, Olivia	Vasquez Gonzales, Cynthia	Siegel, Dan		
Odom, Michelle	Roberts, Aaron	Vidal, Lilia	Steeleman, Katherine		
Ramirez, Freddy	Schlueter, Jed	Viramontes, Rosa	Turbeville, John		
Sharp, Christina	Strona, Jacob	Walker, Catherine	Walker, Tina		
Sleeper, Chris	Isuyuki, Chad	White, Rick	Zaman, Afifa		
Solis, Ariana	West, Janelle	Zepeda, Magdalena			
26	26	26	25		

Faculty highlighted in light green are new to MCC.

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Full-Time Faculty Members

MiraCosta College 2025-2026 Academic Calendar

Summer Session 2025 June 2025

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
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29	30					

July 2025

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Fall Semester 2025 August 2025

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September 2025

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October 2025

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November 2025

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December 2025

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Spring Semester 2026 January 2026

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February 2026

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March 2026

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April 2026

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May 2026

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24	25	26	27	28	29	30
31						

15 16+1 16+1 16+1 15+1 16
83 Days of Instruction • 5 Days of Flex

IMPORTANT DATES

SUMMER

June 9 Start of Summer 8-week Intersession
June 9 Start of Summer 6-week Intersession
August 2 End of Summer Intersession

FALL

Aug 15 All-College Day
Aug 18 Classes Begin
Aug 29 Last Day to Add Classes
Aug 29 No "W" Deadline*
Sept 2 First Census
Nov 14 75% Withdrawal Deadline**
Dec 8-13 Final Exams
Dec 13 Pass/No Pass Deadline***
Dec 13 End of Semester
Dec 25-Jan 1 Campus Closed

SPRING

Jan 20 Classes Begin
Jan 30 Last Day to Add Classes
Jan 30 No "W" Deadline*
Feb 2 First Census
Mar 16-21 Spring Break
Apr 24 75% Withdrawal Deadline**
May 19-22 Final Exams
May 22 Pass/No Pass Deadline***
May 22 Commencement

*Last day to withdraw from classes without a "W"

**Last day for exercising option to withdraw without an evaluative grade (A, B, C, D, F, Pass, No Pass)

***Last day for exercising pass/no pass option

June 19 Juneteenth (Legal Holiday)
July 4 Independence Day (Legal Holiday)
Sept 1 Labor Day (Legal Holiday)
Nov 10 Veterans Day (Observance)
Nov 27 Thanksgiving Day (Legal Holiday)
Nov 28 Fall Break (Local Holiday)
Dec 25 Christmas (Observance)
Dec 25-31 Winter Closure
Jan 1 New Year's Day (Observance)
Jan 19 Martin Luther King, Jr. Day (Legal Holiday)
Feb 13 Lincoln Day (Observance)
Feb 16 Washington Day (Legal Holiday)
Mar 19-20 Thursday/Friday of Spring Break (Local Holiday)
May 25 Memorial Day (Legal Holiday)

15+1 15+1 16+1 15+1 15+1 15+1
82 Days of Instruction • 5 Days of Flex
1 All-College Day

 Legal/Local Holidays	 Spring Semester
 Commencement	 Flex
 Final Exams	 Spring Break
 Summer Intersession	 Non-class days
 Fall Semester	 All-College Day



The MiraCosta College Academic Calendar is reviewed and developed annually by a taskforce of the Academic Affairs Committee (AAC). This taskforce will be composed of members of AAC plus additional resource members. These resource members should include the Professional Development Program (PDP) Coordinator, Associated Student Government (ASG), Office of Instruction, **Classified Senate Representative** and Office of Student Services representatives, and others as needed.

Regulatory Variables

- A. Per California Code of Regulations (CCR) §55701, the academic year consists of a minimum of 175 days of instruction. Note that both assessment and “flex” days (as arranged through the Flexible Calendar Program per CCR §55720) are included within the 175 days.
- B. Primary terms of the academic year are fall and spring semesters. The academic year begins with the fall semester.
- C. There must be sufficient time to meet the minimum required instructional hours for each course, in accordance with the course outline of record.
- D. All state and federal holidays are scheduled on the specified days/dates (with the exception of Veterans Day and Lincoln Day, which generally have allowable options). Refer to Education Code §79020 for the list of official academic holidays and laws regulating the scheduling of Lincoln Day, Veterans Day, and holidays that fall on weekends. The Board of Trustees may declare other days to be holidays, but must maintain the minimum required 175 days of instruction.

Operating Principles

~~A. Veterans Day is observed on the federal holiday if all other regulatory constraints are met.~~

B.A. Spring break is scheduled for one week following the eighth week of instruction during the spring semester.

Timeline

- A. In the spring semester, the AAC develops an academic calendar for the year after the next academic year and proposes it to the Academic Senate.
- B. By mid-September, the Academic Senate approves the recommended academic calendar.
- C. The superintendent/president submits the Academic Senate's recommended academic calendar to the Board of Trustees for their approval; the board adopts the academic calendar by the end of October.