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## AGENDA

- I. Call to Order
- II. Roll Call
- III. Teleconferencing for Meetings
  - A. Recertify the Resolution (R. 2-21) Authoring Teleconferencing for Meetings Pursuant to AB 361 – *Safaralian*  
Description: *The Academic Senate approved resolution R. 2-21 on 10/1/21 to authorize teleconferencing pursuant to recent legislation AB 361, since meeting in person would present imminent risks to the health or safety of attendees. To continue to meet under these abbreviated teleconferencing procedures, AB 361 requires a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting and to make those findings every 30 days thereafter. Academic Senate will reconsider the circumstances of the state of emergency and determine if the emergency continues to directly impact the ability of members to meet safely in person. This item will be a recurring item until the body determines the circumstances no longer support the findings in R. 2-21. The last ratification was on 11/18/22.*
- IV. Persons Wishing to Address the Senate  
*Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time allocated for public testimony for each individual speaker to three (3) minutes, and to limit the total time allocated on a particular issue to fifteen (15), unless waived by the committee (pursuant to Board Policy 2345). Decorum is to be expected by all members of the committee and public as outlined in Board Policy 2355.*
- V. Changes to Agenda Order
- VI. Consent Calendar
  - A. Approve Minutes of the Regular Meeting of November 18, 2022
  - B. Ratify the Academic Senate Committee List for 2022-2023  
Description: *Ingrid Bairstow will be stepping down in her role as Associate Faculty Senator as of the 2023 spring semester. The Academic Senate President has the ability to appoint a replacement until such time a vote for a new Senate representative takes place. AS President, Leila Safaralian, is appointing Associate Faculty, Genevieve Griffin to this interim position for the spring 2023 semester. Additionally, Min Choi will be added to the Faculty Assembly for spring 2023.*
- VII. Reports
  - A. Academic Senate President – *Safaralian*
  - B. College Superintendent/President – *Cooke*
  - C. Classified Senate – *Phillips*
  - D. Associated Student Government – *Potterf*
  - E. Redesigning the Student Experience – *Askerneese, Ha*

VIII. Old Business

A. Current Academic Senate Scholarship and Creating the Native American & Alaskan Native (NDN) Scholarship – *Fishinger*

Description: *The status of the current Academic Senate Scholarship was explained at the last AS meeting. Records show funding to the Academic Senate scholarship began before 1990 without any formal approval. Current criteria of the scholarship is a 2.0 GPA, to a student in financial need. Qualified students must be planning to continue at MiraCosta College and enroll in six units or more. There is no endowed agreement on file. An endowed agreement with agreed upon criteria needs to be created. Additionally, a review of the processes was discussed to establish a new scholarship for MiraCosta's Native American & Alaskan Native (NDN) students based on goal #4 of the Academic Senate from last year. This is the second read of this proposal.*

B. Salary Advancement Applications – *Munshower*

Description: *Nine (9) faculty members, both full-time and associate, have submitted applications for Approval of Coursework/Activities Toward Advancement on the Salary Schedule, based on their continued professional development. The Salary Advancement Committee (SAC) has reviewed the applications and brings them to Academic Senate for a second read and approval.*

IX. New Business

A. Approve Forwarding MiraCosta's Nominee for the ASCCC Hayward Award – *Allyn*

Description: *The Faculty Awards Committee put a call out for the ASCCC Hayward Award for "Excellence in Education" and received applications for review. Nominees must have a record of outstanding performance of professional activities, as well as a record of active participation on campus. The Awards Committee is recommending Erica Duran (Full-time Faculty, English, Adult High School) for this prestigious award. This is the first read and will come back to AS for a second read and vote on 12/16/22.*

B. Guidelines for AB 2449 – *Cooke, Safaralian*

Description: *Dr. Cooke is working with legal counsel to assist Academic Senate in creating a set of guidelines for Brown Act committees.*

X. Information / Discussion

A. Changes to AB 928 and AB 1111 – *Benschop, Senigaglia*

Description: *A presentation will be given about the upcoming changes resulting from AB 928 and AB 111 and how CPC will be handling these changes.*

B. AS Goal Taskforce Groups Breakout Session

Description: *The taskforces for each Academic Senate goal: Goal #1 Teaching and Learning, Goal #2 Onboarding, and Goal #3 Enrollment and Course Offerings, will convene to review and plan. If time allows, they will reconvene and share their discussions and progress.*

XI. Senator Reports

Description: *Academic Senators will have the opportunity to make brief announcements and updates.*

XII. Adjournment

An executive order issued on 3-18-20 by the Governor of California indicated that the requirements for having a physical space for meetings has been waived due to the coronavirus (COVID-19). Further, the passage of AB 361 allows for the continuance of conducting meetings remotely. Therefore, meetings will continue to be held remotely until further notice. The public may observe the meeting and offer public comment. A link for remote viewing or calling in is attached to the agenda.

Therefore, Academic Senate (AS) meetings will be held via Zoom. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2929 or 1-800-735-2922.

In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Academic Senate in advance of their meetings may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's website at <http://www.miracosta.edu/governance/academicsenate/index.html>. Such writings will also be available at the Senate meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Assistant to the Academic Senate President, at 760.795.6873 or by email at [dadler@miracosta.edu](mailto:dadler@miracosta.edu).

Audio recordings of AS meetings are available upon request. Please contact the MiraCosta College AS President's Office 760-757-2121 x6213 or [dadler@miracosta.edu](mailto:dadler@miracosta.edu).

**A Resolution of the MiraCosta College Academic Senate:  
Authorizing Teleconferencing for Meetings Pursuant to AB 361 (R. 2-21)**

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19); and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20's authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

- (e)(1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:
  - (B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

- (e)(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:
  - (A) The legislative body has reconsidered the circumstances of the state of emergency.
  - (B) Any of the following circumstances exist:
    - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

NOW THEREFORE, BE IT RESOLVED that the MiraCosta College Academic Senate finds that the Governor's March 4, 2020 declaration of a state of emergency due to the COVID-19 pandemic remains active.

BE IT FURTHER RESOLVED, the MiraCosta College Academic Senate finds that due to the state of emergency, meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of immuno-compromised faculty, staff, students, and the public.



## UNOFFICIAL MINUTES

### I. Call to Order

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge. The meeting was called to order at **9:02am**.

### II. Roll Call

**Members present:** Robin Allyn (Coordinating officer), Ingrid Bairstow, Angela Beltran-Aguilar, Sunny Cooke (ex-officio), Karla Cordero curry mitchell (Vice President), Shawn Firouzian, Jim Julius, Delores Loedel, Don Love, Tyrone Nagai, Gilbert Neri, Candy Owens, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Krista Warren

**Others present:** Adrean Askerneese, Heather L. DeBlanc (counsel), Tori Fishinger, Victoria M. Gómez Philips (counsel), Trisha Hanada-Rogers, Charlie Ng, Ingrid Phillips, Mike Potterf, Lilia Vidal

### III. Teleconferencing for Meetings

**A. Recertify the Resolution (R. 2-21) Authoring Teleconferencing for Meetings Pursuant to AB 361 – Safaralian**

*Description: The Academic Senate approved resolution R. 2-21 on 10/1/21 to authorize teleconferencing pursuant to recent legislation AB 361, since meeting in person would present imminent risks to the health or safety of attendees. To continue to meet under these abbreviated teleconferencing procedures, AB 361 requires a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting and to make those findings every 30 days thereafter. Academic Senate will reconsider the circumstances of the state of emergency and determine if the emergency continues to directly impact the ability of members to meet safely in person. This item will be a recurring item until the body determines the circumstances no longer support the findings in R. 2-21. The last ratification was on 11/04/22.*

**MSU (Ravanbaksh / mitchell)** to recertify resolution (R.2-21) authoring teleconferencing for meetings pursuant to AB 361.

### IV. Persons Wishing to Address the Senate – None.

### V. Changes to Agenda Order – None.

### VI. Consent Calendar

**A. Approve Minutes of the Regular Meeting of November 4, 2022**

**The consent calendar was approved by unanimous consent.**

### VII. Reports

#### **A. Academic Senate President**

Academic Senate President, Leila Safaralian, thanked all who participated in the NDN activities this week. Academic Senate is looking forward to continuing the collaboration with the NDN committee. Everyone was advised to mark their calendars for January 19<sup>th</sup>. A collaborative event will be hosted by Academic Senate and Classified Senate around cultivating human connection. All are invited to work together to connect and learn more about each other on this during spring flex week.

During the ASCCC fall Plenary Session, 38 resolutions were adopted. In an email, Safaralian shared a link to the resolution page of ASCCC with faculty. Some discussion and decisions will need to be made about some of the resolutions passed. She encouraged Senators to look at the webpage and review the resolutions. Afifa Zaman, in collaboration with Dr. Hossna Sadat-Ahadi and Dr. Katarzyna Hey, published an article in the ASCCC November Rostrum titled, 'Increasing Recognition and Advancing Equity for

Afghan Community College Students.' Thanks to Zaman for her leadership and hard work on this. During this season of Thanksgiving, Safaralian gave thanks to all of the Academic Senate team for all they do to represent our faculty in academic and professional matters. She also gave thanks to Debby Adler for her knowledge, positivity, and all her hard work.

#### **B. College Superintendent/President**

Superintendent/President, Sunny Cooke, also reflected on this season of gratitude and especially, November, when we start thinking and reflecting about all the people in our lives we are grateful for. As we look around a workplace such as MCC, you see all of the really amazing faculty and staff who work so hard every day to make sure they support each other, and our students and Cooke is grateful for all the work every member of our community does each day. As the end of the semester approaches and will be busy, it is the hope that all can find some down time to take care of yourselves and take advantage of some time with family and friends. Thanks to each and every one for all you do.

Asked that everyone consider the EOPS angels to buy a holiday gift for a family in need.

A reminder of the huge amount of construction going on at the OC. The soil in the parking lot in front of the administration building will be used to shore up the ground for building the new Student Center where Pedley Park used to be. Thanks to the voters of our community who allowed us to do these projects.

#### **C. Classified Senate**

Debby Adler reported on behalf of Vice President of CS, Ingrid Phillips. The nominations close for the Classified Senate Fall 2022 outstanding employee award. CS is preparing for the year-end celebration to be held on December 9<sup>th</sup> from 12:30pm to 4:30pm at the El Camino Country club. Tickets are on sale now. CS is accepting donations for their annual online auction to endow a scholarship through the Foundation through November 29<sup>th</sup>. This year CS is partnering with AS and Wendy Stewart to endow the NDN Scholarship. CS is also excited to partner with AS on the Cultivating Human Connection Conference to be held on January 19<sup>th</sup>.

#### **D. Associated Student Government**

ASG Public Relations, Michael Potterf, noted that the ASG is meeting today at 1pm and they will hear from each workgroup about members' designated committees. They will be looking at the student equity plan review and get a five-year capital plan update. They will further discuss library hours and look at possible spring teleconference locations considering the Brown Act. They will also review expectations for shared governance reports.

#### **E. Redesigning the Student Experience**

Thao Ha noted the Zhenya Lindstrom sent an email about spring registration night occurring on January 11<sup>th</sup>, 2023, from 4pm – 7pm on the Oceanside Campus. It is a great way to represent your disciplines and share about careers and jobs in those fields. There are still spots for health sciences ACP, Math and Sciences ACP, and the Creative and Applied Arts ACP. Faculty will be paid for their time on this off-contract day. They are also in the early phases of creating the Student Success Equity and Guided Pathway Advisory which will be led by Lindstrom and Stewart and try to align those areas in the transformation of our guided pathways work. They will meet the Monday after Thanksgiving and will report back at the next AS meeting.

### **VIII. Old Business**

#### **A. Sabbatical Leave Reports – Hanada-Rogers**

Two (2) sabbatical leave reports come to Academic Senate for a second read for returning faculty members Sean Davis and Bruce Hoskins. Sabbatical leave reports are reviewed to meet the following standards: (a) Comprehensive, professional quality reports that clearly communicate and document the purpose, objectives, activities, and achievements of the sabbatical leave, (b) alignment of applications and reports, (c) adequate documentation, (c) minimum number of hours met, and writing reflects standard of profession. Sabbatical Leave Reports are forwarded to the President/Superintendent for approval.

**MSP (mitchell / Love) [Krista Warren was not present for the vote]** to approve two sabbatical leave reports submitted by Sean Davis and Bruce Hoskins as presented.

#### **B. Sabbatical Leave Applications for 2023-2024 – Hanada-Rogers**

Based on the Faculty Assembly contract, the number of sabbaticals is 8% of the full-time faculty in an academic year. A total of nineteen (19) sabbatical leave applications were submitted to the Sabbatical leave Committee for the 2023-2024 academic year. These include sixteen (16) eligible plus three (3) alternates. They come to Academic Senate for a second read for the following faculty members: Daniel

Ante-Contreras, Raymond Clark, Leigh Cotnoir, Zulema Diaz, Michelle Farnam, José Jara, Delores Loedel, Alicia Lopez, Kent McCorkle, Lauren McFall, Jeff Murico, Shannon Myers, Thong Nguyen, Beth Powell, Leola Powers, Violeta Sanchez, Steve Torok, John Turbeville, and Affifa Zaman. Sabbatical Leave Applications will be forwarded to the President/Superintendent and the Board of Trustees for final approval.

**MSP (Neri / Bairstow) [Krista Warren was not present for the vote]** to approve 16 sabbatical leave applications and three (3) alternate applications for the 2023-2024 academic year submitted by faculty members Raymond Clark, Leigh Cotnoir, Zulema Diaz, Michelle Farnam, José Jara, Delores Loedel, Alicia Lopez, Kent McCorkle, Jeff Murico, Shannon Myers, Thong Nguyen, Beth Powell, Leola Powers, Steve Torok, John Turbeville, Affifa Zaman, and Lauren McFall (alternate #1), Daniel Ante-Contreras (alternate #2), and Violeta Sanchez (alternate #3), as presented.

## **IX. New Business**

### **A. Current Academic Senate Scholarship and Creating the Native American & Alaskan Native (NDN) Scholarship**

Associate Director of the Development/Foundation, Tori Fishinger, explained the status of the current Academic Senate Scholarship. Records show funding to the Academic Senate scholarship began before 1990 without any formal approval. Current criteria of the scholarship is a 2.0 GPA, to a student in financial need. Qualified students must be planning to continue at MiraCosta College and enroll in six units or more. No endowed agreement is on file. An endowed agreement with agreed upon criteria needs to be created. Additionally, there is a need to review the processes of establishing a new scholarship for MiraCosta's Native American & Alaskan Native (NDN) students based on goal #4 of the Academic Senate from last year.

AS has been awarding a \$1000 from its endowed scholarship each year for the past more than 11 years, to students with a 2.0 GPA and have financial need (a FAFSA) and enrolled in six units or more. The goal is to reach our students' needs without too many restrictions. The criteria for this scholarship can be changed by an approved action after looking at the needs of students now. Scholarships are part of the scholarship cycle. The new cycle is August 1, 2023 – October 1, 2023. The annual scholarship is the biggest application where students fill out one application that allows them to be slotted into over 200 scholarships of which the AS endowed scholarship is one of those. However, scholarships can be given outside of this cycle. When asked if undocumented students are eligible for scholarships and if there is a separate scholarship for noncredit students, it was noted that undocumented students can apply; however, noncredit students would have to be specified. It was also asked if an "or" statement could be added such as students must have a 2.0 GPA or a professor letter. This, too, is possible as recommendations may be tied to the scholarship and/or criteria. It was also noted that about 500 to 600 students receive scholarships each year. Dr. Cooke added that it is advised to keep it as simple to have the broadest net possible for students with need.

Safaralian asked that Senators share the criteria with their constituents and to share the information about the new NDN Intertribal Collective Scholarship in partnership with the Classified Senate.

The process to set up a scholarship is to determine the criteria and then to decide where you want to go with it. To endow this scholarship, it will need to be at the \$15K level (for a \$500 scholarship) and at the \$25K level (for a \$1000 scholarship). The amount can be raised over time. Classified Senate will provide \$5000 from the holiday party. The Foundation Office can do a call for payroll donations to raise funds, as well as ask donors. We will need to raise around \$10K. Senators are asked to connect with their constituents and bring back feedback about establishing this scholarship. Ask for suggestions such as offering the scholarship as one lump sum payment instead of two payments over two semesters, have an "or" statement, and add noncredit to make sure all are covered within this scholarship.

This is the first-read of this proposal and will come back for approval at the next regular meeting of Academic Senate.

### **B. Salary Advancement Applications – Lilia Vidal**

Salary Advancement Committee member, Lilia Vidal, presented applications for Approval of Coursework/Activities Toward Advancement on the Salary Schedule submitted by nine (9) faculty members, both full-time and associate Applications are based on the faculty members continued professional development. The Salary Advancement Committee (SAC) has reviewed the applications and brings them to Academic Senate for a first read. SAC met and looked to make sure units taken were from an accredited university, are upper division units, or a maximum of eight lower division units. As well, their Statement of Purpose should refer to the subject they are teaching. It was noted that MOE mentors



are looking to offer similar @One classes at MCC. Vidal noted that they have to pay Fresno Pacific for @One class units. Therefore, they cannot do this at MCC but instead would have to claim it as PD. She noted that the rigor is not the same. If you want salary advancement then you have to go through the unit process.

### **C. Possibility Statements and the Professional Learning Report – Charlie Ng**

Vice President of Human Resources, Charlie Ng, presented the possibility of the professional learning statement. He started by debunking rumors that there is an idea HR is taking over professional development (PD). This is not the case and not true. There is a difference between PD and training such as sexual harassment, DEI training, OSHA, etc. HR is not requiring or demanding PD. There are also rumors that the joyful teacher assignment is going away. Instead, we are looking to take it to the next level; whatever that may mean. There are also concerns about faculty on the design team and vision of professional learning; however, there will be faculty on the design team. This started with Achieving the Dream and the need to have professional learning that is robust and holistic. An Achieving the Dream consultant was hired to do an assessment and provided a report sharing opportunities we have and things we do well and next steps moving forward. Highlighting some key takeaways from the report include that although professional learning is valued at the District, it is siloed. There is not a lot of coordination among all populations of community members at MCC and no connection to the administration. There are also no permanent positions which limits long-term benefits or some of the ability to make a difference over a long period of time. There is also an opportunity to improve the loadstar program. Further, there is an opportunity to integrate associate faculty in a more meaningful way than we have right now. After conversations, it was determined we are ready for this and for something bigger and better around PD and the Board is ready to support this from a resource allocations standpoint and administration and employees are ready to do the work. The workgroup started with these statements and wanted to build on more than a two or three sentence vision statement and so the group looked at what professional learning would look like in terms of what could it be and how can we get there. The statements are now before this group, and they are looking for feedback. This collection of statements is not necessarily prioritized nor ranked. They are ideas on what and how it can be. This would be the basis for the design team that will be commissioned in the spring of 2023 to use the information to build something structural in nature. These will be unpublished statements and will be broadly vetted by the college for feedback and input. With time and resources, it is hoped to be implemented in the fall of 2024.

It is being asked that Academic Senate share the possibility statement with their constituents and get feedback such as things that may need to be clarified or if something needs to be added. This may be shared as a Google document for input so the document can be used by the design team in spring 2023. It was asked why nothing has been mentioned about the Joyful Teacher. There is a need to advertise this spring to get someone new in the position for the fall. Ng noted that there is an MOU, and they are in talks with the FA about this. There should be closure very soon. Further discussion ensued concerning the dynamic roll of the Joyful Teacher and their input for the program.

It was further noted that the PDP committee has not met since 11/11 and has not had the opportunity to review this statement. They will not meet again until December 9<sup>th</sup>. If there is a possibility to adjust the timeline so PDP can have a chance to review this, that would be helpful. It was noted that this can be added to the AS agenda for their 12/16 meeting after PDP has had the chance to meet again.

It was also noted that PDP and DEqCC has been invited and participated in these conversations; however, the initial report can be recirculated again.

## **X. Information / Discussion**

### **A. [The Brown Act and AB2499 Teleconferencing / Virtual Meetings](#)**

Superintendent/President, Dr. Sunny Cooke, along with legal counsel, Heather L. DeBlanc and Victoria M. Gómez Philips of Liebert Cassidy Whitmore (LCW), clarified and answered questions regarding AB2449. This new assembly bill which takes effect, January 1, 2023, provides that a member may not participate in meetings solely by teleconference due to “just cause” or “emergency circumstances” for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. Provisions of AB2449 will remain in effect until January 1, 2026.

It was noted that the intent of the Brown Act (BA) was to ensure that the work of the public is done in public and to ensure the public can participate and comment on matters within the scope of the public body’s work. During the pandemic, AB361 Emergency Conditions was put into effect offering leniency in some aspects of public meetings as long as there was a statewide or county emergency condition.

AB361 conditions expire when no emergency conditions exist or no later than January 2024. While there are no longer emergency conditions and while the original intent of the Brown Act still exists, AB2449 will now take effect as of January 1, 2023.

AB2449 allows for continued electronic access to meetings by the public. However, the option for quorum goes away as soon as one person of the governing body cannot be present in person. Quorum must be in one room. A voting member would need just cause to not be present meeting either extenuating or emergency conditions. There is a limit of the number of meetings a member could miss equal to 20% of the meetings each calendar year. It will up to the chair or assistant to keep track of absences.

It was noted that according to the BA, the meeting agenda must be posted 72 hours prior to the meeting but if a voting member becomes ill, how would they be able to attend the meeting remotely. It is the philosophy of the college that if someone has an emergency, they should take care of their needs and are not expected to participate. The individual has a right to ask but the request does not have to be approved. They can, however, listen in on the meeting but would not be eligible to vote on matters. The law is trying to allow for meetings in multiple locations and call in if there is a need to and when the issue arises. Therefore, if someone calls in sick, they can appear electronically, but quorum must be in one place. This should be decided as a group, such as do you want to be able to meet across campuses on a regular basis, but individual members cannot call in sick, but if as a group you decide a person can call in sick, then everyone must meet in one location. A member who is not voting could only chime in during public comment. Meetings can also be streamed as a webinar but those watching have no way to engage in the meeting. There is no need to include AB2449 on the agenda, but it could be listed on the website. The governing body does not have to approve just cause to miss a meeting. This would include a contagious illness and is allowed two times per year. They could appear remotely if the remaining body is in one location as a quorum. Emergencies need to be requested of the governing body with a short description and must be approved/ Personal information does not need to be revealed. A combination of these two considerations can be requested 20% per calendar year. A last-minute call in for one of these conditions would be allowed as long as quorum is met in just one location.

It is also allowable for quorum to be met across multiple sites. If members are located at three different sites, for example, and quorum is met across those sites, the three sites would need to be listed on the agenda and open to the public. Technology needs must also be considered in order to meet remotely from multiple locations.

It was further outlined that just cause, which is allowed twice in one calendar year, is specifically outlined as a family or childcare caregiving need, a contagious illness, a need related to physical or mental disability that is not otherwise accommodated, and travel while on official business. This does not need to be approved by the governing body. The person has to let them know at the beginning of the meeting and the quorum must be in one room.

Emergency circumstances are more broadly defined and somewhat crosses over with just cause. It is defined as physical or family emergency that prevents the member from attending in person

See the attached slide presentation for more information concerning the conditions of AB2449.

It was suggested an informational page or flow chart be created and posted for ease of access and understanding. AS has two more meetings. This decision needs to be made for the subcommittees prior to the winter break and before coming back in person in the spring semester.

## **XI. Senator Reports**

Robin Allyn shared an event called Test Drive A Career In Early Childhood Education and TK-12 Teaching to share with students. It will take place on 11/22 from 10:30am 11:45am in Aztlan.

Krista Warren noted she had the privilege to attend the 2022 ASCCC Fall Plenary Session in person. She also noted that FACCC is running membership campaign. She can sponsor you at no cost for one year and will send an email with information.

## **XII. Adjournment – The meeting adjourned at 11:13am.**



# **Brown Act Modifications 2022 - 2023**

**Academic Senate Meeting  
November 18, 2022**

# Brown Act Modifications

## Original Ralph M. Brown Act Legislation passed in 1953

### Intent of Brown Act in general:

- Ensure that the work of the public is done in public
- Ensure the public can participate and comment on matters within the scope of the public body's work

If member of the body required electronic access, their address had to be published on the agenda, notice had to be posted at the location, and the site had to be open to the public.

# Brown Act Modifications

## AB361 Emergency Conditions

### During the pandemic:

Leniency in some aspects of public meetings during the pandemic as long as there was a statewide or county emergency condition

Resolution of emergency conditions had to be re-certified at each meeting

- Allowed voting members of the board to meet electronically without posting their actual location
- Allowed public to engage by electronic means either in zoom, by phone, or by sending in a written statement to be read
- Quorum could be met in zoom or in zoom and a physical location
- Roll call votes

AB361 conditions expire when no emergency conditions exist or no later than 1/24.

# Brown Act Modifications

## AB2449

### The original intent of the Brown Act still exists:

- Allows for continued electronic access to meetings by the public
- Allows us to have quorum in multiple locations within the District (posted) – unless extenuating/emergency individual conditions are required
- Roll call votes
- Allows for members of the body to participate electronically under very restrictive and specified extenuating circumstances, which are named in the bill:
  - ✓ The member requesting electronic access must certify the extenuating circumstance
  - ✓ The member requesting electronic access must give 20-word description of emergency situation
  - ✓ In extenuating circumstance, no approval by body needed; emergency request roll call vote needed to approve
  - ✓ The number of times a person can participate electronically is limited in a year
  - ✓ Requires quorum be in one location (published address), not across multiple District sites

# **Brown Act Modifications**

## **Individual Teleconferencing Rules in AB2449**

**Extenuating conditions**

**Emergency conditions**

**Quorum would need to be in one room (open to the public)**

**Limitations – 20% of AS meetings (about 3 meetings in calendar year)**

### **Considerations:**

- The specified conditions in AB2449 would normally preclude a member from attending, and the District would expect the employee to focus on the pressing matters at hand (family or medical emergency; childcare or caregiving; contagious illness; physical or mental disability; approved travel for the agency).
- If the electronic access was requested, the tracking of number of instances would fall on the body
- If electronic access was requested, the body would need to meet quorum in one location
- Technology equipment and technology support needed
- Logistics of meetings and where chair, support person, and tech support are located

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

<u>Committee Name</u>	<u>Term</u>	<u>2022-2023 Assignment</u>
<b>Budget and Planning Committee (BPC)</b>	<i>Ends (number of years served by end of term)</i>	<i>2-year member terms, renewable twice for a max of six years, 3yrs for chair; 7 faculty total</i>
Budget and Planning Committee (BPC)	Sp25 (6yrs+)	Maria Figueroa (Faculty Co-Chair)
Budget and Planning Committee (BPC)	Sp24 (4yrs)	Leila Safaralian (AS Pres)
Budget and Planning Committee (BPC)	Sp23 (1yrs)	curry mitchell (AS VP)
Budget and Planning Committee (BPC)	Sp23 (6yrs)	Joe Salamon (un-banking fall 22)
Budget and Planning Committee (BPC)	Sp23 (3yrs)	Edwina Williams (Associate Faculty)*
Budget and Planning Committee (BPC)	Sp24 (2yrs)	Taya Lazootin
Budget and Planning Committee (BPC)	Sp24 (4yrs)	Christy Coobatis
<b>College Council</b>		
College Council	Assigned by virtue of role	Leila Safaralian (AS Pres)
College Council	Assigned by virtue of role	curry mitchell (AS VP)
College Council	Assigned by virtue of role	Polo Mariscal (IPRC Co-Chair) Kaitlin Fischer (IPRC Co-Chair)
<b>Institutional Program Review Committee (IPRC)</b>	<i>Ends (number of years served by end of term)</i>	<i>2-year member terms, renewable for a max of six years; 7 faculty total</i>
Institutional Program Review Committee (IPRC)	Sp24(6yrs)	Polo Mariscal (IPRC Co-Chair)
Institutional Program Review Committee (IPRC)	Sp23(4yrs)	Kaitlin Fischer (IPRC Co-Chair)
Institutional Program Review Committee (IPRC)	Sp23(2yrs)	John Kirwan
Institutional Program Review Committee (IPRC)	Sp23(2yrs)	Megan Allison
Institutional Program Review Committee (IPRC)	Sp24(4yrs)	Lisa Fast
Institutional Program Review Committee (IPRC)	Sp24(4yrs)	Cynthia Vasquez Gonzales
Institutional Program Review Committee (IPRC)	Sp22(2yrs)	Robin Allyn (Associate Faculty) *
<b>Tenure Review and Evaluation Committee (. TREC)</b>	<i>No term length</i>	<i>No number set; as needed</i>
Tenure Review and Evaluation Committee (TREC)		Chad Tsuyuki (Chair) – FA appointed



# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

<u>Committee Name</u>	<u>Term</u>	<u>2022-2023 Assignment</u>
Tenure Review and Evaluation Committee (TREC)		Jose Jara
Tenure Review and Evaluation Committee (TREC)		Nate Scharff
Tenure Review and Evaluation Committee (TREC)		Krista Byrd
Tenure Review and Evaluation Committee (TREC)		Jade Hidle (Sabbatical Fall 22)
Tenure Review and Evaluation Committee (TREC)		Lesley Doig
Tenure Review and Evaluation Committee (TREC)		Keith Dunbar
Tenure Review and Evaluation Committee (TREC)		Kristi Reyes (Sabbatical SP 23)
Tenure Review and Evaluation Committee (TREC)		Eric Carstensen
Tenure Review and Evaluation Committee (TREC)		Suzie Bailey
Tenure Review and Evaluation Committee (TREC)		Arnoldo Williams
Tenure Review and Evaluation Committee (TREC)		Mark Laurel
Tenure Review and Evaluation Committee (TREC)		Leah Cluff
Tenure Review and Evaluation Committee (TREC)		Annie Ngo
Tenure Review and Evaluation Committee (TREC)		Karina Duarte-Braunstein
Tenure Review and Evaluation Committee (TREC)		Jim Sullivan
Tenure Review and Evaluation Committee (TREC)		Ghada Osman <sup>+</sup>
Tenure Review and Evaluation Committee (TREC)		Jed Schlueter

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

<u>Committee Name</u>	<u>Term</u>	<u>2022-2023 Assignment</u>
Tenure Review and Evaluation Committee (TREC)		Richard Dicker <sup>+</sup>
Tenure Review and Evaluation Committee (TREC)		Christina Johnson
Tenure Review and Evaluation Committee (TREC)		Serena Mercado
Tenure Review and Evaluation Committee (TREC)		Himgauri Kulkarni
<b>Outcomes Assessment Committee (OAC)</b>	<i>Ends (number of years served by end of term)</i>	<i>2-year member terms; renewable twice for a max of six years; 9 faculty total + 2 resource faculty</i>
Outcomes Assessment Committee (OAC)	Sp23(3yrs)	Shannon Myers (Faculty Co-Chair)
Outcomes Assessment Committee (OAC)	Sp22(6yrs)	John Thomford (Core Competency Coordinator / co-chair)
Outcomes Assessment Committee (OAC)	Sp24(6yrs)	Janelle West
Outcomes Assessment Committee (OAC)	Sp23(4yrs)	Krista Byrd
Outcomes Assessment Committee (OAC)	Sp24(2yrs)	Mary Beth Headlee
Outcomes Assessment Committee (OAC)	Sp24(2yrs)	Catherine Walker (un-banking fall 22)
Outcomes Assessment Committee (OAC)	Sp23(1yrs)	Maria Laura Carlsson (Associate Faculty)*
Outcomes Assessment Committee (OAC)	Sp23(2yr)	Elise Fanney (Associate Faculty)*
Outcomes Assessment Committee (OAC)	Sp24(4yrs)	Alison Phinney
Outcomes Assessment Committee (OAC)	Sp23(2yrs)	Ashley Davis
Outcomes Assessment Committee (OAC)	Resource	Joanne Benschop (SLO Coordinator)
Outcomes Assessment Committee (OAC)	Resource	Jim Julius (Online Faculty Director)

## FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

### Academic Senate and Academic Senate Subcommittees

Academic Senate	Elected Members	Year and semester term ends
Academic Senate	Safaralian, Leila, <i>President</i>	Sp24
Academic Senate	mittell, curry, <i>Vice President</i>	Sp23
Academic Senate	Allyn, Robin, <i>Coordinating Officer</i>	Sp23
Academic Senate	Beltran Aguilar, Angela	Sp24
Academic Senate	Bairstow, Ingrid (Resigned)	Sp24
Academic Senate	Genevieve Griffin	Only for spring 2023
Academic Senate	Cordero, Karla	Sp23
Academic Senate	Firouzian, Shawn	Sp24
Academic Senate	Julius, Jim	Sp23
Academic Senate	Loedel, Delores	Sp23
Academic Senate	Love, Don	Sp24
Academic Senate	Nagai, Tyrone	Sp23
Academic Senate	Neri, Gilbert	Sp23
Academic Senate	Owens, Candy	Sp24
Academic Senate	Page, Brian	Sp24
Academic Senate	Ravanbaksh, Hossein	Sp23
Academic Senate	Warren, Krista	Sp23

<u>Committee Name</u>	<u>Term</u>	<u>2022-2023 Assignment</u>
<b>Academic Affairs Committee (AAC)</b>	<i>Ends</i>	<i>Chair 3-year term, non-renewable; 2-year member terms, renewable twice for a max of six years</i>
Academic Affairs Committee (AAC)	Sp25	Stacey Hull (Chair)
Academic Affairs Committee (AAC)	Sp23	Claudia Flores (sabbatical Sp 23)
Academic Affairs Committee (AAC)	Sp24	Beth Powell
Academic Affairs Committee (AAC)	Sp24	Alexis Tucker Sade (Sabbatical Sp 23)
Academic Affairs Committee (AAC)	Sp24	Daniel Ante-Contreras
Academic Affairs Committee (AAC)	Sp24	Theresa Bolanos
Academic Affairs Committee (AAC)	Sp23	Kris Peck
Academic Affairs Committee (AAC)	Sp22	Joseph King (Associate Faculty)*
Academic Affairs Committee (AAC)	Sp22	Tracy Williams
Academic Affairs Committee (AAC)	Sp24	Thong Nguyen

## FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

Academic Affairs Committee (AAC)	Sp23	Shafin Ali
Academic Affairs Committee (AAC)	Sp23	Rick White
Academic Affairs Committee (AAC)	Sp23	Ghada Osman
Academic Affairs Committee (AAC)	Sp23	Adrean Askerneese
Academic Affairs Committee (AAC)	Sp23	David McField
Academic Affairs Committee (AAC)	Sp24	Julie Cord
<b>Courses and Programs Committee (CPC)</b>	<i>Ends</i>	<i>CPC chair no term limit; members 3-year with no limit</i>
Courses and Programs Committee (CPC)	Sp25	Angela Senigaglia (Chair)
Courses and Programs Committee (CPC)	Sp24	Kelly Hagen (GE Area A1, Pre-transfer)
Courses and Programs Committee (CPC)	Sp24	Scott Fallstrom (GE Area A2)
Courses and Programs Committee (CPC)	Sp24	Erika Peters (GE Area B)
Courses and Programs Committee (CPC)	Sp25	Dave Massey (GE Area C)
Courses and Programs Committee (CPC)	Sp25	Robert Bond (GE Area D)
Courses and Programs Committee (CPC)	Sp25	<b>OPEN (NonCredit)</b>
Courses and Programs Committee (CPC)	Sp25	Ticey Hosley (Counseling)
Courses and Programs Committee (CPC)	Sp25	Zulema Diaz (other GE)
Courses and Programs Committee (CPC)	Sp24	Yana Gardiner (CE)
Courses and Programs Committee (CPC)	Sp23	Darlene Burke (Associate Faculty, CE)*
Courses and Programs Committee (CPC)	Permanent	Julius, Jim, Director Online Ed
Courses and Programs Committee (CPC)	Permanent	Benschop, Joanne (Articulation Officer, SLO Coordinator)
<b>Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)</b>	2-year member term, renewable	6-9 members <b>only</b>
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp23	Violeta Sanchez (Chair)

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp23	Hilda Gomez-Zinn
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp23	Tina Walker
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp23	Mariana Silva
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp23	Nakamura, Lemee
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp24	Alicia Lopez
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp24	Kristine Arquero
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp24	Xuchi Eggleton (PDP Liaison)
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp24	Suganya Sankaranarayanan
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp23	Aaron Roberts
Diversity, Equity, and Cultural Competency Subcommittee (DEqCC)	Sp23	Sonia Gutierrez (Associate Faculty)*
<b>Equivalency Subcommittee</b>	No term length	No number set
Equivalency Subcommittee		Jeff Ihara (Chair)
Equivalency Subcommittee		Isabel Luengo
Equivalency Subcommittee		Glorian Sipman
Equivalency Subcommittee		Paul Katson
Equivalency Subcommittee		Dan Siegel
Equivalency Subcommittee		Ruth Gay
<b>Faculty Awards Subcommittee</b>	No term length	Minimum two FT F, two AF, CO
Faculty Awards Subcommittee	Sp23	Robin Allyn (Chair)
Faculty Awards Subcommittee		Janeen Apalatea
Faculty Awards Subcommittee		Christina Johnson

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

Faculty Awards Subcommittee		Allison Perkins
Faculty Awards Subcommittee		Al Nyman (Associate Faculty)*
Faculty Awards Subcommittee		Jessica Thompson (Associate Faculty)*
<b>MiraCosta Online Educators (MOE)</b>	2-year member term, renewable; ending dates unknown	10-12 members
MiraCosta Online Educators (MOE)	Sp24	Jim Julius (Chair)
MiraCosta Online Educators (MOE)	Sp24	Lauren McFall
MiraCosta Online Educators (MOE)	Sp24	JahB Prescott
MiraCosta Online Educators (MOE)	Sp23	Roland Estrella
MiraCosta Online Educators (MOE)	Sp23	Nery Chapeton-Lamas (Un-banking F 22)
MiraCosta Online Educators (MOE)	Sp23	Robert Kelley
MiraCosta Online Educators (MOE)	Sp23	Pedro Morgado
MiraCosta Online Educators (MOE)	Sp24	curry mitchell
MiraCosta Online Educators (MOE)	Sp24	Cristina Toharia
MiraCosta Online Educators (MOE)	Sp23	Eli Clarke (Sabbatical Sp 23)
MiraCosta Online Educators (MOE)	Sp23	Leola Powers
MiraCosta Online Educators (MOE)	Sp23	Paulino Mendoza (Associate Faculty)*
<b>Professional Development Program/Flex (PDP)</b>	No term length	No number of members set
Professional Development Program/Flex (PDP)	Sp25	Aaron Roberts (Chair/PDP Coordinator)
Professional Development Program/Flex (PDP)		Jim Julius
Professional Development Program/Flex (PDP)		Rica French
Professional Development Program/Flex (PDP)		Lynne Miller
Professional Development Program/Flex (PDP)		Xuchi Eggleton



## FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

Professional Development Program/Flex (PDP)		Thao Ha
Professional Development Program/Flex (PDP)		Dominique Ingato
Professional Development Program/Flex (PDP)		Zica Perovic
Professional Development Program/Flex (PDP)		JahB Prescott
Professional Development Program/Flex (PDP)		Sean Davis
Professional Development Program/Flex (PDP)		Giana Carey
Professional Development Program/Flex (PDP)		Tricia Hoste
Professional Development Program/Flex (PDP)		Bruce Hoskins
Professional Development Program/Flex (PDP)		Anna Alessi (Assoc Faculty)*
Professional Development Program/Flex (PDP)		Brian Page (Assoc Faculty)*
<b>Sabbatical Leave Subcommittee (SLC)</b>	No term length	No number set
Sabbatical Leave Subcommittee (SLC)		Trisha Hanada-Rogers (Co-Chair)
Sabbatical Leave Subcommittee (SLC)		Gail Meinhold (Co-Chair)
Sabbatical Leave Subcommittee (SLC)		OPEN
Sabbatical Leave Subcommittee (SLC)		Jennifer Paris
Sabbatical Leave Subcommittee (SLC)		Pilar Hernandez
Sabbatical Leave Subcommittee (SLC)		Luke Lambert
Sabbatical Leave Subcommittee (SLC)		Karl Cleveland
Sabbatical Leave Subcommittee (SLC)		John Kirwan
<b>Salary Advancement Subcommittee (SAC)</b>	No term length	
Salary Advancement Subcommittee (SAC)		Donny Munshower (chair)
Salary Advancement Subcommittee (SAC)		Lilia Vidal
Salary Advancement Subcommittee (SAC)		Wendy Horton
Salary Advancement Subcommittee (SAC)		Korey Goulette
Salary Advancement Subcommittee (SAC)		Alison Phinney
Salary Advancement Subcommittee (SAC)		Sam Arenivar

### Operational Subcommittee of the Senate:

## FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

<b>Elections Subcommittee</b>	
Elections Subcommittee	John Phillips
Elections Subcommittee	Pierre Goueth
Elections Subcommittee	Allison Perkins

### Campus Advisory Committees

<b><u>Committee Name</u></b>	<b><u>2022-2023 Assignment</u></b>
<b>Awards and Scholarships Advisory Committee</b>	
Awards and Scholarships Advisory Committee	Laura Hayek
Awards and Scholarships Advisory Committee	Dean Ramos
Awards and Scholarships Advisory Committee	Rebecca Morgan (un-banking Fall 22)
Awards and Scholarships Advisory Committee	Laney Collins
Awards and Scholarships Advisory Committee	Jeff Murico
Awards and Scholarships Advisory Committee	Steven Deineh
Awards and Scholarships Advisory Committee	Jill Ventrone (Associate Faculty)*
<b>Basic Needs Workgroup</b>	
Basic Needs Workgroup	Abby Burd
Basic Needs Workgroup	Mary Gross
Basic Needs Workgroup	Rhonda Welch Scalco
Basic Needs Workgroup	Magdalena Zepeda
Basic Needs Workgroup	Delores Loedel
Basic Needs Workgroup	Rita Naranjo (Associate Faculty)*
<b>Campus/Facilities Advisory Committee</b>	
Campus/Facilities Advisory Committee	Jennifer Paris
Campus/Facilities Advisory Committee	Michelle Farnam
Campus/Facilities Advisory Committee	Raymond Clark
Campus/Facilities Advisory Committee	Steve Vail

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

<b>Classified Senate Events Committee</b>	
Classified Senate Events Committee	Magdalena Zepeda
Classified Senate Events Committee	<b>OPEN</b>
<b>Commencement Advisory Committee</b>	
Commencement Advisory Committee	Adrean Askerneese
Commencement Advisory Committee	Edward Pohlert
Commencement Advisory Committee	Stephen Torok
<b>Dual Enrollment Advisory Committee</b>	
Dual Enrollment Advisory Committee	Magdalena Zepeda
Dual Enrollment Advisory Committee	Phillip Boland
Dual Enrollment Advisory Committee	Shawn Firouzian
Dual Enrollment Advisory Committee	Theresa Bolanos
<b>Emergency Preparedness Advisory Group (EPAG)</b>	
Emergency Preparedness Advisory Group (EPAG)	Roland Estrella
Emergency Preparedness Advisory Group (EPAG)	Yana Gardiner
Emergency Preparedness Advisory Group (EPAG)	Michelle Odom
Emergency Preparedness Advisory Group (EPAG)	Oswaldo Ramirez
<b>EOPS/CARE Advisory Committee</b>	
EOPS/CARE Advisory Committee	Candy Owens
EOPS/CARE Advisory Committee	Arnoldo Williams
EOPS/CARE Advisory Committee	Eric Bishop
EOPS/CARE Advisory Committee	Larry Burns
EOPS/CARE Advisory Committee	Krystle Taylor
EOPS/CARE Advisory Committee	Denise Villarrial Nealon (Assoc Fac)*
<b>Equal Employment Opportunity Advisory Committee (EEOAC)</b>	<i>2 members only</i>
Equal Employment Opportunity Advisory Committee (EEOAC)	Lesley Doig
Equal Employment Opportunity Advisory Committee (EEOAC)	Edward Pohlert

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

<b>Financial Aid Advisory Committee</b>	
Financial Aid Advisory Committee	Rebecca Morgan (un-banking Fall 22)
Financial Aid Advisory Committee	Candy Owens
Financial Aid Advisory Committee	Laura Hayak
Financial Aid Advisory Committee	Elizabeth Salinas (Associate Faculty)*
Financial Aid Advisory Committee	Robert Fulbright
Financial Aid Advisory Committee	Jill Ventrone (Associate Faculty)*
<b>Honors Scholar Program Advisory Committee</b>	
	6-9 FT, 2 Couns, 1-2 Associates
Honors Scholar Program Advisory Committee	Chris Sleeper (Chair – Sp 23)
Honors Scholar Program Advisory Committee	Delores Loedel
Honors Scholar Program Advisory Committee	Leah Cluff
Honors Scholar Program Advisory Committee	Zika Perovic
Honors Scholar Program Advisory Committee	Lynnie Trzoss
Honors Scholar Program Advisory Committee	Erika Peters
Honors Scholar Program Advisory Committee	Lise Flocken
Honors Scholar Program Advisory Committee	Donny Munshower
Honors Scholar Program Advisory Committee	Lisa Haavig (Associate Faculty)*
<b>International Education Advisory Committee</b>	
International Education Advisory Committee	Andrea Petri (Chair)
International Education Advisory Committee	Cristina Toharia
International Education Advisory Committee	Jeff Murico
International Education Advisory Committee	Robert Bond
International Education Advisory Committee	Emiko Kiyochi
International Education Advisory Committee	David Parker
International Education Advisory Committee	Anthony Ongyod
International Education Advisory Committee	Luke Lambert
International Education Advisory Committee	Zika Perovic

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

International Education Advisory Committee	David Detwiler
International Education Advisory Committee	Rick White
International Education Advisory Committee	Ruben Gomez
<b>Perkins Plan Advisory Committee</b>	
Perkins Plan Advisory Committee	Yvette Duncan
Perkins Plan Advisory Committee	Arnoldo Williams
Perkins Plan Advisory Committee	Donna Davis
Perkins Plan Advisory Committee	David Parker
Perkins Plan Advisory Committee	Mike Deschamps
Perkins Plan Advisory Committee	Phillip Boland
Perkins Plan Advisory Committee	Waldemar Perez
Perkins Plan Advisory Committee	Jeff Higginbotham
Perkins Plan Advisory Committee	Christy Coobatis
Perkins Plan Advisory Committee	Claudia Flores (Sabbatical Sp 23)
<b>San Elijo Advisory Group</b>	(~10)
San Elijo Advisory Group	Tony Burman
San Elijo Advisory Group	Eric Robertson
San Elijo Advisory Group	Abby Burd
San Elijo Advisory Group	Pamela Perry
San Elijo Advisory Group	Robert Bond
San Elijo Advisory Group	Delores Loedel
San Elijo Advisory Group	Lise Flocken
San Elijo Advisory Group	David Detwiler
San Elijo Advisory Group	Dean Ramos
San Elijo Advisory Group	Shannon Myers
San Elijo Advisory Group	Afifa Zaman
San Elijo Advisory Group	Lynnie Trzoss
San Elijo Advisory Group	Katherine Vilchez (Assoc Fac)*

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

<b>Student Accessibility Services (SAS)</b>	
Student Accessibility Services (SAS)	Michelle Farnam
Student Accessibility Services (SAS)	Jeff Higginbotham
Student Accessibility Services (SAS)	Veronica Bloss
Student Accessibility Services (SAS)	Mariana Silva
Student Accessibility Services (SAS)	Hilda Gomez-Zinn
Student Accessibility Services (SAS)	Daniel Ante-Contreras
Student Accessibility Services (SAS)	Krista Warren (Associate Faculty)*
Student Accessibility Services (SAS)	David Bonds
Student Accessibility Services (SAS)	Himgauri Kulkarni
<b>Service Learning Advisory Committee</b>	
Service Learning Advisory Committee	Min Choi
Service Learning Advisory Committee	Thong Nguyen
Service Learning Advisory Committee	Arlie Langager (Sabbatical Sp 23)
Service Learning Advisory Committee	Jacob Strona
<b>Student Conduct and Police Advisory Committee</b>	
Student Conduct and Police Advisory Committee	Thao Ha
Student Conduct and Police Advisory Committee	Ruben Gomez
Student Conduct and Police Advisory Committee	Don Love
Student Conduct and Police Advisory Committee	Al Nyman (Associate Faculty)*
Student Conduct and Police Advisory Committee	Krystle Taylor (DSPS)
Student Conduct and Police Advisory Committee	Abby Burd (Mental Health)
<b>Strong Workforce Advisory Committee (SWAG)</b>	
Strong Workforce Advisory Committee (SWAG)	Michael Paulding (un-banking Sp 23)
Strong Workforce Advisory Committee (SWAG)	Barbara Juncosa
Strong Workforce Advisory Committee (SWAG)	Christina Sharp
Strong Workforce Advisory Committee (SWAG)	Leigh Cotnoir
Strong Workforce Advisory Committee (SWAG)	Paul Clarke



# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

Strong Workforce Advisory Committee (SWAG)	Eric Carstensen
Strong Workforce Advisory Committee (SWAG)	Mike Deschamps
Strong Workforce Advisory Committee (SWAG)	Karina Duarte-Braunstein
Strong Workforce Advisory Committee (SWAG)	Erica Duran (sabbatical Fall 22)
Strong Workforce Advisory Committee (SWAG)	Rich Dicker
<b>Student Services Council</b>	Assigned by virtue of role
Student Services Council	Donna Davis
Student Services Council	Lise Flocken
Student Services Council	Adrean Askerneese
Student Services Council	Don Love
Student Services Council	Yesenia Balcazar
Student Services Council	Jeff Higginbotham
<b>Sustainability Advisory Committee</b>	
Sustainability Advisory Committee	Janelle West
Sustainability Advisory Committee	Jennifer Paris
Sustainability Advisory Committee	Roberto Falero
Sustainability Advisory Committee	Jeanine Sepulveda
Sustainability Advisory Committee	Eric Snortum
<b>Technology Advisory Committee</b>	
Technology Advisory Committee	Jim Julius
Technology Advisory Committee	Lauren McFall
Technology Advisory Committee	Steve Eso
Technology Advisory Committee	Adrean Askerneese
Technology Advisory Committee	Khang Nguyen
<b>Transfer Center Advisory Committee</b>	
Transfer Center Advisory Committee	Lise Flocken
Transfer Center Advisory Committee	Jed Schlueter
Transfer Center Advisory Committee	Kristi Wish

## FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

Transfer Center Advisory Committee	David Bonds
Transfer Center Advisory Committee	Lynn Trzoss

### Additional Assignments

<b>Committee on Exceptions</b> Review COE's to approve/deny requests based on criteria Meets 1.5 hrs 2x/month	
Committee on Exceptions	Adrian Askerneese
Committee on Exceptions	Theresa Bolanos
Committee on Exceptions	Rhonda Welch Scalco
Committee on Exceptions	Laney Collins
Committee on Exceptions	Michelle Farnam
<b>NCHEA Board</b>	
NCHEA Board	Rachel Hastings (Past Director AY 22-23)
NCHEA Board	Nate Scharff
NCHEA Board	Kat Soto-Gomez (Associate Faculty)*
NCHEA Board	Lise Flocken, Transfer Center Director -Required by NCHEA Bylaws
NCHEA Board	Zulema Diaz
NCHEA Board	Aaron Roberts, PDP Coordinator – Required by NCHEA Bylaws
<b>Traffic and Parking Committee</b>	3 faculty
Traffic and Parking Committee	Matt Falker (Sabbatical Fall 22)
Traffic and Parking Committee	Veronica Bloss
Traffic and Parking Committee	Korey Goulette
<b>SDICCCA Faculty Intern Program</b>	
SDICCCA Faculty Intern Program	David Detwiler
SDICCCA Faculty Intern Program	Sean Davis
SDICCCA Faculty Intern Program	James Garcia (Associate Faculty)*

# FACULTY COMMITTEE ASSIGNMENTS (Institutional Service) 2022-23

If no term ending dates are noted, the terms are flexible

## MCCAAF 2022-2024

Executive Committee (Elected members)	
Krista Warren	President
Al Nyman	Vice President
Joe Chirra	Secretary
Dawn Diskin	Treasurer

## FA COUNCIL 2022-2024

Executive Committee (Elected members)		
Mary Gross	President	Credit ESL
dara	Vice President	Letters Transfer
Luke Lara	Ombudsperson	Counseling: General
Annie Ngo	Exec TREC Liason/Contract Lead	Business
Billy Gunn	Exec Treasurer	Film Studies
Brad Byrom	Immediate Past President	History
Faculty Assembly Council (appointed by FA President)		
Abby Byrd	Councilperson	Mental Health Counseling
Paul Clarke	Councilperson	Drafting Design
Leigh Cotnoir	Councilperson	Media Arts Technology
Michelle Farnam	Councilperson	SAS Counseling
Ruth Gay	Councilperson	Noncredit ESL
Lauren Greenwald	Councilperson	Art
Steve Isachsen	Councilperson	Computer Studies
Sinar Lomeli	Councilperson	Puente/General Counseling
Richard Ma	Councilperson	Library
Kent McCorkle	Councilperson	Chemistry
Casey McFarland	Councilperson	Kinesiology Health Nutrition
Joe Salomon	Councilperson	Physics
Sue Simpson	Councilperson	Nursing
Jake Strona	Councilperson	Letters Pre-Transfer
Kristi Wish	Councilperson	Transfer Counseling
Min Choi	Councilperson	Media Arts

## Academic Senate Endowed Scholarship

- Records show funding for the Academic Senate scholarship began before 1990.
- Current criteria of the scholarship: 2.0 GPA, to a student in financial need.
  - Qualified candidates must be students planning to continue at MiraCosta College and enroll in six units or more.
- No endowed agreement on file, the criteria can be discussed to be changed.
- The scholarship is awarded through the MiraCosta Annual Application which opens in August and closes in October.
  - Scholarship checks are cut and made available to students the same semester.
- The committee who awards the scholarship application consists of Faculty, Staff, Foundation Board members, and a few community members.

 2023-2024



## MiraCosta Annual Scholarship Application

**NEW CYCLE**

**August 1, 2023 - October 1, 2023**



### UPCOMING CHANGES

- ✓ MiraCosta Annual Scholarship Application will now be moving from Spring semester Fall Semester starting Fall 2023
- ✓ The application requirements will continue to be the same
- ✓ Students will apply between August 1- October 1 and awards will be processed at the end of October
- ✓ Spring 2023 Program Based, Major Based, and Service Learning Scholarship Applications will continue to be available



### FOR MORE INFORMATION CONTACT

Maria-Isabel Rocha  
Scholarship Coordinator

[mrochaduarte@miracosta.edu](mailto:mrochaduarte@miracosta.edu)

# MiraCosta Annual Scholarship Application 2023-2024

## INFORMATION



### Available for:

- Incoming High School Graduates
- Current MiraCosta Students
- Including Undocumented and International Students

### Requirements:



For more information visit our website at  
[www.miracosta.edu/scholarships](http://www.miracosta.edu/scholarships)



Follow us on Instagram @MCCFinancialAid

### New Scholarship - Native American

- NDN Committee setting student scholarship criteria

Scholarship Title and Description:

**NDN Intertribal Collective Scholarship**

With the efforts of the MiraCosta's Native American & Alaskan Native (NDN) Committee, MiraCosta's Academic Senate offers this scholarship as an equitable opportunity for the MiraCosta College students, who identify as Native American or Alaskan Native, as a means to provide opportunities for individuals who represent these identities.

Eligibility:

- This is a merit based scholarship that considers lived experiences, advocacy within the Native community, extracurricular (club involvement and leadership), disproportionate impact, experience as a historically underserved student, and course load etc.
  - Applicants must be currently enrolled at MiraCosta College (Oceanside Campus, San Elijo Campus, Community Learning Center).
  - A personal statement is required.
- - Awarded once a year at the end of spring in the full amount \$1,000
  - NDN scholarship reading committee - representative of Academic Senate, and Classified representatives and someone appointed by Wendy Stewart.
  - Academic Senate leading and creating the establishment of the NDN scholarship with NDN Committee, Classified Senate and Wendy's team supporting as partners.
    - Omar can represent the Classified and NDN Committee.

**Fundraising for NDN Scholarship:**

- Fundraising from Classified Senate - Holiday party proceeds
  - Silent auction proceeds
  - Also do an ask for one-time gifts
- Payroll giving
- Other opportunities



**DONOR INFORMATION** (Individual or Organization)

\*Name \_\_\_\_\_

\*Mailing Address \_\_\_\_\_  
City State Zip\*Preferred Phone \_\_\_\_\_ ☐ Home ☐ Mobile ☐ Business

\*Email \_\_\_\_\_ \*Primary contact (for organizations) \_\_\_\_\_

Do you wish to remain anonymous? ☐ Yes ☐ No

Preferred recognition name: \_\_\_\_\_

(\*required field)

**FUND TYPE AND NAME** ☐ Scholarship ☐ Program ☐ Other

The title of this fund should be the: \_\_\_\_\_

Type of fund:

- ☐ Current Use (minimum gift/pledge of \$1,000; annual award amount \$500 minimum)
- ☐ Endowment (minimum gift/pledge of \$15,000; annual award amount based on interest earnings, please see the MiraCosta College Foundation's investment and spending policies for more information)

**AWARD CRITERIA**

For scholarship funds, all MiraCosta College Foundation scholarship recipients are required to maintain a 2.0 GPA or higher to continue to receive scholarship funding. Other criteria for scholarships award will honor the donor's wishes. To ensure that awards are made annually, the Foundation recommends the donor select no more than 2-3 criteria that you find meaningful. We are happy to work with you to assist.

☐ **Program Area of Interest** (i.e. arts, health, business, science, equity etc.) \_\_\_\_\_☐ **Academic Excellence:** If so, identify minimum GPA requirement over 2.0 \_\_\_\_\_

☐ **Student Status:** ☐ traditional age (< 24 years old); ☐ non-traditional students (≥ 24 years old);  
☐ returning student; ☐ continuing education student; ☐ international student;  
☐ career technical student ☐ First generation ☐ FAFSA/DREAM Eligible

☐ **Financial Need**☐ **Other Preferred Characteristics:** \_\_\_\_\_**Scholarship awards can be used to pay:** (check all that apply)

☐ Tuition ☐ Books/instructional materials ☐ Fees ☐ Travel  
☐ Housing, emergency needs, food insecurity ☐ Other: \_\_\_\_\_

Signature \_\_\_\_\_ Date signed: \_\_\_\_\_



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## **FOUNDATION**

**[Scholarship] Gift Agreement  
[Name of Fund]  
At MiraCosta College Foundation**

This scholarship agreement (this "Agreement") is made as of this [date, month, day, year] by and between MiraCosta College Foundation, located on the campus of MiraCosta Community College (the "College"), at 1 Barnard Drive, Oceanside, CA 90256, which is a publicly supported organization, and, the Donor,

[Name and address of donor]  
[Brief Paragraph about Donor]

The following sets forth an agreement between [donor(s)] and the MiraCosta College Foundation for the establishment of [name of fund].

### **I. Purpose**

By this Agreement, the Foundation acknowledges that the Donor will make the Gift described below to the Foundation, and that such Gift will be made to establish the [Scholarship/Program].

The Foundation gratefully acknowledges the generosity of the Donor, who has established the [Scholarship] through this Agreement.

### **II. Form of Contribution**

[A gift/bequest...form of gift] shall establish [name of fund].

In the event the Pledge commitment is not fulfilled by the Donor within the agreed upon pledge period, or the Gift amount received by the Foundation does not meet the pledged amount, the Foundation shall have the right and option to terminate the fund and disburse existing amounts in a manner consistent with the Donor's original intent as expressed in this Agreement.

The MiraCosta College Foundation is a 501 (c) 3 organization under IRS guidelines and charged with receiving, investing, and disbursing private gifts that benefit the College. Our tax identification number is 95-6151938. Fees, as

established by the MiraCosta College Foundation Board of Directors, will be assessed.

### **III. Management of the Scholarship**

In recognition of the generous commitment of the Donor as contemplated by this Agreement, the Foundation agrees to create a [scholarship], to be known as [name of fund] and will be recognized in accordance with the standard recognition procedures of the College.

Scholarship](s) from this fund shall be awarded in accordance with the attached criteria checklist.

The student recipient will be selected by a process as outlined by the MiraCosta College Foundation in collaboration with the College's Financial Aid Office.

### **IV. Administration**

This gift shall be entered into the Foundation's books and records as [name of fund].

Scholarship expenses from this fund shall be awarded in conformance with the college's scholarship spending policies and procedures. If the need for funds for this purpose is greatly reduced or eliminated, the Board of the MiraCosta College Foundation will, after consultation with [donors] or their successor trustee, direct the use of the fund in the best interest of the College and as close to the original intent as possible.

The identity of the fund will always bear the name [name of fund].

### **V. Recognition**

The Donor will be referred to [donor name(s)] in connection with the Gift. The Gift may be publicized in the Foundation's and/or the College's donor recognition publications and/or other vehicles (e.g., print media, spoken broadcast, and/or electronic media). Thank you letters from the student recipient will be forwarded to the Donor annually.

### **VI. Notice**

All notices, requests and other communications hereunder will be in writing and addressed to the Foundation, at the address set forth at the beginning of this Agreement, sent to the attention of the Foundation's Vice President of Institutional Advancement; and to the Donor, at the address set forth at the beginning of this Agreement. Either party may change the address to which notices, requests or other communications are to be delivered by giving the other party notice in the manner herein set forth.

Signed and Agreed:

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[donor]

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Date

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Dr. Sunita V. Cooke  
President/Superintendent  
MiraCosta College

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Date

---

Vice President  
Office of Institutional Advancement

---

Date



**President**

Virginia "Ginni" May  
Sacramento City College

**Vice President**

Cheryl Aschenbach  
Lassen College

**Secretary**

LaTonya Parker  
Moreno Valley College

**Treasurer**

Michelle Bean  
Rio Hondo College

**Area A Representative**

Stephanie Curry  
Reedley College

**Area B Representative**

Karen Chow  
De Anza College

**Area C Representative**

Erik Reese  
Moorpark College

**Area D Representative**

Manuel Vélez  
San Diego Mesa College

**North Representative**

Christopher Howerton  
Woodland College

**North Representative**

Eric Wada  
Folsom Lake College

**South Representative**

Amber Gillis  
Compton College

**South Representative**

Robert L. Stewart Jr.  
Los Angeles Southwest College

**At-large Representative**

Carrie Roberson  
Butte College

**At-large Representative**

Juan Arzola  
College of the Sequoias

**Executive Director**

Krystinne Mica

**Subject: Hayward Award for "Excellence in Education"**

The Academic Senate for California Community Colleges (ASCCC) is pleased to announce the call for nominations for the Hayward Award for "Excellence in Education." Sponsored annually by the Foundation for California Community Colleges, this award honors community college full-time and part-time faculty who demonstrate the highest level of commitment to their students, college, and profession. Award recipients, nominated by their college academic senate and selected by representatives of the ASCCC must have a record of outstanding performance of professional activities, as well as a record of active participation on campus.

**Basic Information**

- Each local academic senate may nominate one full- and part- time faculty member; however there can only be one honoree from each college.
- All faculty, classroom and non-classroom, are eligible for consideration.
- Previous nominees who did not receive the award may be re-nominated.
- Up to four recipients (two full-time and two part-time faculty) may be chosen and honored at the Board of Governors meeting in March.
- Completed online applications must be received by the **ASCCC office by 11:59 p.m. on December 18, 2022.**

The selection process will be completed by February 2023. Winners will be honored at the March 2023 Board of Governors meeting. Please note, that the recipients of this award will be asked to submit a current photo. Although only four faculty recipients may be honored by the Board of Governors, we hope each college will honor its individual nominee.

**Nomination Guidelines**

Each college academic senate may forward to the ASCCC the name of up to two nominees (one full- and one part-time) for the Hayward Award for "Excellence in Education." The criteria to be used in making the final selection include the following:

A. The candidate(s) should be committed to serving and empowering students from diverse backgrounds and experiences. The candidate's application and supporting letter from the local senate should reflect this commitment.

B. The candidate(s) should be committed to serving the institution through participation in professional and/or student activities. There should be evidence of participation with the academic senate, department, or student groups.

C. The candidate(s) should be committed to the fundamental principles of the California Community College mission. There should be evidence of support for open access and for helping students succeed. The candidate's application should reflect a commitment to the college at which the candidate works, perhaps through suggestions of ways the candidate has helped to improve the educational environment.

D. The candidate(s) should be committed to education. There should be evidence that the candidate maintains currency in the discipline and communicates to students and colleagues an enthusiasm for the discipline and for education in general.

E. The candidate(s) should be committed to serving as a representative of the profession beyond the local institution through service in statewide and/or national activities. There should be evidence of activities that reveal a broader scope of interest, perhaps through publications, participation in community groups, or participation in state or national organizations.

#### **Application Procedure and Checklist:**

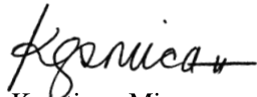
1. An online application form completed by the nominating college.

The candidate should explain their qualifications for consideration as a recipient of the Hayward Award for "Excellence in Education." Applications will be redacted for any reference to the nominee and the nominee's college and community prior to the selection committee's review.

2. Local academic senate letter of candidate support, two-page maximum, **submitted along with the online application.** Please explain the candidate's qualifications for consideration as a recipient of the Hayward Award for "Excellence in Education." Applications will be screened for direct or indirect reference to the nominee and the nominee's college and community.

3. Candidate's curriculum vitae, submitted with the online application form. CVs will be redacted for any reference to the nominee and the nominee's college and community prior to the selection committee's review. Please include the following in the vitae: Professional Experience including positions held, professional affiliations, campus activities, and educational background, as well as any awards and honors, publications and presentations, and community activities.

Collegially,



Krystinne Mica  
Executive Director



## **THE HAYWARD AWARD FOR "EXCELLENCE IN EDUCATION"**

Sponsored by the Academic Senate for California Community Colleges and  
The Foundation for California Community Colleges

### **Submission Requirements:**

- Each local senate can nominate one full- and part- time faculty member; however there can only be one honoree from each college.
- All faculty, classroom and non-classroom, are eligible for consideration.
- Previous nominees who did not receive the award may be re-nominated.
- Up to four recipients (two full-time and two part-time faculty) may be chosen and honored at the Board of Governors meeting in March.
- Completed online applications must be received in the ASCCC office by 11:59 p.m. on December 18, 2022.

NOTE: A minimum of three nominations statewide must be received for the selection process to proceed.

### **Application Procedure and Checklist:**

1. [An online application form](#) completed by the nominating college.

The nominating college should complete the online form and submit the final application for the nominee(s).

Nominees may use the 'Hayward Award Application - for Nominee' document [on the ASCCC Hayward site](#) to complete the application information to explain their qualifications for consideration as a recipient of the Hayward Award for "Excellence in Education." Applications will be redacted for any reference to the nominee and the nominee's college and community prior to the selection committee's review.

2. Local academic senate letter of candidate support, two-page maximum, submitted along with the online application. Please explain the candidate's qualifications for consideration as a recipient of the Hayward Award for "Excellence in Education." Applications will be screened for direct or indirect reference to the nominee and the nominee's college and community.

3. Candidate's curriculum vitae, submitted with the online application form. CVs will be redacted for any reference to the nominee and the nominee's college and community prior to the selection committee's review. Please include the following in the vitae: Professional Experience including positions held, professional affiliations, campus activities, and educational background, as well as any awards and honors, publications and presentations, and community activities.

**Candidate Information:**

Name of Applicant \_\_\_\_\_  
Discipline \_\_\_\_\_  
College \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Telephone \_\_\_\_\_

**Nomination Guidelines:**

Each college academic senate may forward to the Academic Senate for California Community Colleges (ASCCC) the name of up to two nominees (one full- and one part-time) for the Hayward Award for "Excellence in Education." The criteria to be used in making the final selection include the following:

A. The candidate(s) should be committed to serving and empowering students from diverse backgrounds and experiences. Candidate's application and supporting letter from the local senate should reflect this commitment.

B. The candidate(s) should be committed to serving the institution through participation in professional and/or student activities. There should be evidence of participation with the academic senate, department, or student groups.

C. The candidate(s) should be committed to education. There should be evidence that the candidate maintains currency in the discipline and communicates to students and colleagues an enthusiasm for the discipline and for education in general.

D. The candidate(s) should be committed to the fundamental principles of the California Community College mission. There should be evidence of support for open access and for helping students succeed. The candidate's application should reflect a commitment to the college at which the candidate works, perhaps through suggestions of ways the candidate has helped to improve the educational environment.

E. The candidate(s) should be committed to serving as a representative of the profession beyond the local institution through service in statewide and/or national activities. There should be evidence of activities that reveal a broader scope of interest, perhaps through publications, participation in community groups, or participation in state or national organizations.



## The Hayward Award– Rubric

- a. Commitment to serving and empowering students from diverse backgrounds and experiences (0-5 points)
- b. Participation in campus, professional, and/or student activities (0-5 points)
- c. Commitment to education and currency in the discipline (0-5 points)
- d. Commitment to the mission of California community colleges (0-5 points)
- e. Community, state and/or national activities that represent the profession (0-5 points)

### Total points possible 25

	0	1	2	3	4	5
<b>a. Commitment to serving and empowering students from diverse backgrounds and experiences</b>	Not present	Awareness of the value for student centered operations is shown but <b>lacks</b> evidence of activities demonstrating commitment to serving students.	Evidence detailing activities demonstrating <b>minimal</b> commitment to serving students included in the application.	Evidence detailing <b>some</b> activities demonstrating a strong commitment to serving students in candidate form. Some evidence in supporting letter as well.	<b>Significant</b> evidence detailing activities demonstrating a strong commitment to serving students in both candidate form and supporting letter. Activities demonstrate willingness to go beyond standard expectations in job description.	<b>Exemplary</b> evidence detailing activities demonstrating a strong commitment to serving students in both candidate form and supporting letter. Activities demonstrate inclusion, diversity, equity, anti-racism and accessibility (IDEAA) and <b>willingness</b> to go beyond standard expectations in job description.
<b>b. Participation in campus, professional, and/or student activities</b>	Not present	Evidence shows <b>limited</b> participation in one or more campus activities.	Evidence shows <b>engaged participation</b> and leadership in at least one campus activity or project.	Evidence shows engaged <b>senior leadership</b> (president, chair, etc.) in at least one campus activity or project.	Evidence shows <b>long term</b> engaged senior leadership (president, chair, etc.) in <b>multiple</b> campus activities and projects.	Exemplary evidence shows <b>long term</b> engaged senior leadership (president, chair, etc.) in <b>multiple</b> campus activities and projects that

						demonstrate inclusion, diversity, equity, anti-racism and accessibility (IDEAA)
<b>c. Commitment to education and currency in the discipline</b>	Not present	Evidence of interest and <b>limited</b> engagement in discipline related activities.	Evidence of engagement in <b>at least one</b> regional, state, or national discipline group, industry, or professional organization.	Evidence of criteria from #2 as well as engagement with department faculty to similarly engage them in their discipline communities.	Evidence of engagement in <b>multiple</b> organizations and sustained engagement with department faculty and students to similarly engage them in their discipline communities.	<b>Exemplary</b> Evidence of engagement in <b>multiple</b> organizations and sustained engagement with department faculty and students to similarly engage them in their discipline communities with evidence of inclusion, diversity, equity, anti-racism and accessibility (IDEAA)
<b>d. Commitment to the mission of California community colleges</b>	Not present	Description details an understanding of <b>one or two</b> aspects of the community college mission.	Description details a <b>broad</b> understanding of CCC mission and how candidate's role affects all aspects of the mission including evidence of commitment to open access.	Evidence of criteria from #2 with a description of <b>some</b> candidate activities that directly support open access and student success.	Strong evidence for <b>multiple</b> activities directly supporting <b>several</b> aspects of the CCC mission. Evidence of activities being institutionalized that lead to <b>sustained</b> support for open access and helping students succeed across the curriculum.	<b>Exemplary</b> evidence for <b>multiple</b> activities directly supporting <b>several</b> aspects of the CCC mission with evidence of inclusion, diversity, equity, anti-racism and accessibility (IDEAA). Evidence of activities being institutionalized that lead to <b>sustained</b> support for open access and helping students succeed across the curriculum.
<b>e. Community, state and/or national activities that represent the profession</b>	Not present	Evidence of interest and <b>limited</b> representation in regional, state or national activities that extend their participation and influence beyond their discipline or institution.	Evidence of <b>sustained</b> representation in <b>at least one</b> regional, state or national discipline group, industry, or professional organization. Descriptions detail a broader scope of activities such as serving on committees outside of their core interests.	Evidence of <b>sustained</b> representation in at least one of the previously mentioned organizations in a <b>leadership role</b> to further that organization's purposes while also broadening their abilities as a leader and their capacity to represent in areas that are not traditional to their expertise.	Evidence of <b>sustained</b> representation in several of the previously mentioned organizations as an <b>experienced leader</b> and evidence of engagement with other like-minded participants to improve upon their participation and experiences as well as to further the organization's purposes.	Exemplary evidence of <b>sustained</b> representation in several of the previously mentioned organizations as an <b>experienced leader</b> and evidence of engagement with other like-minded participants to improve inclusion, diversity, equity, anti-racism and accessibility (IDEAA).

# 2022-23 Full-time Hayward Award

## Application: Erica Duran

Full-time Faculty, English (Adult High School)

### **Please describe your commitment to serving and empowering students from diverse backgrounds and experiences (200-word max):**

I've spent most of my teaching career working with students from marginalized and disproportionately impacted populations, so I have always had a passion for meeting the needs of students from diverse backgrounds.

For my sabbatical, I'm researching diversity, equity, and inclusion best practices in teaching, and investigating the campus culture of my own school to determine whether students feel the benefits of these types of trainings that faculty regularly attend. My goal is to understand the gaps between research/training and real-world practices. My sabbatical will result in a re-design of some elements in my courses, as well as my earning multiple certificates in DEI related topics.

Using the Center for Urban Education's Syllabus Review Guide and the Peralta Equity Rubric, I have written my syllabi and course content with welcoming, inclusive, and supportive language. I have de-centered myself and empowered students to act as both learner and teacher, recognizing the valuable and varied life experience and abilities they bring to class. I offer course materials, such as my syllabus, in a variety of formats. I pay special attention to the accessibility of my course content, both online and in person, and have taken multiple classes on creating accessible materials.

### **Participation in campus, professional and/or student activities?" (200-word max).**

I thoroughly enjoy participating in activities and governance in a variety of ways because I find service meaningfully connects me to my campus community.

While at MiraCosta, I've served on multiple committees, including for the National Adult Education Honor Society, Adult High School Commencement, Noncredit Scholarships Selection, Student Learning Outcomes and Assessment, English Department Assessment Subcommittee, Strong Workforce Advisory Group, Prop MM CLC Renovation, and Undocumented Student Action Week Planning.

Additionally, I have attended multiple organized activities such as the LGBTQ+ Lunch and Learn Talks, the annual Cultural Competency Conference, the CLC Reading Festival, Umoja Porch Talk, the Black and Brown Nerd Expo, and UndocuAlly events. I've also completed Basic Needs training, to support students holistically; Undocumented Student Ally training; PRIDE Inclusion training; and Black Community Ally Training.

I've also led professional development trainings on anti-racism (Why Am I Uncomfortable? Let's Talk About Race); developed and facilitated online faculty training; and coordinated numerous professional development events for noncredit faculty, including how to use CASAS assessments to inform teaching practices and curriculum development for ELL and Adult High School students.

Finally, I've volunteered for events on campus like commencement set-up/take-down, Farmer's Markets, and book/material distribution days.

**Explain your commitment to education and currency in your discipline (200-word max).**

I actively engage in academic research, publishing, and conferences to remain current in my field. My primary research interests include how underserved and disproportionately impacted student populations in college writing courses engage with and succeed in STEM disciplines.

As the result of a textbook I was teaching from in 2009, I began researching STEM topics with a focus on how certain populations are underrepresented in those fields. Then, in 2010, I began teaching STEM themes in my composition courses. With a teaching colleague, I developed a curriculum to help composition students research, analyze, and teach scientific topics to their classmates. Students loved the theme, and I grew even more passionate about it.

This curriculum development led, in 2020, to the publication of our first book, *Science and Technology*, a Bedford Spotlight Reader. In 2022, our chapter, "STEAMing Up Composition: Inquiry-Based Learning and the Non-Traditional Student," was published in *Writing STEAM: Composition, STEM, and a New Humanities*. Currently, we are completing an article for the *Journal for the Assembly of Expanded Perspectives on Learning*. The article, "WADing in Fake News: Using FYC and WAD to Reach the Non-Scientist" will be included in a special issue due out Summer 2023.

**Describe your commitment to the mission of California community colleges and commitment to open access (200-word max).**

The California Community College system has a Vision for Success that includes seven "commitments." As a result of many years of experience teaching diverse student populations, as well as my ongoing and deeply personal commitment to equity work, my commitment to community college students mirrors that of the institutions themselves.

I am an instructor and a Department Chair in noncredit programs where "open access" is truly our mission. Noncredit doesn't have prerequisites, and our students range from 17-102. Students do not always have a need or desire to pursue college courses, so I "focus relentlessly" on what individual students identify as their end goal (skill attainment, new job, personal milestone), and I work tirelessly to provide "high support" as they reach for their goals.

As Chair for Short Term Vocational programs, I developed innovative and first of its kind curriculum with the San Diego Housing Federation to develop classes to train nontraditional students for high-paying jobs as property managers in the affordable housing industry. These

just-in-time, free career training courses can pull a student out of poverty once they earn a certificate and find gainful employment – something I’ve helped to ensure through continued industry partnership beyond the end of a course.

**Describe your community, state and/or national activities that represent the profession (200-word max).**

I’ve had the pleasure of attending and presenting at numerous local and national conferences related to my various roles at MiraCosta College.

As an English instructor, I have presented writing and composition-related research at the Conference on College Composition and Communications (4 C’s) and Pacific and Modern Language Association conference.

In my role as an adult educator, I have attended and presented at the Coalition on Adult Basic Education conference and California Adult Education Program Summit.

Due to my ongoing curriculum development in multiple arenas, for both faculty (noncredit-specific online training) and students, I was invited to present to the U.S. Department of Education’s LINCS program with my ESL colleague, Kristi Reyes. Additionally, I presented at the 2022 Affordable Housing and Community Development conference with a panel of colleagues from the San Diego Housing Federation and Center of Excellence.

Finally, I have presented and/or worked closely with community partners to provide informational sessions on specific noncredit programs. In 2022 I worked with AHS colleagues to present information to the Vista Adult Transition (VATC) Program to assist currently enrolled AHS/VATC students. I was also invited to speak at Oceanside City Hall for their Annual Landlord/Property Manager Workshop.