



## OFFICIAL MINUTES

### I. Call to Order

Academic Senate President, Luke Lara, respectfully acknowledged that the meeting is being held on the traditional territory and homelands of the Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among the Kumeyaay and Ipai peoples. In addition, we want to pay respect to elders, both present and past, the respected keepers of history, wisdom, culture, and knowledge. The meeting was called to order at **9:02am**.

### II. Roll Call

**Members present:** Robin Allyn (Coordinating Officer), Ingrid Bairstow, Yessenia Balcazar, Karla Cordero, Zulema Diaz, Jim Julius, Himgauri Kulkarni, Luke Lara (President), Delores Loedel, Tyrone Nagai, Gilbert Neri, Brian Page, Oswaldo Ramirez, Hossein Ravanbaksh, Leila Safaralian (President-elect), Krista Warren

**Members absent:** Sunny Cooke (ex-officio)

**Others present:** Ben Gamboa, Thao Ha, Lizzette Herrera, Denée Pescarmona, Ingrid Phillips, John Siebelink

### III. Teleconferencing for Meetings

#### A. Recertify the Resolution (R. 2-21) Authoring Teleconferencing for Meetings Pursuant to AB 361

The Academic Senate considered the circumstances of the state of emergency and determined if the emergency continues to directly impact the ability of members to meet safely in person pursuant to AB 361.

**MSU (Safaralian / Allyn)** to approve recertifying resolution (R. 2-21) authorizing teleconferencing for meetings pursuant to AB 361.

Further discussion ensued regarding Governor Newsom's new Executive Order N-122 extending AB 361 past January 31, 2022. This Order will expire at 11:59pm on April 1, 2022.

<https://www.gov.ca.gov/2022/01/05/governor-newsom-signs-executive-order-in-response-to-covid-19-pandemic/>

### IV. Persons Wishing to Address the Senate

None.

### V. Changes to Agenda Order

None.

### VI. Consent Calendar

#### A. Approve Minutes of the Regular Meeting of December 3, 2021

#### B. Approve Minutes of the Special Meeting of December 15, 2021

#### C. Approve One Equivalency for Drama/Theater Arts

#### D. Approve Four Comparable Degree Title Requests for Credit EST

##### 1. Alliant University "TESOL" Certificate

##### 2. SDSU "TESL/TEFT Advanced" Certificate

##### 3. SDSU "TESL/TEFT Basic" Certificate

##### 4. UCSD Extension "TESOL" Certificate

The Consent Calendar was passed by unanimous consent.

### VII. Reports

#### A. Academic Senate President

Academic Senate President, Luke Lara, welcomed everyone to the spring semester. After a meeting with several campus leaders yesterday, the result was that most courses would be moving online for the first four weeks of the semester due to the effects of the Omicron variant of the virus. It was a wise but difficult

decision. It was asked to keep students at the center of your motivation. Denise Stephenson has been sending upbeat emails as Flex week starts today. Thanks to all the faculty and other community members putting on 75 presentations during Flex week. All were urged to attend today's Keynote presentation workshop, "Becoming Equity Champions through Innovation and Reinvention," at noon framing dialogue around equity and presented by Fabiola Torres. Next Tuesday, Lara, Robin Allyn, and Leila Safaralian will present "Getting Involved: Local to Statewide Service Opportunities for Faculty" centering on statewide committees and promote learning about different opportunities. Friday's All College Day will highlight Dr. Estela Bensimon, co-author of From Equity Talk to Equity Walk, to tie up Flex week. A group of 50+ MCC's have spent time learning and engaging about Future's thinking and will begin to apply this to the planning process this spring. There will be several opportunities for MiraCosta's to get involved. The first opportunity will be Thursday 1/20 at 3pm. Additionally, there will be two sessions this spring to participate in a crash course for Future's training in February and March. More details will be provided during ACD and all are welcomed. All leaders on campus should be learning about this.

### **B. College Superintendent/President**

Vice President of Instruction, Denée Pescarmona, reported on behalf of Superintendent/President, Sunny Cooke. Echoing Lara's sentiments, she appreciated Stephenson's email to get everyone excited about the beginning of the semester. However, it is a little disheartening while Covid finds new ways to challenge us. Appreciates the collegiality, comradery, and spirit to be in this for students. Everyone's interest is to keep folks safe and keep things going as best we can. After 22 months, it is trauma for all of us and we have all been touched by someone who has been touched by the disease. MCC will start the first several weeks of the semester remotely through President's Day weekend. Other schools have also started making announcements as well. The face-to-face footprint, will be starting remote. Faculty are asked to connect with their students. More information will be coming. Alketa Wojcik and Pescarmona will be working on student vaccination status. Deans are working on a separate communication. There will still be face-to-face for hard to convert classes such as nursing students and activity courses starting January 24<sup>th</sup>. Pescarmona is always available from clarification to a pep talk. Enrollment management is as much an art as it is a science. Every decision made has a human impact to staff, faculty, and our students.

Questions asked and answered included:

Is clearance status a part of decision making for students a factor?

Proof of vaccination was required by 1/10 to clear students to be on campus. At that time there were 1100 who had not yet had clearance. The deadline is today to clear them and the outreach office is calling all of them. Students will be dropped if they are not cleared. They can re-enroll once they are cleared. Working with PIO to craft messaging in English and Spanish, how to re-register, who to contact, how to get clearance. Students do not need to re-submit their vaccinations only to resubmit their exemptions. As of today, SS will complete all clearances. Will get a status update and be included in a message.

What support will be there who signed up for online who may not have internet or equipment they need?

Six pallets of new laptops were received and are currently being reimaged. Meetings with library and tutoring services are happening to see how we can ensure students have those services. The sciences have assembled over 800 kits to students this week.

Should faculty reach out to their students or wait for administration messaging?

Started working on messaging to students. It is also important for faculty to reach out to their students as well.

Students not cleared will be dropped. For non-credit ESL, if we do not meet minimum #, then classes will be dropped.

Non-credit is a different thing. For non-credit ESL specifically, there is a lot of uncertainty. A lot of decisions are based on childcare. A spike is anticipated after K-12 is back in session. Childcare is impacted including lack of teachers and lack of staffing. They are working with Dean of CLC, John Makevich, for non-credit and will be watching those numbers closely and differently. The intention is to cancel low enrolled classes this week and allow the rest of the classes to go as is.

Access to the Internet – pointed out that this is different than full remote the first time. The library remains open. Make it clear to students that those spaces are available but there is concern if a large number of students show up. All campus locations will be open. Pescarmona will be there to help students with questions.

#### **C. Classified Senate**

Vice President of CS, Ingrid Phillips, announced the first CS meeting this fall will occur on Tuesday the 18<sup>th</sup>. They are working to ratify a telework Memorandum of Understanding.

#### **D. Associated Student Government**

ASG Executive Vice President, John Siebelink, reported on the disappointment in the delay of starting classes in person; however, supports the college's efforts. There are multiple positions ASG will be interviewing for.

#### **E. Redesigning the Student Experience**

Lead, Thao Ha, thanked Luke for highlighting the Flex workshops and noted that the Keynote workshop will end with breakouts into ACP groups. As a leadership team, they want to put forth the types of PD you are all asking for. Asked Ingrid Phillips to share student mentoring and the new model with classified staff. Further, would like folks to be members of a design team to design a student mentoring model. Students are being mentored, but what does that look like, how can you help us design something to put forward for our students? There is the Guided Pathways Institute in April and an update will come later along with continuing to update on plans this semester.

#### **F. Accreditation**

AS President, Luke Lara, shared his report attached to the agenda. At the last two meetings he requested feedback for Section A. Governance. He is now presenting Standard IV: Leadership and Governance, standards B and C. He wants Senators to be aware and understand what will be brought forward to AS this spring. He asked Senators to share with the constituents to get feedback. The timeline to have the institutional self-evaluation report to the Board and finalized is by the end of November 2022.

### **VIII. New Business**

#### **A. Election Information Summary Document**

In response to constituent requests to further clarify and make the AS elections process as transparent as possible, the AS Officers reviewed the AS Rules and consulted the elections workgroup to produce a one-page document attached to the agenda. Given that this document is only a reflection of the current AS Rules, the body is being asked to suspend the rules and approve this document to be displayed on the AS Elections Information webpage immediately. Background about this document was shared. There are the AS Rules and Bylaws but there is not a lot of information concerning things that continue to come forward such as if one can campaign, what is the nomination process, eligibility requirements and more. It is the hope that this document can present the opportunity to shed some light and provide clarity of the process for those who might be interested in getting involved. This is not controlled by the Elections Committee but comes under the purview of AS. If AS wants to change the process, the Bylaws and Rules will need to be changed.

**MSU (Nagai / Safaralian)** to suspend the rules in order to approve this Election Information Summary Document.

**MSU (Kulkarni / Warren)** to approve the Election Information Summary Document as presented.

### **IX. Old Business**

#### **A. AP 7120.5 Recruitment and Hiring Associate Faculty**

Academic Senate Goal 1a taskforce in 2020-2021 conducted a survey of department chairs to assess the challenges to achieving faculty diversification among associate faculty. The taskforce reviewed AP 7120.5, which had not been reviewed since 2011, and suggested updates based on the survey results and additional research. The body adopted the recommendation from 2020-2021 taskforce to further discuss the proposed changes to AP 7120.5 with Human Resources, given that hiring policies and procedures is an area of mutual agreement between the district and the senate. The resultant AP is presented here with a focus on emphasizing EEO regulations and bringing greater clarity to the associate faculty recruitment and hiring process. It was noted that all the underlined text in the AP is new. The taskforce and HR were thanked for putting more emphasis on the EEO and accountability structure.

Flexibility is needed in associate hiring but does not preclude EEO guidelines in planning for needs and to understand all opportunities and responsibilities therein. This document provides more clarity.

**MSU (Ravanbaksh / Bairstow)** to approve AP 7120.5 Recruitment and Hiring Associate Faculty as presented.

**X. Information/Discussion**

**A. Work-Based Learning Update**

The Work-Based Learning (WBL) team presented on current efforts to promote and support WBL across campus. WBL includes a range of activities from simple classroom integrations to service learning and internships that help students build their social and cultural capital, get exposure to career options, and strengthen connections with the community. Ben Gamboa introduced WBL, noting that it is an asset based applied learning strategy that leverages student experiences, their knowledge, their skills, and their interests to improve and apply their academic learning in the classroom. It is very common practice in career education but it is often found in non-career education disciplines. MCC is the #1 college in CA with over 9,000 students who participated in at least one WBL classes during the 2020-2021 year. Robin Allyn shared PD opportunities including today's Flex workshop at 1:30pm: How to Empower Your Students through Work-Based Learning. Including components of WBL into curriculum cannot only improve student retention and engagement but can also empower students with the soft skills they will need to have successful futures. Join work-based learning liaisons, Lizzette Herrera and Robin Allyn, in a friendly, interactive session where they will explore WBL opportunities that may be easily incorporated into classes. They are about to begin the third cohort of 20 faculty and have a Canvas shell where they discuss initiative practices related to assessment. They connect faculty to resources on campus such as the Career Center and the Service Learning Department. The main goal is to connect and educate faculty about how WBL is an equitable practice. Lizzette Herrera Castellanos shared her work in the community and noted it is not enough for students to just learn things in classrooms, but we need to make sure to provide them with the skills they will need that will lead them to a job. Over the past year, she has reached out to the community. There are certain gaps that need to be filled for an easy transition. A teaching newsletter will be sent out each month. Want to make sure all faculty know about opportunities and resources to help them be better teachers. There are also internships available for students. Mike Green and Nina Lovejoy are the contacts for those opportunities.

**XI. Senator Reports**

Robin Allyn shared that there was an outdoor student seminar on the Oceanside campus yesterday. Seeing students conversing with each other and learning about all the resources available to them was wonderful. Zulema Diaz offered positive comments noting we are resilient and adapting. This semester she will be joining Edwina Williams for the Black Authors Virtual Book Club. Find the positive within the chaos because that is how we thrive. Jim Julius talked about faculty who are going to be teaching online who have not done so before. There is a team of online mentors. Encourage faculty to reach out for assistance. Another resource is Nadia Khan, Instructional Designer: [nkhan@miracosta.edu](mailto:nkhan@miracosta.edu). Ingrid Bairstow noted AF are increasingly vulnerable especially with dropped classes.

**XII. Adjournment**

The meeting adjourned at 11:41am.