



OFFICIAL MINUTES

I. Call to Order

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta College is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place at MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge.

The meeting was called to order at 9:00am.

II. Remote Member Attendance

Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

Jim Julius and Krista Warren requested to attend the meeting by remote participation under the Just Cause provision of AB2449. There were no objections and so Jim Julius and Krista Warren attended under the Just Cause provision of AB2449 via unanimous consent.

III. Roll Call

Members present: Robin Allyn, Angela Beltran-Aguilar, Sunny Cooke (ex-officio), Erica Duran, Shawn Firouzian, Julie Graboi, curry mitchell, Candy Owens, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Nate Scharf, Alexis Tucker-Sade

Members attending via Just Cause: Jim Julius, Krista Warren

Members absent: Rachel Hastings, Don Love

Others present: Carl Banks, Theresa Bolaños, Scott Fallstrom, Mikahla Hutchinson, Jared Rodrigues, Bianca Rosales, Terrence Shaw, Denée Pescarmona,

IV. Persons Wishing to Address the Senate

Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time.

None.

V. Changes to Agenda Order

Two time certainties were noted. No changes to the agenda order.

VI. Consent Calendar

A. Approve Minutes of the Regular Meeting of December 15, 2023

B. Ratify Committee Assignments 2023-2024

C. Ratify Constituency Groups 2023-2024

D. Equivalency Requests

Description: *Approve three equivalencies; one for Math, one for Biotechnology, and one for Biology.*

The consent calendar was approved by unanimous consent.

VII. Reports

A. Academic Senate President

Academic Senate President, Leila Safaralian, wished everyone a happy new year and welcomed all to the spring 2024 semester. Aaron Roberts and Debby Adler were thanked for a successful spring Flex week and to all who offered and attended flex activities. Further thanks to the planning team of Carl Banks, Aaron Roberts, Lori Schneider, and Debby Adler for a successful Cultivating Human Connections event focusing on Seasons of Change. New associate faculty who are starting this spring were also welcomed and advised to connect with Jim Sullivan and Nadia Kahn for assistance as classes begin. Welcome to new and returning tutors to the STEM and Writing Centers. Amazing news was shared that

MCC's Ethnic Studies Program won the state's 2023-24 Exemplary Program Award. Thanks to Dr. Olivia Quintanilla for leading the program and the department towards statewide acknowledgement for the best Ethnic Studies program. Quintanilla will attend the ASCCC event to receive this award. The Scheduling Summit will occur on Thursday, 2/29 in the late morning/early afternoon on the Oceanside campus and a full day on the fifth Friday, 3/29 off campus. More information will come.

B. College Superintendent/President

Superintendent/President, Sunny Cooke, gave a one-hour webinar this morning for All College Day. The college received an official action letter from the Accrediting Agency giving MiraCosta college a full affirmation of seven years with no recommendations for improvement. The college further received a commendation for the collaborative work around our commitment to diversity, equity, and inclusion as it relates to our mission and improving student success and equity. An accommodation is a mark that the college is head and shoulders above any others in the accrediting region. She wants everyone to take pride in that work which is our commitment to our students and our community.

It was noted that there had been a lot of work being done on the Oceanside campus over the holidays. We commend our facilities folks who worked through the holiday season to take care of the work. Starting this month, PIO will put out a summary of what happened at the Board of Trustees meetings. There will be an appointment in Trustee Area 7 to replace Bill Fisher as he stepped down. February 8th is the deadline. The college has 60 days to fill his seat.

C. Classified Senate

CS Interim President, Carl Banks, thanked Theresa Bolaños and Scott Fallstrom for giving him the opportunity to help start the STEM Center. He offered his story of how he started working at MCC. He noted that the 2nd Annual Cultivating Human Connections event was amazing. He is looking for feedback to use for improving it again for next year.

He explained the upcoming changes to Classified Senate. Omar Jimenez will complete his probation in his new position and return to the role of Classified Senate President on March 1st. Banks will take over as CS Vice President since Ingrid Philips has stepped down from that role. He will continue to come to AS meetings as the CS representative.

At their CS scheduled summit meeting, they will look at all their bylaws and make sure everything makes sense and make changes as needed. CS meetings will be on Zoom from now on but and will have two in-person meetings throughout the year.

D. Associate Student Government – No report.

VIII. Information / Discussion

A. CPC Updates – Theresa Bolaños, Scott Fallstrom

Description: CPC chairs will present updates related to two action items: 1. Guests in Zoom and, 2. Timeline changes to CPC deadlines.

Fallstrom began by announcing that CPC meetings will be conducted in person and will not be using Zoom. The CPC Timeline and Modifications were shared and can be found in the attached documents. They highlighted that May 1st will be when the planning form is due to CPC and will receive the finished proposal by July 1st.

By February 1st or before, department chairs will receive a mandatory sunset list with critical information via email. Avoid deactivation by offering a class prior to two years of not offering it. The first draft of the Fall 2025 schedule is due to the department Dean on February 10th. The February 1st deadline will give a chance to integrate things into the fall. CPC has been working with IPRC and program review will be more related to curriculum.

It was noted that the student representatives at this meeting today discussed how when they are trying to take a class that is cancelled because of low enrollment what will happen to that required course? Pescarmona indicated that some of these classes that are requirements are offered at the same time and same day. The scheduling summit will help to figure that out. There are scheduling issues that contribute to the low enrollment. Scheduling and curriculum are intertwined and so is program review. New courses, programs, and modified degrees are due in CurriQunet on July 1st. It was advised that during program review, to actually look at your program and that curriculum creates your program. It was asked how faculty can be required to turn in the work on July 1st when they are not on contract? It was noted that department chairs are on contract in the summer and that further, faculty are already being asked to evaluate curriculum/courses and are asked to decide that by March 1st. Many faculty do write curriculum

during non-contract time. Department chairs are not the only ones to write the curriculum. From Pescarmona's perspective, faculty are writing curriculum all year long. This is about a brand-new course and so it wouldn't be written in a shortened timeline. There can be missed opportunities if you have to do this early. As the deadline is emphasized it is hoped that program review is also emphasized. We are about a week and a half away from department chairs receiving their first packet this spring.

B. Student Groups – *Mikahla Hutchinson, Jared Rodrigues, Bianca Rosales, Terrence Shaw*

Description: *The Academic Senate will continue to have thematic months this semester. For the month of January, we invite student leaders to speak to their academic goals, campus life, committee/club/community experiences, and needs.*

Jared Rodrigues introduced Bianca Rosales, ASG's President and Mikalah Hutchinson, ASG's VP at the CLC. Their full audio/video presentation can be viewed at this [LINK](#).

For a look at a summary of their discussion please see the document attached to these minutes.

After their presentation, AS senators offered thanks to the students for sharing. A further discussion about ZTC and book vouchers ensued. It was noted that EOPS gives \$350 to eligible students for books only and a \$50 gift card to the bookstore for things like pens, paper, etc. Money not used is given back to the program and used for grants for the students. It was also noted that students do not have to pay for scantrons and blue books. The college has funding to cover that cost for students. Further discussion proceeded concerning class scheduling issues and the lack of counseling appointments. It was further noted that there is no student club presence at the CLC, and it would be great to have two or three clubs available for CLC students to create a sense of belonging.

mittell gave a homework assignment to ASG and asked if first, could ASG have a conversation and participate in the scheduling summit that MCC will be conducting? Second, is it possible to build into the college hour or have a student hour or a block of time where no classes are assigned but a co-curricular program was scheduled in order to open up opportunities for students?

IX. Senator Reports

Candy Owens reported that EOPS is still taking new applications and doing orientations. Send students to Surf to apply. If orientation does not fit their schedules, they will do one-on-one appointments. They do not need to be full-time students. There is no longer a deadline to apply.

Alexis Tucker-Sade asked if there were as many issues about scheduling rooms before covid as there are now. It was noted that there is still a rentership list, but we have run out of rooms. There is a proliferation of modality choices which has made it really challenging in terms of rooms and scheduling whether it is hybrid, or Hyflex, or on ground. When asked how to obtain a Hyflex classroom, it was noted that eventually, all classrooms will be Hyflex, but the requests should go through your Dean who will go to the department chair. It was recommended that faculty look at district-wide surveys on the data dashboards and look at the student scheduling preferences survey which can be filtered by demographics, special populations, how many hours a week students work, by major, and more. Over 3,000 students responded and over 800 non-credit students.

Pescarmona spoke about zero-based scheduling. She met with Tony Burman and Eric Robertson who were both frustrated about a GE area only offered on Tuesday/Thursday. What about a student taking classes Monday/Wednesday? How do they get that GE area at SAN? The idea of a zero-based schedule is how do we strategically say how would we build a schedule so that students who are STEM could take a full-time load with the budget that we have? What would that look like? They are pulling a lot of historical data and will give recommendations to chairs for their departments and will see the whole context of what is being offered at SAN. Scheduling at SAN is mostly Tuesday/Thursday, and this is a conflict for students, and it needs to be addressed. This will only be for SAN in the fall 2024.

Shawn Firouzian announced that the Data Science Alliance of San Diego has agreed to collaborate with the MiraCosta Data Science Club for the upcoming panel of data scientists on April 18th, scheduled from 5-7pm on the Oceanside campus.

X. Adjournment – The meeting adjourned at 3:01pm.