



OFFICIAL MINUTES

I. Call to Order

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge. The meeting was called to order at **9:00am**.

II. Remote Member Attendance

Candy Owens requested remote participation under the Just Cause provisions of AB2449. She was approved to attend remotely under the Just Cause provisions of AB2449, by unanimous consent.

III. Roll Call

Members present: Robin Allyn (Coordinating Officer), Angela Beltran-Aguilar, Krista Byrd, Karla Cordero, Shawn Firouzian, Genevieve Griffin, Jim Julius, Delores Loedel, curry mitchell (Vice President), Tyrone Nagai, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Krista Warren

Members via Zoom (Just Cause): Candy Owens

Members absent: Sunny Cooke (ex-officio)

Others present: Carl Banks, Gail Meinhold, Donny Munshower, Denée Pescarmona, Aaron Roberts

IV. Persons Wishing to Address the Senate – None.

V. Changes to Agenda Order – No changes but, it was noted there are two time certain items.

VI. Consent Calendar

A. Approve Minutes of the Regular Meeting of March 17, 2023

The consent calendar was approved by unanimous consent.

VII. Reports

A. Academic Senate President

Academic Senate President, Leila Safaralian, reported that great news was received from Dr. Cooke and MCC met all the accreditation standards, eligibility requirements, and federal guidelines with no areas of concern. Thanks were given to all constituents involved in this process.

Safaralian attended the Guided Pathways conference with Aaron Roberts, Sean Davis, Jeff Murico, Zhenya Lindstrom, and Sunny Cooke. They got to hear from students during the student panel discussion. Many of them spoke about the challenges they face with online classes. They also attended other sessions offered by different colleges. Their team had multiple opportunities to reflect as a group on the sessions attended. As a group, they had the following four takeaways:

1. Offering more professional development for high impact teaching and learning practices.
2. Light the Fire 2.0 is schedule for June 23rd and 24th. The theme will be High Impact Teaching and Learning facilitated by Aaron Roberts and Sean Davis. All faculty are encouraged to attend and will be compensated. Look for email from Sean Davis.
3. Discuss guided pathways practices and academic maps with the CPC and discuss the impact it has for our students.
4. Outcome assessments: possibility of connecting teaching and learning with 21st century skills.

She attended a session about the outcomes assessment offered by Chaffey College, and they discussed in detail how they were able to connect their SLOs and ILOs to 21st century skills needed for students in their career. Safaralian will be meeting with the OAC team on May 2nd to share these ideas.

There was a great turnout at the Career Center's Job & Internship Fair even on April 4th. Safaralian attended the ASCCC Area D meeting on March 25th which is discussed later in this meeting. An invitation has been sent to all constituents for the Celebration of Excellence on April 21st. RSVP by April 7th. The college is proud to acknowledge Associate Faculty for the first time. Remind constituents to RSVP for the May 19th event in recognition of our faculty from 11am-12pm in room OCT200 after the regular AS meeting on that day. Mark your calendars for Friday, August 11th for the AS Retreat from 9am-2pm in OCT200 including lunch. Today is the last day to respond to the Great Committee Call and the Office Derby for full-time faculty. Both have a deadline of April 7th.

The Professional Learning team of Aaron Roberts, Curry Mitchell, and Leila Safaralian will offer a two-day interactive event on April 25th from 3-5pm and a drop-in session on April 26th from 9am-1pm when they will map the current professional learning system. Also, on the 26th from 3-5pm they will reflect on all the ideas gathered. Throughout the two days there will be stations set up with provocative questions. It is important for as many of colleagues to attend in order to capture everything we do for PL. They want to put everything on the board and figure out how everything intersects in everything we do for professional learning.

Safaralian gave a Guided Pathways report on behalf of Thao Ha. The GP leadership team met this week and was updated on the four takeaways from the Guided Pathways conference by Zhenya Lindstrom, shared earlier in this meeting. In discussions of student experiences, it was agreed by the GP leadership team that an essential high impact practice that helps students tremendously is the access to a liquid syllabus. There are so many benefits to students if they have information ahead of time prior to registering for a class or if they have already enrolled but the class hasn't started yet. We would like the Senate to take on the priority of getting all faculty to create a website with information that is "syllabus-like." For example, clarity about modality (how the class works if it is fully online, Zoom, hybrid, Hyflex, etc.), textbooks/materials, expectations, types of assignments, attendance, etc. It is hoped that as the Senate and the team at the GP conference begin establishing PD priorities for faculty, the liquid syllabus is one of the top topics. We also advise that we choose a different term than "liquid syllabus." We don't have a term yet, but that is something that could be determined together.

B. College Superintendent/President

Vice President of Instruction, Denée Pescarmona reported on behalf of Superintendent/President, Sunny Cooke. She thanked everyone for the hard work done regarding accreditation. The feedback from the visiting team was very positive. The college made promises. There were two quality-focused essays, one on enrollment management and guided pathways which is one of the Senate goals and the other one on improving outcomes assessment processes, and making them meaningful, authentic, and valuable for us as an institution. The college is going to honor the commitments made in those QFEs. The work of SLO is dovetailed with the Senate goal of teaching and learning. Good outcome assessment is about conversations, improvements, and how we teach and how our students learn.

At the statewide level, it is audit season. MCC has been selected for a HERF, Higher Education Emergency Relief Fund. We called it CARES in its first iteration. Our financial aid has been selected for a HERF audit. We gave out over \$1 million dollars to students via the aid available through those acts and every dollar will not be scrutinized by the Federal Government to make sure we did our due diligence. In budget news, we will get the budget revision in May. It is not anticipated to be a good budget year. The Chancellor's Office has asked the Legislature to kind of stop writing new legislation and instead to allow us to do the work we've been asked to do. Their advocacy team is working hard to try and slow the onslaught of bills. They are also trying to look at opportunities for more affordable student housing. They are also continuing to push reform for the Cal Grant to make sure it is more equitable for CA community college students and trying to ensure those CA community colleges pursuing in baccalaureate degrees are not stymied by CSD in pursuit of those degrees. Further, they are trying to ensure there are equitable opportunities for dual enrollment. The goal from the Governor is for every high school student to leave HS with 12 college units. The MESA plan should start receiving funding in the next six to eight weeks.

C. Classified Senate

Classified Senate President, Carl Banks, reported on behalf of Classified Senate Vice President, Ingrid Philips. Following Academic Senate's lead, CS will conduct their evaluation at their general meeting. Their

professional development committee is continuing their work. They will be conducting a forum on April 13th to get feedback about professional learning. This is also survey season for classified professionals. As well, the CS election season is in progress and nominations are complete. Elections will occur next week. They are also preparing for the Spring Celebration of Excellence. Banks ask that they be notified of faculty retirements so they can provide a parting gift. CS has a president-elect and during this transition period he will be working closely with that person until the transition takes place. Banks noted it has been an honor to serve as CS President and alongside Academic Senate.

D. Associated Student Government

Michael Potterf was not present. No report.

VIII. New Business

A. MOE Charter – Julius

In spring 2022, MOE identified a need for changes to its charter and practice and has spent a good deal of time since then updating its charter, including statements of annual practices and meeting practices to guide the committee toward more equitable operation. MOE chair, Jim Julius, is bringing the new charter to AS for approval. The charter can be found at this [LINK](#). This is a first read.

Julius explained that they wanted to rethink the mission and that the original mission had not been updated since 2013-14. They updated the functions of the committee. The commitment to those equity principles of diversity, anti-racism, accessibility, inclusivity to create a supportive collegial environment as well as fostering academic and holistic success of diverse learners better creates that focus for MOE as a committee. The composition of the committee is similar to what was there before. They also have the C3 teaching and learning center coordinator. They added a classified staff member as voting member. They added in their charter, Meeting Practices and Annual Practices with the goal of ensuring to maintain an equity-minded collegial environment. They will hold their first meeting as a retreat as a regular practice and will onboard new members while going over meeting practices. They will set goals to be more intentional and do a mid-year feedback as well to make sure to engage all members.

B. Applications for Advancement on the Salary Schedule – Donny Munshower

Description: Nine (8) faculty members, both full-time and associate, have submitted nine (9) applications for Approval of Coursework/Activities Toward Advancement on the Salary Schedule, based on their continued professional development. The Salary Advancement Committee (SAC) has reviewed the applications and brings them to Academic Senate for a first read. The applications can be found at this [LINK](#).

Salary Advancement Committee Chair, Donny Munshower, noted that one of the applicants listed the institution as FNU instead of FPU. This will be changed. Another faculty member did not specify the years their coursework was completed but has since reported this to the SAC chair and it will be updated on the application. When asked about statements of purpose it was noted by Munshower that they do not write a justification but they need to make a clear connection between the classes and their role on campus. The committee reads them carefully and if they are not clear enough the committee goes back to the applicant and asks they re-write their statement with more clarity.

C. Submitting an Annual Report for the Academic Senate and its Subcommittees – Leila Safaralian

Description: The Academic Senate is proposing to submit an end-of-the-year report at the end of each spring to College Council instead of writing a program review. This is a first read.

Safaralian offered five reasons why it is not a good to submit a program review but, instead, to replace it with an annual report. Had a evaluation on March 3rd.

1. The Academic Senate is not a program but rather a faculty organization that represents all faculty in Academic and Professional matters.
2. Whereas a Program Review is an evaluation of a previous year, an Annual Report discusses the current issues, goals, and tasks accomplished by a committee. The Program Review timeline does not work for all cycles since a current Academic Senate President would be asked in their first year of leadership to perform a review for the prior year during which they did not lead.
3. A recent update to the Governance Manual Handbook asks all Governance Committees and their subcommittees to conduct committee/council/governance body evaluations in Spring 2023 and again every 3 years. Each committee will spend time in a regularly scheduled meeting to review and discuss (1) the charge and membership, (2) the effectiveness of the meetings, (3) committee participation, and (4) how subcommittees are working. This evaluation will take place during a public meeting, documented in the meeting summaries, and recorded as a summary to be forwarded to College Council for review. This whole committee evaluation engages a more meaningful process and outcome than a Program Review and should be included in the Annual Report every 3 years.

4. All the subcommittees of the Academic Senate will submit an end of the year report to the Academic Senate in April, and these will be included in the Senate's Annual Report as well.
5. The program review is not seen by many colleagues where the Annual Report can be submitted to the College Council and the MCC President. In this way, it is more meaningful and transparent.

At the last meeting there was a concern as to how AS will ask for the resource allocations without a program review. The FA negotiates the RT for Senate and so a Program Review is not needed for that. Safaralian reached out to the FA president and double checked noting that if more resources are needed, the Senate would submit a request to the FA when a call goes out prior to the CBA being opened. Other than RT, for other resources, FA would probably have a better chance to negotiate AS requests rather than AS getting something through PR's Resource Allocation process. It was also noted that Luke Lara was the only AS president who wrote a program review for AS, but it is being proposed to change that to a more comprehensive annual report that can be seen by everyone for more transparency and discuss the current year tasks and goals as compared to the program review that discusses the previous year's goals. This will come back for second read at the next meeting.

IX. Old Business

A. HyFlex Recommendations – Jim Julius, Leila Safaralian

Description: *This is the second read of a document designed to guide the next steps in our pilot implementation of HyFlex classes at MiraCosta. A faculty taskforce composed of Sean Davis, Jim Julius, Luke Lara, Curry Mitchell, and Leila Safaralian developed this document following the Senate's discussion of the results of the HyFlex faculty survey jointly conducted by AS and FA.*

MSU (Allyn / Griffin) to approve the HyFlex Recommendations document with two friendly amendments to include, 1. in the bold heading, it will read, "To effectively strengthen the current pilot of HyFlex instruction, ensure equitable participation across modalities and maintain a safe learning environment, the Academic Senate strongly recommends:" and 2. in the third bullet from the bottom of the list, they will add, "and/or instructional support, such as embedded tutors and SI leaders."

B. AP 4232 Pass/No Pass – Leila Safaralian for Stacey Hull

Description: *Language was updated to indicate that the last day for a student to elect a pass/no pass petition is the last day of instruction and not at the time of enrollment or before 30% of the class has elapsed.*

MSU (Page / Love) to approve AP 4232 Pass/No Pass as presented.

C. Academic Senate Subcommittee Chairs Length of Service Update – Leila Safaralian

Description: *The Academic Senate continues to review the length of service of the Academic Senate Subcommittee chairs and propose new changes to create a more equitable approach. This item was tabled at the last meeting.*

MSU (Ravanbaksh / Mitchell) to approve the Academic Senate Subcommittee Chairs Length of Service document with a friendly amendment to include the MOU note regarding the Joyful Teacher in Residence and to add a column indicating which committees have administrative support.

D. Sabbatical Leave Reports – Gail Meinhold

Description: *Six (6) sabbatical leave reports come to Academic Senate for a first read for returning faculty members Sam Arenivar, Erica Duran, Matt Falker, Pierre Goueth, Jade Hidle, and Rosa Viramontes. Sabbatical leave reports are reviewed to meet the following standards: (a) Comprehensive, professional quality reports that clearly communicate and document the purpose, objectives, activities, and achievements of the sabbatical leave, (b) alignment of applications and reports, (c) adequate documentation, (c) minimum number of hours met, and writing reflects standard of profession. Sabbatical Leave Reports are forwarded to the President/Superintendent for approval. They can be found at this [LINK](#).*

MSU (Beltran / Owens) to approve six (6) sabbatical leave reports from Sam Arenivar, Erica Duran, Matt Falker, Pierre Goueth, Jade Hidle, and Rosa Viramontes as presented.

X. Information / Discussion

A. ASCCC Area D Meeting and Resolutions Packet – Leila Safaralian

Description: *The ASCCC Area D meeting was held on Saturday, March 25, 2023. Additional updates to the resolution packet are provided and will be discussed in preparation for spring plenary this month.*

Safaralian attended the ASCCC Area D meeting on Saturday March 25th. The meeting was scheduled for 9am to 2pm on Zoom. They reviewed the upcoming resolutions that have been submitted for Plenary. Overall, nine resolutions were submitted at the Area D meeting and they approved five of them to move forward to Plenary while voting down the other four. You can find the resolutions at this [LINK](#).

Area D Resolutions:

- AB1705 Data Validation and Transfer-Level Prerequisites, Saddleback College
- AB1887 “prohibits California from approving a request for state-funded or state-sponsored travel to such a state [with laws discriminating against lesbian, gay, bisexual, and transgender people] Mesa College
- Academic Freedom: Resolution in Support of Academic Freedom/Solidarity with Florida Faculty
- Authors: Pablo Martin (S.D. Miramar College), María-José Zeledón-Peréz (S.D. City College), and John Crocciti (S.D. Mesa College)
- Support for AB811 where it allows students to repeat a class up to five times
- Honoring Wheeler North with Senator Emeritus Status who served as chair or co-chair of many statewide committees including the Academic Senate for California Community Colleges’ (ASCCC) Curriculum Committee, the ASCCC Vocational Education Committee, and the Technology and Telecommunications Advisory Committee (TTAC)

The ASCCC vice president provided some updates. There were discussions about AB1705, AB928, and AB1111. There were no guidelines for AB1111 at all and more likely they don’t know what is coming up. For AB1705 it was shared that while the data show some improvements, it is obvious that many students are struggling, or they had to change their majors. It was also added that this law is very prescriptive and hurts students. One example shared was that the noncredit courses can only be used as corequisite and not for replacing pre-transfer courses while some colleges have done amazing work creating noncredit pre-transfer courses to help students. Not much was shared regarding AB928, except the concerns about eliminating the lifelong learning courses from community colleges. Additionally, it was shared the Academic Senate should be part of the conversation and consultation regarding the DEIA being part of the faculty evaluation process. This is relevantly a new topic from the state that DEIA should be one of the evaluation factors in faculty evaluation. The ASCCC strongly encourages the AS take part in this issue with the FA and district. The resolution packet was provided with today’s agenda. Senators were asked to please review them and let Safaralian know if there are any questions or concerns so she can be the voice at Plenary, April 20-22.

B. Office Assignment Procedures – Leila Safaralian

The Office Assignment Procedures document was last revised by the Academic Senate in May 2009 and needs to be reviewed and revised. It was noted that there is nothing about assigning offices to new hires. This will come back this next year to be updated with better equitable language.

C. AS Goal Taskforce Groups Breakout Session Discussion – Leila Safaralian

Description: The taskforces for each Academic Senate goal: Goal #1 Teaching and Learning, Goal #2 Onboarding, and Goal #3 Enrollment and Course Offerings, will convene to review and plan. If time allows, they will reconvene and share their discussions and progress.

Time did not allow for the taskforce groups to meet and so mitchell will email his group and find a time to meet. Allyn will continue an email conversation with her group. Safaralian’s group is working closely with the VP of Instruction.

Pescarmona shared that in the fall a preferences survey went to all students, both credit and noncredit, and asked how they wanted to take their classes. There were nearly 3,000 responses and included demographic profiles of those who responded. The online results to the survey were shared and it was noted that each tab on the top brings up the different questions asked. It was noted that 35% responded they prefer online classes only, 44% wanted a mix, and 17% said their preference is on campus classes only. From this survey it looks like MCC will need to run two colleges, one on ground and one online. This will be a challenge. These survey results will be made available to the taskforce and anyone else who would like to have it. Missing are qualitative responses from open-ended questions. It was further noted that in fall 2022 the portion of enrollments online at MCC was 74%. Statewide it is 54% and SCICAA 52%. What is MCC doing that is pushing students to online classes?

XI. Senator Reports

Robin Allyn announced that the Health and Wellness Expo will take place on Tuesday from 11am-1pm.

XII. Adjournment – The meeting adjourned at 11:13am.