



OFFICIAL MINUTES

I. Call to Order

Academic Senate President, Luke Lara, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. The meeting was called to order at 9:02am.

II. Roll Call

Members present: Robin Allyn (Coordinating Officer), Ingrid Bairstow, Sunny Cooke (ex-officio), Karla Cordero, Jim Julius, Himgauri Kulkarni, Luke Lara (President), Delores Loedel, Tyrone Nagai, Gilbert Neri, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President-elect), Krista Warren

Members absent: Yesenia Balcazar, Zulema Diaz, Oswaldo Ramirez

Others present: Kristina Arquero, Angela Beltran-Aguilar, David Bonds, Cindy Dudley, Erica Duran, Deborah Ludford, Anthony Maciel, John Makevich, Gail Meinhold, Donny Munshower, Angela Senigaglia, Violeta Sanchez, Chris Tarmen, John Thomford, Janelle West

III. Teleconferencing for Meetings

A. Recertify the Resolution (R. 2-21) Authoring Teleconferencing for Meetings Pursuant to AB 361

The Academic Senate considered the circumstances of the state of emergency and determined if the emergency continues to directly impact the ability of members to meet safely in person pursuant to AB 361.

MSU (Warren / Safaralian) to approve recertifying resolution (R. 2-21) authorizing teleconferencing for meetings pursuant to AB 361.

IV. Persons Wishing to Address the Senate

Krista Warren in her role of President of the Associate Faculty Union wanted to thank full-time faculty who advocated for AF to receive compensation to attend the fifth Friday event this month.

V. Changes to Agenda Order

Agenda item IX.G. New Business, AS Goal #4 Taskforce Recommendations, will be tabled to a future meeting.

VI. Consent Calendar

- A. Approve Minutes of the Regular Meeting of April 1, 2022
- B. Adopt Report from Academic Affairs Committee (AAC) for AY21-22
- C. Adopt Report from Courses and Programs Committee (CPC) for AY21-22
- D. Adopt Report from Equivalency Committee for AY21-22
- E. Adopt Report from Faculty Awards Committee for AY21-22
- F. Adopt Report from MiraCosta Online Educators Committee for AY21-22
- G. Adopt Report from Professional Development Committee for AY21-22
- H. Adopt Report from Sabbatical Leave Committee for AY21-22
- I. Adopt Report from Salary Advancement Committee for AY21-22
- J. Approve one Equivalency Request for ESL (Credit)
- K. Approve one Equivalency Request for Business
- L. Approve one Equivalency Request for Ethnic Studies

Consent Calendar items A through J were approved by unanimous consent.

Item K, one equivalency request for Business was pulled from the agenda for discussion. Item L, one equivalency request for Ethnic Studies was pulled from the agenda to be referred back to the Equivalency Committee. No discussion ensued concerning Item K.

MSP (Safaralian / Nagai) [Delores Loedel abstained] to approve consent calendar item K, one equivalency request for Business.

VII. Reports

A. Academic Senate President

Academic Senate President, Luke Lara noted today's long agenda. He reminded everyone of this afternoon's Celebration of Excellence and encouraged all to attend. The Leon P. Baradat Service award winner will be announced and retirees will be honored.

B. College Superintendent/President

Superintendent/President, Sunny Cooke discussed the importance of the fifth Friday event (April 29th) to discuss institutional outcomes and assessment. It is the goal of fifth Friday events to carve out the space and time for important work. The faculty leadership of OAC have been the leads to plan this day. Breakfast starts at 8:30am and the event ends at 1:30pm. MCC will continue to mask indoors through the end of the spring semester. It was noted that Howard University in Washington, D.C. has shifted back to fully online classes and Philadelphia is having a mask mandate again. The MCC summer schedule is planned to be 83% online and in the fall the plan is for 50% online and 50% on ground classes. Further discussed facilities, Measure MM, and costly buildings noting these are unusual times concerning logistics, cost escalation, as well as the war in Ukraine. The cost to build has gone up 21% this year. This was not planned for. Adjustments will have to be made on how to use and repurpose space as we learn more about how students want to learn along with being flexible with schedules and working patterns. Some things may have to be scaled back such as plantings to focus on buildings. It was announced that Shannon Stubblefield has been selected to serve as Vice President of Institutional Advancement starting April 25th. Please join the Celebration of Excellence today starting at 3pm near the fountain on the Oceanside Campus.

C. Classified Senate

Debby Adler presented on behalf of Classified Senate Vice President, Ingrid Phillips. The Employee Recognition Committee has selected the spring 2022 Outstanding Classified Employee of the semester, one individual Spotlight award recipient, and two team Spotlight award recipients. The winners will be announced at the Spring Celebration this afternoon. Classified Senate would like to encourage everyone to attend to learn who the winners are.

D. Associated Student Government

ASG Executive Vice President, John Siebelink, not present. Lara noted that ASG has one meeting in early May and will be wrapping up their year.

E. Redesigning the Student Experience

Faculty Lead, Thao Ha, not present. No report.

F. Accreditation

Luke Lara shared a written report attached to the agenda. In addition, he highlighted the importance of learning outcomes for accreditation. The 10+1 is aligned to the mission and accreditation. Curriculum is the heart of what we do as faculty and SLOs are drivers of curriculum. Highlighted AAC approved syllabus checklist is updated and posted online under the webpage for faculty information. The red highlighted items in the checklist are required to be included on every syllabus. Distance education requirements, under MOE leadership, continue to be refined through conversations around AP 4105 and highlighted in the accreditation report.

VIII. Old Business

A. Full-time Faculty Retiree List for Emeritus Status Consideration

Each year, the college President presents to the Academic Senate the names of retiring faculty who meet the qualifications for emeritus status ([AP 7280.4](#)). The Senate reviews the information and makes a recommendation to the Board of Trustees.

MSU (Safaralian / Loedel) to approve the Full-time Faculty retiree list for emeritus status consideration as presented.

B. Associate Faculty Retiree List for Emeritus Status Consideration

Each year, the college President presents to the Academic Senate the names of retiring faculty who meet the qualifications for emeritus status ([AP 7280.5](#)). The Senate reviews the information and makes a recommendation to the Board of Trustees.

MSU (Ravanbaksh / Warren) to approve the Associate Faculty retiree list for emeritus status consideration as presented.

C. Credit for Prior Learning Implementation Framework

At the AS meeting on April 1, 2022, the Credit for Prior Learning (CPL) team consisting of Ben Gamboa, Delores Loedel, and Donny Munshower presented the CPL Implementation Framework. The CPL team is looking for feedback and approval of the document.

MSU (Allyn / Neri) to approve the credit for prior learning implementation framework as presented.

Supportive feedback was shared including that framework be consistent among all departments and perhaps more education for faculty about what this means and how it functions. It was noted that there is still a need to identify faculty in various disciplines to take on this task.

IX. New Business

A. Adult High School Accreditation Midterm Report

CLC Dean, John Makevich, presented the accreditation midterm report for the Adult High School is prepared as part of a comprehensive self-evaluation process. This documentation is going for first and second reads to campus constituent groups in April and May. The report is due to the Western Association of Schools and Colleges (WASC) in June. There is no site visit associated with this report. Erica Duran reported that AHS is accredited separate from the college. This is an update report for this year. It is the same accreditation body as other high schools. The timeline is 2022 for the midterm report and in 2025 they will seek the next full accreditation. The document structure is similar to other reports. Some highlights were shared including institutional and community information and student and program learner outcome highlights. There have been changes and developments since the last accreditation including construction and new facilities, expansion of instructional and student support services, and training of faculty and staff to effectively teach and support students online due to COVID. Six key issues were addressed with the last report and these are being updated for this report. This is being provided now for information and feedback and comments are encouraged and welcome.

B. Sabbatical Leave Reports

Sabbatical Leave Committee Co-chair, Gail Meinhold, presented three (3) sabbatical leave reports to Academic Senate for a first read for returning faculty members Karl Cleveland, Billy Gunn, and Dean Ramos. Sabbatical leave reports are reviewed by the SLC to meet the following standards: (a) Comprehensive, professional quality reports that clearly communicate and document the purpose, objectives, activities, and achievements of the sabbatical leave, (b) alignment of applications and reports, (c) adequate documentation, (c) minimum number of hours met, and writing reflects standard of profession. Sabbatical Leave Reports will be forwarded to the President/Superintendent for approval.

C. BP 5055 Student Enrollment Limitations and Priorities

David Bonds and Kathy Rodriguez explained the changes to BP 5055. Replaced “enroll/enrollment” with “register/registration” in the title and throughout the policy. The change in the language is to align with the language used in AB30 Community College: College and Career Access Pathways Partnerships. There has also been a campus-wide effort to move away from the use of enroll/enrollment and move toward register and registration to align with the language used at the high schools.

D. AP 5055 Student Enrollment Limitations and Priorities

The registrar requested updates to the process and terminology. Updated priority groupings to reflect current practice and increased maximum units from 90 to 100 so students in high-unit majors are not penalized. Replaced “enroll/enrollment” with “register/registration” in the title and throughout the procedure to align with the language used in AB30 Community College: College and Career Access Pathways Partnerships and to align with language used at the high schools.

David Bonds noted the changes related to the BP for consistency for wording and descriptions.

Discussion ensued around the words “homeless youth,” and it was clarified that this is the term used in CCCCO regulations, and that it has been a requirement for several years, but hadn’t been updated on this AP until now.

E. AP 4235 Credit for Prior Learning

Updated Credit for Standardized Examinations per articulation officer's recommended modifications. Credit awarded for the three standardized exams is consistent with the CSU system, so the added language made that alignment more apparent. International Baccalaureate (IB) exam score updated to reflect current practice. David Bonds explained the updates were made for consistency and preparing for the needs of accreditation. Cindy Dudley further indicated that when the catalogue pages were being reviewed it was noted it should be aligned with the CSU system. Further, the IB credit was only a score of 5 but can now be 4 or 5.

F. Academic Calendar

AAC has forwarded a 2023-24 MCC Academic Calendar option for consideration. This option is more typical of recent calendars. Due to multiple mandated holidays placed on the same day of the week each semester, it is unavoidable to have one day each finals week designated as a fully instructional day. David Bonds noted there is not a lot of wiggle room in this calendar and pointed out two consecutive Mondays in February. There is a wrap-around Monday during finals week and a wrap-around Friday in December 2023 because of observing Veteran's Day on Friday, November 10th. There are Saturday classes that are not represented on this calendar. There was further discussion surrounding a compressed calendar. The administration supports a compressed calendar, and it was suggested that perhaps a task force along with an outside consultant could be brought in next year.

G. AS Goal #4 Taskforce Recommendations

The taskforce originally sought to establish physical land acknowledgements on the MiraCosta College campus. After consulting with several American Indian students, faculty, and staff at MiraCosta College, and American Indian scholars at Cal State San Marcos and University of San Diego, the goals of the taskforce were re-evaluated.

This agenda item was tabled until the May 6th Academic Senate meeting.

H. Governance Manual

College Council, which is composed of representatives of the various governance groups, is recommending changes to the governance manual. Feedback is requested. Highlights include updated language for each governance group and the creation of a new advisory group called the Student Success, Equity, and Guided Pathways Committee. AS President, Luke Lara, indicated that the Governance Manual is looked at each year and because of accreditation it is being looked at very carefully. It is being reviewed through a diversity and equity lens. The former Student Services Committee has evolved into the new Student Success, Equity, and Guided Pathways Committee. The composition of this committee was previously heavily populated by faculty but now has only four faculty members in this new group. The description of Academic Senate has been modified to include the evaluation process. There has been a recent email survey about governance for accreditation purposes. Each governance committee is encouraged to do its own annual evaluation.

X. Information/Discussion

A. Technology Master Plan

Anthony Maciel, Associate VP and Chief Information Systems Officer of AIS, and consultant, Deborah Ludford, gave an informative presentation to provide a general overview on the current status of the Technology Master Plan, the development process of the revised plan to date, and included the latest plan draft for the Senate's review. They shared a draft of the Technology Master Plan noting it is a living document that is updated each year. Steps used to complete the draft for distribution and review were shared, noting the participants in plan development including TAC. The Futures process is part of all plans being worked on presently. The planning framework includes the mission, vision, commitment, values, goals, and strategies. Plan highlights by college goal include Goal 1, equity and student success and Goal 2, workforce solutions, global citizenship and cultural enrichment, Goal 3, academic excellence, and Goal 4, responsible stewardship and sustainability. Next steps include feedback from all governance groups to make revisions before presenting the Board of Trustees.

B. Core Competency Assessment Results

Chris Tarman and John Thomford presented the Core Competency Assessment process and results to date. A final draft of the presentation will come back to Academic Senate at a later date. John Thomford gave a brief overview of the background and explained MCC adopted 13 core competencies adapted from the national LEAP (Liberal Education for America's Promise) Outcomes. The college assesses two core competencies every fall and spring semester. Faculty review and align CSLOs for the two

competencies. Faculty are recruited to participate in the assessment. Assessment results are reviewed at a post-assessment workshop about the findings and process. Chris Tarman discussed the average core competency scores and the overall core competency score by race/ethnicity; both based on a five-point value rubric placed on a scale of 0-4 using specified levels of performance. Zero (0) means that the student did not participate in the assessment but did complete the course. Some key findings included differences between male and female students on some assessments, most competency scores appear to be related to course grades, and educational progress appears to be a factor in several assessments. Discussing findings in the classroom, Janelle West noted impacts in her classroom after participating in four assessments. She noted the impact of collaboration and conversations within and outside of her department of Biology. Also discussed participating in the Critical Thinking assessment and working with all the different VALUE rubrics helped her to develop different rubrics for her students. Kristine Arquero of the Chemistry department also participated in four assessments and used her honor students to evaluate with the VALUE rubric. She recognized the opportunity for improvement including limitations and implications by scaffolding error analysis in written lab discussions. Thomford concluded noting what's next including collecting more data and reassessing the core competencies in spring 2023, as well as to broaden participation in core competency assessment, especially in general education and the student services areas.

C. Diversity, Equity, and Cultural Competency Committee Report

Violeta Sanchez delivered an oral report on DEqCC's goals and progress. As the new chair of DEqCC she shared that she is not okay noting many are still healing from losses, burned out, parenting during the pandemic, and more. DEqCC is being asked and tasked with a lot. This amount is not feasible or sustainable. She has been asked to give input, participate in Futures, meetings, give input on PD events and opportunities on campus, provide feedback to TREC, facilitate workshops on microaggressions, prepare a panel for DEqCC, and more. She is making an oral report to make some recommendations to AS. DEqCC needs PD funds and would like to establish a DEqCC onboarding training. They need funding and expertise for the training. Members should attend at least one conference each year such as NCORE. DEqCC should have a separate budget. The DEqCC chair's reassigned time should be increased. This work is mentally, physically, and emotionally draining. Assign summer reassigned time and administrative assistance for the program. Regardless of the outcome of these recommendations, she and the committee will continue to do best job they can with the resources they have. She suggests folks attend meetings as a guest with questions and suggestions. Sanchez further suggested everyone listen to the podcast titled We Are Not Okay, and shared the link:

<https://teachinginhighered.com/podcast/were-not-ok/>. Finally, if a faculty member wants to support this work, please consider joining DEqCC. Angela Beltran-Aguilar also spoke to support Sanchez, her report, and the work of DEqCC.

XI. Senator Reports

After being asked, it was noted the fifth Friday event will not be on Zoom but they are working on recording the event that could be listened to at a later date. It was also noted how hard Lara and others worked to get this clarified for Associate Faculty (AF).

XII. Adjournment

The meeting adjourned at 11:36am.