



OFFICIAL MINUTES

Acronyms used in minute-keeping:

ASP [Academic Senate President]

M [Motion], S [Seconded],

U [Unanimously approved], P [Passed by majority], F [Failed by majority]

I. The meeting was called to order at 9:04am.

II. Remote Member Attendance

Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

None

III. Roll Call

Present: curry mitchell (ASP), Jim Sullivan (President-elect), Robin Allyn (Coordinating Officer), Alexis Tucker Sade, Ghada Osman, Julie Graboi, Leigh Cotnoir, Brian Page, Katrina Tamura, Kristine Arquero, Sean Davis, Afifa Zaman.

Absent: Sunny Cooke (ex-officio), Jeff Murico

Online: Rick White, Adrean Askerneese, Dr. Rich Dicker, Krista Warren, Mary Gross, Stacey Hull, Xuchi Egelton.

IV. Persons Wishing to Address the Senate

Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time.

Public Comment: An employee from UPRISE shared information about upcoming activities and events for undocumented students during Student Success Week and Latinx Heritage Month, which runs through October 15. Planned events include a series of "Know Your Rights" workshops and the Nuestras Historias, Nuestro Arte Monarch Galleries, scheduled to be showcased on all campuses October 6–8. In addition, UndocuOutreach: Access and Support to Higher Education workshops will be offered on October 13. A packet containing the event calendar, flyers, and complimentary copies of *Dear America: Notes of an Undocumented Citizen* by José Antonio Vargas was distributed.

Public Comment: Senator Tamura read a poem titled Embodied Path by student Riaz Zuberi, who contributes two pieces each year. She emphasized the importance of amplifying student voices, noting that many of her students come from outside the United States and bring diverse, often hidden talents. She also reflected on the late Jon Fuzell, who dedicated his career to supporting students in the Continuing Education Centers. Finally, Expressions announced that the 2025 awardee is Paul Wu and a planned celebration at the CLC Campus is scheduled for Saturday, September 20th and open to all.

V. Changes to Agenda Order

None.

- VI. Consent Calendar
- A. Approve Minutes of the Regular Meeting of September 5, 2025
The Academic Senate unanimously approved the Consent Calendar.
- VII. Action Item, Second Read (Vote Required)
- A. AP 7211.2: Minimum Qualifications and Equivalencies - *Davis* [9:20; 5 minutes]
A motion was made to approve AP 7211.2 MSU Cotnoir/Tucker Sade.
Discussion: None.
- B. 2025–2028 Student Equity Plan - *Londy and Stewart* [9:25; 10 minutes]
A motion was made to approve the 2025-2028 Student Equity Plan MSU Allyn/Graboi.
Dr. Stewart clarified that the Student Equity Plan format is dictated by the Chancellor's Office, which limits how data can be reported. Senators raised concerns about equity gaps in online/hybrid courses for Latinx and Black Students and with MOE's support, IDEA added a strategy in the Course Completion, Persistence, and Transfer-Level Math/English section to address these gaps. Dr. Stewart stressed the Plan is ongoing, with more work coming in spring, and acknowledged committee feedback. ASP mitchell sought clarification, and Dr. Stewart confirmed the strategy was incorporated into four of the five required metrics within the Plan's character limit.
- VIII. Second Read Review – Academic Senate Rules and Bylaws (Vote Required)
- A. Proposed Changes to Align Academic Senate Bylaws with Robert's Rules - *Fallstrom* [9:35; 10 minutes]
A motion was made by Graboi/Davis to hear this item. The motion to approve the proposed changes to Align Academic Senate Bylaws with Robert's Rules Failed MSF [Vote: 1 in favor, 7 opposed, 3 abstentions].
Discussion: President-elect Sullivan reported that only two known curriculum committees in the state use the model where chairs vote fully because they are the sole representatives of their disciplines. He expressed strong opposition, noting MiraCosta faces the opposite situation and that the proposed change could increase the power of chairs unnecessarily. **Arquero** shared a constituent's question on how the change would work with co-chairs, while **Tucker Sade** requested background context to avoid making an arbitrary decision. **Fallstrom**, referencing training from the Curriculum Institute, explained that he previously updated CPC's handbook to align with the "make or break a tie" model and suggested Senate do the same. **Davis** raised concerns about pressure to vote and sought clarification on the chair's rights; **Sullivan** confirmed current practice already allows chairs to vote yes or no.
Several senators, including Tucker Sade, Allyn, Page, Zaman, Cotnoir, and Osman, raised questions about consistency with Robert's Rules, the relative power of chairs compared to members, and the broader implications for all committees. Members noted both potential benefits and risks of expanding chair voting authority. **Tucker Sade**, ultimately suggested the need for a larger review of voting structures across committees.
- Action Item, First Read
- A. BP 4070 Course Auditing and Auditing Fees - *Fallstrom* [9:45; 5 minutes]
Fallstrom reported that the CPC collaborated with institutional partners to draft AP/BP 4070, which establishes policy and procedures for course auditing. The CCLC requires that, if permitted, the policy state that students may audit courses. A fee is included, aligned with practices at neighboring colleges such as Palomar, to ensure consistency across the region.
- B. AP 4070 Course Auditing and Auditing Fees - *Fallstrom* [9:50; 15 minutes]
Fallstrom presented AP 4070, clarifying that instructors may permit auditing at their discretion, audit records will not appear on transcripts, and credit students retain enrollment priority. CPC

voted not to require prerequisites, leaving that decision to faculty and departments. Discussion: Senators raised questions about student eligibility, counselor tracking, auditor participation in coursework and Canvas, faculty evaluations, and potential behavioral or collusion issues. Fallstrom responded that many details will be addressed through implementation by Student Services and instructor discretion, noting that Ed Code sets some limits. **A motion to extend time was approved [Page/Graboi]**. With no objections, AP 4070 will return for second read and vote at the next meeting.

C. AP 4020 Program and Curriculum Development - *Fallstrom* [10:05; 5 minutes]

Description: CCLC language required update.

Discussion

A. Enrollment Management Institute, Faculty Report and Discussion - *Ngo, Askerneese, Davis* [10:10; 40 minutes]

Ngo, Askerneese, and Davis proposed a pilot model for developing a year-long, data-informed schedule rather than a semester-by-semester approach, aiming to improve student access and completion. Key considerations included balancing faculty workload, maintaining flexibility for low-enrolled sections, ensuring early release of the academic calendar, and addressing mid-year scheduling issues.

Discussion: **ASP mitchell** sought clarification on whether the proposal to build a year's long schedule verses semester by semester was fast-tracked and what supports were needed if the consensus was to move on this quickly. **VPI Pescarmona** clarified that the pilot is focused on knowledge building, not a finalized proposal, and that department chairs retain primacy in schedule development. Strategies discussed included modeling after the Academic Calendar Taskforce process, incorporating troubleshooting sub-processes for mid-year adjustments, and ensuring early release of the academic calendar to support enrollment planning. **Davis** - in favor of moving forward with established trackers and timelines, strong communication plan and a focus on ensuring that any changes equate filling classes. **Cotnoir** - asked if we were able to scale the pilot to cover all disciplines. **Zaman** - appreciates the work, summary and attention of the proposal and wants everyone to understand that conceptually what sounds great often negatively impacts students practically. She raised concern regarding incorrect audits, noting academic maps that are static – in favor of an early release of the academic calendar which supports early enrollment dates and allows counselors to be better serve students. Final remarks concluded with utilizing Chair/Deans standing meetings and Academic Senate meetings as format for continued discussions. **Askerneese** - adding that he appreciated the work of the Calendar TaskForce and would like to mimic that same process within the Enrollment Management Plan. While no formal action was taken, the discussion highlighted replication of the pilot across all disciplines. and ongoing collaboration between Academic Senate, department chairs, counselors, and the Office of Instruction. **A motion to extend discussion was approved at 10:49am [Graboi/Davis]**

IX. Reports

A. Academic Senate President – *mitchell* ([access report](#))

At the last board meeting, Trustees approved the recommended calendar, which will now be forwarded to the Chancellor's Office for approval. ASP mitchell noted that additional work is needed to prepare for this, including understanding changes to Title V and coordinating with union representatives, as some items are subject to negotiation. He encouraged all senators to review the materials and be prepared for discussions in upcoming meetings.

B. College Superintendent/President – *Cooke* ([access report](#))

ASP mitchell encouraged all to read Sunny's report.

C. Classified Senate – *Streagle* ([access report](#))

Jennifer Streagle shared that Kimberly Holmes will be the next Caring Campus Lead and acknowledged Mitchell, noting that his contribution for the day, “walking students to their destinations” was a perfect example of what it means to be a Caring Campus.

D. Associate Student Government – *James* ([access report](#))

No report given.

E. Senator Reports – ([access report](#))

Senator Gross reported on a proposal for a single statewide policy allowing students to petition multiple times with a minimum of 12 units, a 2.0 GPA, and no waiting period between petitions. While the policy is progressive and generally aligned with current practice, she noted concerns that the 12-unit requirement could delay some students by up to two years, especially in programs requiring fewer than 12 units. In response, she drafted a public comment to the Board recommending that the threshold be lowered to 6 units. Her draft comment is attached, and she invited senators to contribute additional comments. The submission deadline is early October.

X. Periodic Review – Academic Senate Rules and Bylaws

XI. The meeting adjourned at 10:59am.