



OFFICIAL MINUTES

I. Call to Order

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge. The meeting was called to order at **9:20am**.

II. Roll Call

Members present in person: Robin Allyn (Coordinating officer), Ingrid Bairstow, Angela Beltran-Aguilar, curry mitchell (Vice President), Shawn Firouzian, Jim Julius, Delores Loedel, Don Love, Tyrone Nagai, Gilbert Neri, Candy Owens, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Krista Warren

Members absent:

Others present: Evan Hawkins, Stacey Hull, Kristina Londy, Deborah Ludford, Anthony Maciel, Denée Pescarmona, Andrea Petri, Wendy Stewart, Chris Tarman

III. Teleconferencing for Meetings

A. Recertify the Resolution (R. 2-21) Authoring Teleconferencing for Meetings Pursuant to AB361

The Academic Senate considered the circumstances of the state of emergency and determined if the emergency continues to directly impact the ability of members to meet safely in person pursuant to AB 361. **MSU (Allyn / Love)** to approve recertifying resolution (R. 2-21) authorizing teleconferencing for meetings pursuant to AB 361.

IV. Persons Wishing to Address the Senate – None.

V. Changes to Agenda Order

Agenda items IX. C. and D. under New Business are being pulled from agenda item and will come back at a later date.

VI. Consent Calendar

A. Approve Minutes of the Regular Meeting of October 7, 2022

B. Assign Primary Responsibility for Online Education Plan to MOE – Julius

Description: *The Online Education Plan needs to be updated this year. In the past, primary governance responsibility for this plan was routed to the Academic Affairs Committee, though the previous plan was developed by a taskforce and reviewed primarily by MOE. In consultation with administrators and AAC chair, Stacey Hull, the recommendation is for AS to route responsibility for the Online Education Plan directly to MOE going forward. Once MOE has developed a draft Online Education Plan, it will come to the Academic Senate for approval.*

The consent calendar was approved by unanimous consent.

VII. Reports

A. Academic Senate President – Safaralian

Academic Senate President, Leila Safaralian, mentioned two racist incidents; one of which occurred at UCSD by an organic chemistry who made racist comments in front of Latino students and later he apologized and was suspended. The second one was by the Former Los Angeles City Council President Nury Martinez who had to resigned from her seat following leaked recording of racist comments. The Academic Senate publically condemns these racists comments and actions and we reaffirm our AS Resolution 15-03 “Anti-Hate Crime and Safe Space Resolution” and we are committed to the work required to be a faculty embracing diversity, equity, inclusions, and antiracism.

Applications are now open for the ASCCC Faculty Empowerment and Leadership Academy. The deadline is November 8th. Inform constituents of this opportunity.

VPI, Denée Pescarmona and VP of Student Services, Alketa Wojcik will be offering a series of enrollment management sessions. The first one will occur on 10/26 from 11a-12:30p. Look for the email of 10/5 from Pescarmona with details. This is in alignment with Goal #3 of the AS.

This week is undocumented students action week with many opportunities all week in support of our undocumented students both in person and via Zoom.

The ASCCC Area D meeting occurred on October 15th with conversations about new resolutions concerning Area D.

Mark your calendars for the 11/18 Senate meeting from 10-11am. Dr. Cook will be joined by two members of the college's legal counsel to present information about the Brown Act, AB 2449, and the transition to in-person meetings in the spring.

B. College Superintendent/President

Vice President of Instruction, Denée Pescarmona, reported on behalf of Superintendent President, Sunny Cooke. There was a spirited conversation at last night's Board meeting about where the college is with SLOs. It is important to reframe the conversation continually around this important work including how are we looking at how our students are learning. As noted in the all district webinar, enrollment continues to be down. We are excited to start conversations around enrollment recovery. The college is down below 10,000 FTES, losing 23% and over the past five years, down about 30% enrollment. The vast majority of programs are shrinking. Looking at what the community needs is a big part of next steps for enrollment growth back up to where we want to be. Further, there will be significant moving around the trailer village near Campus Police. Instructional Services, PIO, the foundation office, and HR will be moving until the administration building renovations are completed. The trailers will get ready for the library and learning resource spaces.

C. Classified Senate

Debby Adler reported on behalf of CS Vice President, Ingrid Phillips. She reported that the Governance Orientation was held on October 13th and hosted by Dr. Cooke and the Classified Senate. They explained what Governance is, how it applies to classified employees, and how it relates on district, senate, and professional levels. Save the date for the Holiday Luncheon taking place on December 9th from 12:30 to 4:30pm. Classified Senate is working to restart Caring Campus. They are also preparing for Professional Development Days which will occur from March 20th through the 22nd, the first three days of spring break. They are also beginning work on engaging Classified Professionals using social media which will occur in the spring.

D. Associated Student Government

ASG Director of Public Relations, Michael Potterf, was not present. No report.

E. Redesigning the Student Experience

Faculty lead, Adrean Askerneese, was not present. No report.

VIII. Old Business

A. Academic Calendar 2023-2024 – Hull

Description: *On September 16, 2022 AS approved the attached 2023-24 academic calendar correcting the Washington and Lincoln's Holidays to be on a Friday and Monday. Since then, errors were found and have since been corrected and approved by AAC. It now comes back to AS for final approval.*

MSU (Page / Loedel) to approve the Academic Calendar 2023 2024 as corrected and presented.

B. AS Local Goal Setting – Safaralian

Description: *Senate members will present the draft of their SMARTE goals: Specific, Measurable, Achievable, Relevant, Timebound, and have an Evaluation mechanism for Onboarding, Teaching and Learning, and Enrollment and Course Offerings.*

MSU (Beltran / Neri) to approve the AS Local Goal Setting as presented with two friendly amendments. The taskforce for Goal #1, Teaching and Learning will add a sentence "The taskforce will present a polished draft of the local guide to the Academic Senate in April 2023," and the taskforce for Goal #2, Onboarding will add a sentence, "This taskforce will provide updates during Academic Senate meetings throughout the year."

C. Technology Plan – Maciel, Ludford of Cambridge West

Description: *The final draft of the Technology Plan was reviewed and approved by the Technology Advisory Committee in September 2022. This final draft was presented to the Academic Senate for a first read on October 7th and is being presented today for the second read and ratification.*

MSU (mitchell / Firouzian) to approve the final draft of the Technology Plan as presented.

D. Institutional Self-Evaluation Report (ISER)– Tarman

Description: *The ISER is going to be presented to campus constituent groups for a first read in October and for final approval in November. The report is due to the ACCJC in December with a formative review in spring 2023 (March 20) and a summative review in fall 2023 (September 18th-22nd).*

MSU (Julius / Bairstow) to approve the Institutional Self-Evaluation Report (ISER) as presented.

Feedback on the form is monitored and responded to daily. Most suggestions have been incorporated into the draft. While most revisions have been minor, there have been some rewrites of paragraphs with different or clearer pieces of evidence to help sharpen some provided examples. Even if approved today feedback can continue to be provided. If anything received would structurally change the document, it would come back to AS for approval. However, they will continue to receive and incorporate feedback such as broken links, typos, etc. The report will be delivered to the commission in December and don't expect to receive substantial changes after that but will use feedback until then for minor changes. There will be no large content changes after this point.

IX. New Business

A. Student Equity Plan – Stewart, (Kristina) Londy

Description: *The MiraCosta College 2022-25 Student Equity Plan will be presented for approval by Academic Senate as part of the process to submit the plan to the Chancellor's Office by November 30th. This is a first read.*

Wendy Stewart and Kristina Londy presented the attached PowerPoint slide show of the Student Equity Plan 2022-2025 required to be submitted every three years. It answers three basic questions; 1. Who is disproportionately impacted? 2. Why are they disproportionately impacted?, and 3. What we will do to close the gaps? The Chancellor's Office provides the district data known as student equity and achievement data that highlights disproportionate impact including foster youth, students with disabilities, low-income students, Veterans, race/ethnicity, homeless students, LGBTQ+ students, gender, and first generation. The language provided by the Chancellor's office is not necessarily what is used at MCC. The plan also calls for an intentional reflection of the most recent 2019-2022 Student Equity Plan which identifies key projects, evidence of decreased DI, and pandemic acknowledgement. While the evidence of decrease in DI is signaling moving in a positive direction for some populations, it is also understood that there is much work to be done. It was noted that equity plans are fluid and dynamic. The five populations that were identified in our equity plan that were the most disproportionately impacted are, black or African American, male, Hispanic or Latino, Native Hawaiian or other Pacific Islander, and adult learners (age 25+). Action steps or strategies for the student equity plan include sustaining successful equity efforts, inequitable structures in and outside of the classroom, campus-wide professional learning, wrap around services for DI populations, and spaces for historically marginalized and minoritized students. Next steps include routing the plan through constituent groups, even after submitted to the chancellor's Office. In the spring, they will focus on robust exploration of each of these data sets and offer workshops.

B. Recommended Ranking for Full-Time Faculty Positions – Hull

Description: *AAC forwards a recommended ranking for full-time faculty positions for Academic Senate review and approval. This is a first read.*

Stacey Hull presented the recommended rankings for full-time faculty positions. It was asked why the name of the retiree from the Adult High School was not included like the others. This was not on purpose as information is pulled from the higher plan and this was not pulled over from that. It was further noted that if Joe Salamon does return, they would not go forward with the hiring to replace him. This is a gray area in AAC as they do not take into consideration retirements, replacements, or resignations that may happen in the future. It was further noted that these are the only eight hiring replacements and there were no new requests. Hull explained that the task force is reviewing the hiring request and the higher plan authors are writing the request based on five different areas of criteria including departmental and institutional planning, student success and equity, leadership, campus impacts and external factor, and then program quantitative data. The committee ranks based on the same criteria whether the request is a replacement for a retiree or a growth position. There is a deadline for retirements and departments have to notify HR and this timeframe corresponds to the end of third week of the semester which is when the hiring plan is due. Once moved from AS to administration, those hiring requests will start in the fall and continue through the spring semester so the new faculty

member will start in fall 2023. Once AS approves the ranking it will go to the EMT. They will look at the budget and go down the list and will make data-informed decisions including looking at SLO data. If they are low in SLO assessment in zero or ten percent of their courses, the reality is they will not consider that position because the data should be informing the request. It was noted that the clarification about the SLOs should have been more transparent in the instructions for ranking. However, those program review data are a component and one of the criteria that the hiring committee does look at as we start to rank and vet the proposals. The SLOs are not necessarily connected to the processes of AAC, and the rankings here do not reflect the rankings. EMT uses it as a key factor. AAC used their usual processes. Senators were instructed to contact their constituents and get feedback to bring back to AS at next the meeting.

C. AP 5050: Student Success and Support Program – Helmstreet, Tirona

Description: *Updated AP 5050 to include legally recommended and optional language that includes diversity, equity, and inclusion.*

AP 5050 was pulled from the agenda for a correction to the routing. It will come back to AS for approval at a later date.

D. BP 5050: Student Success and Support Program – Helmstreet, Tirona

Description: *Updates made to BP 5050 to include language regarding diversity, equity, and inclusion.*

AP 5050 was pulled from the agenda for a correction to the routing. It will come back to AS for approval at a later date.

X. Information / Discussion

A. Legislative Update - Brill-Wynkoop, Evan Hawkins

Description: *Wendy Brill-Wynkoop, President of the Faculty Association of California Community Colleges (FACCC), will present a legislative update on assembly bills in order to increase faculty awareness of the importance of legislation and faculty advocacy on the local and state level.*

FACCC Executive Director, Evan Hawkins, presented a [slide presentation](#) introducing the Faculty Association of California Community Colleges (FACCC) on behalf of Wendy Brill-Wynkoop. He gave a brief history of the organization which was founded in Long Beach in 1953. He further described the unions such as CFT, CCA, and CCCI. Noted the role of the local Academic Senates (10+1). The FACCC Role is that it is a professional membership association representing faculty members from the CCC's with a mission to inform, educate, empower, and advocate for faculty in service to students and the communities of CA. FACCC's vision of an educational environment that is equitable, accessible, and appropriately funded led by a diverse and empowered faculty. Hawkins further discussed FACCC successful, sponsored, and co-sponsored legislation, as well as, recent budget advocacy. He encourages faculty to participate in their local senate and college committees, be a union member and get involved by joining the [FACCC Committee](#), or host a regional conversation at the college, and more. The cost to join the FACCC is \$7.00 per month.

B. Integrated Planning Manual and Website Updates - Flood, Tamara

Description: *A review of the recommended updates to the Integrated Planning Manual and website will be presented.*

Presentation of the Integrated Planning Manual and Website Updates was tabled and will come back at the next regular Academic Senate meeting.

XI. Senator Reports

Robin Allyn requested that as Chair of the Awards Committee, to consider nominating a program or encouraging a program manager to submit an application for the exemplary program award sponsored by ASCCC. There is an internal application if interested or to recommend a colleague.

Shawn Firouzian suggested that the ACP teams come to AS and share information about the extraordinary work they are doing on campus. Further noted the great work of dual enrollment with college and career pathways focusing on students who are economically disadvantaged.

XII. Adjournment – The meeting adjourned at 11:20am.