



OFFICIAL MINUTES

I. Call to Order

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge. The meeting was called to order at **9:05am**.

II. Roll Call

Members present: Robin Allyn (Coordinating officer), Ingrid Bairstow, Angela Beltran-Aguilar, Sunny Cooke (ex-officio), Karla Cordero curry mitchell (Vice President), Shawn Firouzian, Jim Julius, Delores Loedel, Don Love, Tyrone Nagai, Gilbert Neri, Candy Owens, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Krista Warren

Others present: Adrean Askerneese, Sean Davis, Tim Flood, Tom Macias, Ingrid Phillips, Mike Potterf, Angela Senigaglia, Wendy Stewart, Chris Taman

III. Teleconferencing for Meetings

A. Recertify the Resolution (R. 2-21) Authoring Teleconferencing for Meetings Pursuant to AB 361 – *Safaralian*

Description: The Academic Senate approved resolution R. 2-21 on 10/1/21 to authorize teleconferencing pursuant to recent legislation AB 361, since meeting in person would present imminent risks to the health or safety of attendees. To continue to meet under these abbreviated teleconferencing procedures, AB 361 requires a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting and to make those findings every 30 days thereafter. Academic Senate will reconsider the circumstances of the state of emergency and determine if the emergency continues to directly impact the ability of members to meet safely in person. This item will be a recurring item until the body determines the circumstances no longer support the findings in R. 2-21. The last ratification was on 10/21/22.

MSU (Allyn /Ravanbaksh) to recertify the resolution (R.2-21) authoring teleconferencing for meetings pursuant to AB 361.

IV. Persons Wishing to Address the Senate

Sean Davis recited the poem *IF* by Rudyard Kipling. It is a slightly modified version for the sake of inclusivity.

If you could keep your head when all about you,
 are losing theirs and blaming it on you,
If you could trust yourself when all others doubt you,
But make allowance for their doubting too;
If you could wait and not be tired by waiting.
Or being lied about, don't deal in lies,
Or being hated, don't give way to hating,
And yet don't look too good, nor talk too wise:
If you could dream and not make dreams your master;
If you could think and not make thoughts your aim;
If you could meet triumph and disaster
 And treat those two impostors just the same;
If you could bear to hear the truth you've spoken
 Twisted by knaves to make a trap for fools,
Or watch the things you gave your life to, broken.
 And stoop and build them up with worn out tools;
If you could make one heap of all your winnings
 And risk it on one turn of pitch and toss,

And lose, and start again at your beginnings
And never breathe a word about your loss;
If you could force your heart and nerve and sinew
To serve your turn long after they're gone,
And hold on when there is nothing in you
Except the will which says to them: Hold on!
If you could talk with crowds and keep your virtue,
Or walk with kings, nor lose the common touch,
If neither foes nor loving friends can hurt you,
If all count with you, but none too much;
If you could fill the unforgiving minutes
With sixty seconds worth of distance run,
Yours is the earth and everything that's in it.

Adrean Askerneese noted that registration for students begins on Monday, November 7th. There has been conversation among counselors as it relates to mapping out classes for students for the spring semester. They have noticed there has been a struggle in trying to map out a full load for students on ground. A lot of this has to do with some departments not following the block scheduling which has created an issue for students who specifically want to take classes on ground and particularly for disproportionately impacted students. Askerneese wanted to bring this to Academic Senate as something to be addressed in the future.

V. Changes to Agenda Order – None.

VI. Consent Calendar

A. Approve Minutes of the Regular Meeting of October 21, 2022

B. Ratify 2023-2024 Curriculum Packet, Part 1 – Senigaglia

Description: Every year CPC reviews curriculum and then submits to AS for approval. Each year the curriculum approval is submitted in multiple parts. Part 1 contains all new course additions in order to obtain early Board of Trustee approval and submit to the Chancellor's Office in time for next year's catalog. This is to ensure all deadlines are met. As can expect to see, at least, two more curriculum packets for the 2023-2024 catalog in early spring 2023.

The consent calendar was approved by unanimous consent.

VII. Reports

A. Academic Senate President – Safaralian

Academic Senate President, Leila Safaralian, reminded everyone of the email she sent on Monday indicating that November is Native American month and is happy to report that the first annual Indian events will occur from 11/8 – 10. Refer to the flyer in the email with all the information. This aligns with last year's Academic Senate Goal #4 to work with our Indian group and to have more events for them but to also go beyond the land acknowledgment and make it more meaningful. Additionally, there will soon be a scholarship for our Native American student group.

In addition to thanking Robin Allyn for all her hard work on this goal, further thanks went to the Native American Alaskan committee members at MCC, Omar Jimenez, Donney Cummins, Tallie Noble, Menessehg Park, Rhonda Welch-Scalco, and JD Banks for starting this committee and putting events together.

The Mathematics, Engineering, Science Achievement (MESA) program will be coming to MCC for the first time in January 2023 due to a five-year grant from the Chancellor's Office. It is the hope to institutionalize it at MCC after that. A MESA advisory committee and student club will be formed.

Mark your calendars for the 11/18 AS meeting. It will be a shorter regular business meeting and then one hour from 10am to 11am, Dr. Cooke will address the Senate body concerning the Brown ACT and AB2499 including how we will be returning to in person meetings in 2023.

B. College Superintendent/President – Cooke

Superintendent/President, Sunny Cooke, noted that MCC hosted President Biden last night. While the college does not endorse political candidates, it was a wonderful opportunity for our students. It was his third stop of the day and he stayed for a long time to shake hands and greet everyone. It was a smooth and safe get out the vote event.

As noted, Cooke and MCC counsel will discuss Brown Act concerns at the 11/18 AS meeting. The newest law does allow more public interaction and allows individuals to participate remotely for a limited

number of sessions, and then a quorum has to be in one location instead of at different sites. Cooke just came from the Barrio Empowerment event. There is a room full of high school students and they will be on campus throughout the day attending a variety of workshops to help them prepare as they start college.

C. Classified Senate – Phillips

Classified Senate, Vice President, Ingrid Phillips noted that CS is currently preparing for the year-end celebration to take place at the El Camino Country Club on 12/9 from 1-4pm.

CS has partnered with AS and Wendy Stewart to endow an NDN scholarship for the spring of 2023.

All are encouraged to nominate a classified employee of the semester. The deadline to nominate is 11/18. The winner will be announced at the year -end celebration.

D. Associated Student Government – Potterf

ASG Director of Public Relations, Michael Potterf, reported that the student government attended a conference in San Diego for Student Senate for CCCC. Within their meetings they gave reports on the value found of the activities and workshops they had. They spoke about how they can further engage with the San Elijo community. A concern that came up multiple times was the library open hours and how early the library currently closes. The workgroup for Diversity, Equity, and Inclusion (DEI) is in the process of talking with the right people about this concern, especially with the impending redevelopment of both the OC and SAN libraries. ASG also reviewed and approved the technology plan and integrated planning manual.

Dr. Cooke noted that after the concern about library hours was brought up by the ASG Student President at College Council, they can offer to help facilitate a conversation with some of the people responsible for the libraries and have a dialogue to hear what the concerns and desires are and how we can look towards some sort of solution that could be workable for everyone.

E. Redesigning the Student Experience

Adrean Askerneese announced that Guided Pathways is still seeking an instructional faculty lead for the language communications and humanities area. Any faculty interested, please reach out to him, Thao Ha, or Zhenya Lindstrom who can fill you in about the responsibilities for that role. Senators were encouraged to send a reminder bout this to their constituents.

VIII. Old Business

A. Student Equity Plan – Stewart

Description: *The MiraCosta College 2022-25 Student Equity Plan will be presented for approval by Academic Senate as part of the process to submit the plan to the Chancellor's Office by November 30th. This is a second read.*

MSU (Ravanbaksh / Owens) to approve the Student Equity Plan as presented.

It was noted that the majority of the feedback and questions were addressed with the original document with some minor additions based on feedback that include:

- Calling out HSE in the reflection section where support courses were referenced
- Incorporating stronger language around contextualized learning and culturally relevant and sustaining pedagogies
- Identifying pedagogical dialogue opportunities for faculty as an action step
- Aligning actions steps with Academic Senate Goal #2 (2021-22) and Goal #1 (2022-23)
- Connecting Latinx/e strategies to our newly awarded Title V grant
- Including climate survey student feedback around the importance of diverse faculty and curriculum that reflect DI students
- Outlining efforts to connect students to pre-requisite material for successful completion of first-level math courses under completion of transfer-level math and English

B. Recommended Ranking for Full-Time Faculty Positions – Hull

Description: *AAC forwards a recommended ranking for full-time faculty positions for Academic Senate review and approval. This is a second read.*

MSP (Loedel / Page) [Warren, Neri, and Ravanbaksh abstained] to approve the Ranking for full-time Faculty Positions as presented.

There was a question concerning the Physics ranking. It was noted that usually for ranking there must be a retirement submitted; however, this has not happened for physics. It was a new approach about the writing of a growth plan that was reviewed by the hiring committee. This highlighted the fact that the hiring process needs more clarification to include a resignation that it currently does not. Hull added that

although it is not in the AP/BP, there is a timeline for full-time prioritization and specifically, it has information about retiring notification to HR. It is not clear about resignation and why the plan was written as growth. If resignation happens, it goes through a different pathway. It is not part of the process at this point.

IX. New Business

A. Sabbatical Leave Reports – Gail Meinhold

Description: *Two (2) sabbatical leave reports come to Academic Senate for a first read for returning faculty members Sean Davis and Bruce Hoskins. Sabbatical leave reports are reviewed to meet the following standards: (a) Comprehensive, professional quality reports that clearly communicate and document the purpose, objectives, activities, and achievements of the sabbatical leave, (b) alignment of applications and reports, (c) adequate documentation, (c) minimum number of hours met, and writing reflects standard of profession. Sabbatical Leave Reports are forwarded to the President/Superintendent for approval.*

Meinhold noted that the reports were comprehensive and met the objectives outlined in their applications.

B. Sabbatical Leave Applications for 2023-2024 – Gail Meinhold

Description: *Based on the Faculty Assembly contract, the number of sabbaticals is 8% of the full-time faculty in an academic year. A total of nineteen (19) sabbatical leave applications were submitted to the Sabbatical leave Committee for the 2023-2024 academic year. These include sixteen (16) eligible plus three (3) alternates. They come to Academic Senate for a first read for the following faculty members: Daniel Ante-Contreras, Raymond Clark, Leigh Cothair, Zulema Diaz, Michelle Farnam, José Jara, Delores Loedel, Alicia Lopez, Kent McCorkle, Lauren McFall, Jeff Murico, Shannon Myers, Thong Nguyen, Beth Powell, Leola Powers, Violeta Sanchez, Steve Torok, John Turbeville, and Affifa Zaman. Sabbatical Leave Applications will be forwarded to the President/Superintendent and the Board of Trustees for final approval.*

It was noted that 20 applications for sabbatical were received; however, one applicant pulled their application and so the first alternate, Thong Nguyen, was given the opportunity to take his sabbatical. Adler further noted that the remaining three alternates, in the event other applicants pull their applications, are Lauren McFall, Daniel Ante-Contreras, and Violeta Sanchez. Academic Senate will review all applications in the event one of the alternates is given the opportunity to take a sabbatical.

C. Academic Senate Faculty Awards – Exemplary Program Award – Robin Allyn

Description: *The Academic Senate for California Community Colleges (ASCCC) is pleased to announce the call for nominations for the Exemplary Program Award. Sponsored annually by the Foundation for California Community Colleges, the Board of Governors established the Exemplary Program Award in 1991 to recognize outstanding community college programs. The ASCCC selects annual themes related to the award's traditions and statewide trends. The theme for the 2022-23 Exemplary Program Award is: Walk a Mile in Someone Else's Shoes: An Ethnic Studies Approach to California Community Colleges Curriculum. Excellence in this area will be demonstrated by understanding the experiences, challenges, and thought processes of students, and the promotion of efforts to teach ethnic studies centered on African American, Chicano/Latino, Asian American, and Native American courses which enable students to learn about their own stories. With the statewide deadline on Sunday, November 6th, 2022, we are requesting that AS suspend the rules to do a first and only read of this application of our "Social Justice and Equity Center" program and approve for submission to the statewide competition for the Exemplary Program Award.*

MSU (mitchell / Warren) to suspend the rules in order to vote on the application for the ASCCC Exemplary Program Award.

MSU (Warren / Bairstow) to approve the application submission of the Social Justice and Equity Center program for the ASCCC Exemplary Program Award.

It was suggested to include a caption for the last image in the application.

X. Information / Discussion

A. Integrated Planning Manual and Website Updates - Flood, Tarmen

Description: *A review of the recommended updates to the Integrated Planning Manual and website will be presented.*

VP of Administrative Services, Tim Flood, and Dean of Research, Planning and Institutional Effectiveness, Chris Tarmen, reviewed the Integrated Planning Manual and Website Updates. The last time the manual was compiled was in 2011 and has since been updated and the long time planning framework. The document begins with a description of the integrated planning model and a description of each element in the model which includes: specific tasks to be accomplished; processes by which decision/ recommendations will be developed; timeline for each task; offices or groups responsible for completing the tasks; and offices or groups that will receive the recommendations and render final decisions. A copy of the manual is attached to these minutes for a comprehensive look. It will be included

the website so when the visiting team comes, they will see how things are working at the district. In order to make the website flow better, it is recommended to start the website with the Institutional Planning Manual, the long-term planning framework, archived plans, program review, and SLOs; put all in a way that makes sense and is easy to navigate. It was noted that the online education plan needs to be included on the website, as well.

B. Facilities Update – Flood, (Dave Dunn) Macias

Description: *Tim Flood and Tom Macias will present an update on the five-year capital construction plan.*

VP of Administrative Services, Tim Flood, and Director of Facilities, Tom Macias, reviewed the construction projects on all campuses of MCC including the Oceanside Campus (OC), San Elijo Campus (SEC), and the Community Learning Center (CLC). The slideshow of the presentation is attached to these minutes for a comprehensive look at the completed, ongoing, and future projects.

A question about student parking was raised, noting it is a hike to the Horticulture building and parking lots are not very close. It was noted that parking lots are moving a little as building and construction takes place. Parking for the new student services building will be in parking lot #1 by the 1000 building; however, the majority of the parking will be in the new parking lot #5 with direct bridge access.

C. C3 Teaching and Learning Center Update – Davis

Description: *The Joyful Teacher will provide an update on all things C3. Some of the items that will be covered include: ZTC grant, MiraCosta Online Mentors Program, Hyflex Task Force, and a new (and temporary) physical space.*

Joyful Teacher in Residence, Sean Davis, noted the TLC is near the middle of its 4th year of operation. Davis is serving his second term in the role and Lauren McFall took over last spring while he was on sabbatical. The vision for the TLC can be attributed to Jim Sullivan in Letters and allows for flexibility, representation, and to bring back the fun in what we do. The first year was about establishing a space and building a presence and having someone represent the space, role, and figure out what that is. Then came the pandemic and going online and so as C3 coordinator, there was a need to transition like everyone else. He worked with the Office of Online Education and Jim Julius to support faculty remote instruction and beyond. With return to campus and the challenges facing faculty, it is important to talk about the 20 applications for sabbatical and talk about conversations around burnout and frustrations and redefine our jobs. As Joyful Teacher and considering those things, he chose to go underground and behind the scenes in a matter of speaking, with the purpose of not adding to individual and potential feeling of overwhelm. The newsletter stopped to take a backseat and to not add more work to everyone's load. He is honored to be trusted in the space of development and planning and to be that representative. One project is the ZTC grant led by the ZTC leadership of Lauren McFall and Jim Julius and a group of other stakeholders. This is a big opportunity with a lot of money and resources that could be used to develop and implement one or more ZTC program pathways. The grant asks for sustainability after the grant funds are exhausted, including how zero cost and OER content will be updated and presented. Whoever is in the role of Joyful Teacher and the C3 will play a huge part in that role. Another area of C3 representation is the MCC online mentors program with a new structure of three different tracks including professional learning classes facilitated by peer mentors, a track that is voluntary review of online material and courses, i.e. a peer review system that is non-evaluative and voluntary, and a track of classis one on one mentoring facilitated by Davis. There is a Hyflex taskforce sharing language and clarify for instructors and recommendations for logistics. The new and temporary physical space will be by the village around the police station since the hub will be undergoing renovation.

Davis finished his report with words from the late author, Bell Hooks, from her book, *Teaching to Transgress: Education as the Practice of Freedom*:

“With these essays, I add my voice to the collective call for renewal and rejuvenation in our teaching practices. Urging all of us to open our minds and hearts, so that we can know beyond the boundaries of what is acceptable. So, we can think and rethink. So, we can create new visions. I celebrate teaching that enables transgressions. A movement beyond and against boundaries. It is that movement which makes education the practice of freedom.”

XI. Senator Reports

Description: *Academic Senators will have the opportunity to make brief announcements and updates.*

Delores Loedel reported that two weekends ago Phi Theta Kappa went to fall regional conference in Los Angeles which offered a lot of educational opportunities for the students. The PTKs international president, Keziah Ancheta, from Hawaii was one of the keynote speakers. She came from high school as

a dual enrolled student and became the PTK International President while still in High School. They look forward to attending the spring regional conference at Cal State Pomona.

Shawn Firouzian reminded that the Math Club and Data Scholar's Club are sponsoring an event on Data Science Projects addressing global issues on November 10th at 4pm via zoom.

curry mitchell shared that on FA he is on a subgroup looking at Hyflex and they are looking to create an adaptive and information gathering survey for all faculty. It will basically ask how faculty are thinking about Hyflex and linking it to the San Francisco University's definition of Hyflex.

Ingrid Bairstow noted her appreciation for Sean Davis and his role as Joyful Teacher as well as to Jim Sullivan and Jim Julius.

Jim Julius further mentioned ZTC which he noted was presented at the all chairs meeting yesterday. This is a large funding opportunity from the state to develop ZT programs and the college can apply for multiple grants. Details have not yet been released. There will be a lot of planning in a short amount of time. If you have a program, keep it on your radar. More information and opportunities coming soon.

Leila Safaralian mentioned that there is a resolution on the table at ASCCC to lower the textbook cost from \$40 to \$30. If this passes, it will create more work for our faculty. After talking to Jim Julius, he indicated that it is okay to reach out to him. Most colleges have \$30 vs. \$40 and so this will likely pass.

Julius further noted that there has never been a statewide definition of LTC and so they want to lower the definition and not necessarily set the definition. They are receiving that \$30 language from the Statewide Student Senate who asked for it. This would be a new thing to establish a recommended LTC level at the state level. The only way they can force it is if it went into ed code. It is believed that we could likely use ZTC grant funds to buy down costs in a class that is close to zero.

Robin Allyn talked about the excitement for her students to have the President visit campus. The Hayward call for nominations came out yesterday. It is a self-nominate award and she asked that faculty nudge a colleague to apply and offer help with application. They would like to nominate both an AF and FT faculty member for this award.

XII. Adjournment – The meeting adjourned at 11:05am.