



## OFFICIAL MINUTES

### I. Call to Order

Academic Senate President, Leila Safaralian, respectfully acknowledged that MiraCosta is on the traditional territory of the Luiseño/Payómkawichum people. Today, the meeting place of MiraCosta College and its surrounding areas is still home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders both present and past, the respected keepers of history, culture, wisdom and knowledge. The meeting was called to order at **9:01am**.

### II. Roll Call

**Members present in person:** Angela Beltran-Aguilar, Karla Cordero, curry mitchell (Vice President), Shawn Firouzian, Delores Loedel, Tyrone Nagai, Gilbert Neri, Candy Owens, Brian Page, Hossein Ravanbaksh, Leila Safaralian (President), Krista Warren

**Members absent:** Robin Allyn (Coordinating officer), Ingrid Bairstow, Sunny Cooke (ex-officio), Jim Julius, Don Love

**Others present:** Stacey Hull, Denée Pescarmona, Michael Potter, Violeta Sanchez, Chris Tarman, Alketa Wojcik

### III. Teleconferencing for Meetings

#### A. Recertify the Resolution (R. 2-21) Authoring Teleconferencing for Meetings Pursuant to AB 361

The Academic Senate considered the circumstances of the state of emergency and determined if the emergency continues to directly impact the ability of members to meet safely in person pursuant to AB 361.

**MSU (Ravanbaksh / Nagai)** to approve recertifying resolution (R. 2-21) authorizing teleconferencing for meetings pursuant to AB 361.

The President's office is checking with the Governor's office. There is a bill on the Governor's desk that is scheduled to be signed by September 30<sup>th</sup>. Changes will occur regarding meetings and the Brown Act. In the meantime, governance committees who fall under the Brown Act can continue to have meetings remotely this fall semester as a transition period. However, they will need to meet in person in the spring.

### IV. Persons Wishing to Address the Senate

Violeta Sanchez, professor of Letters and co-coordinator and instructor for the Puente program and committee chair for the Diversity, Equity, and Cultural Competency Committee wanted to share that Gina Ann Garcia will be coming to MCC virtually on 10/5 from 12:30 to 3:30pm to talk about her book, *Becoming Hispanic Institutions*. Garcia has also started a podcast called *Que Pasa HSI* at the following link: <https://www.ginaanngarcia.com/101>. A second podcast was also recommended, called *Undistracted* with Brittany Pacnett Cunningham about the hidden Latinx stories we don't hear and can be found at this link: <https://wearethemeteor.com/work/undistracted/>.

### V. Changes to Agenda Order – None.

### VI. Consent Calendar

#### A. Approve Minutes of the Regular Meeting of September 2, 2022

#### B. Ratify the updated Committee Assignments list for 2022-2023

#### C. Ratify the updated Academic Senate Constituent list for 2022-2023

**The consent calendar was approved by unanimous consent.**

Minutes of 9/2 the word EChALE was misspelled and will be corrected.

As we see that the Committee Assignments list keeps coming back for ratification, we are going to work on streamlining this process and will bring it to Senate for information. Please share any ideas you may have about the process.

## **VII. Reports**

### **A. Academic Senate President**

Academic Senate President, Leila Safaralian, noted that Candy Owens and Delores Loedel are the AS liaisons for ASG; however, the only two days they cannot attend the ASG meetings are 10/28 and 11/18 both at 10am. We are looking for any of our Senators to attend either of those days. Firouzian volunteered to attend on 10/28 but we have an AS meeting on 11/18 and cannot attend their meeting. The fifth Friday even has been put aside for Teaching and Learning. Associate Faculty can get paid to attend based on their non-instructional salary schedule. It is also flex-eligible for full-time faculty. We are still looking for an ACP to fill for Letters and Humanities. This position comes with a 20% reassigned time. Please share this with constituents.

She is sharing articles with faculty and has received many encouraging words. More articles are coming. Upcoming conferences to look out for are the Student Success Conferences from 10/5-6 at the Hyatt Regency in Orange County in Garden Grove, if interested. The Area D meeting for AS is highly recommended for AS senators. It will take place on Saturday 10/15 from 10a-3p and is online only. They will talk about the resolutions at this meeting and it is free to attend.

The ASCCC Fall Plenary Session is from 11/3-5. We are ready to submit a spend authorization next week. The event is hybrid either in person or online. Krista Warren will attend in person, and Firouzian, mitchell, and Safaralian will attend on Zoom.

### **B. College Superintendent/President**

Vice President of Instruction, Denée Pescarmona, reported on Superintendent President, Sunny Cooke's behalf in her absence. Dr. Cooke, Dr. Stewart, Don Love, and four UMOJA students are in Ghana until 9/25 for cultural exchange. Everyone is invited to join the October 5<sup>th</sup> event with guest author, Gina Garcia to discuss her book, *Becoming Hispanic-Serving Institutions*. Further noted the 5<sup>th</sup> Friday event at the Carlsbad Westin hotel where there will be sustained dialogue at how to look at your data and to make improvement. The focus will be on using the information for programmatic and student improvement.

### **C. Classified Senate**

CS Vice President, Ingrid Phillips, was unable to attend. However, Safaralian advised everyone to look at an email from Carl Banks about their Leadership Program. The deadline to apply is September 19<sup>th</sup>.

### **D. Associated Student Government**

ASG representative, Michael Potter, is the Director of Public Relations for ASG to promote activities and resources associated with ASG and subsidiary groups within ASG. They also want to see how they can collaborate on their goals with AS. ASG concentrated on the Brown Act during their first regular meeting.

### **E. Redesigning the Student Experience**

Faculty lead, Adrean Askerneese and Thao Ha are attending a conference and were unable to be here. Next week is the next Institute for the Guided Pathways work. Devon Boone will be there to share.

### **F. Accreditation**

Chris Tarman will present a standing report for accreditation. He noted that a lot of work has been done on the Institutional Self-Evaluation Report (ISER) this past year. They are including quality focus essays at end of the report, SLOs and GP work, and tying them into enrollment management. They are working with faculty colleagues on OAC to develop the essay. The governance review is due at the end of October. It is a large document, so it will be broken down into chunks and assigned to faculty committees to review those sections of the report and identify the possibility of better evidence. They will help Denée Pescarmona put together the document outlining who will review which standard. The basic timelines are that the governance committees will review throughout October, it will go to the Board for final read on November 17<sup>th</sup>. The team will sit down together and go through the report on March 30<sup>th</sup>. During the week of September 18<sup>th</sup>, 2023 there will be a focused visit on those things they have concerns about.

## **VIII. Old Business**

### **A. Academic Calendar 2022-2023**

AAC Chair, Stacey Hull, reported that in Spring 2022, AAC and then AS approved the attached First Draft of the 2023-24 academic calendar. This calendar followed the required Chancellor's Office mandated holiday schedule. According to the Chancellor's office, there was going to be a need to have Washington and Lincoln's Holidays on two Mondays as opposed to previous years where there was an option of having the days be on a Friday and Monday. Later, the Chancellor's Office sent another memo allowing the flexibility for 23-24 to have the holiday on either a Friday or a Monday. As such, the AAC is now

bringing back the revised Final Academic Calendar for approval with the Washington and Lincoln Holidays on Friday and Monday.

**MSP (Nagai / Firouzian) [Warren abstained]** to approve the Academic Calendar 2022-2023 with the following revisions: the pass/no pass deadline is on 12/16 in the fall and 5/24 in the spring; the No "W" for the fall is correct and the No "W" for spring is 2/2, and the day after Thanksgiving is Friday, 11/24.

**B. AS Local Goal Setting – Leila Safaralian**

Senate members broke into groups along with breakout rooms in Zoom to continue discussing the creation of SMARTE goals: Specific, Measurable, Achievable, Relevant, Timebound, and have an Evaluation mechanism. They recapped the emerging themes, topics, issues, ideas, and goals from the last AS meeting.

Senate members chose one of the following breakout rooms for discussion of their goals:

Breakout room #1: Onboarding facilitated by Curry Mitchell

Breakout room #2: Teaching and Learning facilitated by Shawn Firouzian

Breakout room #3: Enrollment and Course Offerings facilitated by Leila Safaralian

Taskforces will present their goals to Senate on 10/7<sup>th</sup>.

**IX. Information / Discussion**

**A. What our current SLO Data Shows**

Dean of Research, Planning and Institutional Effectiveness, Chris Tarman, reported that RPIE is currently working on a new dashboard to allow faculty to see which courses and course student learning outcomes have been assessed by academic year. Based on the information uploaded to Anthology (Campus Labs), his presentation briefly discussed the current numbers as well as some of the challenges around reporting the data. Tarman shared the development of the CSLO Assessment Report included active courses based on the current academic year and courses with defined SLOs. Not included are honors courses, 296 and 298 courses, and assessments entered during semesters where the course was not offered. Data refresh is the manual process to download data from Anthology and then upload to Tableau. This semester the data refresh will occur every Friday and in the future, one to two times per semester. Further, the college-wide percentage of courses assessed was shared and discussed. The next steps is to continue the development of the Courses Assessed Dashboard which is still being ironed out including the design, filters, and layout which will be reviewed by OAC. There will be a demonstration of the Dashboard at the 5<sup>th</sup> Friday event on 9/30. The next Dashboard to be developed will be the Assessment Results Dashboard.

Some questions asked were related to honors courses and/or honors contracts. It was noted that for honors contracts, they build a section for an honors course outline for those contracts. There needs to be a conversation with RPIE about this since there would be dozens of courses which would represent those honors contracts. It was also asked if there is a way to determine successful outcomes in following classes. It was noted that this is in development and is possible. Further a question related to technology housing the outcomes was asked; how much of the change in percentage was because of changes in the system and how does accreditation, when they take a look at this, be looked at and where does this put us as we are preparing for the accreditation visit? Where accreditation is concerned, we have to be comfortable with what is on this report. We will never see 100% because curriculum changes and may be new and not yet assessed. Accreditors look to see if we have good processes but will not get hung up on us being at 88%. If we were at only assessing 50% of our courses, there would be more questions. It was also asked how many courses were assessed for SLO and noted that we are building a list of courses that were offered and there will be the ability to select years vs. five-year data and be able to click on a single course within that list.

**B. Student Success, Equity, and Guided Pathways Advisory Committee**

VP of Instruction, Denée Pescarmona and VP of Student Services, Alketa Wojcik shared a draft proposal of the Student Success, Equity, and Guided Pathways Committee, which would focus on responsibilities that don't already fall in specific places at the institution, and it would replace the Student Success committee that has been on hiatus for a number of years. The intention is to make the committee a place of collaboration for a variety of college-wide plans and frameworks (such as Student Equity and Guided Pathways), which will allow us as an institution to better assess the integration and effectiveness of our student success efforts.

The Student Success, Equity and Guided Pathways Committee is responsible for assessing and evaluating the effectiveness of student success initiatives across the District through redesigning the student experience, particularly as it relates to Institutional Goal I: *MiraCosta College will provide equitable access, enhance student success, and close equity gaps by deploying strategies that meet students where they are, create community, and dismantle systems of inequity.* This solution-oriented committee will serve as a platform for collaboration and communication across the college to ensure integration of student success and equity throughout campus-wide initiatives. The committee is also responsible for the review of institutional policies and procedures to assess disproportionate impact utilizing antiracist and equity-minded strategies. As an Advisory Committee, The Student Equity and Guided Pathways Committee is coming to Academic Senate as information. The committee is being formed to address work being done at the college to support our students in a collaborative effort. It does not replace the Student Success Committee, as it does not work with governance matters, but will work to address conversations on students redesigning experience and student equity. The committee will include faculty from areas such as ACPs, EOPS, ASE, and other special programs with folks that are already doing some of this work but maybe is being done in silos. Wojcik will forward the proposal of faculty membership to AS but as it is an advisory committee, it is flexible in its membership.

**X. Senator Reports**

Brian Page mentioned the upcoming vaccine clinics in October both at the OC and CLC. When he asked if there was any news about new space for the AFO annex, Pescarmona noted that they have been doing classroom inventory across all sites. They do have one tentative space and a potential solution. Gilbert Neri heard back from one constituent regarding fraudulent enrollment and asked if there are any updates on this issue. Wojcik responded they are trying to keep on top of it and there are a group of folks regularly monitoring the data and trying to create barriers. They continue to drop students in batches; however, sometimes they drop actual students who then have to re-enroll. The goal is to keep looking at patterns and prevent them. Some fraudulent students are using stolen data but we have caught those before they received any financial aid.

Curry Mitchell reported about conversations he has heard about Hyflex. The FA is interested in talking about Hyflex and MOE will also look at it. There is an urgency to assign faculty to specific modalities. AS should be aware and think about what AS might do as leaders on Hyflex. Statewide AS published two resolutions that defined Hyflex. Another resolution decision around Hyflex should remain in local governance.

Shawn Firouzian reported that the Career & Major Fair will take place on 10/13 from 11am-2pm. If faculty would like to volunteer and represent their discipline and talk with students, they can fill out the online volunteer sign-up form at this [LINK](#). He further suggested that more training in Workday would be helpful.

**XI. Adjournment – The meeting adjourned at 11:26am**