

## 2019-20 BPC RUBRIC PROGRAM REVIEW PLAN FUNDING REQUESTS

<b>Plan Title:</b>  <b>Requestor:</b>  <b>Program:</b>	<b>Division (Check one):</b> <input type="checkbox"/> Instructional Services <input type="checkbox"/> Student Services <input type="checkbox"/> Business & Administrative Services <input type="checkbox"/> President's Office
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### AREA 1: INSTITUTIONAL GOAL ALIGNMENT

#### Evaluate

Does the action plan match with one or more of the Institutional Goals identified in the Comprehensive Master Plan? (*Campus Labs Action Plan form*)

- ☐ **Yes** (If yes, then 5 pts. assigned for this area.)  
☐ **No** (If no, then 0 pts. assigned for this area.)

#### Identify Institutional Goal

Check off which goal(s) match with this PR plan

<input type="checkbox"/> Goal I	<input type="checkbox"/> Goal II	<input type="checkbox"/> Goal III	<input type="checkbox"/> Goal IV	<input type="checkbox"/> Goal V
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Assign Points (0 or 5 pts. maximum): \_\_\_\_\_

### AREA 2: AREAS FOR IMPROVEMENT

#### Identify the Issue

The action plan and aligned program/unit goal directly address a gap identified in program review. (*Campus Labs Program/Unit Goal and Action Plan forms*)

Guidelines for Assigning Points in Area 2	
21-25 Points <b>Excellent</b>	<u>Exemplifies best work</u> : the plan clearly identifies and explains at least one gap or need linked to multiple outcomes.
16-20 Points <b>Good</b>	<u>Mostly without major problems</u> : the plan clearly identifies at least one gap or need linked to at least one outcome.
11-15 Points <b>Substantial</b>	<u>Missing important information or not connecting well to goals or plans</u> : the plan identifies at least one gap or need linked to at least one outcome.
0-10 Points <b>Developing</b>	<u>Developing but incomplete</u> : the plan does not identify a gap or need linked to an outcome.

Assign Points (0-25 pts. maximum): \_\_\_\_\_

### AREA 3: IMPLEMENTATION & ASSESSMENT

#### Evaluate if a comprehensive implementation plan has been identified

- 1) Does the requestor identify all of the steps for implementation, including a specific timeline, expected completion date and resources needed? (*Campus Labs Action Plan and Resource Request forms*)?  
☐ Yes    ☐ No
- 2) Does the requestor effectively explain how the achievement of the aligned goal will be measured? (*Campus Labs Program/Unit form*)?  
☐ Yes    ☐ No

#### Guidelines for Assigning Points in Area 3

16-20 Points <b>Excellent</b>	<u>Exemplifies best work</u> : the plan includes a timeline with expected completion dates, reasonable estimates of needed resources, along with an assessment scheme of the outcome(s).
11-15 Points <b>Good</b>	<u>Mostly without major problems</u> : the plan includes a timeline and reasonable estimates of resources needed.
6-10 Points <b>Substantial</b>	<u>Missing important information or not connecting well to goals or plans</u> : the plan includes a timeline and estimates of resources needed.
0-5 Points <b>Developing</b>	<u>Incomplete</u> : the plan has an estimate of the resources needed.

Assign Points (0-20 pts. maximum): \_\_\_\_\_

#### POINTS AWARDED

Area 1 Points: \_\_\_\_\_ Area 2 Points: \_\_\_\_\_ Area 3 Points: \_\_\_\_\_  
**TOTAL POINTS:** \_\_\_\_\_

#### For BPC Use Only:

##### Resource Category Plan Subcommittee(s) Assigned to Evaluate PR Plan:

- |   |                                     |
|---|-------------------------------------|
| <input type="checkbox"/> Equipment/Supplies | <input type="checkbox"/> Staffing   |
| <input type="checkbox"/> Facilities         | <input type="checkbox"/> Technology |

**NOTES ON AREA 1: INSTITUTIONAL GOAL ALIGNMENT**

**NOTES ON AREA 2: AREAS FOR IMPROVEMENT**

**NOTES ON AREA 3: IMPLEMENTATION & ASSESSMENT**