

Courses & Programs Committee Agenda

October 22, 2020
1-3:00 p.m.
Via Zoom

<https://cccconfer.zoom.us/j/96956967131>

I. Call to Order

II. Public comment on the agenda and off the agenda

ITEMS ON THE AGENDA:

Members of the audience may address CPC on any item listed on the agenda when that agenda item comes up for discussion and/or action. Individual's comments will be limited to three (3) minutes per agenda item and a total of six (6) minutes per department to comment on an item, unless waived by the committee. Non-English speakers utilizing a translator will have six (6) minutes to directly address the committee. Consent items are considered routine and customary business, and are voted on in one vote; however, a committee member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS ON THE AGENDA:

Members of the audience may address members of the CPC on any topic not on the agenda so long as the topic is within the jurisdiction of the committee. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the committee may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes per person unless the committee waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the committee. The committee may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

Item	Add/ Mod/ Del	OL	GE	Pre-/ Coreqs/ Adv.
III. Consent				
A. Modify Credit Course				
1. ACCT 148 Computer Accounting	MOD	X		X
2. ADM 100 Introduction to the Administration of Justice	MOD	X	D	
3. ADM 100H Introduction to the Administration of Justice (Honors)	MOD	X	D	
4. ART 234 Kinetic Art	MOD	X		

5. ART 271
[Museum and Gallery Exhibition](#)
6. AUTO 125
[CA Smog Technician Engine and Emission Control - Level 1](#)
7. AUTO 205
[Automotive Reconditioning and Paint Fundamentals](#)
8. AUTO 225
[Smog Check Training Inspection Procedures - Level 2](#)
9. BIO 190
[Survey of Human Musculoskeletal System](#)
10. BIO 204
[Foundations of Biology: Biochemistry, Cell Biology, Genetics, and Molecular Biology](#)
11. BIO 204H
[Foundations of Biology: Biochemistry, Cell Biology, Genetics, and Molecular Biology \(Honors\)](#)
12. BIO 290
[Human Dissection Laboratory](#)
13. CHLD 106
[Introduction to Curriculum in Early Childhood](#)
14. CHLD 109
[Child Behavior and Guidance](#)
15. CHLD 112
[Child Growth and Development](#)
16. CHLD 140
[Language and Literacy in Early Childhood](#)
17. CHLD 205
[Health, Safety, and Nutrition](#)
18. CHLD 245
[Adult Supervision and Mentoring in Early Care and Education](#)
19. CHLD 250
[Administration I: Programs in Early Childhood Education](#)
20. CHLD 251
[Administration II: Personnel and Leadership in Early Childhood Education](#)

MOD	X		
MOD	X		
MOD	X		
MOD	X		
MOD	X		
MOD	X	B	X
MOD	X	B	X
MOD			X
MOD	X		
MOD	X		
MOD	X		X
MOD	X		
MOD	X		
MOD	X		
MOD	X		
MOD	X		

21. DNCE 179
[Musical Theatre Dance Production](#)
22. DNCE 214
[Student Choreography Production I](#)
23. DNCE 215
[Student Choreography Production II](#)
24. DRAM 141
[Lighting Design for Theatre, Television, and Film](#)
25. DRAM 146
[Costume Design for Theatre, Television, and Film](#)
26. ENGL 201
[Critical Thinking, Composition, and Literature](#)
27. ENGL 201H
[Critical Thinking, Composition, and Literature \(Honors\)](#)
28. ENGL 280
[Creative Writing](#)
29. ENGL 52
[College Composition Skills and Support](#)
30. LING 110
[English Language Structure and Function](#)
31. LIT 120
[Introduction to Literature](#)
32. LIT 122
[Introduction to African American Literature](#)
33. LRNS 42
[Strategies Designed for Students with Learning Disabilities: Mathematics](#)
34. LRNS 46
[English Essentials Designed for Students with Learning Disabilities](#)
35. MAP 70
[Bloodborne and Airborne Pathogen Standards](#)
36. MAP 80
[Medical Assistant--Clinical Back Office I](#)

MOD	X		X
MOD	X		
MOD	X		X
MOD	H		
MOD	H		
MOD	X	A2	X
MOD	X	A2	X
MOD	X		X
MOD	X		X
MOD	X	C	X
MOD	X	C, F	
MOD	X		
MOD	X		
MOD	X		
MOD	X		

C. Modify Non Credit Course

1. NCART 12
[Painting, Advanced](#)
2. NCENG 52
[College Composition Skills and Support](#)
3. NCESL 20
[Noncredit ESL Conversation Skills for Beginning Students](#)
4. NCESL 62A
[Workplace English as a Second Language \(Intermediate\)](#)
5. NCESL 62B
[Workplace ESL \(Advanced\)](#)
6. NCESL 62C
[Bridge to College and Career ESL \(Advanced\)](#)
7. NCESL 65
[English as a Second Language, Citizenship](#)

MOD	X		
MOD	X		X
MOD	X		
MOD	X		
MOD	X		
MOD	X		
MOD	X		

D. October 8, 2020 CPC Minutes (attached)

IV. New Proposals

A. Theater Department

1. DRAM 222
[Introduction to Black Theater](#)

NEW	X	C, F	
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VI. Announcements/Discussion

- A. Taskforce Updates
- B. C-ID Update (Benschop)

VII. Adjournment

Due to State mandated guidelines during the coronavirus quarantine, all Courses and Programs Committee (CPC) meetings will be held via Zoom. If you wish to participate in the meeting and you have another disability requiring special accommodation, please notify the Instructional Technical Support Specialist at gpartlow@miracosta.edu. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2922.

In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Academic Senate in advance of their meetings may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's website at <https://www.miracosta.edu/governance/academic-senate/index.html>. Such writings will also be available at the CPC meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Gwen Partlow, Instructional Technical Support Specialist at 760.795.6813 or by email at gpartlow@miracosta.edu.

Courses and Programs Committee

October 8, 2020

CPC Members Present: Robert Bond, Brenda Cruz, Diane Dieckmeyer, Mike Fino, Billy Gunn, Kelly Hagen, Mary Beth Headlee, Jim Julius, Donny Munshower, Gilbert Neri, David Parker, Erika Peters, Nate Scharff, Angela Senigaglia, Sinclair Tirona, and Rosie Treptow.

CPC Members Absent: John Makevich.

Guests Present: Donna Davis, Ruben Gomez, and Barbara Juncosa.

Recording Secretary: Gwen Partlow

I. Call to Order and Agenda Approval: 1:03 p.m.

MSU (Peters/Headlee) to approve the agenda.

II. Public comment on the agenda and off the agenda

No public comment.

III. Consent

MSU (Dieckmeyer/Benschop) to approve the consent items listed below under minutes, modifications, and deletions.

Minutes: September 24, 2020 Minutes

Modifications: ADM 220, ADM 230, ADM 250, ADM 270, ADM 280, ART 210, ART 217, ART 222, ATHL 135, ATHL 171, ATHL 172, AUTO 100, AUTO 102, AUTO 105, AUTO 135, AUTO 141, AUTO 220, AUTO 235, CHLD 270, DESN 100, DESN 102, DESN 103, DESN 105, DESN 109, DESN 110, DESN 120, DESN 200, DESN 204, DESN 290, DNCE 104, DNCE 176, DNCE 178, DNCE 266, DNCE 268, DRAM 107, DRAM 109, DRAM 110, DRAM 126, DRAM 131, DRAM 133, DRAM 134, DRAM 139, DRAM 148, DRAM 201, DRAM 202, DRAM 203, DRAM 204, DRAM 226, DRAM 227, DRAM 232, DRAM 253, HORT 145, HORT 147, HORT 148, HORT 149, HORT 150, HORT 162, HORT 163, HORT 164, HORT 220, HORT 230, ITAL 101, ITAL 102, ITAL 103, ITAL 201, KINE 161, KINE 162, KINE 163, MTEC 110, MTEC 111, MTEC 130, MTEC 140, MTEC 141, MTEC 210, MTEC 211, MTEC 220, MUS 120, MUS 121, MUS 128, MUS 130, MUS 131, MUS 144A, MUS 144B, MUS 145A, MUS 145B, MUS 161A, MUS 161B, MUS 164, MUS 166A, MUS 166B, MUS 228, MUS 229, MUS 241, MUS 244A, MUS 244B, MUS 245A, MUS 245B, MUS 260, MUS 261A, MUS 261B, MUS 266A, MUS 266B, and SPAN 200.

Deletions: None.

IV. Biotechnology Department

A. BTEC 107: Exploring Biotechnology: Emerging Trends, Careers, and the Local Industry

MSU (Scharff/Munshower) to approve the addition of BTEC 107: Exploring Biotechnology: Emerging Trends, Careers, and the Local Industry, along with 100% online approval as submitted.

MSU (Benschop/Scharff) to approve BTEC 107 for local general education in Area E-2: Self-Development.

B. BTEC 108: Biomanufacturing: From Gene to Product

MSU (Scharff/Munshower) to approve the addition of BTEC 108: Biomanufacturing: From Gene to Product, along with 100% online approval as submitted.

MSU (Scharff/Neri) to approve BTEC 108 for local general education in Area B: Natural Sciences.

C. BTEC 108H: Biomanufacturing: From Gene to Product (Honors)

MSU (Scharff/Munshower) to approve the addition of BTEC 108H: Biomanufacturing: From Gene to Product (Honors), along with 100% online approval as submitted.

MSU (Scharff/Neri) to approve BTEC 108H for local general education in Area B: Natural Sciences.

D. BTEC 110: Basic Techniques in Biotechnology

MSU (Scharff/Munshower) to approve the modification of BTEC 110: Basic Techniques in Biotechnology, along with 100% online approval as submitted.

E. BTEC 110H: Basic Techniques in Biotechnology (Honors)

MSU (Scharff/Munshower) to approve the addition of BTEC 110H: Basic Techniques in Biotechnology (Honors), along with 100% online approval as submitted.

F. BTEC 180: Biostatistics

MSU (Scharff/Munshower) to approve the modification of BTEC 180: Biostatistics, along with 100% online approval and local general education Area A2: Communication & Analytical Thinking as submitted.

G. BTEC 180H: Biostatistics (Honors)

MSU (Scharff/Munshower) to approve the addition of BTEC 180: Biostatistics (Honors), along with 100% online approval as submitted.

MSU (Munshower/Benschop) to approve BTEC 180H for local general education in Area A2: Communication & Analytical Thinking.

H. BTEC 231: Gene Editing Techniques: CRISPR-Cas9

MSU (Scharff/Munshower) to approve the addition of BTEC 231: Gene Editing Techniques: CRISPR-Cas9, along with 100% online approval as submitted.

I. Biomanufacturing AS Degree

MSU (Scharff/Munshower) to approve the modification of the Biomanufacturing AS degree to include the addition of the new BTEC courses as submitted.

J. Biomanufacturing BS Degree

MSU (Scharff/Munshower) to approve the modification of the Biomanufacturing BS degree to include the addition of the new BTEC courses as submitted.

K. Biomanufacturing Certificate of Achievement

MSU (Scharff/Munshower) to approve the modification of the Biomanufacturing Certificate of Achievement to include the addition of the new BTEC courses as submitted.

L. Bioprocess Technology Certificate of Achievement

MSU (Scharff/Munshower) to approve the modification of the Bioprocess Technology Certificate of Achievement to include the addition of the new BTEC courses as submitted.

M. Laboratory Skills Certificate of Achievement

MSU (Scharff/Munshower) to approve the modification of the Laboratory Skills Certificate of Proficiency into a Certificate of Achievement include the addition of the new BTEC courses as submitted.

N. Research & Development AS Degree

MSU (Scharff/Munshower) to approve the modification of the Research & Development AS degree to include the addition of the new BTEC courses as submitted.

O. Research & Development Certificate of Achievement

MSU (Scharff/Munshower) to approve the modification of the Research & Development Certificate of Achievement to include the addition of the new BTEC courses as submitted.

Peters had a question about the Laboratory Skills and Research & Development titles. She wondered if the vague titles would be at all confusing to students and/or potential employers who may not know from the names that these programs are related to biotechnology and manufacturing. Juncosa stated these programs, and especially laboratory skills, can apply to more than just biotechnology, such as biology and chemistry. Juncosa also indicated that the titles have existed for quite some time, and that she has not seen this be problematic in any way. Peters withdrew her suggestion to clarify the program titles.

V. Music Department

A. MUS 255A: Popular Music Ensemble III

MSU (Neri/Dieckmeyer) to approve the addition MUS 255A: Popular Music Ensemble III, along with 100% online approval as submitted.

B. MUS 255B: Popular Music Ensemble IV

MSU (Neri/Dieckmeyer) to approve the addition MUS 255B: Popular Music Ensemble IV, along with 100% online approval as submitted.

C. Music AA Degree

MSU (Neri/Dieckmeyer) to approve the modification of the Music AA degree to include the addition of MUS 255A and MUS 255B as submitted.

VI. Liberal Arts

A. Liberal Arts - Elementary Subject Matter Education AA Degree

MSP (Neri/Treptow with one abstention) to approve the addition of the Liberal Arts - Elementary Subject Matter Education AA Degree as submitted.

This program developed from Benschop's participation with Regional Educators Pathway at CSUSM. She, along with Theresa Bolaños, took sabbatical together in order to develop a program here at MiraCosta that provides a pathway for students to CSUSM elementary teaching programs. CSUSM has recently revised their Liberal Studies programs with an emphasis on teaching due to a waiver by the CSU that provides a streamlined pathway to teaching programs. When students complete this program, beginning at MiraCosta, they will be exempt from the statewide California Subject Examination for Teachers in the area of Multiple Subject, which is a requirement to enter elementary teacher credentialing programs. CSUSM does not accept the ADT in Elementary Education transfer degree in this subject and that is why we created this particular degree.

Senigaglia explained to the committee this degree has been a topic of discussion by different stakeholder groups since its inception. She explained that conversations for this particular degree included whether or not it should be housed in the Child Development department, but that this was determined not to be the best course of action given that so few of the courses on the degree are from that discipline and that the degree is more interdisciplinary in nature that the title might suggest to some. Senigaglia also explained that an area of further concern that has arisen for this degree is the fact that it has been authored by Benschop who does not have a department, chair, or dean to house the program, prompting the question some of "What happens to programs that are authored by faculty who do not have a department?" This discussion again led to one about how to route programs that may be interdisciplinary in nature and may be authored by a specific faculty member/department but that represents or belongs to larger interdisciplinary group. Examples of this currently have the Liberal Arts degrees with various different areas of emphasis, plus the Global Studies certificate of achievement and soon any certificates or degrees related to Black Studies. Senigaglia reminded the committee that there may be more programs like this in the future, and that a solution/decision will need to be made on how to address the routing/housing of these types of programs. She suggested the committee should form a task force for this kind of work.

Munshower had a question on whether or not this program aligns with other Cal States such as SDSU. Benschop stated this aligns specifically with CSUSM, but CSU Fullerton is also requesting a waiver and more CSUs may adopt this pathway as well.

VII. Action Items

A. ACCT 292 DE Template for all 292s, 299s, and WKEX 233

MSU (Scharff/Dieckmeyer) to approve the distance education template for all 292, 299 and WKEX 233 courses.

Senigaglia explained that the ACCT 292 is a template for all the other 292, 299 and WKEX 233 CORs that fall under different subjects such as SOC and BUS.

VIII. Announcements/Discussion

A. Ethnic Studies Requirement (Benschop)

Benschop stated the CSU Chancellor's Office has decided that the way they are going to pass on the graduation requirement is by developing a new GE area, Area F: Ethnic Studies, and we will have till February to submit our local courses for this area. Area F specifically requires courses that focus on African American, Latino/a American, American Indian and Asian American coursework. She noted that we already have some local courses that obviously fall under these areas, and that there may be others that qualify as well. Benschop has already begun to will work with faculty to identify those courses and to prepare to submit them for CSU GE Area F approval. The CSU is also changing the requirements for their Area D by lowering the unit requirements from 9 to 6 to allow for the addition of 3 units in Area F. In addition, the courses under Area F must have specific prefixes, which we currently do not have at MiraCosta. Benschop noted we can keep our original prefix on the courses, but we have to cross-list them with the CSU approved prefixes. The CSU did get a lot of flak and push back for the specific prefix requirement, and so it may change. She stated the right move for us right now is to identify the courses that would meet this requirement and wait until the CSUs provide a final decision on the prefix requirement. Benschop noted that the CSUs are also looking at every single ADT and we may have to resubmit all of our ADTs, but she is waiting on that as well. Scharff asked if there were specific SLOs for this GE area, and Benschop noted that there were four SLOs that could be applied across disciplines. Benschop explain that these are located online and she could share this with the committee. The link is: [AS-3438-20/AA RECOMMENDED CORE COMPETENCIES FOR ETHNIC STUDIES: RESPONSE TO CALIFORNIA EDUCATION CODE 89032C.](#)

B. Taskforces for 2020-21 (Senigaglia)

Senigaglia wanted to bring back some of our taskforces and get committee feedback on how to organize them. She suggested the following taskforces: BP/AP Review (auditing, lab hours), Curriculum & Equity Work (interdisciplinary studies, local GE pattern, Area F CSU), Curriculum Documents & Resources (handbook, calendar, Meta updates), and Professional Development & Resources (equity rubric, videos, DE/equity in CORs). Senigaglia asked for volunteers for each taskforce. Julius made a suggestion to separate DE from the professional development taskforce and also the BP/AP 4105 that goes with it, so there could be more focus on that specific topic.

- BP/AP Review Taskforce Members: Erika Peters, Mike Fino, Sinclair Tirona
- Curriculum & Equity Work Taskforce Members: Joanne Benschop, Donny Munshower, Robert Bond, Brenda Cruz
- Curriculum Documents & Resources Taskforce Members: Mary Beth Headless, Rosie Treptow
- Professional Development & Resources Taskforce Members: Billy Gunn, Nate Scharff, Gilbert Neri
- Distance Education Taskforce: Jim Julius, David Parker

C. CPC Contribution to Equity (Senigaglia)

Senigaglia shared with the committee that two CPC members, Scharff and Neri, have been selected to participate in the inaugural cohort of faculty in the Cultural Curriculum Collective. She also revealed that the curriculum specific workshop for this cohort is preliminarily scheduled to take place on November 19 and she hoped CPC members would consider participating to offer their expertise, support, or assistance with the workshop's goal of reviewing CORs for equity minded language and components.

IX. Adjournment: 1:54 p.m.

***Consent Items** are considered routine and will be approved by consensus. There will be no separate discussion of these matters unless a member of the CPC requests it be removed and considered as a separate item.

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