



Minutes of April 4, 2023
Outcomes Assessment Meeting
3:30 p.m. – 5:00 p.m.
Zoom
Approved: May 2, 2023

Attendees: Shannon Myers, Chris Tarman, Joanne Benschop, John Thomford, Mary Beth Headlee, Janelle West, Krista Byrd, Alison Phinney, Jonathan Fohrman, Nadia Khan, Catherine Walker, Dennee Pescarmona, Elise Fanney, Bea Palmer		
Recording Secretary: Aracely Ragazzo		
Meeting called to order: 3:34 p.m.		Meeting adjourned: 5:04 p.m.
Agenda Item	Action This column is for important information (e.g., actions/tasks to be completed or significant dates).	Motions This column is for motions made.
I. Call to Order & Introductions		
II. Changes or Additions to the Agenda		
III. Approval of Minutes from 3/7/23		
		West moved to approve the minutes dated March 7, 2023, Khan seconded; motion carried.
IV. Co-Chairs Reports/Update		
	<p>Myers – Thanked the group for all their work with accreditation. Thanked Pescarmona for her support and for focus given to outcomes work. West will be chairing the committee next academic year. Received comments regarding the OAC website.</p> <p>Tarman – Accreditation update. Will not be receiving any Core Inquiries from the review team. Still need to receive final report. There will be a small group coming for a visit in the fall. For next steps, the QFE lays out goals for the committee. Will need to keep up with timeline established in the QFE. Tarman shared the CSLO Assessment Outcomes Results dashboard.</p>	
V. SLO Coordinator Reports/Update		
	Benschop – very proud to be on this committee. Thanked co-chairs and everyone for all their work. CPC in the middle of	

	<p>updating their handbook. Benschop shared verbiage in the CPC handbook that applies to OAC.</p> <p>“OAC must review and approve SLOs for new course Proposals prior to the CPC's second reading and approval of the core. Modifications to existing course SLOs may be proposed only after they have been assessed.”</p> <p>Committee discussed whether SLOs need to be assessed before they are modified.</p> <p>West suggested changing verbiage from a need or requirement to a recommendation.</p> <p>Benschop suggests omitting the verbiage as it is not being enforced or tracked. Committee agrees with removing the verbiage from the CPC handbook.</p>	
VI. Student Services SAO Update		
	Mortaloni – absent	
VII. Action Items		
A. Approve Minutes		
B. OAC Evaluation Survey and Discussion	<p>Survey had about 11 responses. Tarman shared responses from the committee evaluation survey. Committee survey will be done every three years.</p> <p>Byrd – Because of accreditation, this year was a big and very effective year for the committee so the effectiveness would be rated very highly. Expressed some concern that future surveys may not give accurate portrayal.</p> <p>Committee discussed the diversity of the committee. Myers discussed the difficulty in recruiting members for the committee. Fohrman shared that the committee composition started as very specific for GE areas. It was very hard to get the spots filled and it was requested that the composition be more generalized.</p> <p>A common trend was the suggestion of SLO leads be part of the committee.</p> <p>Palmer expressed that there is not an active role for student services. Feels a more intentional role is needed.</p> <p>Thomford suggested the services area outcomes coordinator bring information about the leadership meeting to the committee. Any discussions during those meetings regarding core competency assessment and how service areas outcome relate to them would be great to receive in OAC.</p> <p>Palmer to speak with Mortaloni regarding updates and reporting back to OAC.</p>	

	<p>Tarman – stronger ties between student services and this committee are a good idea. OAC needs to be more intentional in their reach out.</p> <p>Regarding the length of the meetings, West suggested having a workgroup schedule of tasks that could help everyone feel they are contributing. Possibly think of other workgroups for the fall.</p> <p>Regarding participation, Tarman shared that people feel it is an open space but that there is a learning curve. Can think of better onboarding for new members.</p> <p>Walker shared that onboarding for new members would be very helpful as there is a lot of terminology and would clarify what exactly the committee does. Palmer shared a similar sentiment when new to the committee.</p> <p>Tarman acknowledged feedback was that OAC needs to communicate across the college and bring in diverse perspective/areas, think about onboarding and make the meeting more inclusive Also, having inclusive workgroups organized around the goals in the outcomes QFE.</p> <p>Committee discussed a possible cap to time served. Myers suggested that since recruitment for the committee is difficult, there should not be a term limit. Benschop suggested new chairs should come from existing or former committee members. Committee decided not to change the current terms.</p> <p>Byrd – possible to have a chair elect to give a new person some time to shadow.</p>	Possibly revisit at next meeting
C. Core Competency Workgroup	<p>The core competency workgroup talked about the QFE. Talked about the remapping of course SLOs to core competencies. Was expected to take place this spring. All the core competencies have been assessed at least once. Good feedback from the faculty survey. Workgroup will collaborate with RPIE in updating the survey; and anticipates transferring deployment and evaluation of the survey to RPIE. Looking forward to summer department chair retreats to train department chairs how to complete the mapping.</p>	
D. CSLOs to PSLOs Workplan		Tabled
E. OAC Website	<p>Myers asks that committee review the proposed changes to the OAC website before the next committee meeting.</p>	

VIII. Adjournment		