



**Minutes of March 7, 2023**  
**Outcomes Assessment Meeting**  
**3:30 p.m. – 5:00 p.m.**  
**Zoom**  
**Approved: April 4, 2023**

<b>Attendees:</b> Shannon Myers, Chris Tarman, Joanne Benschop, John Thomford, Mary Beth Headlee, Janelle West, Krista Byrd, Alison Phinney, Elise Fanney, Jonathan Fohrman, Nadia Khan, Catherine Walker, Ashley Davis, Bea Palmer, Thomas Nguyen, Russell, Waldon, Maria Lissner		
<b>Recording Secretary:</b> Aracely Ragazzo		
<b>Meeting called to order: 3:33 p.m.</b>		<b>Meeting adjourned: 5:04 p.m.</b>
<b>Agenda Item</b>	<b>Action</b> This column is for important information (e.g., actions/tasks to be completed or significant dates).	<b>Motions</b> This column is for motions made.
<b>I. Call to Order &amp; Introductions</b>		
<b>II. Changes or Additions to the Agenda</b>		
	Adding item after existing Item E for Committee Evaluation	
<b>III. Approval of Minutes from 2/7/23</b>		
	Changes that were proposed from the planning meeting were shared with the committee.	Thomford moved to approve the minutes dated February 7, 2023, Palmer seconded; motion carried.
<b>IV. Co-Chairs Reports/Update</b>		
	<p>Tarman – Maria Lissner presented a new dashboard for feedback. CSLO Assessment Outcomes. The dashboard shows results, can see what percentage of students met and did not meet each outcome. The results can be seen at the course level and can view multiple academic years at once. Committee reviewed the dashboard and made possible recommendations. A suggestion was made to change the colors to make it easier to read. Committee also suggested the data be presented in a different format, if possible.</p> <p>Palmer wanted to know how we can connect whether experiential learning or service learning is being used. Where is data captured for those classes that use services learning for outcomes?</p> <p>Tarman – can possibly be captured in the assessment method in Anthology.</p>	

	<p>Palmer - students involved in service learning come out of experiences with amazing outcomes but data is not being captured. Something to think about.</p> <p>Tarman – may be being captured in their management information systems (MIS) data.</p> <p>Benschop suggested contacting the faculty that are using service learning to see if service learning is a component of any assessment they use for their CSLO.</p> <p>Myers – West has offered to step in to chair OAC.</p>	
<b>V. SLO Coordinator Reports/Update</b>		
	<p>Benschop - Talked about inserting some verbiage on the SLO forms to remind faculty of the taxonomy tools. Benschop shared the verbiage recommended to be added.</p> <p>“To formulate CSLOs/PSLOs that are smart specific, measurable, achievable, relevant, and future time oriented, OAC recommends utilizing Bloom’s Taxonomy. For additional help, please contact the SLO Coordinator.” A link will be included for people to access the taxonomies.</p> <p>Pescarmona – one the limitations is around performative SLOs. Those areas were not sure how to scale those outcomes using Bloom’s. The group felt constrained in using Bloom’s for their outcomes.</p> <p>Benschop to connect with Gwen Partlow to get the verbiage added in CurriQunet.</p>	
<b>VI. Student Services SAO Update</b>		
	Mortaloni – absent	
<b>VII. Associated Student Government Report</b>		
	Davis – absent	
<b>VIII. Action Items</b>		
A. Welcome		
B. Core Competency Assessment Workgroup Report	<p>Workgroup met a couple weeks ago. Teamwork and quantitative literacy will be done in the fall. Workgroup is reviewing rubrics used in the past. In the current semester there are 21 faculty participating with 34 sections. 15 sections are assessing goal setting and project planning, 19 sections are assessing written communication. Score sheets will be submitted in Canvas. Tarman to attend the next workgroup meeting to discuss projected timeline for goals discussed in QFE.</p>	
C. Training on Relating CSLOs to PSLOs	<p>Myers will be creating a video for relating CSLOs to assess PSLOs. Myers will be checking with the math department to see if they approve using their data for a training video.</p>	
D. Website	<p>Myers shared possible edits to the committee. Myers used information from the handbook for the website.</p>	

	<p>Tarman suggests including a link to the Core Competency Dashboard on the Core Competency webpage and including in the link title in parentheses that it's for an internal audience.</p> <p>Myers will send out a collaborative document for people to provide feedback. West suggested having an area for SAOs, possibly something under core competencies as they are linked.</p>	
E. Planning Meeting with IPRC (Chris)	Tarman to arrange a meeting with IPRC. Meeting to include West as the plans may run into the new term.	
F. Committee Evaluation (Chris)	<p>Tarman presented the committee evaluation; things to consider. Committee briefly reviewed the Charge and Membership of the committee.</p> <p>Thomford – The SLO coordinator is the articulation officer and the articulation officer is a resource. The SLO coordinator is not mentioned in the composition.</p> <p>Discussed the maximum length of term. If a person is a resource, then a chair, how is that time counted?</p>	Will revisit at next meeting
G. Accreditation	<p>There is a college leadership meet and greet for the ACCJC review team on Tuesday, March 14<sup>th</sup>. There is also a Public Open Forum on Tuesday, March 14<sup>th</sup> from 2-3pm.</p> <p>April 3<sup>rd</sup> will have a meeting with review team. Depending on what is discussed, there may be further inquiry and a visit from the team in the Fall.</p>	
H. Planning <ul style="list-style-type: none"> <li>• Goals</li> <li>• Assess OAC Committee</li> </ul>		Tabled
I. Redesigning the Student Experience / Guided Pathways- -how OAC can contribute to institutionalizing the RSE/GP framework through policy, procedure and practices	<a href="https://docs.google.com/presentation/d/19NRVCIY9zhHQ-FWjc4fDBv-vsEAJXvs4/edit#slide=id.p18">https://docs.google.com/presentation/d/19NRVCIY9zhHQ-FWjc4fDBv-vsEAJXvs4/edit#slide=id.p18</a>	Tabled
<b>IX. Discussion &amp; Information Items</b>		
A. Future Potential Topics <ul style="list-style-type: none"> <li>• Faculty SLO Liaisons</li> <li>• OAC Inclusion in First Fridays for new faculty</li> </ul>		Tabled

## X. Adjournment