



**Minutes of September 6, 2022**  
**Outcomes Assessment Meeting**  
**3:30 p.m. – 5:00 p.m.**  
**Zoom**  
**Approved: October 4, 2022**

<b>Attendees:</b> Shannon Myers, Chris Tarman, Joanne Benschop, John Thomford, Mary Beth Headlee, Nadia Khan, Janelle West, Jonathan Fohrman, Nick Mortaloni, Elise Fanney, Denée Pescarmona, Chelsea Chavira, Krista Byrd, Ashely Davis, Alison Phinney, <b>Recording Secretary:</b> Aracely Ragazzo		
<b>Meeting called to order: 3:32 p.m.</b>		<b>Meeting adjourned: 5:05 p.m.</b>
<b>Agenda Item</b>	<b>Action</b>	<b>Motions</b>
	This column is for important information (e.g., actions/tasks to be completed or significant dates).	This column is for motions made.
<b>Approval of Minutes</b>		
	No minutes available for the last meeting in May. Recording was misplaced. Myers asked committee members whether there were things they would like to record. No members had anything.	
<b>I. Call to Order &amp; Introductions</b>		
	Welcome to all the new committee members!	
<b>II. Changes or Additions to the Agenda</b>		
<b>III. Co-Chairs Reports/Update</b>		
	<p>Myers – Has been working through the completion progress of the to do list that stemmed from the chair’s retreat. OAC is going to be part of the 5<sup>th</sup> Friday this semester. Would like as many OAC members as possible to attend the event.</p> <p>Tarman – There is a lot of work to be done for outcomes assessments. Thinking about the process and how to effectively do that. It is a good time to reignite the conversations and start thinking about CC and skills attainment of the students. We need to be more strategic.</p> <p>Gave breakdown of the 5<sup>th</sup> Friday agenda.</p> <ul style="list-style-type: none"> <li>• Catching up with SLOs</li> <li>• If they are caught up, PLSOs or engaging in CC assessment and expanding</li> </ul>	

	Committee will be available on 5 <sup>th</sup> Friday to help people work through their SLO assessments	
<b>IV. SLO Coordinator Reports/Update</b>		
	Benschop (SLO Coordinator) - The SLO Coordinator really helps faculty when there is a new course being developed. It involves looking at the SLO and helping frame the SLO, make sure it is appropriate for the course that students will understand it, that it can be assessed, and that it also can be linked to core competency and potentially to the program outcome also. Would like to streamline new program outcomes or course outcomes.	
<b>V. Student Services SAO Update</b>		
	Mortaloni – Student Services department are continuing to assess Service Area Outcomes (SAOs). Student Life and Leadership and Associated Student Government is going to be assessing the more competency of creative thinking this year. Student Services assess as a pre and a post to show growth over time.	N/A
<b>VI. Action Items</b>		
A. Welcome		
B. Chair's Retreat	<p>Myers – shared progress made in the SLO cycle calendar and the chair department information updates. The CSLO assessment report is still being worked on in some departments. Most honors classes aren't assessed, and neither are the 292 or 299 classes. Donna Davis has asked for a more sustainable way for her to enter the assessment data. At the moment, Anthology does not have the capability. RPIE is working on a solution. Some of the CSLO Assessment reports were shared with the committee. For accreditation, we will have this information available and will show how the planning process has continued to evolve.</p> <p>Tarman – building a dashboard based on the data in Anthology. Unfortunately, it will not be a real time report. It will be updated periodically throughout the term. The SLO Assessment report gave people an initial introduction to the report before it became a dashboard. The dashboard will be presented at the fifth Friday event.</p>	
C. Planning <ul style="list-style-type: none"> <li>Quality Focus Essay</li> <li>Fall 5<sup>th</sup> Friday</li> <li>Assess OAC Committee</li> </ul>	<p>Thomford – suggestions made for the fifth Friday agenda.</p> <p>Tarman – Qualify focus essay is an improvement plan we are going to focus on as a college.</p>	

	<p>Student learning outcomes would be one to work on as a group. Does not impact accreditation status.</p> <p>Myers – suggested we bring upcoming rubrics to show people how to use rubric to assess an assignment. Can have attendees bring their COR or bring an assignment.</p> <p>Thomford – want to make sure that they can assess their program SLOs using their required courses. How are the required courses being decided? Funnel people into helping make that decision.</p> <p>Myers – teach people how to use the value rubric and assess the core competencies (CCs) as a start. Would not be much more work for them to do that to their program. If we can start with the CCs we can get an overarching look. Relevant to map assignments people are using to assess.</p> <p>West – would like to know whether we have a video to share with people to enter their SLO assessment and results. Ragazzo will work on getting an updated video made and posted.</p> <p>Planning Committee – Khan, Fanney, West, Benschop, Headlee 9/20 (Third Tuesday) 3:30 - 5pm. Myers to send an email.</p>	
D. Core Competency Assessment Workgroup Report	<p>Thomford – would like to thank and acknowledge the workgroup members - Alison Phinney, Janelle West, Krista Byrd, Shannon Myers</p> <p>Shared work done at the department chairs summer workshop. How SLOs relate to the CCs. Shared the master CC mapping document. Each chair received their program maps. Took the definitions we have in the list of CCs by adding the categories for the value rubrics.</p> <p>15 assessments have been completed.</p>	
E. Redesigning the Student Experience / Guided Pathways--how OAC can contribute to institutionalizing the RSE/GP framework through policy, procedure and practices	<p>Want to start a dialogue with IPRC. For program review there are lots of prompts around SLOs and SAOs. Want to collaborate and possibly reword some of those prompts. Also engaging in the work of guided pathways at a very fundamental level. SLO reflections are much more weighted now in program review.</p>	

A. Accreditation	Tabled	
<b>VII. Discussion &amp; Information Items</b>		
A. Future Potential Topics <ul style="list-style-type: none"> <li>• Faculty SLO Liaisons</li> <li>• OAC inclusion in First Fridays for new faculty</li> </ul>	Tabled	
<b>VIII. Adjournment</b>		