



**Minutes of September 7, 2021**  
**Outcomes Assessment Meeting**  
**3:30 p.m. – 5:00 p.m.**  
**Zoom**  
**Approved: October 5, 2021**

<b>Attendees:</b> Shannon Myers, Chris Tarman, John Thomford, Janelle West, Nick Mortaloni, Ashley Davis, Toni Sharp, Alison Phinney, Joanne Benschop, Bea Palmer, Cristina Toharia, Katie Ortiz, Krista Byrd, Kristine Arquero, Aria Barker <b>Absent:</b> Jonathan Fohrman, Stephanie Miko, Chelsea Chavira, Jim Julius <b>Recording Secretary:</b> Aracely Ragazzo		
<b>Meeting called to order: 3:32 p.m.</b>		<b>Meeting adjourned: 5:02 p.m.</b>
Agenda Item	Action	Motions
	This column is for important information (e.g., actions/tasks to be completed or significant dates).	This column is for motions made.
<b>II. Approval of Minutes</b>		
A. May 4, 2021		Tarman moved to approve the minutes dated May 4, 2021, Phinney seconded; motion carried. Barker and Davis abstained.
<b>III. Changes or Additions to the Agenda – Remove item VI.</b>		
<b>IV. Co-Chairs &amp; SLO Coordinator Reports/Update</b>		
	Myers – Submitted handbook to Senate. Thomford attended Senate meeting and reported that Lara would like to add something to handbook regarding student services.  Tarman – N/A	
<b>V. SLO Coordinator Reports/Update</b>		
	Benschop (19:00) - Review the new and modified student learning outcomes (SLO). If it is not approved, make suggestions for modifications. If there are new courses or new programs, they will need new SLOs.  Flex sessions are offered on how to create good SLOs. Faculty take turns on developing SLOs. There can be a lot of new people involved. May need to include in workflow that there will be a review.	

	<p>Palmer (25:00/27:00) suggests to intentionally pointing faculty to the SLO handbook.</p> <p>Myers – start a newsletter to give updates on updates to the handbook. Would be worth publicizing in a way that people will read.</p> <p>Mortaloni – suggests prompting people to review handbook on the front end when the SLOs are being inputted.</p> <p>Thomford – when entering or modifying SLOs, the workflow requires that the SLO be matched to one or more of the core competencies.</p>	
<p><b>VI. Research, Planning, and Institutional Effectiveness (RPIE) Dean Update</b></p>		
		<p>N/A</p>
<p><b>VII. Action Items</b></p>		
<p>A. Accreditation</p>	<p>Tarman – Institutional Self-Evaluation Report to be completed and approved by the end of Fall 2022. Need to start gathering evidence and do some writing this semester. Draft should be done by the end of spring. SLOs are a very important portion. There will be trichairs over each of the 4 standards. There are few areas where SLOs will be the focus. OAC will have important part in review and input. Item A (Accreditation) will be a standing item for about the next year.</p>	
<p>B. Core Competency Assessment Workgroup Report</p> <ul style="list-style-type: none"> <li>• VALUE Rubric Calibration</li> <li>• Spring Recruitment</li> <li>• Mapping Update Process</li> </ul>	<p>Thomford – thank workgroup for the development. Byrd, West, Phinney have been helping throughout. Want all faculty to be thinking about core competencies when they are creating their SLOs. Mapping for this semester has been completed. Intercultural competency will be assessed once we are back on ground. RPIE team available to help with data needs. There is a dashboard with the <a href="#">core competency data</a>.</p> <p>Spring Recruitment</p> <p>Myers – Would like to see a committee for the newsletter. Volunteers - Benschop, Palmer, Phinney, Arquero</p> <p>Tarman - "Spotlight" would be a great feature, highlighting how a department used</p>	

	the assessments to change/improve their teaching.	
C. Committee Needs <ul style="list-style-type: none"> <li>• Program Review Analysis</li> <li>• SLO Review Analysis</li> <li>• New/Revised Workgroups</li> </ul>	PR Analysis – OAC would like to review the SLOs and SAOs that people are turning in as part of their program reviews. The review would be done after mid-October. Toharia interested.	
D. Core Competencies on Syllabi	Suggested to have the core competencies on the syllabus that have been mapped to the SLOs for the course.	
E. Review OAC Portal Website	Tabled	
F. Speaker Series	Tabled	
<b>VIII. Discussion &amp; Information Items</b>		
A. Future Potential Topics <ul style="list-style-type: none"> <li>• National Institute for Learning Outcomes Assessment</li> <li>• Updated NILOA Resource Bank</li> <li>• TILT Higher Ed</li> </ul>	Tabled	
<b>IX. Adjournment</b>		