



Minutes of December 6, 2022
Outcomes Assessment Meeting
3:30 p.m. – 5:00 p.m.
Zoom
Approved: February 7, 2023

Attendees: Shannon Myers, Chris Tarman, Joanne Benschop, John Thomford, Mary Beth Headlee, Janelle West, Krista Byrd, Alison Phinney, Elise Fanney, Jonathan Fohrman, Nick Mortaloni, Chelsea Chavira

Recording Secretary: Aracely Ragazzo

Meeting called to order: 3:32 p.m.

Meeting adjourned: 5:04 p.m.

Agenda Item	Action <small>This column is for important information (e.g., actions/tasks to be completed or significant dates).</small>	Motions <small>This column is for motions made.</small>
Approval of Minutes		
		Byrd moved to approve the minutes dated November 1, 2022, Headlee seconded; motion carried.
I. Call to Order & Introductions		
II. Changes or Additions to the Agenda		
	Added approval of minutes to agenda.	
III. Co-Chairs Reports/Update		
	<p>Myers – gave update on Go SLO Wednesday. Sociology was able to retroactively assess. Will continue Go SLO Wednesdays next semester as programs were told they have through this academic year to get assessments done.</p> <p>Tarman – CSLO Assessment report. We are at 74% as a college. Some of the 0% to 100% programs were Athletics, Economics, Sociology and Social</p>	

	Work, Horticulture, and Computer Science (among others)	
IV. SLO Coordinator Reports/Update		
	Benschop (SLO Coordinator) - winding up curriculum. Nothing else to report.	
V. Student Services SAO Update		
	Mortaloni – continue to assess creative thinking as core competency in Student Life and Leadership and ASG. Will be doing post assessment toward the end of the year. Have been discussing SAOs.	
VI. Associated Student Government Report		
	Davis – absent	
VII. Action Items		
A. Welcome		
B. Bloom’s Taxonomy error message—either remove or keep, but the message cannot change	<p>Myers – Bloom’s message has been causing some confusion and may be discouraging as a notification can appear as an error. Possibly a message on their CSLO form to check verbiage against Bloom’s taxonomy.</p> <p>Tarman – can either have blooms active or not available at all. Cannot edit the message that appears.</p> <p>Benschop – Most schools require you to use Bloom’s. Can develop draft of verbiage that may be included on the CSLO form and bring back to committee.</p> <p>The committee was shown what the Bloom’s message looks like in Anthology. Committee would like to have a solution to where people will see Bloom’s before deciding.</p>	Revisit item
C. Recommended frequency of SLO assessment <ol style="list-style-type: none"> 1. PSLO assessment—tie into program review? 2. Adherence to calendars—who checks and reminds departments? 	<p>Myers – proposes sending a message at the end of a term with a list of courses that will be assessed the following term. The communication would be sent to department chairs.</p>	Add SLO cycle calendars on the SharePoint site.

Tarman - More proactive, targeted communications

Thomford – will have to be careful, frequently when a CSLO is assessed, a SLO may be reassessed sooner than what the calendar indicates. If a reminder is sent out, may be helpful to specify which CSLO.

Fohrman – would like to ensure we are giving flexibility. The timing may be a factor as we are coming out of the pandemic.

The committee discussed whether a reminder would be beneficial.

Tarman - would like to keep these calendars as a "live" tool and resource

Benschop – Is it more effective if the dean sends the reminder? A reminder is helpful especially with the rotation of chairs. If the reminder comes from OAC, the dean should be copied on the communication.

Fohrman shared that now it is easier for deans to know where the department is in their assessment progress.

Thomford suggested making a requirement that the SLO cycle calendar be updated every year or twice a year.

Tarman – The reminders would be a way to communicate that the institution does care about SLO assessments. Would be good to keep departments accountable.

It was decided that emails will be sent, link to the current term cycle. Shannon to send the emails

	as a reminder for updates. The deans will be included on those emails. Aracely to send next term's cycle assignments.	
D. Flex week workshops	<p>One on one sessions may be of more value than a workshop.</p> <p>Thomford is planning a flex workshop on Core Competency mapping and an orientation workshop for anyone interested in assessing for spring 23.</p> <p>May be beneficial to have an OAC member available during the program review/IPRC flex workshops.</p> <p>Mortaloni suggested bringing in a speaker to talk about integrating equity into our outcome assessments. Integrating equity into outcome assessment would be an interesting topic.</p> <p>Myers suggested possibly bringing in the speaker for an all-college activity like a fifth Friday.</p> <p>PSLO workshop would be useful where faculty can be shown how to relate their CSLO data to the PSLO.</p>	
E. Core Competency Assessment Workgroup Report	<p>Invitations for faculty to assess their core competencies in the spring should go out this week. The group suggested starting the calendar over again and do <i>goal setting and project planning</i> and written communication for spring. In regard to core competency mapping and the QFE, for goal 3 in the QFE, already have an existing document to map all the plan A</p>	

	courses to outcomes and core competencies.	
F. Quality Focus Essay	The QFE outlines goals for the future of the committee. The goals from the QFE were shared with the committee.	Need to come back to this topic to find a way to relate to assess liberal arts degrees
G. Website Workgroup Update	Nothing to report. Myers will make progress during the break. Will start working on the changes in February.	
H. Accreditation Assignment: Please be familiar with Standards 1.B and 2.A.3, and the quality focus essay relating to outcomes of the ISER Report! https://hub.miracosta.edu/accreditation/iser/		
I. Planning <ul style="list-style-type: none"> Goals Quality Focus Essay Spring 5th Friday Assess OAC Committee 		
J. Redesigning the Student Experience / Guided Pathways-- how OAC can contribute to institutionalizing the RSE/GP framework through policy, procedure and practices https://docs.google.com/presentation/d/19NRVCIY9zhQ-FWjc4fDBv-vsEAJXvs4/edit#slide=id.p18		
VIII. Discussion & Information Items		
A. Future Potential Topics <ul style="list-style-type: none"> Faculty SLO Liaisons OAC inclusion in First Fridays for new faculty 		Tabled
IX. Adjournment		