



Professional Development Program

May 8, 2026 at 11:30am-1:30pm

Hyflex Meeting - Room OC 3504

1 Barnard Drive, Oceanside, CA 92057

Join Zoom Meeting: <https://miracosta-edu.zoom.us/j/81413279739>

Meeting ID: [814 1327 9739](https://miracosta-edu.zoom.us/j/81413279739)

OFFICIAL MINUTES

- I. Call to Order
The meeting was called to order at 11:40am sans quorum.
- II. Remote Member Attendance
Lynnie Trzoss, John Makevich, Ghada Osman were approved to join remotely via a provision of Just Cause.
- III. Roll Call
Present: Aaron Roberts, Jim Julius, Brian Page, Israel Pastrana, Tricia Hoste, Andrea Petri, Lynnie Trzoss, Ghada Osman, John Makevich, Bruce Hoskins.
Absent: Erica Duran, Zika Perovic, Dominique Ingato, Rica French, **Ansina Green**.
Note: Ansina Green was absent for Roll Call and present for the meeting.
Others Present: Delores Loedel (Incoming PDP Chair)
- IV. Public Comment
None.
- V. Changes to Agenda Order
None.
- VI. Consent Calendar
 - A. Approve the Regular Meeting Minutes of April 10th, 2026
Discussion: Quorum was not met to approve the April 10 meeting minutes. Item will be tabled to the first meeting of Fall - August 21.
- VII. Information
 - A. **PDP Budget Expenditures**
Discussion: Remaining balances were shared. There is \$738.00 in the committees supply budget and \$16,000 remaining in the allocated budget for faculty professional development travel and conferences budget. Members reviewed funding trends for both full-time and associate faculty. Noting that unspent funds could lead to a loss in funds. Potential alternative uses for funds were discussed, none currently established. Associate faculty may access department funds on a case-by-case basis. The need to better publicize available PDP funding –particularly to associate faculty was identified.
Action: Item to return for further discussion in Fall 2026.

B. Spring 2026 Flex Hours Report

Ten (10) associate faculty members did not meet the Spring Flex obligation deadline. Committee members agreed this is a low number and targeted reminder emails were cited as effective.

Discussion: Committee members emphasized that early reminders on submission of Flex hours would enhance 100% completion rate by the deadlines. A suggestion to expand communication through deans and school-level messaging.

VIII. Discussion

A. Flex Days Planning

The committee began preliminary planning for Fall 26 Flex activities.

A proposed faculty excursion (Zulema Diaz) to the Cupa Cultural Center in Pala is in development for Monday, August 10, pending approval from Tribal Councilman John A. Machado. Other events that were in discussion:

Tuesday (August 11): Technology Career Institute (TCI) workshop / off-campus event (transportation on your own).

Thursday (August 13): Cultural Competency Conference at the Community Learning Center (CLC), including local tours and community engagement activities (transportation on your own).

Proposed session: Demystifying Service and Institutional Leadership (August 10) - Committee chairs expressed willingness to participate and share leadership experiences.

Roberts shared that there were 28 workshop sessions to-date. <https://docs.google.com/document/d/1Fw8KzwiNs2D-Qu5EnKRDwPSMvdNHtLWlrvIFT-rmXJI/edit?usp=sharing>

B. Kickoff Event / Sabbatical Showcase

Initial concept evolved from a display-based format to a more interactive session. Committee members discussed whether asking Sabbatical Chair, Luke Lambert to host a workshop on Monday, and Tuesday could be a classroom based faculty presentation format (audio/video) featuring sabbatical experiences. Participants: Hoskins, Hoste, Julius and Loedel.

IX. Reports

A. Aaron Roberts - PDP Coordinator

Report given.

B. Erica Duran - Joyful Teacher

No report given.

C. Israel Pastrana - DEqCC Chair

Reported strong community collaboration with regards to the Cultural Competence Conference. San Elijo (SAN) campus representatives expressed interest in greater inclusion in planning efforts. Suggestions included hosting a Spring PDP event at the SAN campus to increase awareness and visibility.



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D. Jim Julius - MOE Chair

Julius reported that the Online Teaching Certification will require approximately 11 hours to complete, including five core modules and elective options. Per the CBA contract, faculty are only required to begin the training by the start of the Fall term. He also outlined recertification requirements, which include completing three hours of training every four years and conducting a self-review aligned with MCC guidelines. Additionally, Julius noted ongoing collaboration with DEqCC to integrate equity focused training resources and shared plans to develop a Learning Community model offering three workshops in both Fall and Spring semesters.

X. Meeting Adjourned at 1:37pm. Committee members thanked Aaron Roberts for his leadership chairing the PDP Committee.